

**AGENDA SEASIDE CITY COUNCIL MEETING
DECEMBER 14, 2015 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS FROM STUDENT REPRESENTATIVE, Taylor Barnes
6. COMMENTS – PUBLIC
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$1,124,373.32
 - b) APPROVAL OF MINUTES – NOVEMBER 23, 2015 REGULAR MINUTES
 - c) APPROVAL – STANDARD INVESTMENT POLICY STATEMENT FOR CITY OF SEASIDE
 - d) APPROVAL – STANDARD INVESTMENT ADVISORY AGREEMENT WITH THE CITY OF SEASIDE
9. UNFINISHED BUSINESS:
 - a) VACANCY – BUDGET COMMITTEE
TRANSPORTATION ADVISORY COMMISSION
10. NEW BUSINESS:
 - a) PRESENTATION OF 2014-2015 CITY OF SEASIDE AUDIT, RICK PROULX
 - b) REQUEST – ELSIE VINEMAPLE RURAL FIRE PROTECTION DISTRICT PURCHASE OF THE SEASIDE FIRE DEPARTMENT 1992 SPARTAN FIRE ENGINE
 - c) PRESENTATION – EARTHQUAKE AND TSUNAMI PREPAREDNESS INFORMATION, Seaside High School Students
 - d) PUBLIC HEARING RESOLUTION #3857 – A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGET INCREASES OF GREATER THAN 10 % FOR THE 2015-2016 CITY OF SEASIDE BUDGET
 - OPEN PUBLIC HEARING
 - CLOSE PUBLIC HEARING
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
 - e) RESOLUTION #3858 – A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGET INCREASES AND REDUCTIONS OF LESS THAN 10% FOR THE 2015-2016 CITY OF SEASIDE BUDGET
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- f) PUBLIC HEARING - RESOLUTION #3859 – A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET INCREASE OF GREATER THAN 10 PERCENT TO THE 2015-2016 ROAD DISTRICT BUDGET
 - OPEN PUBLIC HEARING
 - CLOSE PUBLIC HEARING
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
 - g) BID RESULTS – NORTH HOLLADAY IMPROVEMENT PROJECT
 - h) APPROVAL - FINAL FOR SEASIDE FIRE PUMPER/RESCUE FROM SPARTAN
 - i) VACANCY – LIBRARY BOARD
BUILDING BOARD OF APPEALS
TOURISM ADVISORY COMMISSION
11. COMMENTS FROM THE COUNCIL
12. COMMENTS FROM THE CITY STAFF
13. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

Memo

To: Mayor and City Council
From: City Manager's Office
CC: Kim Jordan
Date: December 14, 2015
Re: Investment Policy Statement

INVESTMENT POLICY STATEMENT:

Essentially, what we did was add:

1. We added language to provide guidance on socially responsible funds and stable value/asset funds to the document.
2. Manager tenure. Now three year history is required for all funds, previously it was 3 for large and 2 for small/mid cap.
3. In addition to the 3 and 5 year numbers both under the 50% rank, we are now reviewing the 1 year number. This is new to all previous IPS's.

In regard to the Investment Advisory Agreement, we added the following:

1. Our Representations. We represent, agree and acknowledge that:
2. SIA is a fiduciary and, if the Plan is subject to ERISA, specifically a fiduciary within the meaning of Sections 3(21) and 3(38) of ERISA, as applicable, with respect to the investment advisory services provided to you and the Plan, as indicated on the attached Plan Services Addendum.
3. SIA is a fiduciary and, if the Plan is subject to ERISA, specifically a fiduciary within the meaning of Sections 3(21) and 3(38) of ERISA, as applicable, with respect to the investment advisory services provided to your Plan participants (Mainspring Managed) as authorized by you, as indicated on the attached Participant Services Addendum.
4. We agree to hold you harmless from damages, judgments, settlements, and reasonable defense costs resulting from any breach of these fiduciary duties, provided that you notify us promptly of the commencement of such action and cooperate as reasonably necessary in such defense.

Previously, the Hold Harmless agreement had conditions to the language; now we have eliminated those conditions.

