

**INTERVIEWS – CONVENTION CENTER COMMISSION**

6:20 PM – Kaarina Vera

6:30 PM – Nancy McCune

**AGENDA SEASIDE CITY COUNCIL MEETING  
FEBRUARY 9, 2015 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. INTRODUCTION – SWEARING IN SEASIDE COMMUNICATIONS CLERK, Justin Bennett
6. COMMENTS – PUBLIC
7. COMMENTS FROM STUDENT REPRESENTATIVE, Taylor Barnes
8. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
9. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS – \$384,997.95
  - b) APPROVAL OF MINUTES – JANUARY 26, 2015 REGULAR MINUTES
10. UNFINISHED BUSINESS:
  - a) VACANCY – CITY TREE BOARD  
SEASIDE CIVIC AND CONVENTION CENTER COMMISSION
11. NEW BUSINESS:
  - a) RESOLUTION #3834 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING A LOAN FROM THE SPECIAL PUBLIC WORKS FUND AND ENTERING INTO A CONTRACT WITH THE OREGON INFRASTRUCTURE FINANCE AUTHORITY
    - PUBLIC COMMENTS
    - COUNCIL COMMENTS
    - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
    - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
  - b) BID RESULTS – SEASIDE LIBRARY CARPET INSTALLATION
12. COMMENTS FROM THE COUNCIL
13. COMMENTS FROM THE CITY STAFF
14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- ROLL CALL** Present: Mayor Don Larson, Council President Don Johnson, Councilors Jay Barber, Randy Frank, Tita Montero, Seth Morrisey, and Dana Phillips.
- Absent: None
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Joey Daniels, Seaside Fire Chief; Dave Ham, Seaside Police Chief; and Nancy McCarthy, Seaside Signal.
- ELECTION – CITY COUNCIL PRESIDENT** Mayor Larson stated Don Johnson served as Council President the last two years and a Council President needed to be appointed for the next two years.
- Motion to re-elect Don Johnson as Council President; carried unanimously. (Phillips/Barber)
- Motion to close nominations for Council President; carried unanimously. (Montero/Frank)
- Motion to cast the unanimous ballot for Don Johnson as Council President; carried unanimously. (Phillips/Barber)
- Mayor Larson stated he had worked very closely with Council President Johnson in the past and looked forward to working closely with him during the next two years.
- AGENDA** Motion to approve the January 26, 2015 agenda; carried unanimously. (Frank/Montero)
- RECOGNITION – MUNICIPAL COURT JUDGE MOBERG** Municipal Court Judge Robert Moberg was unable to attend the meeting.
- PROCLAMATION** Councilor Montero read the Proclamation for Tongue Point Job Corps Center Week.
- Mayor Larson stated he knew very little about Tongue Point until Councilor Montero started speaking about Tongue Point which had been opened for so many people. Mayor Larson thanked Councilor Montero and asked how many students had gone through Tongue Point.
- Councilor Montero stated there were 800 students a year at Tongue Point and the current enrollment was 473. Councilor Montero further stated a few things the Tongue Point Students had helped with in Seaside: poured the sidewalk in front of the youth center, helped build Seltzer Park, built the 800 square foot addition to the Seaside Museum, Railroad Park sculpture, helped build the play equipment in Broadway Park, bleachers in Broadway Park, donated turtles, and portable picnic tables.
- COMMENTS – PUBLIC** Ray Thornburg, 84658 Happel Lane, Seaside, Aalpha Shuttle and Taxi Owner, stated he was attending the meeting regarding Ordinance 2013-01 Taxi Cabs and Shuttles. Mr. Thornburg further stated he was trying to get the liability on the insurance dropped which in Seaside \$500,000.00 was required by the ordinance and elsewhere in the County it was \$150,000.00 like Astoria. Mr. Thornburg further stated last month he had spent \$1,550.00 on insurance just for two vehicles and Mom's Cab in Astoria spent \$680.00 for five vehicles. The cost of the insurance made it difficult to upkeep the maintenance of the vehicles when there could not be enough vehicles put out to cover the customers. Mr. Thornburg further stated the last year was very difficult with such a high liability and he was just asking for a level playing ground with other people in the County to make an improvement to the business.
- Mayor Larson stated the Police Chief revised the ordinance a couple of years ago. The ordinance was prepared around meetings with Taxi-cab and Shuttle drivers.
- Mark Winstanley, City Manager, stated there were meetings that took place with the Police Chief and drivers. There was also a review process with the ordinance prior to the approval.
- Mr. Thornburg stated he had spoken with the new Police Chief Dave Ham who was willing to budge on the insurance cost so the ball could get rolling.
- Dan Van Thiel, City Attorney, stated it did not make a difference to Seaside what other cities had imposed for a business like a Taxi Cab and Shuttle for liability purpose. This was an individual process and the City was only interested in protecting the interest of the citizens of the community.

