

**AGENDA SEASIDE CITY COUNCIL MEETING  
JULY 10, 2017 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
6. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
7. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS - \$885,620.94
  - b) APPROVAL OF MINUTES - June 26, 2017
8. UNFINISHED BUSINESS:
  - a) VACANCY - BUDGET COMMITTEE
9. NEW BUSINESS
  - a) UPDATE - COMMUNITY CENTER AND SENIOR COMMISSION
  - b) RFP - COLLECTION AGENCY SERVICES FOR CITY OF SEASIDE MUNICIPAL COURT
10. COMMENTS FROM THE CITY STAFF
11. COMMENTS FROM THE COUNCIL
12. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

## **SEASIDE BUDGET COMMITTEE**

The Seaside Budget Committee meets publicly to review the budget documents as proposed by the budget officer. The budget committee receives the budget and budget message and provides an opportunity for the public to ask questions about and comment on the budget. The committee also approves a budget, and, if ad valorem property taxes are required, approves an amount or rate of tax for all funds that receive property taxes.

The budget committee is composed of the governing body and an equal number of electors appointed by the governing body. All members of the budget committee have equal authority. An elector is a qualified voter who has the right to vote for the adoption of any measure. If the governing body cannot find a sufficient number of electors who are willing to serve, those who are willing and the governing body become the budget committee.

Applicants for the Budget Committee need to be registered voters of the City of Seaside for at least one year prior to serving on the Committee. The appointive members of the budget committee cannot be officers, agents or employees of the local government. Spouses of officers, agents or employees of the local government are not barred from serving on the budget committee if they are qualified electors and not themselves officers, agents, or employees. Appointive members of the budget committee are appointed for three-year terms.

The committee shall elect a presiding officer from among the members at the first meeting. No member of the budget committee may receive any compensation for their services as a member of the committee.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** March 13, 2017  
**Name:** Steve Wright  
**Commission/Committee:** Budget Committee  
**Resignation Date:** Wright - March 1, 2017  
**Term Expiration Date:** December 31, 2018  
**Wants to be considered again:** Wright - No (City Councilor)
  
2. **Applicants:**
  
3. **Nominations:**
  
4. **Appointment:**



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## BUDGET COMMITTEE

Term of Office: 3 years

Number of Members: 14 (Includes City Council)

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
JAMES SHIPLEY	284 ALPINE ST.	717-0392	12/31/2017
REBECCA BUCK	P O BOX 1152	738-3045	12/31/2017
NANCY MCCUNE	822 NECANICUM #101	503-260-8905	12/31/2017
ROBERT PERKEL	2039 HUCKLEBERRY DR.	971-320-0008	12/31/2018
VACANCY			12/31/2018
LES MCNARY	1624 S. FRANKLIN	738-0759	12/31/2019
KATHLEEN PETERSON	1640 HUCKLEBERRY DR.	440-5543	12/31/2019

# Memo

**To:** Mayor and City Council  
**From:** City Manager's Office  
**CC:** Kim Jordan  
**Date:** July 10, 2017  
**Re:** RFP - Collection Agency Services

---

The City of Seaside advertised for proposals from parties interested in providing Collection Agency Services for the Seaside Municipal Court. The City encouraged companies to submit the most comprehensive proposal possible offering the highest quality service and enhancement to improve the management of collection services. The City asked for a detailed operational plan which demonstrates understanding of, and capability to assume responsibility for, collecting delinquent revenue for the City. The plan shall provide all details of the methods to be used to maximize successful collections, including initiating and continuing collection attempts within the guidelines set forth by Federal and State regulations regarding fair debt collection.

The City of Seaside advertised and received three (3) Requests for Proposals (RFP) for Collection Agency Services. The RFP's received were from Western Collection Bureau, Inc., Professional Credit, and Rash Curtis & Associates.

The proposals were reviewed and City staff recommends awarding the contract to Western Collection Bureau, Inc.