

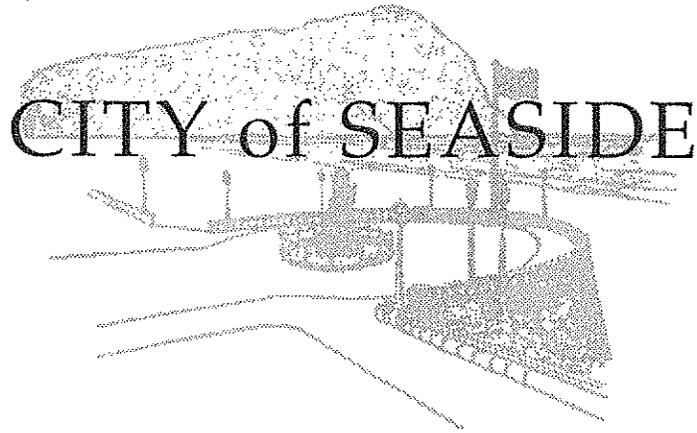
**AGENDA SEASIDE CITY COUNCIL MEETING
JANUARY 12, 2015 4:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. SWEARING IN: MAYOR DON LARSON; COUNCILORS DANA PHILLIPS, TITA MONTERO, JAY BARBER, AND SETH MORRISEY
4. ROLL CALL
5. APPROVAL OF AGENDA
6. PROCLAMATION – KIWANIS 100 YEAR ANNIVERSARY
7. COMMENTS – PUBLIC
8. COMMENTS FROM STUDENT REPRESENTATIVE, Taylor Barnes
9. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
10. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$882,720.82
 - b) APPROVAL OF MINUTES – DECEMBER 8, 2014 REGULAR MINUTES
11. UNFINISHED BUSINESS:
 - a) VACANCY – CITY TREE BOARD
COMMUNITY CENTER AND SENIOR COMMISSION
12. NEW BUSINESS:
 - a) PRESENTATION – CITY OF SEASIDE WATER VIDEO, Neal Wallace
 - b) REPORT – SEASIDE FIRE DEPARTMENT INSURANCES SERVICES OFFICE (ISO), Joey Daniels
 - c) BID RESULTS – PROFESSIONAL HVAC SERVICES AND MAINTENANCE
 - d) BID RESULTS – DOWNTOWN MAINTENANCE DISTRICT LITTER REMOVAL
 - e) BID RESULTS – DOWNTOWN LANDSCAPE MAINTENANCE DISTRICT
 - f) VACANCY – SEASIDE CIVIC AND CONVENTION CENTER COMMISSION
13. COMMENTS FROM THE COUNCIL
14. COMMENTS FROM THE CITY STAFF
15. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T



989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, Kiwanis International is one of the largest service organizations in the world with more than 600,000 members of all ages and abilities in more than 80 nations; and

Whereas, the members of Kiwanis Club of Seaside, Oregon, are devoted to improving the world, one child and one community at a time by seeking primacy to the human and spiritual rather than the material values of life; and

Whereas, in addition to improving lives, Kiwanis Club Members promote the development of community leaders, positive role models, intercultural understanding and cooperation, and opportunities for fellowship, personal growth, professional development and community service; and

Whereas, the first Kiwanis Club started its service in Detroit, Michigan, United States of America, in 1915; and

Whereas, Kiwanis International celebrates its Centennial Anniversary of the founding of the Detroit Kiwanis Club No. 1; and

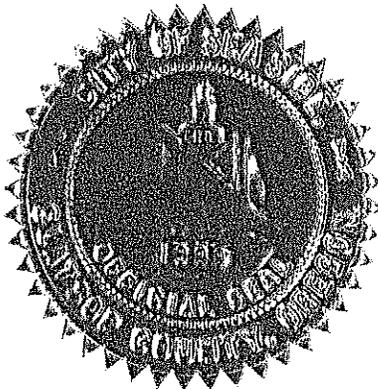
Whereas, the service provided by the Kiwanis Club of Seaside, Oregon to have a positive impact on our community and citizens.

