

**AGENDA SEASIDE CITY COUNCIL MEETING  
AUGUST 24, 2015 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS – PUBLIC
6. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
7. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS – \$725,100.14
  - b) APPROVAL OF MINUTES – AUGUST 10, 2015 REGULAR MINUTES
8. UNFINISHED BUSINESS: NONE
9. NEW BUSINESS:
  - a) DISCUSSION – STREET VACATION FOR POOLE PROPERTY LOCATED AT 2025 N. HOLLADAY
  - b) SUNSET EMPIRE TRANSPORTATION DISTRICT (SETD) UPDATE, Jeff Hazen
  - c) PRESENTATION – PETERSON POINT RESERVOIR VARIABLE INTAKE INSTALLATION, Neal Wallace
  - d) BID RESULTS – SEASIDE PROVIDENCE HOSPITAL AND SEASIDE COVE PUMP STATION UPGRADES, Neal Wallace
  - e) BID RESULTS – SEASIDE POLICE DEPARTMENT GENERATOR INSTALLATION, Neal Wallace
10. COMMENTS FROM THE COUNCIL
11. COMMENTS FROM THE CITY STAFF
12. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Larson.
- ROLL CALL** Present: Mayor Don Larson, Council President Don Johnson, Councilors Jay Barber, Seth Morrisey, Randy Frank, Dana Phillips and Tita Montero. .
- Absent: None
- Also Present: Mark Winstanley, City Manager; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Kevin Cupples, Planning Director; Joey Daniels, Seaside Fire Chief; Dave Ham, Seaside Police Chief; and Katherine Lacaze, Daily Astorian/Seaside Signal.
- AGENDA** Councilor Frank moved to approve the agenda with a second from Councilor Phillips; carried unanimously. (Frank/Phillips)
- INTRODUCTION – SWEARING IN PATROL OFFICER** Dave Ham, Seaside Police Chief swore in new Patrol Officer, Elise Parkman and she was congratulated and introduced to the City Council and public.
- COMMENTS – PUBLIC** Leanne Percy, 561 S. Downing #A, Seaside, stated the intersection of Highway 101 and Broadway was terrible and asked if the left lane could be dedicated to turning left only and the right lane could be used for going straight or turning right which would clear the intersection quicker.
- Mayor Larson stated the Chief of Police was at the meeting and would discuss this with the City Manager.
- Ms. Percy stated she had an incident with the police recently and was disappointed in the way she was treated by the City Manager and by the police officers. I asked them to positively identify themselves and they did not have a badge and as a single woman with PTSD when a man comes up to me and talks to me like that she gets pissed, forgive the language. Ms. Percy came to City Hall to ask what kind of identification they have and why they don't have badges and why do they get so upset when you ask them to identify themselves. Ms. Percy further stated the police officers looked more like security guards and asked why the police officers were not required to show positive identification.
- Mayor Larson stated the police officers do wear a badge and you could see the badge with their name on it.
- Ms. Percy stated the police officers did not have badges and refused to show them to her.
- John Baldrige, 850 7<sup>th</sup> Avenue, Seaside stated he was a resident of Seaside and wanted to discuss the dangers of back yard burning and ask that it be permanently banned in the residential areas within the City limits. There was information presented to Council that would be on record at City Hall with the Council packet.
- Mayor Larson stated Mr. Baldrige could call and speak to him about the issue.
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Mayor Larson asked for approval of the Consent Agenda.
- Councilor Barber moved the approval with a second from Councilor Frank; carried unanimously. (Barber/Frank)
- ORDINANCE #2015-07** AN ORDINANCE OF THE CITY OF THE SEASIDE, OREGON, AMENDING, CODE OF SEASIDE CHAPTER 110.04: UNLAWFUL, ILLEGAL, OR PROHIBITED BUSINESSES NOT AUTHORIZED AND CREATING A NEW CHAPTER 119: MEDICAL MARIJUANA GROW SITES
- Mayor Larson asked for public comments.
- Angela Fairless, 846 10<sup>th</sup> Avenue, Seaside, stated the ordinance was great as a first step but in the future needed additional language to clarify how you would decide who was going to be required to get the business license and therefore abide by the zoning.

Ms. Fairless further stated there were many people who had in home gardens in residential areas and most were simply breaking even if lucky or a really good quality grower. What would the charges be for growing marijuana?

Mayor Larson asked for Council comments.

Councilor Barber stated he was ready to move to the third and final reading.

Councilor Barber so moved by title only with a second from Council President Johnson; carried unanimously. (Barber/Johnson)

Mayor Larson asked for motion to adopt.

