

**AGENDA SEASIDE CITY COUNCIL MEETING  
OCTOBER 10, 2016 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. INTRODUCTION - SWEARING IN SEASIDE PATROL OFFICER, Evan Edwards
6. COMMENTS FROM STUDENT REPRESENTATIVE, Lizzy Barnes
7. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
8. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
9. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS – \$607,288.83
  - b) APPROVAL OF MINUTES – September 26, 2016
10. UNFINISHED BUSINESS:
  - a) VACANCY - SEASIDE CIVIC AND CONVENTION CENTER COMMISSION
  - b) ORDINANCE 2016-04 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING 150.21 OF THE SEASIDE CODE OF ORDINANCES REGARDING PUBLIC WORKS CONSTRUCTION SPECIFICATIONS - THIRD AND FINAL READING
    - OPEN PUBLIC COMMENTS
    - CLOSE PUBLIC COMMENTS
    - COUNCIL COMMENTS
    - MOTION FOR THIRD READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
    - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
11. NEW BUSINESS:
  - a) PRESENTATION - SEASIDE SCHOOL DISTRICT #10 BOND MEASURE, Doug Dougherty
  - b) BID RESULTS - INSTALLATION OF GENERATOR AUTOMATIC TRANSFER SWITCHES TO THE WASTEWATER PUMP STATIONS
  - c) BID RESULTS - SEWAGE PUMP STATION SCADA SYSTEM
  - d) UPDATE - NORTH HOLLADAY DRIVE IMPROVEMENT PROJECT, Dale McDowell
12. COMMENTS FROM THE CITY STAFF
13. COMMENTS FROM THE COUNCIL
14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

## **SEASIDE CIVIC AND CONVENTION CENTER COMMISSION**

The purpose of the Seaside Convention Center Commission is to be an advisory body to make recommendations to the City Council on matters concerning the Civic and Convention Center. The Commission shall make recommendations concerning policy matters related to the Civic Convention Center. The Civic and Convention Center Commission shall advise the Convention Center Manager, City Manager and City Council on all items relating to the operation of the Civic and Convention Center including but not limited to: Contracts; Building Improvements; Employment of Civic and Convention Center Manager; Rentals; and Budget.

The commission consists of seven members who are not employees of the city and shall be residents, or owners or employees of businesses within the city limits of Seaside.

Each year, at the first Commission meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. The center manager shall serve as Secretary to the Civic and Convention Center Commission.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** August 22, 2016  
**Name:** Chuck Minor  
**Commission/Committee:** Convention Center Commission  
**Resignation Date:** August 11, 2016  
**Term Expiration Date:** October 25, 2017  
**Wants to be considered again:** No
  
2. **Applicants:**  
Alisa Dunlap
  
3. **Nominations:**
  
4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: \_\_\_\_\_

NAME Dunlap Alisa PHONE 971/219.6698  
Last First

ADDRESS 2946 Pine Ct. Gearhart OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) P.O. Box 2327 Gearhart, OR 97138

EMAIL ADDRESS alisa.dunlap@pacificorp.com

LENGTH OF TIME IN SEASIDE 2 months ARE YOU A REGISTERED VOTER IN SEASIDE: Yes  No  Gearhart

OCCUPATION Regional Business manager, Pacific Power

PAST OCCUPATIONS government relations

List committee/commissions on which you would like to serve: ~~Tree Board~~  
Convention Center

List committee/commissions you are currently appointed to: None w/ city of Seaside ->  
GEDR SOLVE  
Astoria Regatta

List fields in which you have interest or ability:  
\_\_\_\_\_  
\_\_\_\_\_

List employment and volunteer activities, which may relate to service on committee/commissions:  
\_\_\_\_\_  
\_\_\_\_\_

List skills and special knowledge that you may have acquired from these activities:  
\_\_\_\_\_  
\_\_\_\_\_

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ( ) No (X) If yes, what offense? \_\_\_\_\_