SEASIDE BUDGET COMMITTEE

The Seaside Budget Committee meets publicly to review the budget documents as proposed by the budget officer. The budget committee receives the budget and budget message and provides an opportunity for the public to ask questions about and comment on the budget. The committee also approves a budget, and, if ad valorem property taxes are required, approves an amount or rate of tax for all funds that receive property taxes.

The budget committee is composed of the governing body and an equal number of electors appointed by the governing body. All members of the budget committee have equal authority. An elector is a qualified voter who has the right to vote for the adoption of any measure. If the governing body cannot find a sufficient number of electors who are willing to serve, those who are willing and the governing body become the budget committee.

Applicants for the Budget Committee need to be registered voters of the City of Seaside for at least one year prior to serving on the Committee. The appointive members of the budget committee cannot be officers, agents or employees of the local government. Spouses of officers, agents or employees of the local government are not barred from serving on the budget committee if they are qualified electors and not themselves officers, agents, or employees. Appointive members of the budget committee are appointed for three-year terms.

The committee shall elect a presiding officer from among the members at the first meeting. No member of the budget committee may receive any compensation for their services as a member of the committee.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** November 9, 2015

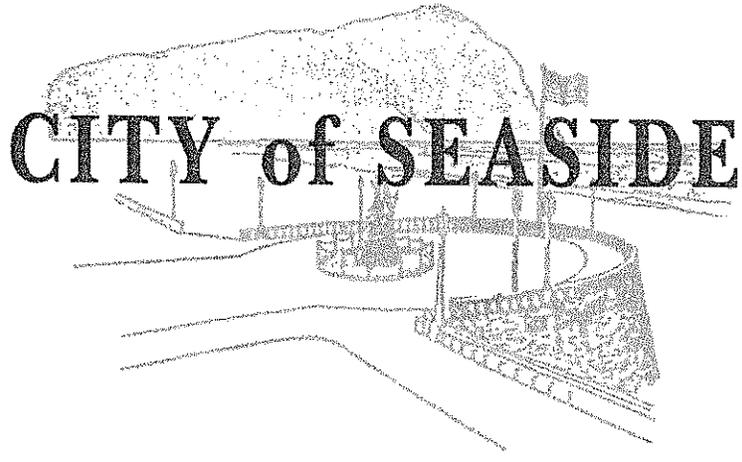
Name: Dale McDowell

Commission/Committee: Budget Committee

Resignation Date: McDowell – November 9, 2015

Term Expiration Date: McDowell – December 31, 2016

Wants to be considered again: McDowell – No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

BUDGET COMMITTEE

Term of Office: 3 years

Number of Members: 14 (Includes City Council)

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
LES MCNARY	1624 S. FRANKLIN	738-0759	12/31/2016
VACANCY			12/31/2016
JAMES SHIPLEY	284 ALPINE ST.	717-0392	12/31/2017
REBECCA BUCK	P O BOX 1152	738-3045	12/31/2017
NANCY MCCUNE	PO BOX 315	503-260-8905	12/31/2017
GENESEE DENNIS	770 AVENUE Q	503-791-1009	12/31/2018
GAYLE SPEAR	50 7 TH AVENUE	738-7942	12/31/2018

TRANSPORTATION ADVISORY COMMISSION

The purpose of the Transportation Advisory Commission is an advisory body to make recommendations to the City Council on matters concerning transportation and proposed transportation projects. The Transportation Advisory Commission shall have the powers and duties which are now or may hereafter be assigned to it by Charter, ordinance, resolution or order of this city and in addition it will:

- Assist the City Council in recognizing community priorities by advising on transportation policies and goals;
- Increasing communications between the City, the public, the Oregon Department of Transportation (ODOT), the County, and all interested parties;
- Reduce misunderstandings concerning transportation planning, design, and construction;
- Review current transportation related ordinances and recommend amendments;
- Review proposed transportation projects planned for the City of Seaside and make recommendations;
- Review the City of Seaside Transportation Systems Plan every five years and report to the City Council;
- Complete other projects, as they relate to transportation, as directed by the City Council.

The Commission shall consist of five members who are not employees of the City of Seaside and who will be appointed by the City Council. A minimum of four members shall reside within the city limits; and one member may live outside the city limits in order to represent concerns of neighboring properties and jurisdictions.

All members shall serve for a term of four years. Any portion of a term exceeding one-half the period of the term shall be considered a term.