The sole purpose was to protect the citizens of the community and what people might think was sufficient in Astoria or Warrenton was not necessarily relevant to what the City of Seaside felt was important to the citizens of Seaside.

Mr. Winstanley stated the City assessed how much insurance was required with any of the ordinances and the city's insurance agent would always be contacted and asked for an opinion on how much insurance should be carried. If the insurance was lowered how much exposure would the City have.

Mr. Thornburg stated he understood the Culpable Liability. Mr. Thornburg further stated it would be a lot better suited to be able to use that money for maintenance of the vehicles.

**COMMENTS – STUDENT REPRESENTATIVE**

Absent

**CONFLICT**

Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

**CONSENT AGENDA**

Motion to approve payment of the bills in the amount of \$225,864.90; and January 12, 2015, regular minutes; carried unanimously. (Barber/Johnson)

**VACANCY – CITY TREE BOARD**

Mayor Larson stated there were two vacancies on the City Tree Board with no applications received. Mayor Larson asked the press to advertise the vacancy.

**VACANCY – SEASIDE CIVIC AND CONV. CENTER COMM.**

Mayor Larson stated there was one vacancy on the Seaside Civic and Convention Center Commission with two applications received from Nancy McCune, and Kaarina Vera. Mayor Larson asked Council what they wished to do.

Motion to nominate Nancy McCune and Kaarina Vera to the Seaside Civic and Convention Center Commission; carried unanimously. (Johnson/Phillips)

Council consensus to conduct interviews for Kaarina Vera and Nancy McCune for the Convention Center Commission February 9, 2015, prior to the City Council meeting.

**PRESENTATION – SAFE ROUTES TO SCHOOL FUNDING**

Dale McDowell, 3760 Sunset Blvd., Seaside, stated he served on the Seaside Transportation Advisory Commission and two team members Bill Carpenter, and Robert Perkel were also attending the meeting. The Transportation Advisory Commission was given the task to study the sidewalk ordinance in the City of Seaside and it was not liked. There was verbiage cleaned up in Chapter 95 and the Commission began to look at how more sidewalks could be acquired. There was a project in Washington State called 'Safe Routes to Schools' and the Commission looked online and found a 'Safe Routes to School' program in Oregon. Doug Dougherty, Seaside School District 10 Superintendent, was a key player and was on board with the program and would form a team, and there would be the Transportation Advisory Commission team with Neal Wallace and Mark Winstanley. The teams would push forward to get the Safe Routes to School program going. There was not a guarantee to get funding but was an opportunity to get funding. Mr. McDowell further stated in the mean time there were two more programs found which were Oregon Solutions who did sidewalk projects, wetland projects, and historic projects. The City wanted to connect the west side to the east side and the Transportation Advisory Commission would be reviewing that information. The other program was Oregon Consensus which brought Oregon's Oregonians together which was wetlands, sidewalks, and historic areas. The City could work on getting something on Wahanna road for connectivity. The Transportation Advisory Commission was excited about the programs and was hoping to get funding.

