

**AGENDA SEASIDE CITY COUNCIL MEETING
MAY 23, 2016 7:00 PM**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **INTRODUCTION - CLATSOP COUNTY MANAGER CAMERON MOORE**
6. **COMMENTS – PUBLIC – (please keep speaking time to four minutes)**
7. **DECLARATION OF POTENTIAL CONFLICT OF INTEREST**
8. **CONSENT AGENDA**
 - a) **PAYMENT OF THE BILLS – \$553,454.90**
 - b) **APPROVAL OF MINUTES – None (May 9, 2016 not prepared)**
 - c) **RESOLUTION #3868 - ADJUSTING 2015-2016 CITY BUDGET**
 - d) **RESOLUTION #3869 - ADJUSTING 2015-2016 ROAD DISTRICT BUDGET**
9. **UNFINISHED BUSINESS:**
 - a) **VACANCY – BUDGET COMMITTEE**
 - b) **ORDINANCE 2016-03 – AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEASIDE, OREGON PURSUANT TO ORS 223.112-223.132, SETTING A PUBLIC HEARING, EXTENDING THE TERM OF THE ASSESSMENT DISTRICT FOR ECONOMIC IMPROVEMENT, KNOWN AS THE “DOWNTOWN MAINTENANCE DISTRICT”; REPEALING ORDINANCE NO. 2015-03 AND ALL ORDINANCES IN CONFLICT – THIRD AND FINAL**
 - **OPEN PUBLIC COMMENTS**
 - **CLOSE PUBLIC COMMENTS**
 - **COUNCIL COMMENTS**
 - **MOTION FOR THIRD READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED**
 - **MOTION TO ADOPT – ROLL CALL VOTE**
10. **NEW BUSINESS:**
 - a) **RESOLUTION #3867 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, INCREASING SEWER SERVICE USER RATES**
 - **PUBLIC COMMENTS**
 - **COUNCIL COMMENTS**
 - **MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED**
 - **MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED**

- b) APPROVAL - CAPITAL IMPROVEMENT AND MAINTENANCE FUNDS USED TO PURCHASE GARBAGE CANS FOR THE DOWNTOWN CORE AREA.
 - c) PRESENTATION - CLATSOP COUNTY EMERGENCY MANAGEMENT, Tiffany Brown
 - d) UPDATE - 2015 NORTH HOLLADAY DRIVE IMPROVEMENT PROJECT, Dale McDowell
 - e) APPROVAL - 2015 NORTH HOLLADAY DRIVE IMPROVEMENT PROJECT CHANGE ORDERS, Dale McDowell
 - f) COUNCIL CONSIDERATION - DONATION FALLEN BADGE FOUNDATION
 - g) VACANCY - COMMUNITY CENTER AND SENIOR COMMISSION
 - h) CITY COUNCIL AND SEASIDE CONVENTION CENTER COMMISSION WORKSHOP
(after June 10, 2016)
11. COMMENTS FROM THE CITY STAFF
12. COMMENTS FROM THE COUNCIL
13. RECESS INTO EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.610 (1) (i) REGARDING ANNUAL EVALUATION OF CITY MANAGER
14. RECONVENE INTO REGULAR SESSION – COUNCIL ACTION REGARDING CITY MANAGER EVALUATION
15. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

RESOLUTION #3868

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2015-2016 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adjusts the 2015-2016 budget, as follows:

Sewer Requirements

	Present	Changes	New
Personal Services	\$ 698,156	\$ (34,816)	\$ 663,340
Materials & Services	643,950	74,816	718,766
Capital Outlay	75,000	(40,000)	35,000
Debt Services	459,979	0	459,979
Interfund Transfers	743,608	0	743,608
Ending Fund Balance	836,955	0	836,955
Total	\$ 3,457,648	\$ -	\$ 3,457,648

The purpose of this adjustment is to provide for additional funding for the operation of the sewer system.

State Tax Street Requirements

	Present	Changes	New
Materials & Services	\$ 199,200	\$ -	\$ 199,200
Capital Outlay	987,912	(300,000)	687,912
Interfund Transfer	33,089	300,000	333,089
Ending Fund Balance	100,000		100,000
Total	\$ 1,320,201	\$ -	\$ 1,320,201

The purpose of this adjustment is to provide for the transfer of funds to the Street Construction Fund for the construction of North Holladay.

