

**AGENDA SEASIDE CITY COUNCIL MEETING
FEBRUARY 23, 2015 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. RECOGNITION PLAQUE – MUNICIPAL COURT JUDGE BOB MOBERG
6. COMMENTS – PUBLIC
7. COMMENTS FROM STUDENT REPRESENTATIVE, Taylor Barnes
8. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
9. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$259,011.58
 - b) APPROVAL OF MINUTES – FEBRUARY 9, 2015 REGULAR MINUTES
10. UNFINISHED BUSINESS:
 - a) VACANCY – CITY TREE BOARD
11. NEW BUSINESS:
 - a) PRESENTATION – CARTWRIGHT PARK FITNESS STATION PROJECT, Berkley Posalski
 - b) CONVENTION CENTER/VISITORS BUREAU ANNUAL REPORT, Russ Vandenberg and Jon Rahl
 - c) RESOLUTION #3835 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING A LOAN FROM THE SPECIAL PUBLIC WORKS FUND BY ENTERING INTO A FINANCING CONTRACT WITH THE OREGON INFRASTRUCTURE FINANCE AUTHORITY
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
 - d) RESOLUTION #3836 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ACCEPTING THE DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT GRANT CO. CPA-14-030
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- e) **ORDINANCE 2015-01 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CHAPTER 95: STREETS AND SIDEWALKS AND ADDING NEW SECTIONS 95.05 PRIVATE SIDEWALKS, AND 95.06 CITY SIDEWALKS**
 - **OPEN PUBLIC COMMENTS**
 - **CLOSE PUBLIC COMMENTS**
 - **COUNCIL COMMENTS**
 - **MOTION FOR FIRST READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED**
 - **MOTION FOR SECOND READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED**

- f) **ORDINANCE 2015-02 - AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, REPEALING ORDINANCE 34.04, POLICIES, PROCEDURES AND FEES FOR COMMUNITY CENTER BUILDING**
 - **OPEN PUBLIC COMMENTS**
 - **CLOSE PUBLIC COMMENTS**
 - **COUNCIL COMMENTS**
 - **MOTION FOR FIRST READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED**
 - **MOTION FOR SECOND READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED**

- g) **DISCUSSION – WATERSHED TIMBER HARVEST, Neal Wallace**

- h) **APPROVAL – AIRPORT PROJECT EXPENDITURE OF FUNDS, Neal Wallace**

- i) **APPROVAL – CITY COUNCIL GOALS 2015-2017**

- j) **VACANCY – PARKS ADVISORY COMMITTEE, TERM EXPIRATIONS**

- k) **CITY COUNCIL/PLANNING COMMISSION WORKSESSION – MONDAY, MARCH 30, 2015**

12. **COMMENTS FROM THE COUNCIL**

13. **COMMENTS FROM THE CITY STAFF**

14. **RECESS INTO EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.610 (1) (i) REGARDING ANNUAL EVALUATION OF CITY MANAGER**

15. **RECONVENE INTO REGULAR SESSION – COUNCIL ACTION REGARDING CITY MANAGER EVALUATION**

16. **ADJOURNMENT**

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

SEASIDE CITY TREE BOARD

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** July 28, 2014

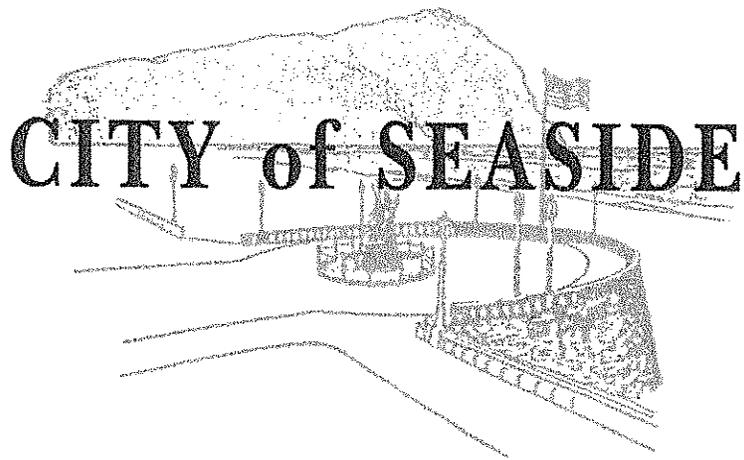
Name: Jason Smith
Richard Bailey
Jon Wickersham

Commission/Committee: City Tree Board Committee

Resignation Date: N/A

Term Expiration Date: June 30, 2015

Wants to be considered again: N/A
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			6/30/2015
VACANCY			6/30/2015
CRAIG SORTER	840 5 TH AVENUE	440-7201	6/30/2016
DALE MCDOWELL	3760 SUNSET BLVD.	717-8084	6/30/2017
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2017
NEAL WALLACE	989 BROADWAY	738-5112	STAFF REPRESENTATIVE