When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Cheryl Carter</u>	<u>CO-WORKER</u>	<u>825 NE Multnomah</u>	<u>503.813.5147</u>
<u>Sarah Daily</u>	<u>colleague</u>	<u>39 N. Halladay</u>	<u>503.717.1914</u>
<u>Jim Gossett</u>	<u>supervisor</u>	<u>825 NE Multnomah</u>	<u>503.813.5110</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 8.30.16 SIGNATURE Alisa M. Dunlap



# CITY of SEASIDE

OREGON'S  
F A M O U S  
A L L - Y E A R  
R E S O R T

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## CONVENTION CENTER COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
ROGER SCHULTZ	2481 VENICE BLVD.	738-5641	10/25/2016
KAARINA VERA	170 SW BIRCH AVENUE WARRENTON,	717-2282	10/25/2016
JEFF KILDAY*	PO BOX 1031	738-3018	10/25/2017
VACANCY			10/25/2017
PATRICK DUHACHEK	89736 SEALS RD.	858-774-4678	10/25/2017
NANCY MCCUNE	PO Box 315	503-260-8905	10/25/2018
TIM TOLAN	PO BOX 911	738-3802	10/25/2018

\*CHAIR

\*\*VICE CHAIR

**ORDINANCE NO. 2016-04**

**AN ORDINANCE OF THE CITY OF SEASIDE, OREGON,  
AMENDING 150.21 OF THE SEASIDE CODE OF ORDINANCES REGARDING  
PUBLIC WORKS CONSTRUCTION SPECIFICATIONS**

**THE CITY OF SEASIDE ORDAINS AS FOLLOWS:**

**SECTION 1.** Section 150.21 is amended as follows:

**150.21 ADOPTION OF PUBLIC WORKS CONSTRUCTION  
SPECIFICATIONS.**

The 2002 **2015** edition of the Oregon **Department of Transportation** Standard Specification for Public Works Construction as issued by the American Public Works Association, as hereafter modified or amended, is hereby adopted and made a part of this code the same as set forth herein. All work done and materials used for public works construction awarded or otherwise authorized shall conform to these standards, unless otherwise modified by the City Public Works Department.

**ADOPTED** by the City Council of the City of Seaside on this \_\_\_\_ day of September, 2016, by the following roll call vote:

YEAS:  
NAYS:  
ABSTAIN:  
ABSENT:

**SUBMITTED** to and **APPROVED** by the Mayor on this \_\_\_\_ day of September, 2016.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager



# CITY of SEASIDE

OREGON'S  
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ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

Recommendation to City Council

Date: September 19, 2016

From: Dale McDowell – Public Works Director

To: The Honorable Mayor and City Council

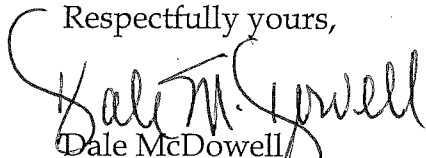
RE: Update Ordinance 150.21 Adoption of Public Works Construction Specifications

Dear Honorable Mayor and City Council Members,

Our City Construction Projects currently refer project Specifications to the Oregon Department of Transportation Standard Specifications 2002 Edition. Our last Ordinance 150.21 update was done in 2002.

I would like to recommend to City Council that we update our project Specifications to the current Oregon Department of Transportation Standard Specifications 2015 edition.

Respectfully yours,



Dale McDowell  
Public Works Director

**§ 150.04 PROVIDING PUBLIC ALERT WEATHER RADIOS IN NEW BUILDINGS.**

To help notify residential and commercial building occupants of potential tsunami or other weather-related hazards, a functioning public alert certified weather radio must be provided and maintained in all new dwelling and tenant spaces. (Ord. 2006-11, passed 12-11-06; Am. Ord. 2007-17, passed 11-26-07)

**STANDARD CODES PROVISIONS**

**§ 150.20 STANDARD CODES ADOPTED BY REFERENCE.**

The following codes are hereby adopted by reference and made a part of this code, the same as if set forth in full herein:

(A) The 1997 edition of the *Uniform Housing Code*, as published by the International Conference of Building Officials.