NOW, THEREFORE, I, Don Larson, Mayor of the City of Seaside, in the State of Oregon, call upon all citizens to observe Wednesday, January 21, 2015, as

KIWANIS INTERNATIONAL DAY

and encourage all citizens of Oregon to render support to the members of this organization and to make themselves aware of Kiwanis International, whose members this day are providing meaningful service to our homes, schools, and community.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 12th day of January, 2015.



DON LARSON, MAYOR

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- Present: Mayor Don Larson, Council President Don Johnson, Councilors Tita Montero, and Dana Phillips.
- Absent: Councilors Jay Barber, and Randy Frank
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Neal Wallace, Public Works Director, Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Esther Moberg, Seaside Library Director, Joey Daniels, Seaside Fire Chief, Taylor Barnes, Student Representative; and Nancy McCarthy, Seaside Signal.
- AGENDA** Motion to approve the December 8, 2014 agenda; carried unanimously. (Phillips/Montero)
- COMMENTS – PUBLIC** Christine Bridgens, 1255 SW 9th Street, Warrenton, stated she was attending the meeting on behalf of Parents Rights in Education in regards to the Executive Session that was scheduled on the agenda. Ms. Bridgens further stated she wanted to inform Council that the Adolescent Sexuality Conference had been, at least the last four or five years misrepresented to Communities, parents, and even to the schools. The schools that had been contacted and those that were mandated to send a team of personnel or students did not even know about the conference and the contents and some of the administration did not even know the conference was happening. Ms. Bridgens further stated she hoped the serious misrepresentation for all these years would be of importance to Council as they deliberated.
- COMMENTS – STUDENT REPRESENTATIVE** Taylor Barnes, Student Representative, stated the Seaside High School Basketball season began last week with the boys and girls at Liberty High School in Hillsboro. The annual Holiday Classic would start at Seaside High School this week along with Holiday week. The high school would be conducting a blood drive in January, 2015, and possibly a new Chess Club will be started. Wrestling meets would start soon and swimming had started. There was \$50,000.00 unanimously donated to Seaside High School and there was a challenge for the public to match the donation. Seaside High School Seniors started applying for scholarships for college. There would be auditions held this week for the Winter Musical, Footloose.
- Mayor Larson asked Mr. Barnes if there were students that would like to serve on the City Tree Board and maybe as a Pacifica Project.
- Mr. Barnes stated he was spreading the word around.
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$319,670.47; and November 24, 2014, regular minutes; carried unanimously. (Johnson/Phillips)
- PUBLIC HEARING** This was the duly advertised time and place to hold a public hearing regarding a Resolution Adopting and Appropriating a Supplemental Budget Reduction of Greater than 10 Percent to the 2014-2015 Seaside Road District Budget.
- RESOLUTION #3831** A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET REDUCTION OF GREATER THAN 10 PERCENT TO THE 2014-2015 SEASIDE ROAD DISTRICT BUDGET
- Mark Winstanley, City Manager, explained the resolution adopted and appropriated a supplemental budget reduction of greater than 10 percent for the Seaside Road District. At the very end of last year there was a decision to not improve the Avenue 'U' Bridge which was a proposed Urban Renewal project. Since the Urban Renewal Agency was no longer involved with the Avenue 'U' project and was no longer eligible to pay for engineering cost associated with the Avenue 'U' Bridge and the funds were moved over to the Seaside Road District. That was a very late change and the adjustments were made to this year's budget for the lower beginning fund balance.
- Mayor Larson opened the public hearing.
- There were no public comments and Mayor Larson closed the public hearing.
- Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3831 by title only; carried unanimously. (Montero/Phillips)

Motion to adopt Resolution #3831; carried unanimously. (Johnson/Montero)

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding a Resolution Adopting and Appropriating Supplemental Budget Increases and Reductions of Greater than 10% for the 2014-2015 City of Seaside Budget.