RESOLUTION # 3835

A RESOLUTION OF THE CITY OF SEASIDE AUTHORIZING A LOAN FROM THE SPECIAL PUBLIC WORKS FUND BY ENTERING INTO A FINANCING CONTRACT WITH THE OREGON INFRASTRUCTURE FINANCE AUTHORITY

The City Council of the City of Seaside, OR (the "Recipient") finds:

- A. The Recipient is a "municipality" within the meaning of Oregon Revised Statutes 285B.410 (8).
- B. Oregon Revised Statutes 285B.410 through 285B.479 (the "Act") authorize any municipality to file an application with the Oregon Infrastructure Finance Authority of the Business Development Department ("the IFA") to obtain financial assistance from the Special Public Works Fund.
- C. The Recipient has filed an application with the IFA to obtain financial assistance for a "development project" within the meaning of the Act.
- D. The IFA has approved the Recipient's application for financial assistance from the Special Public Works Fund pursuant to the Act.
- E. The Recipient is required, as a prerequisite to the receipt of financial assistance from the IFA, to enter into a Financing Contract with the IFA, substantially in the form attached hereto as Exhibit 'A'.
- F. The project described in Exhibit 'A' to the Financing Contract (the "Project") is a "development project" within the meaning of the Act which is needed by, and is in the public interest of the Recipient.
- G. Notice relating to the Recipient's consideration of the adoption of this Resolution was published in full accordance with the Recipient's charter and laws for public notification.

NOW THEREFORE, BE IT RESOLVED by the Governing Body of the Recipient as follows:

1. Financing Loan Authorized. The Governing Body authorizes the City Manager to execute the Financing Contract and the Promissory Note (the "Financing Documents") and such other documents as may be required to obtain financial assistance including a loan from the IFA on the condition that the principal amount of the loan from the IFA to the Recipient is not in excess of \$800,000 and the interest rate is 3.7% per annum. The proceeds of the loan from the IFA shall be applied solely to the "Costs of the Project" as such term is defined in the Financing Contract.
2. Security. Amounts payable by the Recipient shall be payable from the sources described in section 4 of the Financing Contract and the Oregon Revised Statutes Section 285B.437 (3) which include:
 - (a) The revenues of the project, including special assessment revenues;
 - (b) Amounts withheld under ORS 285B.449 (1);
 - (c) The general fund of the Recipient; or
 - (d) Any other source.
3. Additional Documents. The City Manager is hereby authorized to enter into any agreements and to execute any documents or certificates which may be required to obtain financial assistance from the IFA for the Project pursuant to the Financing Documents.

4. Tax-Exempt Status. The Recipient covenants not to take any action or omit to take any action if the taking or omission would cause interest paid by the Recipient pursuant to the Financing Documents not to qualify for the exclusion from gross income provided by Section 103(a) of the Internal Revenue Code of 1986, as amended. The [name of officer] of the Recipient may enter into covenants on behalf of the Recipient to protect the tax-exempt status of the interest paid by the Recipient pursuant to the Financing Documents and may execute any Tax Certificate, Internal Revenue Service forms or other documents as shall be required by the IFA or their bond counsel to protect the tax-exempt status of such interest.

5. Reimbursement Bonds. The Recipient may reimburse expenditures for the Project with amounts received from the IFA pursuant to the Financing Contract. Additionally, the Recipient understands that the IFA may fund or reimburse itself for the funding of amounts paid to the Recipient pursuant to the Financing Documents with the proceeds of bonds issued by the State of Oregon pursuant to the Act. This Resolution shall constitute "official intent" within the meaning of Section 1.150-2 of the Income Tax Regulations promulgated by the United States Department of the Treasury with respect to the funding or the reimbursement for the funding of the costs of the Project with the proceeds of the Recipient's loan pursuant to the Financing Documents and with the proceeds of any bonds issued by the State of Oregon pursuant to the Act.

6. Declaration of Emergency. The Governing Body declares that an emergency exists in order that there be no delay in financing the Project as provided in this Resolution. Therefore, this Resolution shall be in force and effect from and after passage by the Governing Body.

PASSED by the Council of the City of Seaside this ____ day of _____, 2015.

SUBMITTED to the Mayor and APPROVED by the Mayor this ____ day of _____, 2015.

