

**AGENDA SEASIDE CITY COUNCIL MEETING
JUNE 8, 2015 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. INTRODUCTION – SWEARING IN SEASIDE PATROL OFFICER, Jess Vaughan
6. COMMENTS – PUBLIC
7. COMMENTS FROM STUDENT REPRESENTATIVE, Taylor Barnes
8. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
9. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$1,026,468.99
 - b) APPROVAL OF MINUTES – MAY 11, 2015 REGULAR MINUTES
 - c) RESOLUTION #3844 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2014-2015 SEASIDE ROAD DISTRICT BUDGET
 - d) RESOLUTION #3845 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2014-2015 CITY OF SEASIDE BUDGET
10. UNFINISHED BUSINESS:
 - a) VACANCY – CITY TREE BOARD
11. NEW BUSINESS:
 - a) PUBLIC HEARING - RESOLUTION #3843 – A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGET INCREASES AND REDUCTIONS OF GREATER THAN 10% FOR THE 2014-2015 CITY OF SEASIDE BUDGET
 - OPEN PUBLIC HEARING
 - CLOSE PUBLIC HEARING
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
 - b) RESOLUTION #3842 – A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGET INCREASES AND REDUCTIONS OF LESS THAN 10% FOR THE 2014-2015 CITY OF SEASIDE BUDGET
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- c) LIQUOR LICENSE APPLICATION - FIREHOUSE GRILL, 841 BROADWAY
- d) LIQUOR LICENSE APPLICATION – LUNA’S FAMILY RESTAURANT, 1575 S. ROOSEVELT
- e) RESOLUTION #3846 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE SOLID WASTE COLLECTION RATES, Dave Larmouth
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
- f) ORDINANCE 2015-05 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CODE OF SEASIDE ORDINANCES CHAPTER 118.04 (A) CREATING A BROADWAY CORE EXCLUSION FOR MEDICAL MARIJUANA DISPENSARIES
 - OPEN PUBLIC COMMENTS
 - CLOSE PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION FOR FIRST READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION FOR SECOND READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
- g) PRESENTATION – MILLPOND PARK PROPOSAL FROM PARKS ADVISORY COMMITTEE, Jeremy Goldsmith
- h) BID RESULTS – BOB CHISHOLM COMMUNITY CENTER MAIN HALL DESIGN SCOPE OF WORK
- i) APPROVAL - SEASIDE CIVIC AND CONVENTION CENTER FACILITY RATE INCREASE, Russ Vandenberg
- j) AGREEMENT RENEWAL FOR MEALSITE SERVICES - BETWEEN NORTHWEST SENIOR AND DISABILITY SERVICES AND BOB CHISHOLM COMMUNITY CENTER

12. COMMENTS FROM THE COUNCIL

13. COMMENTS FROM THE CITY STAFF

14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

RESOLUTION #3844

A RESOLUTION OF THE SEASIDE ROAD DISTRICT, OREGON, ADJUSTING THE 2014-2015 SEASIDE ROAD DISTRICT BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside, acting in the capacity of the governing body for the Seaside Road District, hereby adjusts the 2014-2015 budget, as follows:

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 10,300	\$ 50,000	\$ 60,300
Capital Outlay	548,100	(50,000)	498,100
Interfund Transfers	15,959	0	15,959
Ending Fund Balance	<u>10,000</u>	<u>0</u>	<u>10,000</u>
Total	<u>\$ 584,359</u>	<u>\$ -</u>	<u>\$ 584,359</u>

The purpose of this adjustment is to provide for additional costs associated with the design of a new Avenue U bridge.

PASSED by the City Council of the City of Seaside this ____ day of _____, 2015.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION #3845

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2014-2015 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adjusts the 2014-2015 budget, as follows:

Water Requirements

	Present	Changes	New
Personal Services	\$ 676,878	\$ -	\$ 676,878
Materials & Services	470,600	0	470,600
Capital Outlay	385,000	0	385,000
Interfund Transfer	505,859	13,000	518,859
Contingency	256,266	(13,000)	243,266
Ending Fund Balance	1,241,888	0	1,241,888
Total	\$ 3,536,491	\$ -	\$ 3,536,491

The purpose of this adjustment is to provide for increased transfer to Public Works Fund for franchise payment. Revenues are up leading to increased payments.

911 Special Revenue Requirements

	Present	Changes	New
Personal Services	\$ 85,826	\$ -	\$ 85,826
Materials & Services	0	2,000	2,000
Capital Outlay	7,000	(2,000)	5,000
Contingency	48,368	0	48,368
Total	\$ 141,194	\$ -	\$ 141,194

The purpose of this adjustment is to provide for costs associated with employer paid HSA deposits per contract.