RESOLUTION #3832

A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGET INCREASES AND REDUCTIONS OF GREATER THAN 10% FOR THE 2014-2015 CITY OF SEASIDE BUDGET

Mr. Winstanley explained the resolution was the same type of adjustment as Resolution #3831. There were three relatively minor funds to be adjusted which were the Construction Fund for the Sewer Plant, a fund for the Watershed and the Fire Equipment Fund. The budgets were being brought into sync with what the actual numbers were.

Mayor Larson opened the public hearing.

There were no public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3832 by title only; carried unanimously. (Montero/Phillips)

Motion to adopt Resolution #3832; carried unanimously. (Johnson/Montero)

VACANCY – CITY TREE BOARD

Mayor Larson stated there were two vacancies on the City Tree Board with no applications received. Mayor Larson asked the press to advertise the vacancy.

VACANCY – COMMUNITY CENTER AND SENIOR COMM.

Mayor Larson stated there was one vacancy on the Community Center and Senior Commission. Mayor Larson asked the press to advertise the vacancy.

PRESENTATION – 2013-2014 CITY OF SEASIDE AUDIT

Mayor Larson stated Council had met with Rick Proulx prior to the City Council meeting to review the audit.

Rick Proulx, Kern & Thompson, stated for the year end of June 30, 2014, there was an audit performed of the financial statements in compliance with the City. Mr. Proulx further stated the audit was performed in accordance with general accepted auditing standards and rendered an opinion. The opinion on the financial statements for the City of Seaside was that the financial statements were fairly stated and all true in respects. The amounts and disclosures were proper and adequate and everything was recorded properly in the right year and the statements were suitable for the presentation and were available to the public.

Motion accepting the 2013-2014 City of Seaside Audit; carried unanimously. (Johnson/Phillips)

RESOLUTION #3833

A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGET INCREASES AND REDUCTIONS OF LESS THAN 10% FOR THE 2014-2015 CITY OF SEASIDE BUDGET

Mr. Winstanley explained the resolution was adopting and appropriating supplemental budget increases and reductions of less than 10% for the City of Seaside Budget.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3833 by title only; carried unanimously. (Johnson/Phillips)

Motion to adopt Resolution #3833; carried unanimously. (Johnson/Frank)

PRESENTATION – TIMBER HARVEST WATERSHED PROPERTY

Neal Wallace, Public Works Director, stated Mark Dryer was a forester the City of Seaside had used on previous occasions like the consecutive winter storms in 2006-2007. There had been some salvage and harvesting around the Watershed after the storms.

Mr. Wallace further stated since that time the City had been working with the Watershed Council, US Fish and Wildlife, and others with projects like modify the diversion. There had been discussions regarding the ability of the City to acquire more land in the Watershed and the only way that could be done was with more money and the timber markets were pretty good right now. Mr. Wallace further stated Mr. Dryer roughed out some ideas and would present that information to Council. Council was presented the graphics and maps in their packets and the total area was somewhere in the range of 50 acres that would be harvested out of approximately 1100 acres.

Mr. Dreyer stated it had been a while since he had worked for the City and Mr. Wallace asked for a proposal which was really a rough draft but with 45 years of experience the roughness could be pretty accurate but he still stressed they were guesses. Mr. Dryer further stated the acreages included on the map were accurate with one area at 52 acres and the other at 80 acres. The rough edges would be cleaned up which was left from what was blown down. It was a low volume which was not gaining the growth that it would if it was a fully stocked stem. It was a continual fall down and by going to the proposed boundaries there should be a pretty firm boundary and would not have the tendency to blow down like now. Mr. Dryer further stated the neighbors had been very active in that area and there was nothing that could be done when your neighbor logs up against your property line. The other units had fairly good rock roads which was very important this time of year and would cost less for maintenance.

Mayor Larson asked if roads would need to be built for the harvest.