DON LARSON, Mayor

ATTEST:

Mark J. Winstanley, City Manager

CITY OF SEASIDE MEMORANDUM

To: Mayor & City Council
From: Community Development Department
Date: February 23, 2015
Subject: Resolution 3836, Acceptance of Department of Land Conservation & Development (DLCD) Grant

Request Summary:

The Department of Land Conservation and Development (DLCD) provides a Coastal Zone Management Grant each year to the City of Seaside. These grants require a formal acceptance by the City Council in the form of a letter or a resolution. The grant will provide \$5,400.00 for planning activities associated with working in the Coastal Zone and it requires a cash or in-kind match equal to the grant amount. Each year, the grant is used to help offset payroll costs within the Planning Department and continue our membership services with the Columbia River Estuary Study Taskforce (CREST).

Recommended City Council Action:

Authorize Resolution #3836 (attached) formally accepting DLCD's Coastal Zone Management Grant No. CPA-14-030 for the 2014-2015 fiscal year.

RESOLUTION # 3836

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ACCEPTING
THE DEPARTMENT OF LAND CONSERVATION AND
DEVELOPMENT GRANT NO. CPA-14-030**

WHEREAS, the Department of Land Conservation and Development has offered the City a Coastal Zone Management Grant for the 2014-2015 fiscal year in the amount of \$5,400.00.

WHEREAS, the City of Seaside routinely accepts this annual grant to help offset payroll costs within the Planning Department and continue our membership services with the Columbia River Estuary Study Taskforce (CREST).

WHEREAS, the Department of Land Conservation and Development requires formal acceptance of these grant funds.

NOW, THEREFORE, THE SEASIDE CITY COUNCIL RESOLVES that the City of Seaside hereby authorizes acceptance of the Department of Land Conservation and Development Department's Coastal Zone Management Grant CPA-14-030 for fiscal year 2014-2015.

PASSED by the Council of the City of Seaside this ____ day of _____, 2015.

SUBMITTED to the Mayor and APPROVED by the Mayor this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

ORDINANCE NO. 2015-01

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CHAPTER 95: STREETS AND SIDEWALKS AND ADDING NEW SECTIONS 95.05 PRIVATE SIDEWALKS, AND 95.06 CITY SIDEWALKS.

WHEREAS, the City of Seaside is interested in amending the streets and sidewalk Ordinance by recommendation of the Transportation Advisory Commission;

WHEREAS, the City of Seaside has not updated sections of the ordinance since 1923.

WHEREAS, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1: Chapter 95 of the Seaside Code of Ordinance is amended to read:

95.02 CONSTRUCTION OF CITY SIDEWALKS REQUIRED.

- (A) No building permit with a construction value of over \$5,000 shall be granted for the construction, addition, or remodeling of any building unless the required building plans provide for the construction of cement sidewalks on all sides of the property that abut city streets.
- (B) In residential areas, the sidewalk shall be from the right-of-way line to the curb or a minimum width of four feet, whichever is greater. The grade shall be that approved by the City Engineer.
- (C) Deferment of sidewalk construction as required in division (A) can be deferred by the Building Official if all of the following conditions are met:
 - (1) Less than one-half of the required sidewalk on the same side of the block is already constructed.
 - (2) Deferral of the sidewalk construction does not pose a threat to the welfare and safety of the public based upon a review of the pedestrian/vehicular traffic, the width, and condition of the street, and the on-street parking.
 - (3) The area designated for sidewalk is graded and sloped for future sidewalk construction.
 - (4) The property owner agrees to avoid planting trees or building fences, retaining walls, steps, or other impediments to the future sidewalk. The area may be planted and maintained as a lawn.
 - (5) The plans note that a deferment has been requested and granted but that construction may be ordered by the Common City Council at any time.
- (D) Sidewalk construction, which has been deferred according to division (C) may be initiated by resolution of the City Council.
- (E) The City Council may grant an exclusion from sidewalk construction in the case where the topography of the site will make the construction of sidewalks impractical.

95.03 PERMIT REQUIRED FOR CUTTING SIDEWALKS AND STREET PAVEMENT.

- (A) It shall be unlawful for any person to cut any sidewalk or pavement of any street for any purpose without having first obtained a permit from the ~~Superintendent of Streets~~ **Public Works Director** of the city so to do.
- (B) Any person desiring to cut any sidewalk or street pavement within the corporate limits of the city for any purpose whatever shall first procure from the ~~Superintendent of Streets~~ **Public Works Director** a written permit for such purpose; and no such permit shall be granted except upon the written application of the owner or owners of the property affected, conditioned upon the making of the necessary repairs to replace such sidewalk or street in as good condition as same was in when cut was made.