Library Grants Requirements

	Present	Changes	New
Materials & Services	\$ 89,680	\$ (8,000)	\$ 81,680
Capital Outlay	11,000	8,000	19,000
Total	\$ 100,680	\$ -	\$ 100,680

The purpose of this adjustment is to provide for increased book purchases for the Warrenton Library and the Seaside Library.

PASSED by the City Council of the City of Seaside this ____ day of _____, 2015.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

SEASIDE CITY TREE BOARD

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

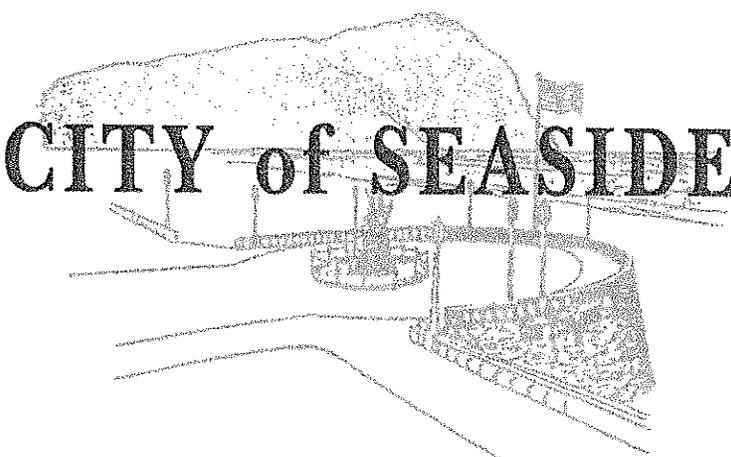
The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** July 28, 2014
Name: Richard Bailey
Commission/Committee: City Tree Board Committee
Resignation Date: N/A
Term Expiration Date: June 30, 2015
Wants to be considered again: N/A
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			6/30/2015
CRAIG SORTER	840 5 TH AVENUE	440-7201	6/30/2016
DALE MCDOWELL	3760 SUNSET BLVD.	717-8084	6/30/2017
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2017
MELYSSA GRAEPER	10075 7 TH ST. BAY CITY, OR 97107	503-939-9210	6/30/2018
NEAL WALLACE	989 BROADWAY	738-5112	STAFF REPRESENTATIVE

RESOLUTION #3843

**A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL
BUDGET INCREASES AND REDUCTIONS OF GREATER THAN 10%
FOR THE 2014-2015 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget increases and reductions for 2014-2015; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2014, and for the purpose shown below are hereby adjusted and appropriated as follows:

**SEWER
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 844,864	\$ -	\$ 844,864
Interest On Investments	2,400	0	2,400
Sewer Revenue	2,130,000	0	2,130,000
Debt Proceeds	0	800,000	800,000
Miscellaneous	2,000	0	2,000
Total	\$ 2,979,264	\$ 800,000	\$ 3,779,264

**SEWER
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 643,902	\$ 31,030	\$ 674,932
Materials and Services	637,950	145,000	782,950
Capital Outlay	331,941	(38,030)	293,911
Debt Service	361,813	0	361,813
Interfund Transfers	258,966	812,000	1,070,966
Contingency	150,000	(150,000)	0
Ending Fund Balance	594,692	0	594,692
Total	\$ 2,979,264	\$ 800,000	\$ 3,779,264

**CONVENTION CENTER
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 1,566,521	\$ -	\$ 1,566,521
Transfer - Room Tax	1,437,592	160,908	1,598,500
Interest On Investments	6,500	0	6,500
Food & Liquor Franchise	660,000	90,000	750,000
Rentals - Events	75,000	0	75,000
Convention Fees	23,000	0	23,000
Promotional Events	15,000	0	15,000
Miscellaneous	5,500	0	5,500
Total	\$ 3,789,113	\$ 250,908	\$ 4,040,021

**CONVENTION CENTER
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 966,733	\$ -	\$ 966,733
Materials and Services	1,066,550	98,000	1,164,550
Interfund Transfers	111,435	0	111,435
Contingency	196,245	152,908	349,153
Ending Fund Balance	1,448,150	0	1,448,150
Total	\$ 3,789,113	\$ 250,908	\$ 4,040,021

ROOM TAX & BUSINESS LICENSE

Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 335,925	\$ -	\$ 335,925
Interest On Investments	1,000	0	1,000
Room Tax	3,125,200	349,800	3,475,000
Business License	161,000	11,000	172,000
Oregon Tourism Grant	0	7,000	7,000
Miscellaneous	100	0	100
Donations	100	0	100
Total	\$ 3,623,325	\$ 367,800	\$ 3,991,125