Councilor Montero asked if the Parks Advisory Commission would be part of the program planning with Oregon Solutions.

Mr. McDowell stated the Parks Advisory Committee would be a part of the programs. There were two new programs found last week and there would be additional information right now were trying to get more information on the programs.

Councilor Montero stated in making the applications did the Transportation Advisory Commission know what was needed as far as people, organizations, and Council.

Mr. McDowell stated the Safe Routes to Schools was already in process and was mainly the school district and then Neal Wallace, Mark Winstanley, and the Transportation Advisory Commission. The process was fairly quick once the paperwork was taken care of and sent in.

Councilor Barber stated since there had been discussions with the school district he assumed the project would be sidewalks along Highway 101.

Mr. McDowell stated sidewalks along Highway 101 with the potential to have some enhanced sidewalks at key intersections to help move people quickly to safety during a Tsunami evacuation.

Mayor Larson stated that was very exciting information shared and Council President Johnson was the representative for the Transportation Advisory Commission.

**SEASIDE CONVENTION  
CENTER RENTAL FEE  
INCREASE**

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated the following rental fee adjustments were recommended to offset recent increases in labor, supplies, utilities, and maintenance. Facility Rate Schedule below:

Entire Facility:	<u>Current</u>	<u>Proposed</u>
• Ticketed	\$1,200.00/day	\$1,500.00/day
• Single Day	\$1,000.00/day	\$1,200.00/day
• Trade Show or Exhibit	\$800.00/day	\$1,000.00/day
• Convention or Conference	\$500.00/day	\$600.00/day
• Compassion/Funeral	\$500.00/day	No Change
• Civic Related	\$300.00/day	\$400.00/day
• Community Fundraising	\$100.00/day	\$150.00/day
25% Non-Profit Discount to Seaside 501c3 Organizations		
Pacific Room:		
• Ticketed	\$1,000.00/day	\$1,200.00/day
• Single Day	\$800.00/day	\$900.00/day
• Trade Show or Exhibit	\$700.00/day	\$800.00/day
• Convention or Conference	\$450.00/day	\$500.00/day
• Compassion/Funeral	\$400.00/day	No Change
• Civic Related	\$200.00/day	\$300.00/day
• Community Fundraising	\$100.00/day	\$150.00/day
25% Non-Profit Discount to Seaside 501c3 Organizations		
Necanicum Room:		
• Ticketed	\$700.00/day	\$900.00/day
• Single Day	\$600.00/day	\$700.00/day
• Trade Show or Exhibit	\$500.00/day	\$600.00/day
• Convention or Conference	\$350.00/day	\$400.00/day
• Compassion/Funeral	\$300.00/day	No Change
• Civic Related	\$100.00/day	\$200.00/day
• Community Fundraising	\$100.00/day	\$150.00/day
25% Non-Profit Discount to Seaside 501c3 Organizations		
Riverview Rooms:		
• 3 Rooms	\$175.00/day	\$200.00/day
• 2 Rooms	\$125.00/day	\$150.00/day
• 1 Room	\$75.00/day	\$100.00/day
Seaside Rooms:		
• 3 Rooms	\$150.00/day	\$175.00/day
• 2 Rooms	\$100.00/day	\$125.00/day
• 1 Room	\$50.00/day	\$75.00/day
Seahorse Rooms:		
• 4 Rooms	\$80.00/day	No Change
• 3 Rooms	\$60.00/day	No Change
• 2 Room	\$40.00/day	No Change
• 1 Room	\$20.00/day	No Change
Haystack Rooms:		
• 3 Rooms	\$60.00/day	No Change
• 2 Room	\$40.00/day	No Change
• 1 Room	\$20.00/day	No Change
Seamist:		
	\$50.00/day	No Change

Mr. Vandenberg further stated the proposed fee increase was passed unanimously by members of the Seaside Civic and Convention Center Commission on January 8, 2015. The last fee adjustments were made January 1, 2011 and staff recommended Council approve the new rental fees which would become effective February 1, 2015.