(B) The current edition of the *State of Oregon Structural Specialty Code and Fire and Life Safety Regulations*, and the 1997 *Uniform Building Code*, Appendix 33.

(C) The current editions of the *State of Oregon Mechanical Specialty Code*.

(D) The current edition of the *Oregon State Plumbing Specialty Code*, its standards and administrative rules.

(E) The current edition of the *Oregon Residential Specialty Code*.

(F) The *State of Oregon Administrative Rules*, Chapter 814, Division 23, for the placement of mobile

homes, and Chapter 814, Division 28, mobile home parks.

(Ord. 94-08, passed 4-11-94; Am. Ord. 95-44, passed 11-13-95; Am. Ord. 99-10, passed 5-24-99; Am. Ord. 99-18, passed 11-22-99; Am. Ord. 2010-02, passed 4-26-10)

**Cross-reference:**

*Adoption of Uniform Code for Abatement of Dangerous Buildings, see Ch. 159*

**§ 150.21 ADOPTION OF PUBLIC WORKS CONSTRUCTION SPECIFICATIONS.**

The 2002 edition of the *Oregon Standard Specification for Public Works Construction* as issued by the American Public Works Association, as hereafter modified or amended, is hereby adopted and made a part of this code the same as if set forth in full herein. All work done and materials used for public works construction awarded or otherwise authorized shall conform to these standards, unless otherwise modified by the City Public Works Department.

(Ord. 90-22, passed 7-9-90; Am. Ord. 2002-10, passed 7-25-02) Penalty, see § 150.99

**ADMINISTRATION AND ENFORCEMENT**

**§ 150.55 TITLE.**

These regulations shall be known as the City of Seaside Building Code, and may be cited as such and will be referred to herein as "this subchapter."

(Ord. 96-24, passed 6-24-96)

**§ 150.56 PURPOSE.**

The purpose of this subchapter is to establish uniform performance standards providing reasonable safeguards for health, safety, welfare, comfort and



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RESORT



# CITY of SEASIDE

PUBLIC WORKS DEPARTMENT  
LOCATION: 1387 AVE U  
MAIL: 989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5112

Recommendation to City Council

Date: October 3, 2016

From: Dale McDowell – Public Works

To: The Honorable Mayor and City Council

RE: Installation of Generator Automatic Transfer Switches to Wastewater Pump Stations

Dear Honorable Mayor and City Council Members,

We received two bids for the Installation of Generator Automatic Transfer Switches to our Wastewater Pump Stations.

Bidder #1 - Wadsworth Electric left Bid Item #1 blank, failed to Sign the Bid, and did not address Addendum #1 – their bid was rejected.

Bidder #2 – Inland Electric Inc. submitted a complete bid in the amount of \$71,458.33

It is my recommendation to the Mayor and City Council to Award the City of Seaside – Install Generator Automatic Transfer Switch to Inland Electric Inc. in the amount of \$71,458.33

Sincerely,



Dale McDowell

Public Works Director

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A L L - Y E A R  
R E S O R T



# CITY of SEASIDE

PUBLIC WORKS DEPARTMENT  
LOCATION: 1387 AVE U  
MAIL: 989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5112

Recommendation to City Council

Date: October 6, 2016

From: Dale McDowell

To: The Honorable Mayor and City Council

RE: Upgrade Sewage Pump Station SCADA System

Funding Source: System Development Fees

Dear Honorable Mayor and City Council Members,

Our current Sewage Pump Stations have no way of alerting us if there is a problem until an overflow occurs, causing spillage of effluent into the city street.

The proposed SCADA (Supervisory control and data acquisition (**SCADA**)) is a system for remote monitoring and control that operates with coded signals over communication channels (using typically one communication channel per remote station). System will alert us before an overflow should occur allowing us to respond remotely.

We received three Bids, all three proposals were considered responsive.

The lowest responsible Bid was from Best Electric in the amount of \$73,380.00

The proposed SCADA System is in compliance with DEQ recommendations.

I recommend we award Best Electric the SCADA Contract.

Sincerely,



Dale McDowell

Public Works Director