ROOM TAX & BUSINESS LICENSE

Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 199,720	\$ 13,164	\$ 212,884
Materials and Services	433,900	46,525	480,425
Interfund Transfers	2,598,035	285,490	2,883,525
Contingency	169,325	22,621	191,946
Ending Fund Balance	222,345	0	222,345
Total	\$ 3,623,325	\$ 367,800	\$ 3,991,125

SEWER PLANT REPLACEMENT

Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 796,552	\$ -	\$ 796,552
Transfer - Sewer	0	800,000	800,000
Interest On Investments	1,500	0	1,500
Total	\$ 798,052	\$ 800,000	\$ 1,598,052

SEWER PLANT REPLACEMENT

Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 11,000	\$ 25,000	\$ 36,000
Capital Outlay	579,074	775,000	1,354,074
Contingency	207,978	0	207,978
Total	\$ 798,052	\$ 800,000	\$ 1,598,052

CONVENTION CENTER CAPITAL IMPROVEMENT

Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 364,069	\$ -	\$ 364,069
Segregated Beg Food Service Fee	8,500	0	8,500
Transfer - Room Tax	160,385	23,840	184,225
Interest On Investments	1,500	0	1,500
Food Service Fees	30,000	0	30,000
Total	\$ 564,454	\$ 23,840	\$ 588,294

CONVENTION CENTER CAPITAL IMPROVEMENT

Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 30,000	\$ -	\$ 30,000
Capital Outlay	175,000	0	175,000
Contingency	75,000	23,840	98,840
Ending Fund Balance	275,954	0	275,954
Ending Balance - Food Service Fees	8,500	0	8,500
Total	\$ 564,454	\$ 23,840	\$ 588,294

**EMERGENCY READINESS
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 62,904	\$ -	\$ 62,904
Transfer - Room Tax	46,878	5,247	52,125
Interest On Investments	350	0	350
Local Donations or Match	750	0	750
Total	\$ 110,882	\$ 5,247	\$ 116,129

**EMERGENCY READINESS
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 12,409	\$ -	\$ 12,409
Materials and Services	39,750	0	39,750
Contingency	25,000	5,247	30,247
Ending Fund Balance	33,723	0	33,723
Total	\$ 110,882	\$ 5,247	\$ 116,129

**WATERSHED ENHANCEMENT
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 92,018	\$ -	\$ 92,018
Interest On Investments	575	0	575
Timber Sales	0	1,100,000	1,100,000
Total	\$ 92,593	\$ 1,100,000	\$ 1,192,593

**WATERSHED ENHANCEMENT
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 25,000	\$ 615,000	\$ 640,000
Capital Outlay	67,593	485,000	552,593
Total	\$ 92,593	\$ 1,100,000	\$ 1,192,593

**LIBRARY TRUST
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 258,025	\$ -	\$ 258,025
Interest On Investments	1,200	0	1,200
Bequests	1,000	0	1,000
Donations	7,500	0	7,500
Total	\$ 267,725	\$ -	\$ 267,725

**LIBRARY TRUST
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Capital Outlay	\$ 21,118	\$ 50,000	\$ 71,118
Contingency	50,000	(50,000)	0
Ending Fund Balance	196,607	0	196,607
Total	\$ 267,725	\$ -	\$ 267,725

Passed by the City Council of Seaside on this ____ day of _____, 2015.

Submitted to the Mayor and Approved by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION #3842

A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL
BUDGET INCREASES AND REDUCTIONS OF LESS THAN 10%
FOR THE 2014-2015 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget increases and reductions for 2014-2015; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2014, and for the purpose shown below are hereby adjusted and appropriated as follows:

GENERAL
Resources

	Present	Changes	New
Beginning Fund Balance	\$ 550,795	\$ -	\$ 550,795
Admin Cost - Water	103,388	0	103,388
Admin Cost - Sewer	109,726	0	109,726
Admin Cost - State Tax Street	23,746	0	23,746
Admin Cost - Convention Center	111,435	0	111,435
Admin Cost - District Road	15,959	0	15,959
Admin Cost - Downtown Maintenance	6,611	0	6,611
Admin Cost - Public Safety	340,790	0	340,790
Admin Cost - Community Developmer	31,017	0	31,017
Admin Cost - Public Works	85,600	0	85,600
Transfer - Public Works (Equipment)	6,341	0	6,341
Transfer - Water	264,781	0	264,781
Tax Base	3,187,782	0	3,187,782
Est Taxes Not To Be Rec'd	(255,023)	0	(255,023)
Delinquent Taxes	132,000	0	132,000
Tax Offsets	2,000	0	2,000
Interest On Investments	1,600	0	1,600
Interest On Tax Receipts	25,000	0	25,000
Liquor License Fees	2,000	0	2,000
Business License & Room Tax Penalt	10,000	0	10,000
Room Tax - Vacation Rentals	445,000	50,000	495,000
Cigarette Tax	6,475	0	6,475
Library Grant	1,000	10,500	11,500
Seaside Urban Renewal Agency	75,000	0	75,000
Library	19,000	0	19,000
Community Center	7,000	0	7,000
Insurance Reimbursement	3,000	0	3,000
Rental/Sale City Property	4,000	0	4,000
Miscellaneous - General	8,000	0	8,000
Total	\$ 5,324,023	\$ 60,500	\$ 5,384,523