Motion that we adopt Ordinance 2015-07; carried with the following roll call vote: (Frank/Phillips)

YEAS: MONTERO, JOHNSON, MORRISEY, PHILLIPS, LARSON, FRANK, BARBER

NAYS: NONE

ABSENT: NONE

ABSTAIN: NONE

#### LIQUOR LICENSE

Mayor Larson stated there was a liquor license application received from Creative Beginnings, 620 S. Holladay Drive. Mayor Larson further stated the application was for an On - Premises Sales License, and was for a new outlet. Mayor Larson asked if the owner or representative was present and Andrea "AJ" Wahl who was the owner was present for Council questions.

Councilor Morrisey asked if she was selling wine or just serving wine.

Andrea "AJ" Wahl, Creative Beginnings owner, stated she would be serving wine. There was a special license that was needed for selling wine by the bottle.

Councilor Frank stated in lieu of that favorable report from the police chief I would move that we allow them to get their license, with a second from Councilor Barber; carried unanimously. (Frank/Barber)

#### PRESENTATION - COMMUNITY CENTER RECOMMENDATION

Darren Gooch, Bob Chisholm Community Center Building Manager, was unable to attend the City Council meeting and the following memo was presented in the City Council packets. Bob Chisholm Community Center Main Hall Refresh Project: Over the past couple of months I have had the privilege of working with the Community Center Commission to select a suitable design firm to assist us with developing a new look for the Bob Chisholm Community Center's Main Hall. The Commission found RESOLVE Architecture + Planning to be that design firm and have since worked closely with John Flynn and Suenn Ho to develop the project they are presenting to you this evening. First and foremost, I believe this project to be the best balance between overall cost and a design that meets all of the criteria we set forth in the original RFP. As the Commission members in attendance tonight will attest, we highly recommend that the Council vote to approve the proposed project design. We would further recommend that the Council consider developing a fundraising committee comprised of Council members, Commission members, and invested community members. I would be very interested in being part of that committee myself and I know that the Commission has some great ideas around raising money to offset the cost of this project. Finally, I would make a last recommendation to the Council, that you consider retaining RESOLVE Architecture + Planning to assist in the next phase of this project. Both John and Suenn have demonstrated to the Commission a level of knowledge and creativity that we feel would be very valuable to the success of the project. Thank-you for your consideration and support of the project, we are very excited to see these great ideas become a reality for our community center.

John Flynn, RESOLVE Architecture and Planning, along with Suenn Ho presented a power point presentation to City Council.

The power point presentation would be available for review with the Council packet.

Mayor Larson thanked Mr. Flynn and Ms. Ho.

The Community Center and Senior Commission members spoke about plans for the Bob Chisholm Community Center and the upgrades and possibilities of fundraising.

Councilor Phillips stated this had been a project of love for seven years and was very happy to see it come to this stage of the game. There would now be a discussion about fundraising within the group.

Councilor Frank stated the presentation was very tasteful and well done.

Councilor Barber stated there would be funds needed for the project and asked Mark Winstanley, City Manager, what the next step would be.

Mark Winstanley, City Manager, stated in hearing from the board and in figuring out a contract with the firm he would need to see what was in the budget. To move forward with the project that was one step that had to take place. Mr. Winstanley further stated he would need to do some searching at this point regarding funding and hearing that there would be fundraising was great because that helped. The library was built as a community project put together.

**BID RESULTS –  
SEASIDE AIRPORT  
LIGHTING & SIGNAGE  
PROJECT**

Mr. Winstanley stated the Seaside Airport Bid Results for the 2015 Runway Lighting and Signage Project were received and opened on August 3, 2015. The City received 5 bids; two bids were received late and were not reviewed but returned to the bidders. The low bidder was Kunert Electric LLC with a total basis of award bid price of \$335,462.50; Rush Development was the second lowest bidder at \$366,724.84; and Helligso Construction Company was next with a bid amount of \$450,779.60. The engineers estimate was \$363,342.00. The proposal from Kunert Electric LLC had been reviewed and found that it meets the requirements set forth in the bidding documents. There was one minor issue on the bid proposal: Bid Schedule 'D', bid item 1, chain link fence, the bidder wrote in the unit price as though it were a lump sum bid. The contractor noted the total work to be \$23,536.00. After incorporating the unit price per the attached email, the fencing work reduced to \$23,460.00. This was viewed as a minor informality and staff recommended the bid be awarded to Kunert Electric LLC in the amount of \$335,462.50. If approved the contract would be awarded pending the FAA grant offer that would be forthcoming.