**CITY OF SEASIDE  
AUDIT CONTRACT  
2014-2015**

Mr. Winstanley stated this was the Audit Contract for July 1, 2014 through June 30, 2015 and Kern and Thompson had been the auditors for the last four years and had provided a proposal to conduct the City of Seaside audit for the 2014-2015 year in the amount of \$44,000.00. That amount was an increase of \$1,000.00 from the previous year. Kern and Thompson had done a wonderful job performing the audit and staff was recommending Council accept the Audit Contract in the amount of \$44,000.00.

Motion to approve the City of Seaside Audit Contract for 2014-2015 from Kern and Thompson for \$44,000.00; carried unanimously. (Frank/Montero)

**BID RESULTS –  
DOWNTOWN MAINT.  
DISTRICT LITTER**

Mr. Winstanley stated at the City Council meeting January 12, 2015, it was reported there had been two bids received for the Downtown Litter Contract and Kris Johnston's bid of \$27,800 was not responsive and the bid was awarded to A Affordable Carpet Cleaning for \$29,700.00. When Mr. Johnston spoke with Kim Jordan, Administrative Assistant, about the bid, he assured her he had submitted the bond and, upon her inspection, found the bond stuck inside the envelope and had been missed. Staff apologized for the oversight and now recommended awarding the Downtown Litter Contract to Kris Johnston who was the lowest bidder

Motion to void the bid from A Affordable Carpet Cleaning Service in the amount of \$29,700.00 for the Downtown Maintenance District Litter Removal contract; carried unanimously. (Johnson/Phillips)

Motion to accept the bid from Kris Johnston in the amount of \$27,800.00 for the Downtown Maintenance District Litter Removal contract; carried unanimously. (Johnson/Phillips)

**COMMENTS – COUNCIL**

Mayor Larson stated the marijuana paperwork that had been received seemed very serious. There was a call received from someone who wanted to lease space for recreational marijuana and the Mayor stated the City was not there and were waiting on the state. There were now state meetings taking place and there had been one in Pendleton and the articles in the Oregonian were very interesting. There were meetings scheduled all over the state and the Mayor would attend a 2 hour meeting in Newport March 11, 2015. Seaside was a tourist town and family town and did Council want Seaside to be a recreational marijuana town and had concerns about this issue. Mayor Larson introduced Jeff Hazen who was the owner and Chief Executive Officer of all the buses.

Jeff Hazen, Sunset Empire Transportation District (SETD), stated he attended the meeting to learn about the Safe Routes to School Program which had been something the SETD had already been discussing and there was a potential for a partnership for SETD to be involved. Mr. Hazen further stated SETD was going good and had gradually been rebuilding and were about the kick off the long term transportation plan. The SETD were working on getting the Highway 101 hourly route back in the Seaside area.

Mayor Larson stated there were two new buses ordered and when would they be here.

Mr. Hazen stated there were two new buses ordered and would be in place summer of 2015.

Councilor Phillips stated she did not think people understood how much reading the Council had done on the marijuana issue. There were daily updates from the governor's office and Councilor Phillips looked forward to conducting a workshop with Chief Ham, and Chief Daniels. Council was taking baby steps because they cared about the community and wanted to make sure the right thing was being done.

Councilor Frank stated hearing from Mr. McDowell tonight who was a volunteer among many others made the City more livable and safer for the kids. Councilor Frank thanked the volunteers and further stated the benefits other people reap from volunteer work was really important and hopefully would be a trait passed down through generations.

Councilor Montero stated the County or City would not be what they were without all the volunteers and all the people that care for others that live or visit here. Councilor Montero further stated April was Volunteer Appreciation Month.