GENERAL
Requirements

	Present	Changes	New
Mayor & Council	\$ 32,048	\$ 2,800	\$ 34,848
City Attorney	41,525	0	41,525
Business Office	443,270	0	443,270
Library	611,769	8,000	619,769
Non-Departmental	334,100	78,300	412,400
Community Center	48,950	0	48,950
Debt Service	264,781	0	264,781
Interfund Transfers	3,318,349	0	3,318,349
Contingency	41,714	(28,600)	13,114
Ending Fund Balance	187,517	0	187,517
Total	\$ 5,324,023	\$ 60,500	\$ 5,384,523

CAPITAL IMPROVEMENT AND MAINTENANCE

Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 188,236	\$ -	\$ 188,236
Transfer - Room Tax	90,631	10,144	100,775
Interest On Investments	1,050	0	1,050
Total	\$ 279,917	\$ 10,144	\$ 290,061

CAPITAL IMPROVEMENT AND MAINTENANCE

Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 50,500	\$ -	\$ 50,500
Capital Outlay	219,417	0	219,417
Interfund Transfer	10,000	0	10,000
Contingency	0	10,144	10,144
Total	\$ 279,917	\$ 10,144	\$ 290,061

PUBLIC WORKS

Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 120,811	\$ -	\$ 120,811
Transfer - Water (Franchise)	137,690	13,000	150,690
Transfer - Sewer (Franchise)	149,240	12,000	161,240
Transfer - Room Tax	96,881	10,844	107,725
Interest On Investments	100	0	100
Franchise Fees	693,100	0	693,100
State Marine	3,300	0	3,300
Seaside Urban Renewal Agency	20,000	(20,000)	0
Insurance Reimbursement	1,600	0	1,600
Engineering	1,000	0	1,000
Sale of City Property	1,500	0	1,500
Cemetery Lots	1,000	0	1,000
Miscellaneous	2,500	0	2,500
Donations	18,000	0	18,000
Total	\$ 1,246,722	\$ 15,844	\$ 1,262,566

PUBLIC WORKS

Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Engineering	\$ 258,696	\$ -	\$ 258,696
Public Works	596,061	0	596,061
City Parks	205,766	0	205,766
Non-Departmental	0	10	10
Interfund Transfers	145,941	1,000	146,941
Contingency	1,830	14,834	16,664
Ending Fund Balance	38,428	0	38,428
Total	\$ 1,246,722	\$ 15,844	\$ 1,262,566

PUBLIC SAFETY
Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 361,418	\$ -	\$ 361,418
Transfer - Room Tax	590,663	66,112	656,775
Transfer - General	3,163,114	0	3,163,114
Tax Levy	94,892	0	94,892
Est Taxes Not To Be Rec'd	(7,591)	0	(7,591)
Delinquent Taxes	3,500	0	3,500
Tax Offsets	50	0	50
Interest On Investments	2,800	0	2,800
Interest On Tax Receipts	600	0	600
Dog Licenses	2,500	0	2,500
Liquor Taxes	100,500	0	100,500
State Revenue Sharing	85,500	0	85,500
COPS Grant	2,973	0	2,973
State Fire Grant	0	2,625	2,625
Police Grants	15,000	(11,000)	4,000
Rural Fire Protection	35,000	0	35,000
Dispatch Services	83,830	0	83,830
Fines & Forfeitures	170,000	50,000	220,000
Parking Tickets	8,000	0	8,000
False Alarms	425	0	425
Insurance Reimbursement	5,000	0	5,000
Rental or Sale of City Property	24,000	0	24,000
Miscellaneous - Police	15,000	0	15,000
Miscellaneous	12,000	0	12,000
Donations	500	0	500
Total	\$ 4,769,674	\$ 107,737	\$ 4,877,411