Mr. Dryer stated the City would need to build little jump spurs just so the mainline would be kept open to allow people the ability to travel through. The one little City spur would have to be re-rocked and the estimated expenses would be \$10,000.00 to \$15,000.00. Maintenance would need to be done to the Sugarloaf Mainline as part of the agreement for using the road. Mr. Dryer further stated those were the only cost that could be seen in the future.

Council President Johnson asked if this was all in the Forest Management Plan that was approved years ago.

Mr. Wallace stated the management plan was very loosely put together and was basically there to manage the Watershed or water quality and production. The site was chosen because of the remoteness.

Mayor Larson stated the profit from the harvest would all go to the Watershed Fund.

Mr. Dryer stated environmentally the harvest would be under the Forest Practices Act and all the streams would keep the trees protected.

Motion to approve taking the Timber Harvest of the Watershed Property project to bid; carried unanimously. (Johnson/Montero)

**DISCUSSION –
DECEMBER 22, 2014
CITY COUNCIL MEET**

Mayor Larson stated the next City Council meeting was scheduled for December 22, 2014, which was close to the Christmas Holiday.

Motion to cancel the City Council Meeting scheduled for Monday, December 22, 2014; carried unanimously. (Larson/Johnson)

COMMENTS – COUNCIL

Councilor Phillips wished everyone a safe and wonderful holiday season.

Councilor Montero wished everyone a Happy Holiday and stated she would see everyone next year.

Councilor Johnson stated Seaside made the front cover in the Worldmart Magazine and won the first prize for the photo contest.

Mayor Larson stated the Seaside Providence Hospital Festival of Trees had a very nice event Saturday, December 6, 2014, and raised approximately \$141,000.00. The Public Safety Coordinating Council met on Friday, December 5, 2014, and the old Coryell's Building in Warrenton would soon to be a place for people that needed mental health. There would be sixteen beds with eight permanent beds and the other eight would be transit beds.

Councilor Montero stated this was a wonderful coming together of several different departments and agencies in the County.

Mayor Larson stated the Pearl Harbor Celebration was held at the Seaside Civic and Convention Center Sunday, December 7, 2014. Mayor Larson further stated Monday, December 15, 2014, there would be a City Council workshop held at the Lutheran Church.

COMMENTS – STAFF

Joey Daniels, Seaside Fire Chief, stated with the Christmas Holiday's he reminded everyone to water their trees, watch the candles, and Christmas lights.

Esther Moberg, Library Director stated Teen Tuesday the teens would be making Holiday Gifts and next week there would be an author visit from Anthony Curcio who wrote the book Heist and High which was about the Craigslist Robbery.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated the Seaside Civic and Convention Center was very busy with Holiday parties. The next large conference would be the Almost New Years Round Up which would take place at the end of December, 2014.

Chuck Minor, Seaside Chamber of Commerce Representative, stated the Chamber of Commerce open house was Friday, December 12, 2014, 5:00 pm to 7:00 pm.

**RECESSED INTO
EXECUTIVE SESSION**

Council recessed into Executive Session at 7:29 PM in accordance with ORS 192.660(2) (a) regarding the appointment of a Seaside Municipal Court Judge.

**RECESSED INTO
EXECUTIVE SESSION**

Council recessed into Executive Session at 7:41 PM in accordance with ORS 192.660 (2) (h) regarding consultation with legal council.

**RECONVENED FROM
EXECUTIVE SESSION**

Council reconvened from Executive Session at 8:06 PM.

Motion to approve the contract to hire Ron Woltjer as the Municipal Court Judge for the City of Seaside effective January 1, 2015; carried unanimously. (Larson/Johnson)

Mayor Larson stated for Executive Session in accordance with ORS 192.660 (2) (h) regarding consultation with legal council. The City Council on advice of the City of Seaside legal council would take no further action.