Sewer Replacement Requirements

	Present	Changes	New
Capital Outlay	\$ 239,949	\$ (150,000)	\$ 89,949
Special Payments	150,000	150,000	300,000
Total	\$ 389,949	\$ -	\$ 389,949

The purpose of this adjustment is to allow for an interfund loan to the Sewer Fund for FY 2015-2016.

Public Works Requirements

	Present	Changes	New
Engineering	\$ 262,021	\$ 12,400	\$ 274,421
Public Works	577,134	0	577,134
City Parks	191,067	0	191,067
Interfund Transfer	142,305	0	142,305
Contingency	40,000	(12,400)	27,600
Ending Fund Balance	139,236	0	139,236
Total	\$ 1,351,763	\$ -	\$ 1,351,763

The purpose of this adjustment is to provide for increased overtime and equipment for the Engineering Department.

**Systems Development - Water (91)
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 50,000	\$ -	\$ 50,000
Capital Outlay	250,000	0	250,000
Special Payments	464,434	(60,000)	404,434
Interfund Transfer	0	20,000	20,000
Contingency	250,000	0	250,000
Ending Fund Balance	<u>421,959</u>	<u>40,000</u>	<u>461,959</u>
Total	<u>\$ 1,436,393</u>	<u>\$ -</u>	<u>\$ 1,436,393</u>

The purpose of this adjustment is to provide for the transfer of funds to the Street Construction Fund for the construction of North Holladay.

**Systems Development - Sewer (91)
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 75,000	\$ -	\$ 75,000
Capital Outlay	500,000	(40,000)	460,000
Interfund Transfer	0	40,000	40,000
Ending Fund Balance	<u>872,137</u>	<u>0</u>	<u>872,137</u>
Total	<u>\$ 1,447,137</u>	<u>\$ -</u>	<u>\$ 1,447,137</u>

The purpose of this adjustment is to provide for the transfer of funds to the Street Construction Fund for the construction of North Holladay.

**Library Trust
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ -	\$ 2,000	\$ 2,000
Capital Outlay	21,000	(2,000)	19,000
Contingency	50,000	0	50,000
Ending Fund Balance	<u>130,632</u>	<u>0</u>	<u>130,632</u>
Total	<u>\$ 201,632</u>	<u>\$ -</u>	<u>\$ 201,632</u>

The purpose of this adjustment is to provide for electrical evaluation of the Library for a backup generator.

**911 Special Revenue
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 89,533	\$ (750)	\$ 88,783
Materials & Services	3,000	750	3,750
Capital Outlay	5,000	0	5,000
Contingency	20,000	0	20,000
Ending Fund Balance	<u>38,551</u>	<u>0</u>	<u>38,551</u>
Total	<u>\$ 156,084</u>	<u>\$ -</u>	<u>\$ 156,084</u>

The purpose of this adjustment is to provide for costs associated with the evaluation of 911 consolidation.

PASSED by the City Council of the City of Seaside this ____ day of _____, 2016.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2016.

ATTEST:

DON LARSON, MAYOR

Mark J. Winstanley, City Manager

RESOLUTION #3869

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2015-2016 SEASIDE ROAD DISTRICT BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adjusts the 2015-2016 Seaside Road District budget, as follows:

	District Road Requirements		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 23,300	\$ -	\$ 23,300
Capital Outlay	830,584	(300,000)	530,584
Interfund Transfers	32,549	300,000	332,549
Ending Fund Balance	<u>10,000</u>	<u>0</u>	<u>10,000</u>
Total	<u>\$ 896,433</u>	<u>\$ -</u>	<u>\$ 896,433</u>

The purpose of this adjustment is to provide for the transfer of funds to the Street Construction Fund for the construction of North Holladay.

PASSED by the City Council of the City of Seaside this ____ day of _____, 2016.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2016.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

SEASIDE BUDGET COMMITTEE

The Seaside Budget Committee meets publicly to review the budget documents as proposed by the budget officer. The budget committee receives the budget and budget message and provides an opportunity for the public to ask questions about and comment on the budget. The committee also approves a budget, and, if ad valorem property taxes are required, approves an amount or rate of tax for all funds that receive property taxes.

The budget committee is composed of the governing body and an equal number of electors appointed by the governing body. All members of the budget committee have equal authority. An elector is a qualified voter who has the right to vote for the adoption of any measure. If the governing body cannot find a sufficient number of electors who are willing to serve, those who are willing and the governing body become the budget committee.