Councilor Barber stated the Parks Advisory Committee meeting in February the technical advisory committee of the Parks Advisory Committee would be presenting four concepts for the building of the Mill Pond Park. The four concepts were starting with a very simple design concept on up to a more complex design but still keeping it within its natural environment. A Presentation would eventually be made to the City Council.

Council President Johnson thanked the Council for the re-election. Mr. McDowell already spoke about the Transportation Advisory Commission and the Tourism Advisory Committee was moving forward with some great plans.

Mayor Larson asked Council to be thinking about an Ad Hoc Committee for the church property on Broadway.

**COMMENTS – STAFF**

Dave Ham, Seaside Police Chief, stated today was the last day for Corporal Jeffrey Oya who had resigned and would now work for County Parole and Probation.

Joey Daniels, Seaside Fire Chief, stated the Oregon State Police had been tasked with doing 3D modeling of the schools throughout the whole state of Oregon so that Police and Fire would have access to the school layout. This would be a mandate within a couple of years and Chief Daniels had served on a committee discussing the information. Chief Daniels further stated the staff and volunteers of the Seaside Fire Department did a huge search and rescue on Friday, January 23, 2015, which took eleven and a half hours and the woman was found and brought out safely.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated Project Homeless Connect would be in the building on Thursday, January 29, 2015, and Miss Clatsop County Pageant through the weekend.

**ADJOURNMENT**

The regular meeting adjourned at 7:45 PM.

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Kim Jordan, Secretary

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DON LARSON, MAYOR

## **SEASIDE CITY TREE BOARD**

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

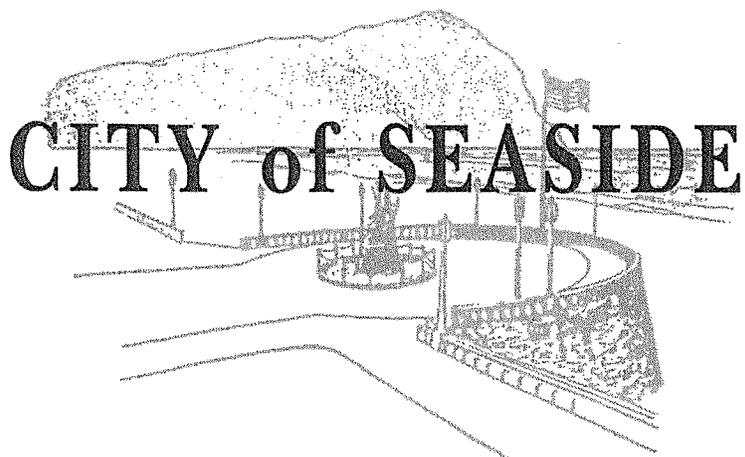
The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **July 28, 2014**  
  
**Name:** Jason Smith  
Richard Bailey  
Jon Wickersham  
  
**Commission/Committee:** **City Tree Board Committee**  
  
**Resignation Date:** **N/A**  
  
**Term Expiration Date:** **June 30, 2015**  
  
**Wants to be considered again:** **N/A**
  2. **Applicants:**
  3. **Nominations:**
  4. **Appointment:**
-



# CITY of SEASIDE

OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			6/30/2015
VACANCY			6/30/2015
CRAIG SORTER	840 5 <sup>TH</sup> AVENUE	440-7201	6/30/2016
DALE MCDOWELL	3760 SUNSET BLVD.	717-8084	6/30/2017
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2017
NEAL WALLACE	989 BROADWAY	738-5112	STAFF REPRESENTATIVE

## SEASIDE CIVIC AND CONVENTION CENTER COMMISSION

The purpose of the Seaside Convention Center Commission is to be an advisory body to make recommendations to the City Council on matters concerning the Civic and Convention Center. The Commission shall make recommendations concerning policy matters related to the Civic Convention Center. The Civic and Convention Center Commission shall advise the Convention Center Manager, City Manager and City Council on all items relating to the operation of the Civic and Convention Center including but not limited to: Contracts; Building Improvements; Employment of Civic and Convention Center Manager; Rentals; and Budget.