PUBLIC SAFETY
Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Municipal Court	\$ 151,269	\$ 12,700	\$ 163,969
Police	3,342,098	0	3,342,098
Lifeguards	36,761	0	36,761
Fire	630,993	55,000	685,993
Non-Departmental	18,500	0	18,500
Interfund Transfers	340,790	0	340,790
Contingency	179,286	40,037	219,323
Ending Fund Balance	69,977	0	69,977
Total	\$ 4,769,674	\$ 107,737	\$ 4,877,411

PROM IMPROVEMENT
Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 490,960	\$ -	\$ 490,960
Transfer - Room Tax	75,005	8,395	83,400
Interest On Investments	2,500	0	2,500
Donations	15,000	0	15,000
Total	\$ 583,465	\$ 8,395	\$ 591,860

PROM IMPROVEMENT
Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 65,000	\$ -	\$ 65,000
Capital Outlay	518,465	0	518,465
Contingency	0	8,395	8,395
Total	\$ 583,465	\$ 8,395	\$ 591,860

Passed by the City Council of Seaside on this ____ day of _____, 2015.

Submitted to the Mayor and Approved by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

LIQUOR LICENSE APPLICATION

Dennis & Nancy McKeown
Firehouse Grill
841 Broadway
Seaside

This business has applied for a Full On-premises Sales Liquor License. This would be for new outlet.

Full On-Premises Sales License – allows the sale of distilled spirits, malt beverages, wine, and cider for consumption at the licensed business. This license also allows private catering if the applicant receives pre-approval from OLCC.

The Police Department has reviewed the business and applicants applying for the liquor license and the information received is attached.

LIQUOR LICENSE APPLICATION

Sonia Villa
Luna's Family Restaurant
1575 S. Roosevelt
Seaside

This business has applied for a Limited On-Premises Sales Liquor License (change of ownership – was Herb's Burger & Beer).

Limited On-premises sales license – allows the sale of malt beverages, wine, and cider for consumption at the licensed business, and the sale of kegs of malt beverages to go. Licensees can cater small scale and large-scale private events if they have pre-approval from OLCC.

The Police Department has reviewed the applicants and business applying for the liquor license and attached is the information received.

Memo

To: Mayor and City Council
From: City Manager's Office
CC: Kim Jordan
Date: June 8, 2015
Re: Resolution #3846 - Collection Rates

Each year Recology Western Oregon is required to provide an annual financial report which includes a rate review report as outlined in the Solid Waste Collection Franchise.

Recology Western Oregon is proposing a rate schedule that reflects an adjustment to the current collection rates. The rates for most services will be adjusted by the contractual CPI adjustment of 0.90% to be effective July 1, 2015. Recology Western Oregon noted there were rates not adjusted, including the debris box disposal ton rates for trash and other materials, as well as the rates for medical waste services, based on the new contract with Stericycle, the disposal vendor.

Examples of the impact for Curbside Service:

32 gallon cart weekly was \$15.68 per month and now will increase to \$15.82 per month which is a difference of \$.14.

90 gallon cart weekly was \$26.14 per month and now will increase to \$26.38 per month which is a difference of \$.24.

2 Yd. container 1x/week was \$278.62 and now will increase to \$281.13 which is a difference of \$2.51.

Recology Western Oregon staff will be available at the Council Meeting to answer any questions.

RESOLUTION #3846

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,
ADJUSTING THE SOLID WASTE COLLECTION RATES**

THE SEASIDE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1. In accordance with Section 50.13 of the Seaside Code of Ordinances, the maximum solid waste collection rates within the City limits shall be adopted as follows:

Can & Cart Services - Curbside
Curbside: within 4' of the curb or road & away
from all cars, mail boxes, or other items

	<u>Rate per month</u>
<u>32 Gallon Can Service (Customer Provides Can)</u>	
1 Can Weekly	\$ 16.70
1 Can Every Other Week	\$ 10.86
1 Can Once a Month	\$ 5.86
Can on Call Curb	N/A
<u>32 Gallon Cart Service</u>	
32 Gallon Cart Weekly	\$ 15.82
32 Gallon Cart Every Other Week	\$ 10.30
32 Gallon Cart Once a Month	\$ 5.54
32 Gallon Cart On Call Curb	N/A
<u>90 Gallon Cart Service</u>	
90 Gallon Cart Weekly	\$ 26.38
90 Gallon Cart Every Other Week	\$ 17.16
90 Gallon Cart Once a Month	\$ 9.22
90 Gallon Cart On Call Curb	N/A
<u>Monthly Cart Rent (For On-Call Service)</u>	
90 Gallon Cart Will Call - Curb	N/A
<u>Special Pick-up (For Off-Schedule Weeks)</u>	
32 Special Pick-up Cart Curbside	\$ 5.54
90 Special Pick-up Cart Curbside	\$ 9.22