Councilor Frank stated a lot of this had been in the works for years. The lighting project was one thing the airport had lacked for a long time. The fencing had to do with FAA Regulations and may help to keep animals off the runway.

Motion to approve the project and accept the bid from Kunert; carried unanimously.  
(Frank/Johnson)

**FINAL –  
QUATAT PARK  
RESTROOM REMODEL**

Mr. Winstanley stated the work on the Quatat Park restroom had been completed. Kinney and Sons was awarded the contract with a bid amount of \$49,650.99. The project was completed for the contract amount. The contractor was very cooperative and performed all tasks with workmanship. The new look was a great improvement and hopefully the new lighting would help keep questionable activities to a minimum. To date, the City had paid the contractor \$15,074.81. Staff recommended paying the remaining balance and releasing the retainage to Kinney and Sons in the amount of \$34,576.18.

Councilor Frank made the motion with a second from Councilor Phillips; carried unanimously. (Frank/Phillips)

Mr. Winstanley updated Council on the Quatat Park Boat Ramp Security Gates. The gating system was expected to be in place by August, 2015.

**COMMENTS – COUNCIL**

Council President Johnson stated he would like to see Council move the Itinerant Merchant off of the thirty-first workshop for a later date. What we would be talking about at the workshop would take long enough we should take the time to look at another date or move it back on the agenda in September.

Mayor Larson stated Council President Johnson wanted to cancel the workshop.

Council President Johnson stated Council could cancel the Itinerant Merchant part.

Mr. Winstanley stated Council would be discussing the Downtown Maintenance District.

Council President Johnson stated the Downtown Maintenance District would take enough of our time and add it back on the agenda.

Councilor Montero stated she would agree with that but would still like to see a workshop for the Itinerant Merchant License.

Councilor Morrisey asked if Council could schedule a date for that tonight.

Councilor Barber stated he was originally in favor of the workshop and had done some research and would be offering some amendments to the ordinance. Council could do a workshop right during our regularly called meeting and there would be good structure for that meeting and would be done right here.

Councilor Phillips stated the workshop would not allow the public to speak and it would be better to have it at a City Council meeting. Councilor Phillips further stated Council would be going to the League of Oregon Cities Conference in September and there were going to be discussions on homelessness and October would be better.

Mayor Larson stated there should be a motion made since that was done at a City Council meeting.

Motion to take the Itinerant Merchant off of our workshop on the thirty-first and place it on the agenda for the first meeting in October; carried unanimously. (Johnson/Barber)

Councilor Phillips stated that would be the October 12, 2015, meeting.

Councilor Frank moved that we do not approve any future dates for Hood to Coast until we got a chance to discuss the event after it's happened. I don't know what that requires if it's a workshop but I think we need to discuss the dates and how it impacts our City.

Mr. Winstanley stated Hood to Coast would come back right away. Councilor Frank would like more time.

Mayor Larson stated you would want a workshop to discuss.

Councilor Frank stated he would just like the opportunity to have a town hall or workshop to discuss the event after it happened and before we approve the date.

Councilor Montero stated a workshop doesn't necessarily mean none of the public can speak and we can open it up during a workshop.

Mr. Winstanley stated staff would do whatever Council would like to do.

Council discussion on a date for a workshop or a discussion with the public involved. September 21, 2015 was selected.

Councilor Frank discussed the Volleyball Event.

Councilor Morrissey discussed the Volleyball Event.

Councilor Phillips discussed the Seaside Fire Department Fundraiser. Councilor Phillips stated she would be gone for the next two Council meetings.

Councilor Montero discussed the National Night Out with the Seaside Police Department which she would like to see more people attend. Councilor Montero discussed the upgrade plans for the Bob Chisholm Community Center.

Councilor Barber discussed the Bob Chisholm Community Center upgrade plans.

Mayor Larson attended National Night Out at Cartwright Park. What really impressed him was Chief Ham who was introducing himself to the public. Mayor Larson stated Seaside was one of the seven best beaches out of eight.

#### COMMENTS-- STAFF

Kevin Cupples, Planning Director, stated the Planning Commission was continuing to take public testimony on the Urban Growth Boundary expansion with a consultant from OTAK working on making amendments.

Joey Daniels, Seaside Fire Chief, thanked everyone for coming to the fundraiser to support the Seaside Volunteer Fire and Rescue.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated the Convention Center Commission meeting was scheduled for Thursday, August 13, 2015, and the Gem and Mineral Show would be held at the Convention Center this week.