Each year in January, the first meeting of the Commission, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. City staff shall serve as Secretary to the Transportation Advisory Commission. Minutes of all meetings will be filed with the City Council.

The commission shall hold a regular meeting at least once each month of the calendar year. The meeting shall be open to the public and legally noticed.

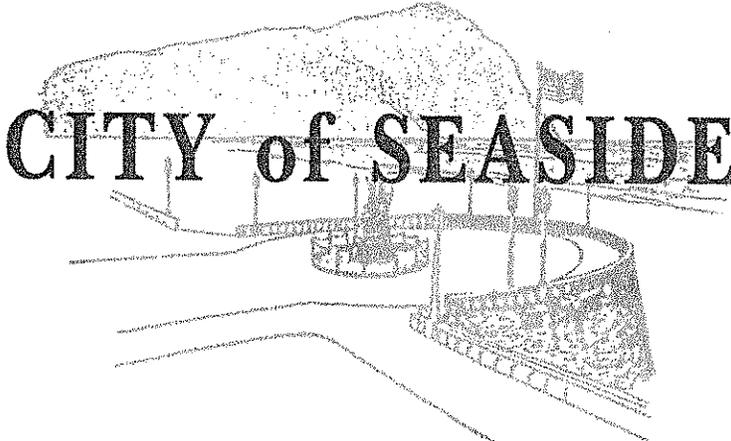
COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** November 9, 2015
Name: Dale McDowell
Commission/Committee: Transportation Advisory Commission
Resignation Date: November 9, 2015
Term Expiration Date: October 1, 2016
Wants to be considered again: Staff Representative

2. **Applicants:**

3. **Nominations:**

4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

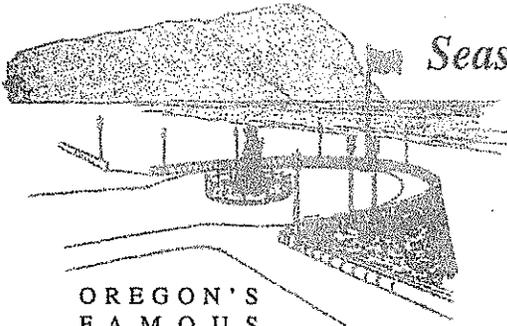
989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

TRANSPORTATION ADVISORY COMMISSION

Term of Office: 4 years
Number of Members: 5

Chairperson*
Vice Chairperson**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
BILL CARPENTER	PO BOX 797	503-738-5410	10/01/2016
VACANCY			10/01/2016
BEN OLSON	2025 MAPLE ST.	503-738-2956	10/01/2018
TERRY HARTILL**	85208 HWY 101	503-738-7108	10/01/2019
ROBERT PERKEL*	2039 HUCKLEBERRY DR.	971-320-0008	10/01/2019



OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

Seaside Fire and Rescue Department

150 S. Lincoln
Seaside, Oregon 97138
Phone 738-5420

MEMORANDUM

TO: Honorable Mayor & City Council
FROM: Joey Daniels, Fire Chief
DATE: December 24th 2015
RE: Old 1992 Spartan Engine

The City of Seaside has received the new Pumper / Rescue from Spartan. We would support selling the old 1992 Spartan Engine to Elsie Vinemaple R.F.P.D. in the amount of \$8,000.00. Elsie Vinemaple R.F.P.D is a mutual aid partner with Seaside Fire & Rescue and is unable to update their apparatus without getting used apparatus at a low cost.



STOP FIRES

December 17, 2015

Donate -
\$8,000⁰⁰

Elsie Vinemaple RFPD

42644 Loyd Lane
Seaside, Oregon 97138
(503) 440-2228

Mark Winstanley, City Manager
989 Broadway
Seaside, Oregon 97138

Re: Request for Consideration for Surplus 1992 Spartan

Dear Sir,

My name is Mike Wammack, I am the Fire Chief of the Elsie-Vinemaple RFPD. I learned from Chief Daniels that your city has a 1992 Spartan fire engine coming up for surplus soon. I am writing to let you know that that Our Fire District is interested in your fire engine.