ADJOURNMENT

The regular meeting adjourned at 8:10 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR

SEASIDE CITY TREE BOARD

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** July 28, 2014

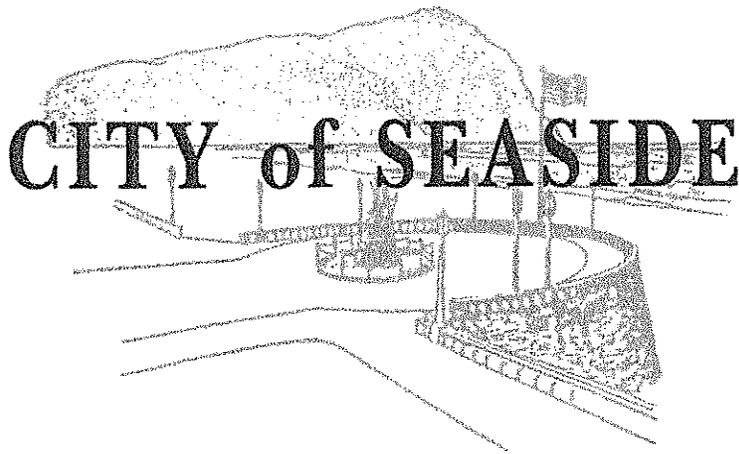
Name: Jason Smith
Richard Bailey
Jon Wickersham

Commission/Committee: City Tree Board Committee

Resignation Date: N/A

Term Expiration Date: June 30, 2015

Wants to be considered again: N/A
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			6/30/2015
VACANCY			6/30/2015
CRAIG SORTER	840 5 TH AVENUE	440-7201	6/30/2016
DALE MCDOWELL	3760 SUNSET BLVD.	717-8084	6/30/2017
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2017
NEAL WALLACE	989 BROADWAY	738-5112	STAFF REPRESENTATIVE

COMMUNITY CENTER & SENIOR COMMISSION

The purpose of the Community Center and Senior Commission is to be an advisory body to recommend and make suggestions to the City Council concerning matters relating to the well being of the community center and seniors of the city. Receive direction from the Council concerning matters relating to the well being of the community center and seniors of the City.

The commission consists of nine members who are not officials or employees of the city and who shall be appointed by the City Council. A minimum of five members shall reside within the city limits; a maximum of four members may reside within the Urban Growth Boundary, but outside the City limits.

A Community Center and Senior Commissioner's term of office shall commence on June 1, of each year of his/her term. At the first Commission meeting in June, the Commission will appoint one of their members as Chairperson and one as Vice-Chairperson. One member of the Commission will serve as secretary and minutes will be filed with the City Council.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12-month period shall be notified by letter from the Mayor that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.) The members shall serve without salary or compensation of any nature. "The members shall serve without salary or compensation of any nature."

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **October 27, 2014**

Name: **June Stromberg**

Commission/Committee: **Community Center & Senior Commission**

Resignation Date: **N/A**

Term Expiration Date: **June 1, 2015**

Wants to be considered again: **N/A**

2. **Applicants:**
Helen Meinicke

3. **Nominations:**

4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME MEINICKE HELEN PHONE 503-738-3185
Last First
ADDRESS 1251 S DOWNING
MAIL ADDRESS (DIFFERENT THEN ABOVE) PO. Box 646
EMAIL ADDRESS helenmeinicke@gmail.com
LENGTH OF TIME IN SEASIDE Since 1982 ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION RETIRED
PAST OCCUPATIONS TEACHER, PHONE FOR IRS

List committee/commissions on which you would like to serve: SENIOR COMM.