Can & Cart Services - Non Curbside (Sideyard)
Non curbside: visible from the street, outside of
garages and fenced areas

<u>32 Gallon Can Service (Customer Provides Can)</u>	
32 Gallon Can-Side	\$ 17.57
32 Gallon Every Other Week	\$ 11.42
32 Gallon Cart Once a Month	\$ 6.14
Can on Call Side	N/A
<u>32 Gallon Cart Service</u>	
32 Gallon Cart-Side	\$ 24.60
32 Gallon Every Other Week - Sideyard	\$ 15.99
32 Gallon Cart Once a Month - Sideyard	\$ 8.60
32 Gallon Cart On Call Side	N/A
<u>90 Gallon Cart Service</u>	
90 Gallon Cart-Side	\$ 40.42
90 Gallon Every Other Week - Sideyard	\$ 26.29
90 Gallon Cart Once a Month - Sideyard	\$ 14.15
90 Gallon Cart On Call Side	N/A
<u>Monthly Cart Rent (For On-Call Service)</u>	
90 Gallon Cart Will Call - Side	N/A

<u>Special Pick-up (For Off-Schedule Weeks)</u>		
32 Gallon Special Pick-up Cart Non Curbside	\$	8.60
90 Gallon Special Pick-up Cart Non Curbside	\$	14.15

Other Services and Fees

Extras - Per Unit Charges (Approx. 32 Gallons Per Unit)

Extra Bag(s)	\$	4.17
Extra Box	\$	4.17
Extra Can(s)	\$	4.17
Extra Misc.	\$	4.17
Extra 32 Gallon Cart(s)	\$	4.17
Extra 90 Gallon Cart(s)	\$	6.59

Bulky Item Collection (SVC Charge + Charge Per Item)

Refrigerator/Freezers	\$	51.66
Appliance	\$	11.48
Furniture Charge	\$	17.22
Extra Christmas Tree	\$	8.33
In Route Service Charge	\$	22.85
Service Charge	\$	45.67

1 Truck - 1 Employee	\$	134.38
1 Truck - 2 Employees	\$	201.54

(Rates listed are for collection at curb. Additional charges may apply for retrieval)

Related Fees

Cart Redelivery in Route	\$	10.00
Cart Redelivery out of Route	\$	20.00
Container Re-Delivery Fee	\$	45.67

(Note: Re-Delivery fees apply apply for resume service after suspend)

Cart Cleaning Fee	\$	10.00
Cart Replacement Fee	\$	65.00

(Replacement fee is used for loss/damage beyond normal wear and tear)

Wind Latch Installation	\$	15.00
Reinstatement Fee	\$	15.00
Returned Check Fee	\$	25.00

Front - Load Container Service

1 Yard Containers

1 Yard Trash	\$	180.25
1 Yard Every Other Week	\$	104.27
1 Yard Trash Monthly	\$	63.36
1 On Call-1 Yard Trash	\$	38.60
1 Extra Pick Up - 1 Yard Trash	\$	38.60

1.5 Yard Containers

1.5 Yard Trash	\$	230.69
1.5 Yard Every Other Week	\$	129.48
1.5 Yard Trash Monthly	\$	75.05
1.5 On Call-1.5 Yard Trash	\$	51.42
1.5 Extra Pick Up - 1.5 Yard Trash	\$	51.42

2 Yard Containers

2 Yard Trash	\$	281.13
2 Yard Every Other Week	\$	154.71
2 Yard Trash Monthly	\$	86.68
2 On Call - 2 Yard Trash	\$	64.24
2 Extra Pick Up - 2 Yard Trash	\$	64.24

<u>3 Yard Containers</u>		
3 Yard Trash	\$	381.98
3 Yard Every Other Week	\$	205.15
3 Yard Trash Monthly	\$	109.98
3 On Call -3 Yard Trash	\$	89.85
3 Extra Pick Up - 3 Yard Trash	\$	89.85

<u>4 Yard Containers</u>		
4 Yard Trash	\$	482.90
4 Yard Every Other Week	\$	255.59
4 Yard Trash Monthly	\$	133.30
4 On Call - 4 Yard Trash	\$	115.50
4 Extra Pick Up - 4 Yard Trash	\$	115.50

<u>5 Yard Containers</u>		
5 Yard Trash	\$	583.79
5 Yard Every Other Week	\$	306.03
5 Yard Trash Monthly	\$	156.57
5 On Call - 5 Yard Trash	\$	141.11
5 Extra Pick Up - 5 Yard Trash	\$	141.11

<u>6 Yard Containers</u>		
6 Yard Trash	\$	684.69
6 Yard Every Other Week	\$	356.49
6 Yard Trash Monthly	\$	179.87
6 On Call - 6 Yard Trash	\$	166.75
6 Extra Pick Up - 6 Yard Trash	\$	166.75