Applicants for the Budget Committee need to be registered voters of the City of Seaside for at least one year prior to serving on the Committee. The appointive members of the budget committee cannot be officers, agents or employees of the local government. Spouses of officers, agents or employees of the local government are not barred from serving on the budget committee if they are qualified electors and not themselves officers, agents, or employees. Appointive members of the budget committee are appointed for three-year terms.

The committee shall elect a presiding officer from among the members at the first meeting. No member of the budget committee may receive any compensation for their services as a member of the committee.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** May 9, 2016

Name: Gayle Spear

Commission/Committee: Budget Committee

Resignation Date: Spear – March 23, 2016

Term Expiration Date: December 31, 2018

Wants to be considered again: No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME WRIGHT, STEVE PHONE 503 / 984-5324

ADDRESS 1435 S. FRANKLIN, PO BOX 52, SEASIDE, OR 97138

LENGTH OF TIME IN SEASIDE two years

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION none

PAST OCCUPATIONS retired as Chief Financial Officer, Columbia Grain, Inc. (CGI) in Portland as of 11/30/13
total of 35 years with company

List committee/commissions you are currently appointed to: planning commission
urban renewal agency budget committee

List committee/commissions on which you would like to serve: Budget Committee

List fields in which you have interest or ability:
corporate finance, management, taxes, accounting, budgeting

List employment and volunteer activities, which may relate to service on committee/commissions:
CGI employment President, Seaside Museum
church treasurer for 15 years (Gresham, OR)
barbershop chorus treasurer 4 years, president 2 years (Portland, OR)

List skills and special knowledge that you may have acquired from these activities:
organization, planning, financing, budgeting, accounting, rules/regulations, computers

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense? _____

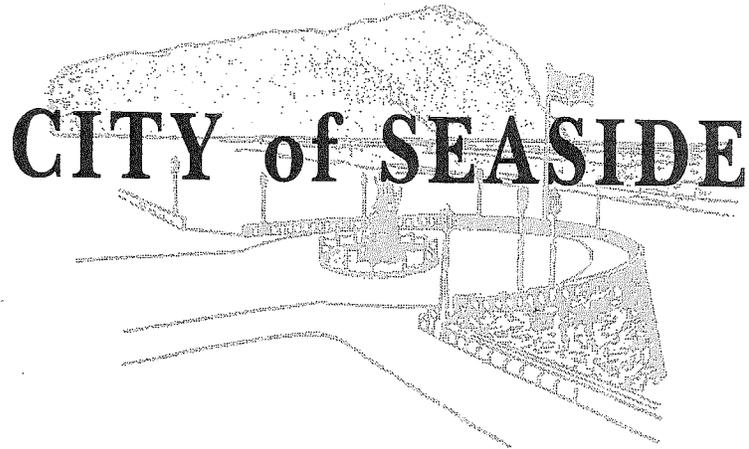
When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
Mike Wong	President, CGI	Portland, OR	503-224-8624
Matt Kenton	CFO, CGI	Portland, OR	503-224-8624
David Vawser	friend for 20+ years	Gresham, OR	503-740-4985

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 5/12/16 SIGNATURE [Signature]



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

BUDGET COMMITTEE

Term of Office: 3 years
Number of Members: 14 (Includes City Council)

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
LES MCNARY	1624 S. FRANKLIN	738-0759	12/31/2016
KATHLEEN PETERSON	1640 HUCKLEBERRY DR.	440-5543	12/31/2016
JAMES SHIPLEY	284 ALPINE ST.	717-0392	12/31/2017
REBECCA BUCK	P O BOX 1152	738-3045	12/31/2017
NANCY MCCUNE	822 NECANICUM #101	503-260-8905	12/31/2017
GENESEE DENNIS	1364 9 th	503-791-1009	12/31/2018
VACANCY			12/31/2018

ORDINANCE NO. 2016-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEASIDE, OREGON, PURSUANT TO ORS 223.112-223.132, SETTING A PUBLIC HEARING, EXTENDING THE TERM OF THE ASSESSMENT DISTRICT FOR ECONOMIC IMPROVEMENT, KNOWN AS THE "DOWNTOWN MAINTENANCE DISTRICT"; REPEALING ORDINANCE NO. 2015-03, AND ALL ORDINANCES IN CONFLICT.

WHEREAS, the current Downtown Maintenance District expires on June 30, 2016; and

WHEREAS, it is in the best interest of the City to extend the term of the District.

NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1. PURPOSE. The economic improvement district shall be continued to provide maintenance, upkeep, and litter control of planting areas, seating areas, sidewalks, curbs, and gutters within a designated area known as the "Downtown Maintenance District."