The commission consists of seven members who are not employees of the city and shall be residents, or owners or employees of businesses within the city limits of Seaside.

Each year, at the first Commission meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. The center manager shall serve as Secretary to the Civic and Convention Center Commission.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** January 12, 2015  
**Name:** Seth Morrisey  
**Commission/Committee:** Convention Center Commission  
**Resignation Date:** January 1, 2015  
**Term Expiration Date:** October 25, 2016  
**Wants to be considered again:** N/A – City Councilor
  
  2. **Applicants:**  
Nancy McCune  
Kaarina Vera
  
  3. **Nominations:**
  
  4. **Appointment:**
-

**Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.**

### CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: \_\_\_\_\_

NAME McCune Nancy PHONE 503 260-8905

ADDRESS 3236 Bayview Terrace, Seaside, OR. 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) \_\_\_\_\_

EMAIL ADDRESS N.McCune1@gmail.com

LENGTH OF TIME IN SEASIDE \_\_\_\_\_ ARE YOU A REGISTERED VOTER IN SEASIDE: Yes  No

OCCUPATION RETIRED

PAST OCCUPATIONS STAFF ACCOUNTANT

List committee/commissions on which you would like to serve:  
COMMUNITY CENTER & SENIOR COMMISSION

List committee/commissions you are currently appointed to:  
CITY OF SEASIDE BUDGET COMMITTEE

List fields in which you have interest or ability:  
\_\_\_\_\_

List employment and volunteer activities, which may relate to service on committee/commissions:  
BOARD MEMBER MISS OREGON SCH. PRGM VOLUNTEER SEASIDE HEIGHTS ELEM.  
BOARD MEMBER SEASIDE KIDS  
CHAMBER AMBASSADOR

List skills and special knowledge that you may have acquired from these activities:  
TEAM WORK  
ORGANIZATION  
BUDGETING  
REPORTING

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ( ) No  If yes, what offense? \_\_\_\_\_

When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>SUE PICKELL</u>	<u>FRIEND/SUPERVISOR</u>	<u>PO BOX 145, SEASIDE,</u>	<u>503-738-2463</u>
<u>LAURA KAIM</u>	<u>FRIEND</u>		<u>503-739-0824</u>
<u>CHUCK MINER</u>	<u>FRIEND</u>		<u>503-440-9240</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1-9-15 SIGNATURE Nancy A. McCune

**Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.**

### CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: \_\_\_\_\_

NAME Vera Kaarina PHONE 503 717-2282  
Last First

ADDRESS 170 SW Birch Ave, Warrenton, OR 97146

MAIL ADDRESS (DIFFERENT THEN ABOVE) \_\_\_\_\_

EMAIL ADDRESS kvera@seasidelodgingllc.com

LENGTH OF TIME IN SEASIDE 7 yrs ARE YOU A REGISTERED VOTER IN SEASIDE: Yes  No

OCCUPATION Sales, marketing and revenue manager

PAST OCCUPATIONS \_\_\_\_\_

List committee/commissions on which you would like to serve: Seaside Convention Center Commission

List committee/commissions you are currently appointed to: n/a

List fields in which you have interest or ability: marketing revenue management

List employment and volunteer activities, which may relate to service on committee/commissions:  
marketing  
Advertising  
revenue management

List skills and special knowledge that you may have acquired from these activities:  
Technical skills, event planning, communication and  
personal skills, organization, problem solving skills and  
property management.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ( ) No (X) If yes, what offense? \_\_\_\_\_