95.04 PERMIT REQUIRED FOR CONSTRUCTING DRIVEWAYS.

- (A) It shall be unlawful to construct and maintain any sidewalk, curb, and/or driveway in or upon any street and intended for use and used by the public, without first securing a permit therefor and paying the permit fee as required by division (D) of this section.
- (B) Any property owner desiring to obtain a permit for the construction or maintenance of a sidewalk and/or curb or driveway to serve his property shall file an application therefor with the ~~City Engineer~~ **Public Works Director**. The application shall be in writing upon a form provided by the city and shall contain information showing type of construction, location, and any other information which may be required by the ~~City Engineer~~ **Public Works Director**. If the ~~City Engineer~~ **Public Works Director** finds that the construction of the sidewalk, curb, and/or driveway will not be a menace to the safety of the city, the ~~City Engineer~~ **Public Works Director** shall approve the application and set forth the fee required. Thereupon, the City Auditor shall collect said fee and issue the permit. When issued, a copy of the permit is to be delivered to the ~~City Engineer~~ **Public Works Director**, who will thereupon cause line and grade stakes to be set and inspect the work during its progress. All construction to be in accordance with plans and specifications on file in the ~~City Engineer's~~ **Public Works Director's** office.
- (C) The sidewalk and curb shall conform to specifications and shall be located as established for various streets. The driveway approaches, measured between the transition areas, shall have the following maximum lengths with due regard for interest and convenience of the public as well as use of the property served by such a driveway approach.

Lot Frontage	Maximum Driveway Approach Length
Up to 50 feet	20 feet
50 to 100 feet	25 feet
75 to 100 feet	35 feet

- (1) Minimum driveway approach length. The minimum length of a driveway approach shall be 12 feet.
- (2) Driveway transition areas.
 - (a) The minimum length of driveway transition areas shall be 30 inches.
 - (b) The maximum length of driveway transition areas shall be 54 inches.
- (3) Distance from curb returns.
 - (a) Intersecting streets. The driveway transition shall normally be permitted no closer than ten feet from the tangent of the curb return.
 - (b) Alley. The driveway transition shall be no closer than six feet from the projected intersecting alley curb face or driving lane.
- (4) Distance from utility or safety devices. Driveway approaches shall clear all public facilities such as lighting standards, traffic signal standards, utility poles, fire hydrants, and street trees, by a minimum of three feet. Any relocation of public facilities required to maintain such clearance shall be at the expense of the property owner who is installing the driveway approach.
- (5) Distance between driveways.
 - (a) A full height of curb shall be maintained for a minimum distance of six feet between the transitions of adjoining driveways. No driveway shall be constructed which results in a curb length between driveways in excess of 12 feet unless the curb length is at least the length of one standard parking space of 22 feet.
 - (b) If more than one industrial or commercial service driveway approach is required for frontage up to 100 feet, the maximum length of the driveway approach shall be 20 feet and not more than two such driveway approaches shall be permitted; provided, however, that not less than 12 feet of straight curb must separate industrial or commercial service driveways under one ownership.

- (6) Common use driveways. Joint use of driveways may be permitted in special cases.
 - (7) Abandoned driveways. Any abandoned driveway shall be completely removed and replaced with standard curbs and sidewalks.
 - (8) Grade. Driveway approach grades shall be designed to preclude any part of an automobile frame from dragging or "hanging up" on the street or driveway.
 - (9) Modification. The above standards may be modified by the ~~City Engineer~~ **Public Works Director** for unusual conditions, or where necessary to promote a smooth and safe flow of traffic.
- (D) Permit Fee. The permit fee for the construction and maintenance of a sidewalk, curb, and/or a driveway approach shall be established by the ~~City Engineer~~ **Public Works Director**, and in no case shall be less than \$2.50.

SECTION 2: Chapter 95 of the Seaside Code of Ordinances is hereby amended by adding section 95.05 to read:

95.05 PRIVATE SIDEWALKS

- (A) It is hereby made the duty of all owners of land adjoining any street or road in the City of Seaside to reconstruct, repair, and maintain in good order, the sidewalks in front of their land, except as noted in Section 95.06. The Seaside City Council shall have the authority to require the owner of any property, at the expense of the property owner, to reconstruct, or to repair the sidewalk in front of the property of such owner. The Council shall have the power and authority to determine the grade and width of all sidewalks, the material to be used and the specifications for their construction.
- (B) The property owner shall be liable for any injuries resulting from improper or poorly maintained sidewalks.