<u>8 Yard Containers</u>		
8 Yard Trash	\$	831.08
8 Yard Every Other Week	\$	429.68
8 Yard Trash Monthly	\$	213.67
8 On Call - 8 Yard Trash	\$	203.94
8 Extra Pick Up - 8 Yard Trash	\$	203.94

<u>Container Monthly Rent (Charged to will-call Customers, Same for all sizes)</u>		
1 Yard Rent - Trash	\$	20.00

Debris Box Services

<u>Set Haul Fees (based on average truck times)</u>		
Delivery Charge	\$	45.67
10 Yard Trash Box Haul	\$	134.38
20 Yard Trash Box Haul	\$	134.38
30 Yard Trash Box Haul	\$	134.38
47 Yard Trash Box Haul	\$	134.38

<u>Debris Box Disposal Fees (\$\$/Ton)</u>		
Disposal Fee - Demolition	\$	94.00
Disposal Fee - Garbage	\$	102.61
Disposal Fee - Yard Debris	\$	10.50

<u>Related Fees</u>		
Daily Rental Fee	\$	11.67
(Note: Daily rent applies after 48 hours, excluding evenings and weekends)		

Monthly Rental Fee	\$	138.73
(Note: Monthly rent applies for customers who keep a box for a year or longer)		

Truck Time Fee	\$	134.38
(Note: Hourly Truck Time is used for hauls to destinations outside our normal operating areas)		

<u>Temporary Rental Containers</u>		
Delivery 3 Yard Rental for Trash	\$	29.67
Service 3 Yard Rental for Trash	\$	125.83
Addl Day - 3 Yard Rent Container	\$	2.00
(Note: Temporary = not longer than 30 days, with 45 days between projects)		
(Rent included for the first 7 days)		

Bulky Items - Debris Box

Tire Charge No Rim	\$	4.59
Tire Charge On Rim	\$	9.18
Appliance	\$	11.48
Refrigerator/Freezer	\$	51.66

(Standard fees apply for these items if declared & separated according to instructions)

(Additional fees may apply for items found in loads)

Medical Waste Collection Services

4.7 Quart Sharps Container	\$	20.69
10 Quart Sharps Container	\$	24.03
23 Quart Sharps Container	\$	46.79
9 Gallon Confidential Document Box	\$	37.72
21 Gallon Medical Waste Box	\$	36.02
48 Gallon Medical Waste Box	\$	42.10
RX Medical Waste Tub	\$	93.23

(Note: Additional fees may apply for overweight tubs. Improperly prepared materials cannot be collected)

Notes: Finance Charges (0.75% monthly, 9% annually) will be assessed on any past due amount (excluding amounts in dispute over billing or service issues).
 Billing Terms: Commercial Accounts are billed on a monthly basis.
 Residential accounts are billed once every two months; one in advance and one in arrears.

SECTION 2. This Resolution shall become effective July 1, 2015.

PASSED by the City Council of the City of Seaside this ___ day of _____, 2015.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ___ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

CITY OF SEASIDE MEMORANDUM

To: Mayor & City Council
From: Community Development Department
Date: June 8, 2015
Subject: Broadway Core Area Exclusion Amendment
Medical Marijuana Dispensary Ordinance 2015-04

Background:

The City Council approved Medical Marijuana Dispensary Licensing Ordinance 2015-04 and the newly created Code of Seaside Chapter 118 is slated to take effect on June 10th. At the time the ordinance was adopted, some of the Councilors were interested in considering an amendment to the ordinance that would limit these businesses in the Broadway core area and asked staff to prepare an amendment that would exclude them within this area.

Staff reviewed a number of different options for outlining the exclusion area and ultimately settled on the following description based on our understanding of the Councilor's intent:

The area lying between a line drawn 600' north of the Broadway right-of-way that extends from the east side of North Prom to the West side of North Roosevelt Drive and a line drawn 600' south of the Broadway right-of-way that extends from the east side of South Prom to the West side of South Roosevelt Drive.

A map of the exclusion area is attached to the ordinance amendment that would create a medical marijuana dispensary exclusion area encompassing the Broadway core area.

Recommended City Council Action:

Following public testimony on the proposed Broadway core medical marijuana exclusion area, determine if the proposed ordinance amendment should be read for the first time by title only.