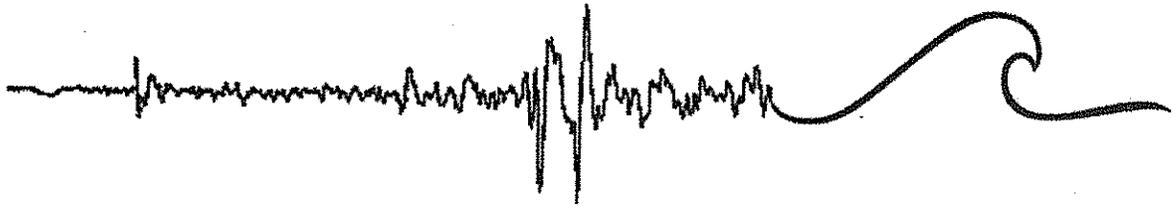
The Elsie Fire District currently has 23 firefighters, operates out of three stations, runs about 300 calls a year and we cover about 500sq Miles. We have a mutual aid contract with Clatsop County and work regularly with Seaside Fire Dept. We have an operating budget of \$60,000.00 a year. Any help that we receive from other local fire districts makes a big difference in the outcomes of our calls and of the lives that we touch. Our district currently runs three engines ranging from the 1970s to early 1980s. My goal is to replace these engines with enclosed cab apparatus to improve the safety of our volunteers while riding. Receiving a truck like yours would be a giant step toward reaching that goal. Please let me know what I need to do to be considered for this Engine.

Sincerely,



Chief Michael Wammack
Elsie -Vinemaple RFPD
Mwammack3401@gmail.com
503-440-2228

Don't Catch This Wave



Seaside High School asks that you tie a *blue ribbon* to something, somewhere, or *sketch a version of our logo* above to show support and bring awareness to our cause.

Show us how you helped by *tagging* #DontCatchThisWave on any social media

<http://www.newyorker.com/magazine/2015/07/20/the-really-big-one?intcid=mod-most-popular>

<http://www.opb.org/television/programs/ofg/e>

THANK YOU FOR YOUR SUPPORT

2815			
Pay to the Order of	Seaside High School	Date	_____
		\$	<input type="text"/>
		Dollars	
Memo		ASB - Tsunami Relief	
⑆5891713 ⑆18835887574⑆ 11838			

RESOLUTION #3857

A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL
BUDGET INCREASES OF GREATER THAN 10%
FOR THE 2015-2016 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget increases and reductions for 2015-2016; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2015, and for the purpose shown below are hereby adjusted and appropriated as follows:

SEWER PLANT REPLACEMENT

Resources

	Present	Changes	New
Beginning Fund Balance	\$ 195,938	\$ 193,261	\$ 389,199
Interest On Investments	750	0	750
Total	\$ 196,688	\$ 193,261	\$ 389,949

SEWER PLANT REPLACEMENT

Requirements

	Present	Changes	New
Capital Outlay	\$ 196,688	\$ 193,261	\$ 389,949
Total	\$ 196,688	\$ 193,261	\$ 389,949

CAPITAL IMPROVEMENT AND MAINTENANCE

Resources

	Present	Changes	New
Beginning Fund Balance	\$ 94,216	\$ 52,495	\$ 146,711
Transfer - Room Tax	96,628	0	96,628
Interest On Investments	400	0	400
Total	\$ 191,244	\$ 52,495	\$ 243,739

CAPITAL IMPROVEMENT AND MAINTENANCE

Requirements

	Present	Changes	New
Materials and Services	\$ 50,500	\$ -	\$ 50,500
Capital Outlay	58,744	39,495	98,239
Interfund Transfers	82,000	13,000	95,000
Total	\$ 191,244	\$ 52,495	\$ 243,739

SYSTEMS DEVELOPMENT - PARKS (91)

Resources

	Present	Changes	New
Beginning Fund Balance	\$ 80,872	\$ 18,249	\$ 99,121
Systems Dev - Principal	18,690	0	18,690
Systems Dev - Interest	700	0	700
Interest On Investments	400	0	400
Total	\$ 100,662	\$ 18,249	\$ 118,911

SYSTEMS DEVELOPMENT - PARKS (91)

Requirements

	Present	Changes	New
Materials and Services	\$ 25,000	\$ -	\$ 25,000
Capital Outlay	75,662	18,249	93,911
Total	\$ 100,662	\$ 18,249	\$ 118,911