List committee/commissions you are currently appointed to: _____

List fields in which you have interest or ability: SENIOR PROJECTS

List employment and volunteer activities, which may relate to service on committee/commissions: FOOD BANK VOLUNTEER

List skills and special knowledge that you may have acquired from these activities: CONVENTION CENTER

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

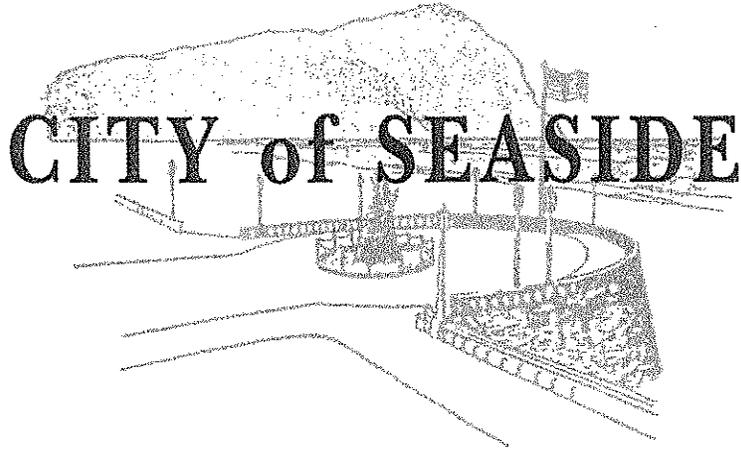
When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>GREG KERSHILL</u>	<u>NEIGHBOR</u>		
<u>KARLA</u>			

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE _____ SIGNATURE Helen Meinicke



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

COMMUNITY CENTER & SENIOR COMMISSION

Term: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
LOUIS NEUBECKER	1859 BROADWAY	717-0152	6/01/2015
VACANCY			6/01/2015
LEILA VERNOR	764 3 RD AVENUE	738-4352	6/01/2015
PIPER O'BRIEN	720 S. LINCOLN	738-3169	6/01/2016
GRETA PASSETTI*	2556 QUEEN ST. #1	738-6583	6/01/2016
MOLLY IRONS	221 7 TH AVENUE	738-7005	6/01/2016
DORIS SNODGRASS	1185 AVE. 'E'	738-7827	6/01/2017
JOE (FRED) FISHER	2533 OREGON	738-9897	6/01/2017
KRISTIN TSCHANNEN	2125 S. DOWNING #1	323-397-5116	6/01/2017

*CHAIR



4B Eves Drive, Suite 200
P.O. Box 961
Marlton, NJ 08053-3112

t 856.985.5600
f 856.810.9065

October 27, 2014

Mr. Mark Winstanley, Manager
Seaside FD
989 Broadway
Seaside, Oregon, 97318

RE: Seaside Fd, Clatsop County, Oregon
Public Protection Classification: 03/10
Effective Date: February 01, 2015

Dear Mr. Mark Winstanley,

We wish to thank you Mr. Ben Davis and Chief Joey Daniels for your cooperation during our recent Public Protection Classification (PPC) survey. ISO has completed its analysis of the structural fire suppression delivery system provided in your community. The resulting classification is indicated

Enclosed is a summary of the ISO analysis of your fire suppression services. If you would like to know more about your community's PPC classification, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

ISO's Public Protection Classification Program (PPC) plays an important role in the underwriting process at insurance companies. In fact, most U.S. insurers – including the largest ones – use PPC information as part of their decision-making when deciding what business to write, coverage's to offer or prices to charge for personal or commercial property insurance.

Each insurance company independently determines the premiums it charges its policyholders. The way an insurer uses ISO's information on public fire protection may depend on several things – the company's fire-loss experience, ratemaking methodology, underwriting guidelines, and its marketing strategy.

Through ongoing research and loss experience analysis, we identified additional differentiation in fire loss experience within our PPC program, which resulted in the revised classifications. We based the differing fire loss experience on the fire suppression capabilities of each community. The new classifications will improve the predictive value for insurers while benefiting both commercial and residential property owners. We've published the new classifications as "X" and "Y" – formerly the "9" and "8B" portion of the split classification, respectively. For example:

- A community currently graded as a split 6/9 classification will now be a split 6/6X classification; with the "6X" denoting what was formerly classified as "9."
- Similarly, a community currently graded as a split 6/8B classification will now be a split 6/6Y classification, the "6Y" denoting what was formerly classified as "8B."
- Communities graded with single "9" or "8B" classifications will remain intact.