SECTION 2. BOUNDARIES. The Boundaries of the Downtown Maintenance District are described as follows: Broadway from Roosevelt to the Prom; Avenue A from Holladay to the Prom; Columbia Street from Avenue A to Oceanway; Downing Mall from Broadway to Oceanway; Franklin Street from Broadway to Avenue A; First Avenue from Holladay to the Necanicum Bridge; Holladay from 1st Avenue to Avenue A on the West, and from 1st Avenue to Avenue B on the east, including 50' to the south of Avenue A and 50' south of Avenue B. (See Exhibit A attached.)

When the Council considers it necessary to expand the boundaries of the District, each new property owner affected will receive notice stating the time and place of a public hearing at which affected property owners may appear to support or object to the District. Boundary changes will be made by the enactment of an ordinance by the Council.

SECTION 3. COSTS. The cost of the Downtown Maintenance District is estimated to be \$92,051.00 annually. Based on the total assessed linear footage of 10,409.3 feet, the benefited properties within the Downtown Maintenance District will pay \$8.843150 per front foot.

SECTION 4. TERM OF DISTRICT. Assessments will be levied to the benefited property owners for a maximum of one (1) year, starting July 1, 2016, to provide for the Downtown Maintenance District.

SECTION 5. AUDITOR TO FILE PROPOSED ASSESSMENT. The City Auditor shall be required to prepare the proposed assessment for each lot in the District and file it with the Finance Office.

SECTION 6. NOTICE OF AFFECTED PROPERTY OWNERS. Notice shall be mailed to the owner of each lot to be assessed, the notice shall state the amount of the assessment proposed on the property of the owner receiving the notice. The notice shall state the time and place of a public hearing at which time affected property owners may appear to support or object to the proposed assessment. The hearing shall not be held sooner than thirty (30) days after the mailing of the notices. The Council shall consider any objections and may adopt, correct, modify or revise the proposed assessments.

Notice shall be mailed out to affected property by April 8, 2016, announcing the intention of the Council to extend the Downtown Maintenance District and to assess the benefited property for all the cost. A public hearing will be held on Monday, May 9, 2016, at 7:00 PM at City Hall, 989 Broadway, at which time affected property owners may appear to support or object to the proposed extension of the district.

SECTION 7. ASSESSMENTS. If, after the hearing, the Council determines that the Downtown Maintenance District shall be extended, the Council shall determine the amount of the assessment on each lot in the District, and the extension of such assessments.

Assessments will not be made and Downtown Maintenance District will be abolished if written objections are received at the public hearing from owners of property upon which more than thirty-three percent (33%) of the total amount of assessments is to be levied.

SECTION 8. REPEAL. Ordinance No. 2015-03, adopted May 11, 2015, is repealed.

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2016, by the following roll call vote:

YEAS:
NAYS:
ABSTAIN:
ABSENT:

SUBMITTED to and **APPROVED** by the Mayor on this ____ day of _____, 2016.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION #3867

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, INCREASING SEWER SERVICE USER RATES

THE SEASIDE CITY COUNCIL RESOLVES AS FOLLOWS:

That in accordance with Section 51.093 of the Seaside Code of Ordinances, the following fees for sewer service user rates are adopted:

SECTION 1. Rates. Just and equitable rates are hereby established, determined and declared to be as follows.

- (A) Access/Demand Charge shall be ~~\$32.32~~ **\$33.29** per sewer connection per month.
- (B) Tap Charges and Sewer Lateral Connection Charges shall be the actual cost of labor and materials plus 20% for billing, administration and overhead.
- (C) Sewer System Development Charges shall be those established by the City Council in a separate ordinance.
- (D) Sewer Service Verification Charge shall be \$25 for the physical verification of sewer connection.
- (E) Cost of extending the sewer lines shall be paid by those property owners who use the new service.
- (F) Sewer Service User Fees. Single-family residential dwellings shall be charged only the access/demand charge of ~~\$32.32~~ **\$33.29** per month. All other users shall be charged ~~\$32.32~~ **\$33.29** for the first 700 cubic feet of water used and ~~\$4.32~~ **\$4.75** for each 100 cubic feet of water used over 700 cubic feet per month.
- (G) Special rates that may be needed for high-strength commercial users, industrial users, or heavy users will be set by negotiation and will be in conformance with federal guidelines, and must cover their operation and maintenance costs.