**AIRPORT
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 2,301	\$ (1,606)	\$ 695
Transfer - Capital Improvement	32,000	13,000	45,000
FAA Grants	285,000	120,000	405,000
Rentals/Leases	1,008	0	1,008
Total	\$ 320,309	\$ 131,394	\$ 451,703

**AIRPORT
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 33,300	\$ -	\$ 33,300
Capital Outlay	287,009	131,394	418,403
Total	\$ 320,309	\$ 131,394	\$ 451,703

**ECONOMIC DEVELOPMENT
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 1,321	\$ 186	\$ 1,507
Transfer - General	5,500	2,500	8,000
Interest On Investments	3	0	3
Cigarette Tax	1,919	(186)	1,733
Total	\$ 8,743	\$ 2,500	\$ 11,243

**ECONOMIC DEVELOPMENT
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 7,500	\$ 2,500	\$ 10,000
Ending Fund Balance	1,243	0	1,243
Total	\$ 8,743	\$ 2,500	\$ 11,243

Passed by the City Council of Seaside on this ____ day of _____, 2015.

Submitted to the Mayor and **Approved** by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION #3858

**A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL
BUDGET INCREASES AND REDUCTIONS OF LESS THAN 10%
FOR THE 2015-2016 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget increases and reductions for 2015-2016; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2015, and for the purpose shown below are hereby adjusted and appropriated as follows:

**SEWER
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 1,093,048	\$ (123,589)	\$ 969,459
Interest On Investments	2,100	0	2,100
Sewer Revenue	2,311,000	23,589	2,334,589
Miscellaneous	1,500	0	1,500
Total	\$ 3,407,648	\$ (100,000)	\$ 3,307,648

**SEWER
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 698,156	\$ -	\$ 698,156
Materials and Services	643,950	0	643,950
Capital Outlay	325,000	(100,000)	225,000
Debt Service	459,979	0	459,979
Interfund Transfers	293,608	0	293,608
Contingency	150,000	0	150,000
Ending Fund Balance	836,955	0	836,955
Total	\$ 3,407,648	\$ (100,000)	\$ 3,307,648

**STATE TAX STREET
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 641,269	\$ 21,432	\$ 662,701
Interest On Investments	1,500	0	1,500
State Gas Tax Refund	370,000	0	370,000
Surface Transportation Program	280,000	0	280,000
Miscellaneous	6,000	0	6,000
Total	\$ 1,298,769	\$ 21,432	\$ 1,320,201

**STATE TAX STREET
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 199,200	\$ -	\$ 199,200
Capital Outlay	966,480	21,432	987,912
Interfund Transfers	33,089	0	33,089
Ending Fund Balance	100,000	0	100,000
Total	\$ 1,298,769	\$ 21,432	\$ 1,320,201

COMMUNITY DEVELOPMENT

Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 41,528	\$ 15,000	\$ 56,528
Transfer - Business License	100,000	0	100,000
Transfer - General	75,000	0	75,000
Building and Heating Permits	67,000	0	67,000
Mechanical Permits	20,000	0	20,000
Plumbing Permits	18,000	0	18,000
Plan Review Fees	47,000	0	47,000
Planning	24,000	0	24,000
LCDC Planning Grant	2,700	0	2,700
Cannon Beach Service Fees	74,769	0	74,769
Miscellaneous	500	0	500
Interfund Loan-Systems Dev(Water)	60,000	0	60,000
Total	\$ 530,497	\$ 15,000	\$ 545,497

COMMUNITY DEVELOPMENT

Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Planning	\$ 156,872	\$ 15,000	\$ 171,872
Building	191,023	0	191,023
Non-Departmental	750	0	750
Special Payments	150,000	0	150,000
Interfund Transfers	31,852	0	31,852
Total	\$ 530,497	\$ 15,000	\$ 545,497

PARKS CONSTRUCTION

Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ -	\$ 105	\$ 105
Transfer - Public Works	51,841	0	51,841
Transfer - Capital Improvement	50,000	0	50,000
Interest On Investments	0	10	10
Donations	0	5,000	5,000
Total	\$ 101,841	\$ 5,115	\$ 106,956

PARKS CONSTRUCTION

Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Capital Outlay	\$ 101,841	\$ 5,115	\$ 106,956
Total	\$ 101,841	\$ 5,115	\$ 106,956

Passed by the City Council of Seaside on this ____ day of _____, 2015.