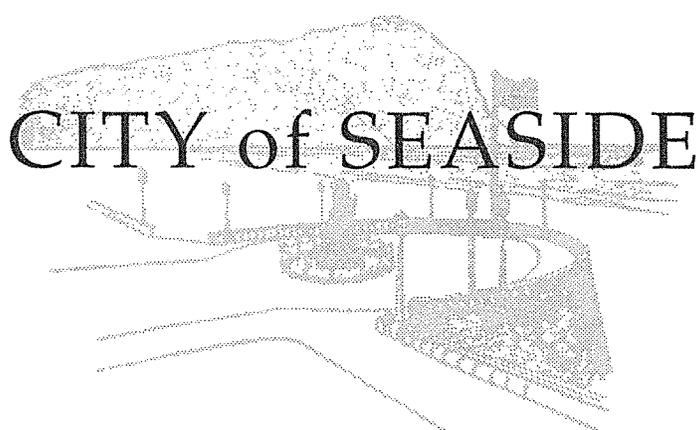
When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Masud Khan</u>	<u>Employer</u>		<u>(248) 910-8170</u>
<u>Seth Mornsey</u>	<u>business acquaintance</u>		<u>(503) 440-2138</u>
<u>Joh Rahl</u>	<u>business contact</u>		<u>(503) 738-3097</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1/20/14 SIGNATURE Kaarina Vera



# CITY of SEASIDE

OREGON'S  
F A M O U S  
A L L - Y E A R  
R E S O R T

989 BROADWAY  
SEASIDE, OREGON 97138  
(503) 738-5511

## CONVENTION CENTER COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
ROGER SCHULTZ	2481 VENICE BLVD.	738-5641	10/25/2016
VACANCY			10/25/2016
JEFF KILDAY*	PO BOX 1031	738-3018	10/25/2017
CHUCK MINER	2002 MAPLE ST.	440-9240	10/25/2017
PATRICK DUHACHEK	89736 SEALS RD.	858-774-4678	10/25/2017
ROBERT HUGO	102 N. HOLLADAY	360-580-5021	10/25/2018
TIM TOLAN	PO BOX 911	738-3802	10/25/2018

\*CHAIR

\*\*VICE CHAIR

## RESOLUTION # 3834

### A RESOLUTION OF THE CITY OF SEASIDE AUTHORIZING A LOAN FROM THE SPECIAL PUBLIC WORKS FUND BY ENTERING INTO A FINANCING CONTRACT WITH THE OREGON INFRASTRUCTURE FINANCE AUTHORITY

The City Council of the City of Seaside, OR (the "Recipient") finds:

- A. The Recipient is a "municipality" within the meaning of Oregon Revised Statutes 285B.410 (8).
- B. Oregon Revised Statutes 285B.410 through 285B.479 (the "Act") authorize any municipality to file an application with the Oregon Infrastructure Finance Authority of the Business Development Department ("the IFA") to obtain financial assistance from the Special Public Works Fund.
- C. The Recipient has filed an application with the IFA to obtain financial assistance for a "development project" within the meaning of the Act.
- D. The IFA has approved the Recipient's application for financial assistance from the Special Public Works Fund pursuant to the Act.
- E. The Recipient is required, as a prerequisite to the receipt of financial assistance from the IFA, to enter into a Financing Contract with the IFA, substantially in the form attached hereto as Exhibit 'A'.
- F. The project described in Exhibit 'A' to the Financing Contract (the "Project") is a "development project" within the meaning of the Act which is needed by, and is in the public interest of the Recipient.
- G. Notice relating to the Recipient's consideration of the adoption of this Resolution was published in full accordance with the Recipient's charter and laws for public notification.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Recipient as follows:

1. Financing Loan Authorized. The Governing Body authorizes the City Manager to execute the Financing Contract and the Promissory Note (the "Financing Documents") and such other documents as may be required to obtain financial assistance including a loan from the IFA on the condition that the principal amount of the loan from the IFA to the Recipient is not in excess of \$800,000 and the interest rate is 3.7% per annum. The proceeds of the loan from the IFA shall be applied solely to the "Costs of the Project" as such term is defined in the Financing Contract.