ORDINANCE NO. 2015-05

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CODE OF SEASIDE ORDINANCES CHAPTER 118.04 (A) CREATING A BROADWAY CORE EXCLUSION AREA FOR MEDICAL MARIJUANA DISPENSARIES

WHEREAS, the Oregon Legislature enacted Senate Bill 1531 (2014) which grants a city the authority to adopt ordinances that impose reasonable regulations on the operation of medical marijuana facilities registered under ORS 475.314 that are located in the city's jurisdiction; and

WHEREAS, this is a new industry and the City seeks to develop regulations that protect public health and safety; and

WHEREAS, the City of Seaside wishes to develop reasonable regulations for this industry; and

WHEREAS, the City Council adopted Ordinance 2015-04 creating a licensing procedure for medical marijuana dispensaries; and

WHEREAS, the Council believes it is in the best interest of the health, safety and welfare of the citizens of the city to adopt a medical marijuana dispensary exclusion area within the Broadway Core Area.

NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1: Chapter 118, Section 118.04 (A) of the Code of Seaside Ordinances is amended to read:

118.04 OPERATIONAL REQUIREMENTS.

(A) Dispensaries must be located in accordance with ORS 475.314 and they are subject to an additional exclusion area described as follows:

The area lying between a line drawn 600' north of the Broadway right-of-way that extends from the east side of North Prom to the West side of North Roosevelt Drive and a line drawn 600' south of the Broadway right-of-way that extends from the east side of South Prom to the West side of South Roosevelt Drive.

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2015, by the following roll call vote:

YEAS:
NAYS:
ABSTAIN:
ABSENT:

SUBMITTED to and **APPROVED** by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

Broadway Core MMD Exclusion Area

Legend

 MMD Exclusion Area





MEMORANDUM

TO: Honorable Mayor & City Council, City of Seaside
FROM: Darren Gooch, IT & Marketing Manager
DATE: June 2, 2015
RE: BCCC Main Hall Refresh Project
Project No: 06022015

The Sunset Empire Park & Recreation District, in partnership with the City of Seaside received the following four (4) proposals for the planning of a “refresh” of the Main Hall of the Bob Chisholm Community Center.

- | | |
|------------------------------------|--|
| 1. Interiors By Blackwood | \$2,600 + \$40 per round trip visit to Seaside and material costs as accrued (see bid for individual item costs) |
| 2. RESOLVE Architecture + Planning | \$5,820 / All-Inclusive |
| 3. Karen Linder Interior Design | \$2,300 + \$0.575 per mile travel expense |
| 4. YGH Architecture | \$10,350 / All-Inclusive |

After making a thorough comparison of the bids, the Community Center Commission recommends accepting the proposal from RESOLVE Architecture + Planning in the amount of \$5,820. The Commissioners feel that RESOLVE provided the most comprehensive proposal and have the knowledge and experience to best represent the community’s interests in this project.



SEASIDE
CIVIC AND CONVENTION CENTER

MEMORANDUM

TO: Honorable Mayor & City Councilors
 FROM: Russ Vandenberg, General Manager
 DATE: June 2, 2015
 RE: Convention Center Rental Fee Increase

The following rental fee adjustments are recommended for all future Priority 1 reservations commencing Jan 1, 2021-Dec 31, 2025.

Entire Facility:	<u>Current</u>	<u>Proposed</u>
• Ticketed	\$1,500.00/day	
• Single Day	\$1,200.00/day	
• Trade Show or Exhibit	\$1,000.00/day	
• Convention or Conference	\$600.00/day	\$800.00/day / Jan 1, 2021-Dec 31, 2025
• Compassion/Funeral	\$500.00/day	
• Civic Related	\$400.00/day	
• Community Fundraising	\$150.00/day	
25% Non-Profit Discount to Seaside 501c3 Organizations		

Pacific Room:	<u>Current</u>	<u>Proposed</u>
• Ticketed	\$1,200.00/day	
• Single Day	\$900.00/day	
• Trade Show or Exhibit	\$800.00/day	
• Convention or Conference	\$500.00/day	\$700.00/day / Jan 1, 2021-Dec 31, 2025
• Compassion/Funeral	\$400.00/day	
• Civic Related	\$300.00/day	
• Community Fundraising	\$150.00/day	
25% Non-Profit Discount to Seaside 501c3 Organizations		

Necanicum Room:	<u>Current</u>	<u>Proposed</u>
• Ticketed	\$900.00/day	
• Single Day	\$700.00/day	
• Trade Show or Exhibit	\$600.00/day	
• Convention or Conference	\$400.00/day	\$600.00/day / Jan 1, 2021-Dec 31, 2025
• Compassion/Funeral	\$300.00/day	
• Civic Related	\$200.00/day	
• Community Fundraising	\$150.00/day	
25% Non-Profit Discount to Seaside 501c3 Organizations		

Proposed fee increase was passed unanimously by members of the SCCC Commission on May 14, 2015.