Submitted to the Mayor and Approved by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION #3859

**A RESOLUTION ADOPTING AND APPROPRIATING A
SUPPLEMENTAL BUDGET INCREASE OF GREATER THAN 10 PERCENT
TO THE 2015-2016 SEASIDE ROAD DISTRICT BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside, acting in the capacity as the governing body for the Seaside Road District, hereby adopts the following supplemental budget for 2015-2016; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2015, and for the purpose shown below are hereby adjusted and appropriated as follows:

	District Road Resources		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 471,054	\$ 99,015	\$ 570,069
Tax Levy	337,465	0	337,465
Est Taxes Not To Be Rec'd	(26,997)	0	(26,997)
Delinquent Taxes	11,496	0	11,496
Tax Offsets	700	0	700
Interest On Investments	1,500	0	1,500
Interest On Tax Receipts	2,200	0	2,200
	<u>\$ 797,418</u>	<u>\$ 99,015</u>	<u>\$ 896,433</u>
Total			

	District Road Requirements		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 23,300	\$ -	\$ 23,300
Capital Outlay	731,569	99,015	830,584
Interfund Transfers	32,549	0	32,549
Ending Fund Balance	10,000	0	10,000
	<u>\$ 797,418</u>	<u>\$ 99,015</u>	<u>\$ 896,433</u>
Total			

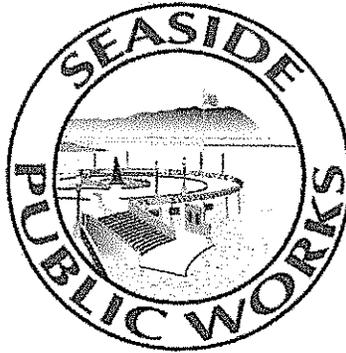
Passed by the City Council of Seaside on this ____ day of _____, 2015.

Submitted to the Mayor and **Approved** by the Mayor on this ____ day of _____, 2015.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager



MEMO

From: Dale McDowell, Public Work Director
To: The Honorable Mayor and City Council
Re: North Holladay improvement Project 2015

December 2, 2015

This project is for the total rebuilding of North Holladay from 1st to 12th Avenue.

In general, this project consists of:

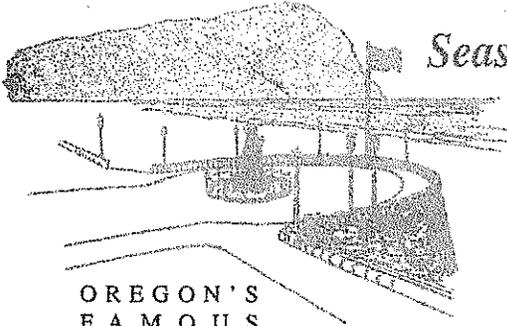
- Replacement of the existing sewer main, water main, force main and storm drainage along North Holladay.
- Re-connection of new and existing water/sewer services.
- Install underground vaults and conduits for conversion of the existing overhead utilities (electrical, telephone, and cable) to underground utilities.
- New pavement and sidewalks will replace the existing surfaces.

At the mandatory Pre-bid meeting – 8 Contractors (5 - General Contractors) were present.

Three General Contractors provided sealed bids:

Tapani Inc.	\$ 3,281,967.12
Big River Construction	\$ 3,599,264.00
C&M Excavation	\$ 4,252,583.00

Staff recommends accepting Tapani Inc. bid of \$ 3,281,967.12



Seaside Fire and Rescue Department

150 S. Lincoln
Seaside, Oregon 97138
Phone 738-5420

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

MEMORANDUM

TO: Honorable Mayor & City Council
FROM: Joey Daniels, Fire Chief
DATE: December 24th 2015
RE: Pumper / Rescue Final

The City of Seaside has received the new Pumper / Rescue from Spartan. The original bid was for \$475,377.00, after some change orders the final is \$463,786.00. We are pleased with the way the Pumper / Rescue turned out and ask that the Mayor and City Council pay Spartan.