SECTION 3: Chapter 95 of the Seaside Code of Ordinances is hereby amended by adding section 95.06 to read:

95.06 CITY SIDEWALKS

- (A) It will be the responsibility of the City of Seaside to maintain the following sidewalks:
 - a. Broadway Street from the Turn-a-round to Wahanna Road
 - b. The Prom from 12th Avenue to Avenue U
 - c. The sidewalk East of US101 [Roosevelt Dr.] from Avenue H to Avenue M
 - d. The sidewalk East of US101 {Roosevelt Dr.] from 1st Avenue to 9th Avenue
 - e. The sidewalk East of Necanicum Drive. From 1st Avenue to 12th Avenue
 - f. All sidewalk adjacent to City owned property

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2015, by the following roll call vote:

YEAS:
 NAYS:
 ABSTAIN:
 ABSENT:

SUBMITTED to and **APPROVED** by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

ORDINANCE NO. 2015-02

**AN ORDINANCE OF THE CITY OF SEASIDE, OREGON,
REPEALING ORDINANCE NO. 34.04, POLICIES, PROCEDURES, AND FEES
FOR COMMUNITY CENTER BUILDING**

WHEREAS, fees for the Community Center were established by ordinance for Policies, Procedures, and Rental Fees. These fees would now be established by resolution. The fees would be for the Community Center Building.

NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1. Ordinance No. 34.04 is hereby repealed.

SECTION 2. EFFECTIVE DATE – The effective date of this Ordinance is April 9, 2015, in accordance with ORS 222.040 and 222.180.

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2015, by the following roll call vote:

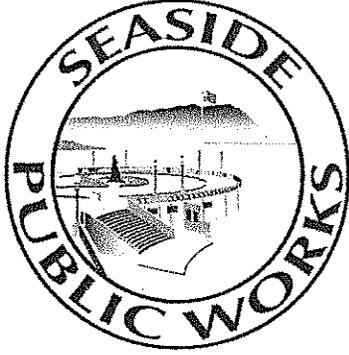
YEAS:
NAYS:
ABSTAIN:
ABSENT:

SUBMITTED to and **APPROVED** by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager



MEMO

From: Neal Wallace

February 23, 2015

To: The Honorable Mayor and City Council

Re: 2015 Airport Improvement Project (AIP)

Seaside airport was one of three airports statewide that was declassified during 2014. The declassification is a result of us not having a combination of enough based aircraft, enough takeoffs and landings, or enough emergency/military use. The result of the declassification is the City will no longer receive the annual \$150,000 AIP grant from the FAA. Seaside had bankrolled the last few years of grant money and still has \$450,000 we are eligible to use.

The Seaside Airport Committee and City staff have been working with our airport consultants from WH Pacific on our 2015 improvement project. We looked at all of the projects we had outlined in our capital improvement plan and picked the work we felt was most critical to maintaining safe operations at the airport. The work included perimeter fencing along the west boundary between the airport and the Four Winds Home Park, updating the lighting with new fixtures and pilot controlled lighting, and a few minor improvements to the taxiway.

I have attached engineering cost memos and schedules. A detailed (10 page) scope of work is available but I did not include it here. The City will be responsible for a 10% match for the project and so an approval of up to a \$500,000 project is recommended. That would be a \$50,000 commitment from the City and \$450,000 from the FAA. We are still in the data gathering and engineering phase. We anticipate not taking this project to financial limits.

INVOICE SUMMARY FOR DEVELOPMENT PROJECT (CUMULATIVE)