SECTION 2. Effective Date. The rate increases will become effective June 15, 2016, and will first be reflected in the August 2016 billing.

PASSED by the City Council of the City of Seaside on this ___ day of ___, 2016.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ___ day of ___, 2016.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

TERRA BOUND SOLUTIONS

Office: 1-877-857-2915
 Fax: 281-288-2870
 www.TerraBoundSolutions.com
 20020 Hickory Twig Way * Spring, TX * 77388

Estimate

Date	Estimate #
4/29/2016	Seaside1

Name / Address	Ship To
Seaside Public Works Dale McDowell 989 Broadway Seaside OR 97138 Phone: 503-738-5112	Seaside Public Works Dale McDowell 989 Broadway Seaside, OR 97138 Phone: 503-738-5112

Customer Phone	E-mail	Terms	Rep
503-738-5112	contact@terraboundsolutions.com	Prepaid Visa, MC, ...	RLE

Description	Qty	Cost	Total
60 Gallon Heavy-Weight Trash Receptacle Aggregate Color: _____ Dimensions: 24?L x 24?W x 41?H Weight: 865 lbs. ***GALVANIZED LINER INCLUDED*** Courtesy Discount Shipping with Freight Svcs Additional Svcs not included (must be purchased prior to ship date): - Lift gate service - Call Ahead service - Residential/Church delivery - Inside delivery - Guaranteed delivery date Estimated Ship Date: Estimated Transit Time: business days **NOTE** Estimated transit time is never a guarantee. If you do not purchase guaranteed delivery service TerraBound is not responsible for any delays. Reminder: Please check packages and contents for any damages upon arrival and note with freight carrier. TerraBound Solutions, Inc. is not responsible for damaged products in shipping. It is the responsibility of the receiving party to inspect and count packages at the time of delivery and report to freight carrier and customer service.	40	728.00	29,120.00
		-1,700.00	-1,700.00
		4,510.00	4,510.00
TERMS: Prepaid Visa, MC, Amex, Discover, Wire or Check			

Production time is based on current schedule, and subject to change at time of order. Thank you for this opportunity to quote. Prices are guaranteed for 30 days. All sales are final.

If you would like to place an order or have any additional questions please call (877)857-2915 or email to contact@terraboundsolutions.com

Visit www.terraboundsolutions.com

Subtotal	\$31,930.00
Sales Tax (0.0%)	\$0.00
Total	\$31,930.00



P.O. Box 1900
 Battle Ground, WA 98604
 Phone (360) 687-1148
 Fax (360) 687-7968

Invoice

TO: City of Seaside
989 Broadway
Seaside, OR 97138

INVOICE # March Force Account
 DATE 03/31/16

Date	DESCRIPTION	Unit Price	AMOUNT
3/1/2016	Leaking Water Line 8+10	\$ 1,187.05	\$ 1,187.05
3/2/2016	Leaking Water Line 8+10	\$ 770.08	\$ 770.08
3/3/2016	Unknown Pipes 9+50	\$ 860.55	\$ 860.55
3/8/2016	Sewer/Storm Conflict at Sta. 15+40	\$ 3,024.03	\$ 3,024.03
3/9/2016	Manhole Removal 15+40	\$ 392.39	\$ 392.39
3/10/2016	Manhole Removal 19+51 - 19+76	\$ 747.64	\$ 747.64
3/11/2016	Leaking Water Main 4+20	\$ 403.88	\$ 403.88
3/14/2016	Leaking Water Main 4+80	\$ 403.88	\$ 403.88
3/14/2016	manhole Removal CB 2nd and 2nd S	\$ 636.05	\$ 636.05
3/14/2016	Unknown Pipe/Water Conflict 5+65	\$ 389.22	\$ 389.22
3/16/2016	12" Water Diversion @ 5th Ave	\$ 1,561.61	\$ 1,561.61
3/17/2016	Manhole Removal 4+42 CBS on 3rd	\$ 982.35	\$ 982.35
3/17/2016	12" Water Diversion @ 5th Ave	\$ 4,203.54	\$ 4,203.54
3/21/2016	12" Water Diversion @ 5th Ave	\$ 5,009.16	\$ 5,009.16
3/23/2016	Leaking Water Service 21+80	\$ 685.79	\$ 685.79
3/23/2016	Leaking Water Service 20+73	\$ 361.46	\$ 361.46
3/30/2016	Unknown Water Service 7+20	\$ 361.46	\$ 361.46
3/31/2016	Pothole for Connection #7 @ 1+92	\$ 269.93	\$ 269.93
		\$ -	\$ -
1/27/2016	Unknown Gas Lines	\$ 356.41	\$ 356.41
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		\$ -	\$ -
		SUBTOTAL	\$ 22,606.48
		Total	\$ 22,606.48