STOP FIRES

SEASIDE LIBRARY BOARD

The Seaside Library Board shall approve board bylaws, follow Oregon's open meetings law and public records laws, propose the annual budget to the governing body, accept donations/grants, build a good community support for the library's service, and listen, then respond to the community with the best possible solution.

The board consists of five members appointed by the Mayor subject to City Council approval. The Seaside Public Library is advised by a library board. All terms of office shall be four years beginning on December 31st, and no member shall hold office for more than two full consecutive terms.

The board shall meet at least once a month in the library at a designated time and special sessions may be called by the chairman of the board should the chairman deem it necessary.

The board shall elect a chairman and vice-chairman at the beginning of each serving year, and in the absence of the chairman, the vice chairman shall assume the duties of the chairman. The board, should it so desire, may appoint the librarian as secretary to the board to take minutes and to keep a record of its actions.

The members shall serve without salary or compensation for services rendered.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** December 14, 2015

Name: Russ Taggard

Commission/Committee: Library Board

Resignation Date: N/A

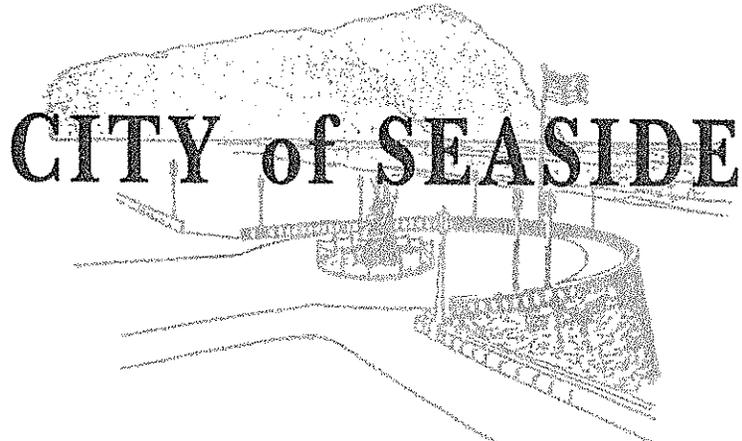
Term Expiration Date: December 31, 2015

Wants to be considered again: Yes

2. **Applicants:**
Russ Taggard

3. **Nominations:**

4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

LIBRARY BOARD

Term of Office: 4 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
RUSS TAGGARD*	PO BOX 2329 – GEARHART	738-2488	12/31/2015
TESS RATTY	89637 LAKESIDE CT. WARRENTON	738-5055	12/31/2016
JAMES SHIPLEY	284 ALPINE STREET	717-0392	12/31/2016
CATRIONA PENFIELD	PO BOX 366	738-6380	12/31/2017
SHARON WARD	225 10 TH AVENUE	739-0148	12/31/2018

*CHAIR

SEASIDE BUILDING BOARD OF APPEALS

The Seaside Building Boards of Appeals was established in order to determine the suitability of alternate materials and methods of construction and to provide for reasonable interpretations of all city and state regulated building codes.

The Building Board of Appeals consists of five members who reside within the city limits and who are qualified by experience and training to pass upon matters pertaining to building construction. The members are appointed by the Mayor subject to City Council approval.

The Building Board of Appeals shall adopt reasonable rules and regulations for conducting its investigation and shall render all decisions and findings in writing to the Building Official and a copy to the appellant. The Building Official shall be an ex-officio member and shall act as secretary of the Board.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** December 14, 2015