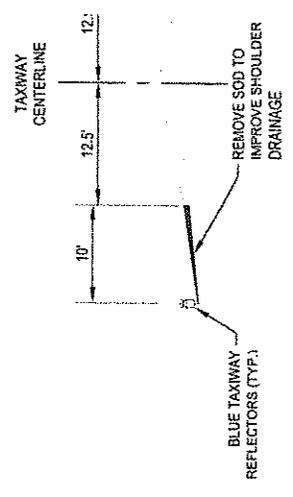
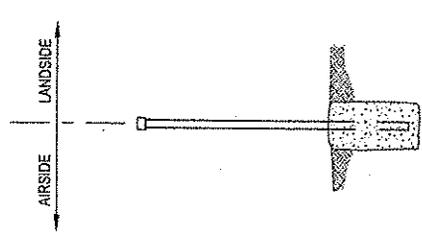
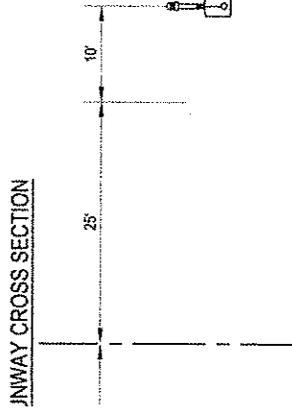
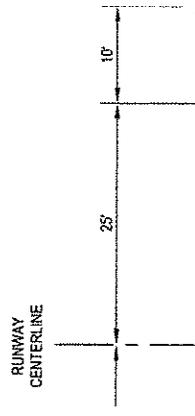
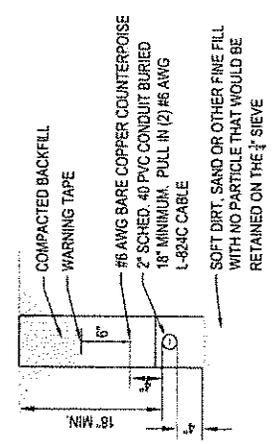
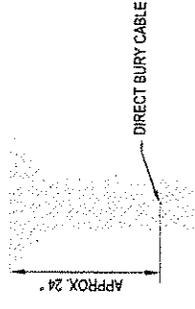
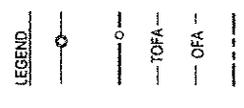
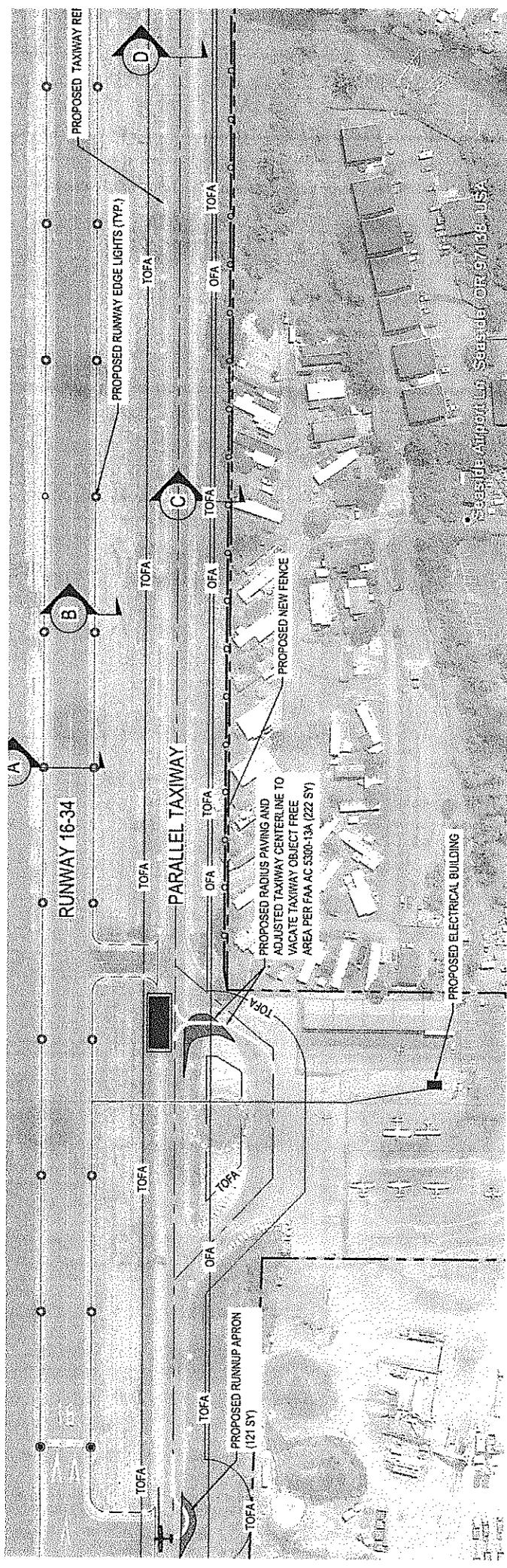
Grant Recipient Information

Name: City of Seaside
 Airport: Seaside Municipal Airport (565)
 Address: 1387 Avenue U
 City/State: Seaside, OR 97138

PROJECT INFORMATION

Grant Number: 3-41-0057-005
 Description: Runway Lighting, Fencing, and Paving
 Grant Amt: \$450,000 Amendments:
 Reimbursement No.: Federal Share % 90%