2. Security. Amounts payable by the Recipient shall be payable from the sources described in section 4 of the Financing Contract and the Oregon Revised Statutes Section 285B.437 (3) which include:

- (a) The revenues of the project, including special assessment revenues;
- (b) Amounts withheld under ORS 285B.449 (1);
- (c) The general fund of the Recipient; or
- (d) Any other source.

3. Additional Documents. The City Manager is hereby authorized to enter into any agreements and to execute any documents or certificates which may be required to obtain financial assistance from the IFA for the Project pursuant to the Financing Documents.

4. Tax-Exempt Status. The Recipient covenants not to take any action or omit to take any action if the taking or omission would cause interest paid by the Recipient pursuant to the Financing Documents not to qualify for the exclusion from gross income provided by Section 103(a) of the Internal Revenue Code of 1986, as amended. The [name of officer] of the Recipient may enter into covenants on behalf of the Recipient to protect the tax-exempt status of the interest paid by the Recipient pursuant to the Financing Documents and may execute any Tax Certificate, Internal Revenue Service forms or other documents as shall be required by the IFA or their bond counsel to protect the tax-exempt status of such interest.

5. Reimbursement Bonds. The Recipient may reimburse expenditures for the Project with amounts received from the IFA pursuant to the Financing Contract. Additionally, the Recipient understands that the IFA may fund or reimburse itself for the funding of amounts paid to the Recipient pursuant to the Financing Documents with the proceeds of bonds issued by the State of Oregon pursuant to the Act. This Resolution shall constitute "official intent" within the meaning of Section 1.150-2 of the Income Tax Regulations promulgated by the United States Department of the Treasury with respect to the funding or the reimbursement for the funding of the costs of the Project with the proceeds of the Recipient's loan pursuant to the Financing Documents and with the proceeds of any bonds issued by the State of Oregon pursuant to the Act.

6. Declaration of Emergency. The Governing Body declares that an emergency exists in order that there be no delay in financing the Project as provided in this Resolution. Therefore, this Resolution shall be in force and effect from and after passage by the Governing Body.

PASSED by the Council of the City of Seaside this \_\_\_\_ day of \_\_\_\_\_, 2015.

SUBMITTED to the Mayor and APPROVED by the Mayor this \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager



# Seaside Public Library

1131 Broadway Seaside, OR 97138

## LIBRARY MEMORANDUM

To: Mayor and City Council

From: Esther Moberg, Library Director

Date: January 31, 2015

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The Library received the following Two (2) bids for Professional Services and Floor Covering Installation for the Seaside Public Library with Milliken Coir Revolution Whirling Wheat Carpet Tiles.

- |                                   |                                               |
|-----------------------------------|-----------------------------------------------|
| 1. Randall Lee's Flooring America | \$81,017.00 (w/ additional tiles: \$1,142.10) |
| 2. Carpet Corner Co. Inc.         | \$59,770.00                                   |

The Library would also like to include in the proposal an additional 30 tiles (approximate cost \$1,142.10) to be stored until needed for replacement of carpet tiles due to stains and damage. This should extend the life of the carpet.

The Seaside Library had a recommendation from the Convention Center regarding the wear of Milliken carpet tiles. Based on the lifespan of carpet tiles in the Convention Center, we believe this tile will wear much longer than our current broadloom style of carpet which incidentally started unraveling the first year it was installed in the Library. Carpet tiles have a tighter weave, thicker pad, and are easier to replace in sections as needed. We feel this will make for a less expense and a longer wear life. The Seaside Library averages over 500 people in the library every day, which demonstrates the need for a higher quality carpet tile and pad that can take this kind of daily use.

After making a detailed comparison of each bid, The Seaside Public Library recommends going with Carpet Corner's bid for \$59,770.00. The Library staff have been pleased with previous work done by Mr. Morris (Carpet Corner, formerly Morris Floorcovering) in repairing the current carpet in the Library.

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