Make all checks payable to Tapani Inc.
 Total due on Receipt. Overdue Accounts Subject to a service charge of 1.5% per month

THANK YOU FOR YOUR BUSINESS

CITY OF SEASIDE

POLICE
DEPARTMENT

DAVID HAM
CHIEF OF POLICE

May 10, 2016

To: City Manager Mark Winstanley
Fr: Chief David Ham
Re: Oregon Fallen Badge Foundation (Sgt. Goodding Memorial Service)

Mr. Winstanley,

I am requesting that the City of Seaside consider making a monetary donation to the Oregon Fallen Badge Foundation for the exceptional service that they provided to the Goodding family, the Seaside Police Department, the City of Seaside, and to the community as a whole. The resources that the Oregon Fallen Badge Foundation provided to Seaside on such short notice, and to the extent that they did, can only be described by me as amazing. The volunteers working for this organization and the expertise they have in planning, coordinating, and executing such a large scale event like the Goodding memorial service would not have been possible without this group of professionals.

I'm sure I could go on listing what the Oregon Fallen Badge Foundation has done for our community, but I trust that you and the city council members are very aware of the efforts demonstrated by this group of volunteers. My request is that the City of Seaside make a monetary donation to the Oregon Fallen Badge Foundation in the amount the council feels is appropriate. Although I do not know the cost to the organization when they respond to an event like this and I know that they do not provide their services with any expectation of reimbursement, I would suggest a donation in the amount of not less than \$5,000. This amount would not be enough to properly express our gratitude for the support they have given to our community, but any donation amount will send the message that they are appreciated and we thank them for their service.

Respectfully submitted,



Chief David Ham

COMMUNITY CENTER & SENIOR COMMISSION

The purpose of the Community Center and Senior Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and seniors of the city. Receive direction from the Council concerning matters relating to the well being of the community center and seniors of the City.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.

A Community Center and Senior Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** May 23, 2016

Name: Piper O'Brien
Gretta Passetti
Molly Irons

Commission/Committee: Community Center & Senior Commission

Resignation Date: N/A

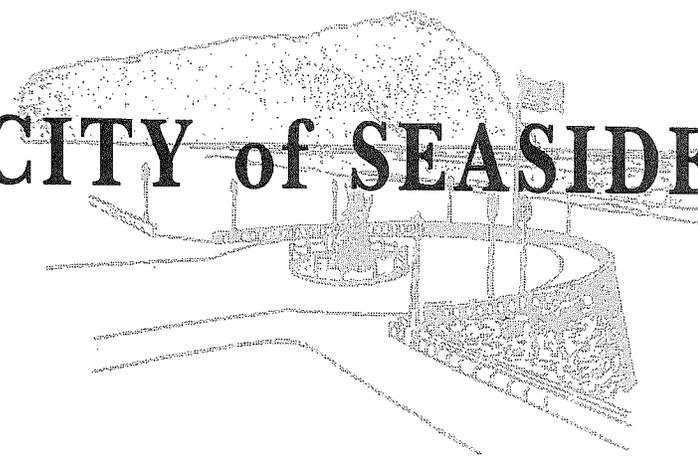
Term Expiration Date: June 1, 2016

Wants to be considered again: Yes - All

2. **Applicants:**
Piper O'Brien
Gretta Passetti
Molly Irons

3. **Nominations:**

4. **Appointment:**



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

COMMUNITY CENTER & SENIOR COMMISSION

Term: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
DORIS SNODGRASS	1185 AVE. 'E'	738-7827	6/01/2017
JOE (FRED) FISHER	2533 OREGON	738-9897	6/01/2017
KRISTIN TSCHANNEN	2125 S. DOWNING #1	323-397-5116	6/01/2017
LOUIS NEUBECKER	1859 BROADWAY	717-0153	6/01/2018
HELEN MEINICKE	PO BOX 646	738-3185	6/01/2018
LEILA VERNOR	764 3 RD AVENUE	738-4352	6/01/2018
PIPER O'BRIEN	720 S. LINCOLN	738-3169	6/01/2016
GRETA PASSETTI*	2556 QUEEN ST. #1	738-6583	6/01/2016
MOLLY IRONS	221 7 TH AVENUE	738-7005	6/01/2016