(1a) Vendor/Class/Description	(1b) Contract	(1c) Previous Payments	Reimb. Request No. (Current in Bold)	(2) Invoice Number	(3) Invoice Date	(4) Due Date	(5) Invoice Amount	(6) AIP Eligible Costs	(7) Non-Participating Costs	(8) AIP Share	(9) Sponsor Share
Administrative											
Environmental Permits	\$ 10,000.00			BEFORE 6/30			\$ 10,000.00	\$ 10,000.00		\$ 9,000.00	\$ 1,000.00
Other Admin	\$ 2,000.00			BEFORE 6/30			\$ 2,000.00	\$ 2,000.00		\$ 1,800.00	\$ 200.00
IFE	\$ 3,000.00			BEFORE 6/30			\$ 3,000.00	\$ 3,000.00		\$ 2,700.00	\$ 300.00
Land, Structures, Easements											
Engineering - Design Services											
WHPacific	\$ 116,575.00			BEFORE 6/30			\$ 116,575.00	\$ 116,575.00		\$ 104,917.50	\$ 11,657.50
Construction Phase Services - Observation and Testing											
WHPacific											
Services During Construction	\$ 52,292.00						\$ 52,292.00	\$ 52,292.00		\$ 47,062.80	\$ 5,229.20
Construction											
Construction											
Lighting	\$ 260,000.00						\$ 260,000.00	\$ 260,000.00		\$ 234,000.00	\$ 26,000.00
Fencing	\$ 30,000.00						\$ 30,000.00	\$ 30,000.00		\$ 27,000.00	\$ 3,000.00
Paving	\$ 20,000.00						\$ 20,000.00	\$ 20,000.00		\$ 18,000.00	\$ 2,000.00
Obstruction Removal	\$ 5,000.00						\$ 5,000.00	\$ 5,000.00		\$ 4,500.00	\$ 500.00
Taxiway Signs and Reflectors (Bid All)	\$ 35,000.00						\$ 35,000.00	\$ 35,000.00		\$ 31,500.00	\$ 3,500.00
Total Contract Amount	\$ 533,867.00						\$ 533,867.00	\$ 533,867.00		\$ 474,417.50	\$ 59,449.50
TOTAL PROJECT							\$ 131,575.00	\$ 131,575.00		\$ 118,417.50	\$ 13,157.50
PREVIOUS REIMBURSEMENTS										\$ 118,417.00	
AMOUNT OF THIS REIMBURSEMENT										\$ 450,000.00	
TOTAL GRANT (INCLUDING AMENDMENTS)										\$ 568,417.00	
GRANT AMOUNT REMAINING										\$ 331,583.00	



SECTION



TAXIWAY SHOULDER GRADING/REFLECTORS
SCALE: N.T.S.

FENCE DETAIL
SCALE: N.T.S.

RUNWAY LIGHTING CIRCUIT TRENCH SECTION
SCALE: N.T.S.

AIP DEVELOPMENT PROJECT SCHEDULE

AIRPORT: Seaside OR _____ AIP NO: 3-41-0057-005-2015 _____
 SPONSOR: Neal Wallace City of Seaside _____ DATE: 10/21/14 _____
 CONSULTANT: Rainse Anderson/ WHPacific Inc. _____ DATE: 10/21/14 _____
 FAA : Andrew Edstrom/SEA-ADO _____ DATE: 10/21/14 _____

PROJECT DESCRIPTION: 1. Installation of a new Medium Intensity Runway Lighting system (MIRL) including a new electrical equipment and controls building, radio control system. 2. Install approximately 1350' of security fencing along the west property line of the airport. 3. Paving an entrance Taxiway to realign the centerline to correct an Object Free Area penetration. 4. Construct a small run-up apron on the Runway 16 end. 5. Install Edge Reflectors along the parallel and connector Taxiways as well as installation of unlighted hold line signs (3). 6. Removal of small trees and brush at both ends of the runway.

ITEM	DATE		COMMENTS
	ESTIMATED	ACTUAL	
1. Environmental Approved	1-15-15		
2. CIP Data Sheet Submitted			
3. Work Scope and Record of Negotiations Submitted	11-4-14		
4. Signed Engineering Contact Approved by FAA	11-4-14		
5. DBE Plan and Goal Submitted to Civil Rights	12-15-14		
6. Construction Safety Plan Submitted for Airspace	1-15-14		
7. Modification to Standards Submitted	N/A		Fencing Mods to Stds. ??
8. Plans and Design Report Submitted	3-11-15		
9. Plans Reviewed by FAA and Returned with Comments	3-25-15		
10. Final Plans Accepted by FAA	4-2-15		
11. Advertising Date	4-2-15		
12. Bid Opening Date	5-2-15		
13. Recommendation of Award and Bid Tab Submitted	5-15-15		
14. Grant Application Submitted by Sponsor	5-15-15		
15. Grant Issued	6-15-15		
16. Construction Management Plan Submitted	7-1-15		NTP anticipated 7-6-15
17. Mix Design Submitted (if applicable)	7-1-15		
18. Construction Complete	10-1-15		
19. Acceptance Testing Submitted to FAA	11-1-15		
20. Final Inspection	10-1-15		
21. ALP Revised and Submitted to FAA	12-1-15		
22. Exhibit "A" Revised and Submitted to FAA	N/A		

23. PAPI Flight Checked (if instrument approach)	N/A		
24. Navaid Commissioned	N/A		
25. Airport Facility Diagram Updated	11-15-15		
26. Project Closeout Submitted to FAA	12-1-15		

City of Seaside: 2015—2018 Strategic Goals

Our Vision 2034:
 Seaside is a remarkable, culturally rich community. Our families thrive, our businesses prosper and generations of visitors create memories that last lifetimes—all in a healthy, safe and neighborly coastal environment.