PPC is important to communities and fire departments as well. Communities whose PPC improves may get lower insurance prices. PPC also provides fire departments with a valuable benchmark, and is used by many departments as a valuable tool when planning, budgeting and justifying fire protection improvements.

ISO appreciates the high level of cooperation extended by local officials during the entire PPC survey process. The community protection baseline information gathered by ISO is an essential foundation upon which determination of the relative level of fire protection is made using the Fire Suppression Rating Schedule.

The classification is a direct result of the information gathered, and is dependent on the resource levels devoted to fire protection in existence at the time of survey. Material changes in those resources that occur after the survey is completed may affect the classification. Although ISO maintains a pro-active process to keep baseline information as current as possible, in the event of changes please call us at 1-800-444-4554, option 2 to expedite the update activity.

ISO is the leading supplier of data and analytics for the property/casualty insurance industry. Most insurers use PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties. The PPC program is not intended to analyze all aspects of a comprehensive structural fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making loss prevention or life safety recommendations.

If you have any questions about your classification, please let us know.

Sincerely,

Dominic Santanna

Dominic Santanna
(800) 444-4554 Option 2

Encl.

cc: Mr. Ben Davis, Water Superintendent, Seaside Public Works
Ms. Lynn Smith, Communications Manager, South Clatsop County Communications
Chief Joey Daniels, Chief, Seaside Fire and Rescue Department

Summary of Public Protection Classification Review

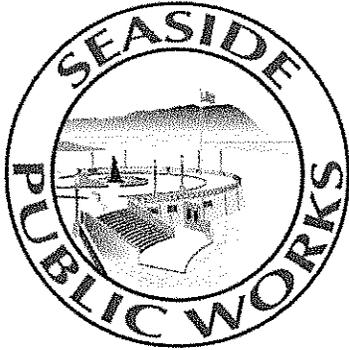
Completed by ISO

for

Seaside FD

FSRS Item	Earned Credit	Credit Available
Emergency Reporting		
414. Credit for Emergency Reporting	2.40	3
422. Credit for Telecommunicators	3.99	4
432. Credit for Dispatch Circuits	1.95	3
440. Credit for Receiving and Handling Fire Alarms	8.34	10
Fire Department		
513. Credit for Engine Companies	6.00	6
523. Credit for Reserve Pumpers	0.00	0.5
532. Credit for Pumper Capacity	3.00	3
549. Credit for Ladder Service	4.00	4
553. Credit for Reserve Ladder and Service Trucks	0.00	0.5
561. Credit for Deployment Analysis	4.48	10
571. Credit for Company Personnel	9.34	15
581. Credit for Training	4.65	9
730. Credit for Operational Considerations	2.00	2
590. Credit for Fire Department	33.47	50
Water Supply		
616. Credit for Supply System	29.45	30
621. Credit for Hydrants	2.97	3
631. Credit for Inspection and Flow Testing	0.00	7
640. Credit for Water Supply	32.42	40
Divergence	-2.82	-
1050. Community Risk Reduction	4.57	5.50
Total Credit	75.98	105.5

Final Community Classification = 03/10



MEMO

From: Neal Wallace January 12, 2015
To: The Honorable Mayor and City Council
Re: HVAC, Downtown litter, and Downtown Landscape Bids

There was one bid received for the HVAC Services and Maintenance contract from Fresh Air Co., Inc. The total bid was \$8,295.00, a small increase from last year however; the City of Seaside added the new church building to the contract.

There were two bids received for the Downtown Maintenance District Litter Removal Contract from Kris Johnston in the amount of \$27,800.00 for the annual amount but he did not include a bid bond or check as required. A Affordable Carpet Cleaning Service bid \$29,700.00 for the annual amount and their bid was complete with bid bond. Essentially A Affordable was the only responsive bid.