Name: James O'Brien
Christopher Rose

Commission/Committee: Building Board of Appeals

Resignation Date: N/A

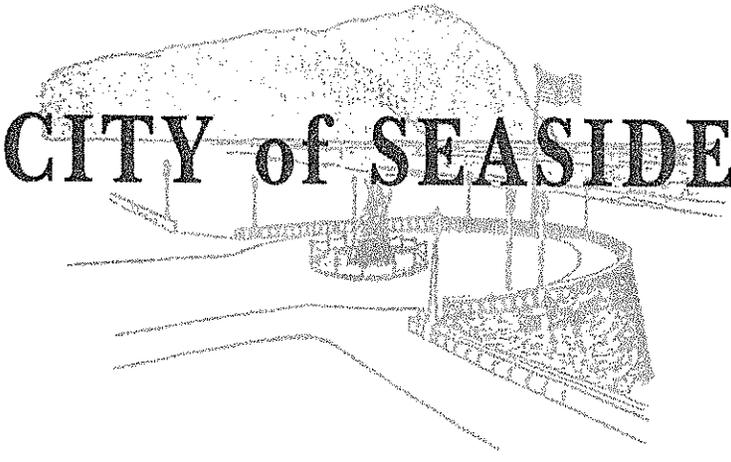
Term Expiration Date: December 31, 2015

Wants to be considered again: Yes – All

2. **Applicants:**
James O'Brien
Christopher Rose

3. **Nominations:**

4. **Appointment:**



CITY of SEASIDE

OREGON'S
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ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

BUILDING BOARD OF APPEALS

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
JAMES O'BRIEN	720 S. LINCOLN	738-3169	12/31/2015
CHRISTOPHER ROSE	930 13 TH AVENUE	738-3221/440-0764	12/31/2015
SHANE DEAN	1800 HUCKLEBERRY	440-0915	12/31/2016
RAY ROMINE	2170 SKYLINE DR.	440-9561	12/31/2017
DAVID LEHIGH	3325 BAYVIEW TERRACE	739-2754	12/31/2017

TOURISM ADVISORY COMMITTEE

The purpose of the Tourism Advisory Committee is to advise the Tourism Director, City Manager and City Council concerning issues related to the marketing of the City. The Seaside Tourism Director and General Manager of the Seaside Civic and Convention Center shall be the staff liaisons to the Committee.

The Committee shall consist of five members none of whom are employees of the City of Seaside. One must be a resident of Seaside while the remaining four shall be residents, or owners, or employees of businesses within the Seaside City limits. Nominees shall be recommended to the Council for appointment and preference given to the following:

- a) Representative from the Seaside Chamber of Commerce
- b) Representative from the Downtown Development Association
- c) Representative from the lodging businesses
- d) Representative from the restaurant or catering industry
- e) Representative from the at large who resides within the Seaside City limits.

All members shall serve for a term of three years. Any portion of a term exceeding one-half the period of the term shall be considered a term.

Each year, the first meeting of the Committee, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The committee shall hold a regular meeting at least once each month of the calendar year. The committee may at any regular or special meeting cancel one of the monthly meetings, and/or may change the location site. The meeting shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** December 14, 2015

Name: Keith Chandler
Linda Wyss

Commission/Committee: Tourism Advisory Committee

Resignation Date: N/A

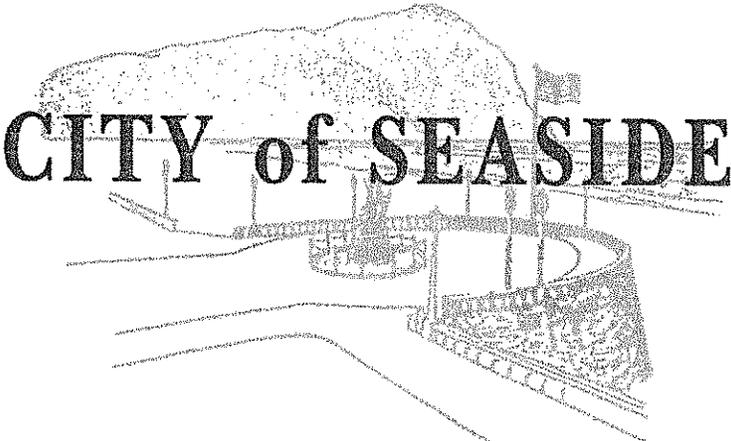
Term Expiration Date: December 31, 2015

Wants to be considered again: Yes

2. **Applicants:**
Keith Chandler
Linda Wyss

3. **Nominations:**

4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

TOURISM ADVISORY COMMITTEE

Term of Office: 3 years
Number of Members: 5

Chairperson*
Vice Chairperson**

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
KEITH CHANDLER**	200 N. PROM	440-4040	12/31/2015
LINDA WYSS	1998 HUCKLEBERRY DR.	717-0292	12/31/2015
MARCI UTTI*	1423 S FRANKLIN	440-1018	12/31/2016
SADIE MERCER	580 BEACH DR. #4	541-513-1781	12/31/2016
RUTH SWENSON	PO BOX 1006	738-6273	12/31/2017