Our strategic decisions must:

- Preserve or enhance the desirable characteristics of our community.
- Be inclusive of our community members of all ages.
- Be in the best interests of Seaside.
- Be supported by resources, including all additional needs caused by each decision.
- Have benefits that outweigh negative and unintended consequences.

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	TWO-YEAR		FOUR-YEAR	
	Our Key Goals	Our Success/Impact	Our Key Goals	Our Success/Impact
Our Imperatives	Decision on Urban Growth Boundary changes	South Seaside annexation	Decision on Urban Growth Boundary changes	Formation of Urban Renewal District
Our Economic Base	Urban renewal and annexation	South Seaside annexation	If decision is made to go forward with Convention Center, secure funding and initiate project	Funding secured
Our Public Spaces	Decision on Convention Center/ Parking structure expansion	Decision is made		
	Find the highest and best use for our public spaces	Refine our programming and fee schedules for our public spaces		
		Clear accountability for management of our parks		
Our Infrastructure	Complete Holladay project	Final Holladay plans are completed	Develop public safety funding strategy for increased requirements	Documented strategy in place
	Assure safety and efficiency of city buildings	Prioritized list of maintenance and efficiency needs completed	Take action on prioritized building maintenance plan	Measureable progress against building maintenance plan
	Pursuing our trails plan	Demonstrable progress based on plan	Produce sewer master plan	Completed sewer master plan
Our Preparedness/ Resiliency	Safety planning for natural disasters	Completion of Resiliency Master Plan	Prioritize maintenance for critical infrastructure in case of natural disaster	Prioritized list complete

AREAS OF FOCUS

SEASIDE PARKS ADVISORY COMMITTEE

The purpose of the Seaside Parks Advisory Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Parks.

The committee shall consist of seven members who are not officials or employees of the City and who will be appointed by the City Council. A minimum of six members shall reside within the city limits, and a maximum of one member may reside within the Urban Growth Boundary. No more than two members shall be engaged in the same kind of occupation, business, trade or profession. The Mayor shall appoint one member of the City Council as Council liaison, and the City Manager or his designee, shall be the Staff liaison to the Committee.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. The initial terms will be: two members shall be appointed for a term of one year, two members for two years, and three members for three years. As those terms expire, all vacancies will be filled for three year terms.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** February 23, 2015

Name: Michael Hinton
Nancy Holmes

Commission/Committee: Parks Advisory Committee

Resignation Date: Term Expirations

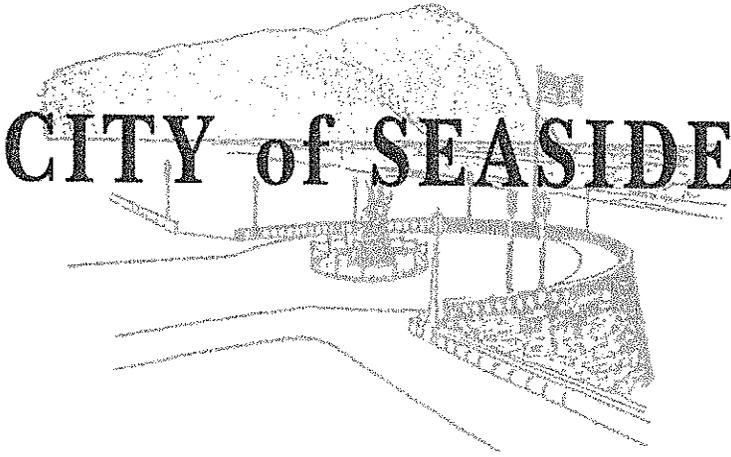
Term Expiration Date: March 31, 2015

Wants to be considered again: Hinton - Yes
Holmes - Yes

2. **Applicants:**
Michael Hinton
Nancy Holmes

3. **Nominations:**

4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PARKS ADVISORY COMMITTEE

Term of Office: 3 years
Number of Members: 7

Chairperson*
Vice Chairperson**
Secretary***

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
MICHAEL HINTON	1015 S. IRVINE PL.	738-5748	3/31/2015
NANCY HOLMES	1520 COOPER ST.	717-1614	3/31/2015
STEVEN PHILLIPS	217 BROADWAY	738-5402	3/31/2016
CHRIS QUACKENBUSH	950 Avenue 'K'	440-2827	3/31/2016
JASON BOYD*	1940 Huckleberry	738-4363	3/31/2017
MARY BLAKE	1668 Whispering Pines	717-3810	3/31/2017
NORMAN BROWN	3041 Evergreen Dr.	738-5770	3/31/2017

JAY BARBER
NEAL WALLACE

PO BOX 1013
1187 AVENUE 'U'

717-5017
738-5112

jbarber@warnerpacific.edu
nwallace@cityofseaside.us