There was one bid received for the Downtown Landscape Maintenance Contract from Nature's Helper. The total bid was \$46,300.00 which represents a small percentage increase over the last contract amount.

In all cases the status quo is being maintained; all three contractors are already in place doing the work.

Staff recommends accepting the Fresh Air Co., Inc. bid in the amount of \$8,295.00 for the HVAC Services and Maintenance contract.

Staff recommends accepting the A Affordable bid in the amount of \$29,700.00 for the Downtown Maintenance District Litter Removal contract.

Staff recommends accepting the Nature's Helper bid of \$46,300.00 for the Downtown Landscape Maintenance contract.

SEASIDE CIVIC AND CONVENTION CENTER COMMISSION

The purpose of the Seaside Convention Center Commission is to be an advisory body to make recommendations to the City Council on matters concerning the Civic and Convention Center. The Commission shall make recommendations concerning policy matters related to the Civic Convention Center. The Civic and Convention Center Commission shall advise the Convention Center Manager, City Manager and City Council on all items relating to the operation of the Civic and Convention Center including but not limited to: Contracts; Building Improvements; Employment of Civic and Convention Center Manager; Rentals; and Budget.

The commission consists of seven members who are not employees of the city and shall be residents, or owners or employees of businesses within the city limits of Seaside.

Each year, at the first Commission meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. The center manager shall serve as Secretary to the Civic and Convention Center Commission.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** January 12, 2015

Name: Seth Morrisey

Commission/Committee: Convention Center Commission

Resignation Date: January 1, 2015

Term Expiration Date: October 25, 2016

Wants to be considered again: N/A – City Councilor

2. **Applicants:**

3. **Nominations:**

4. **Appointment:**

From: Seth [<mailto:sethmorrisey@gmail.com>]
Sent: Monday, December 08, 2014 3:16 PM
To: Russell Vandenberg
Subject: Convention Center Commission

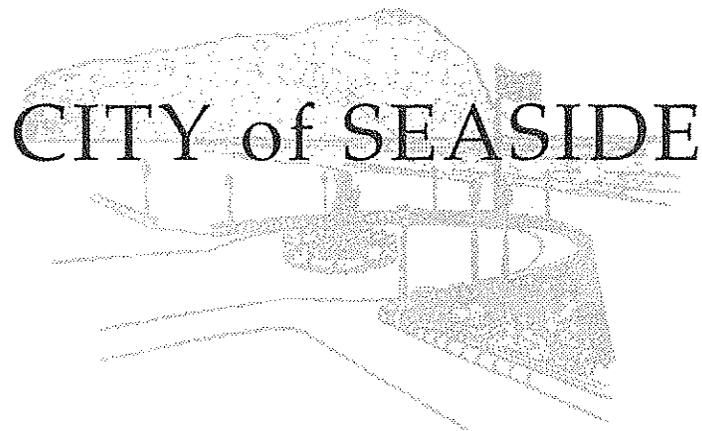
Hey Russ,

I wanted to email you and give you my official resignation from the Convention Center Commission. My City Council term starts in January so I would like to attend the meeting on Thursday the 11th of December, but after that I will be off the commission. I really enjoyed working with you Russ and hope to return sometime in the future. See ya on Thursday.

Thanks again,

Seth

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OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CONVENTION CENTER COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
ROGER SCHULTZ	2481 VENICE BLVD.	738-5641	10/25/2016
VACANCY			10/25/2016
JEFF KILDAY*	PO BOX 1031	738-3018	10/25/2017
CHUCK MINER	2002 MAPLE ST.	440-9240	10/25/2017
PATRICK DUHACHEK	89736 SEALS RD.	858-774-4678	10/25/2017
ROBERT HUGO	102 N. HOLLADAY	360-580-5021	10/25/2018
TIM TOLAN	PO BOX 911	738-3802	10/25/2018

*CHAIR
**VICE CHAIR