#### ADJOURNMENT

The regular meeting adjourned at 8:03 PM.

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Kim Jordan, Secretary

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DON LARSON, MAYOR

# Letter of Transmittal

Transmitted By... Date: June 15, 2015 Project No.: 67662

- Mail  
 Courier  
 Will Call
- Project: Marianne Poole Trust Street Vacation  
 To: Mark Winstanley, City Manager Seaside  
 Address: 989 Broadway, Seaside Oregon 97138


  
 4253-A Hwy 101 North  
 Seaside, OR 97138  
 Phone (503) 738-3425  
 Fax (503) 738-7455

## We Are Sending You...

- |   |                                  |                                       |
|---|----------------------------------|---------------------------------------|
| <input type="checkbox"/> Drawings       | <input type="checkbox"/> Prints  | <input type="checkbox"/> For Approval |
| <input type="checkbox"/> Specifications | <input type="checkbox"/> Plans   | <input type="checkbox"/> As Requested |
| <input type="checkbox"/> Copy of Letter | <input type="checkbox"/> Samples | <input type="checkbox"/> For Your Use |
| <input type="checkbox"/> Change Order   | <input type="checkbox"/> Other   | <input type="checkbox"/> For Comment  |

## Transmitted...

Copies Page No. Description

Copies	Page No.	Description
1	2	<i>Request for Street Vacation of 21<sup>st</sup> Ave</i>
1	1	<i>18" x 24" Exhibit map showing Notification area</i>
1	1	<i>11" x 17" Exhibit map with aerial showing proposed vacation area</i>
1	1	<i>11" x 17" Exhibit map (no aerial) showing proposed vacation area</i>
1	2	<i>Consent Affidavit for Street vacation from Paul and Jackie Dochow</i>
1	2	<i>Consent Affidavit for Street Vacation from Seaside School District #10</i>

## Items Are...

- Attached
  Under Separate Cover via

## Remarks

From

cc Wayne Poole

Architects   Engineers   Landscape Architects   Planners   Surveyors & Mappers   Urban Designers



MauiGlobal Partner

June 12, 2015

4253-a hwy 101 n • seaside, oregon 97138

ph (503) 738-3425 • fax (503) 738-7455

www.otak.com

Request for Street Vacation  
City of Seaside

Petitioner

Marianne Poole Trust  
P.O. Box 9  
Seaside, Ore. 97138  
503.738.2595

Petitioner Representative

Otak Inc.  
4253A Highway 101 North  
Seaside, Ore. 97138  
503.738.3425

History of 21<sup>st</sup> Street

The street currently known as 21<sup>st</sup> Street was created as an unnamed street through the recordation of two plats. The northerly 10 feet was created in Campbell's Subdivision of Block 19 Clatsop Grove, recorded on February 27, 1889, Book 0, Page 33; the southerly 20 feet was created in Dees Subdivision of Block 18, Clatsop Grove, recorded on September 25<sup>th</sup> 1889, Book 0, Page 56.

Additionally, a certain part of said 21<sup>st</sup> Street is described in that vacation ordinance recorded in Book 256, Page 461, Clatsop County Records, said vacation being east of and adjoining the proposed vacation as described below.

Legal Description of Street Vacation

A portion of 21<sup>st</sup> Ave created on the plat of Dee's Subdivision of Block 18, Clatsop Grove, recorded in Town Plat Book 0, Page 56, as a 20 foot wide street, more particularly described as follows:

**Beginning** at the Northeast Corner of Lot 3, Block 18, Dee's Subdivision of Clatsop Grove, being a point on the South line of 21<sup>st</sup> Avenue and the Southwest corner of vacated 21<sup>st</sup> Avenue as described in that vacation ordinance recorded in Book 256, Page 461, Clatsop Country Records;

Thence North 87°49'24" West along the South line of said 21<sup>st</sup> Avenue, a distance of 43.32 feet to a point;

Thence North 02°10'35" East, a distance of 15.00 feet to a point;

Thence South 87°49'24" East, a distance of 43.32 feet to a point on the West line of vacated 21<sup>st</sup> Avenue as described in vacation ordinance recorded in Book 256, page 461, Clatsop County Records;

Thence along the West line of said vacated 21<sup>st</sup> Avenue, South 02°10'35" West, a distance of 15.00 feet to the **Point of Beginning**.

Situated in the Northwest quarter of Section 15, Township 6 North, Range 10 West, W.M., City of Seaside, County of Clatsop, State of Oregon.

#### Summary of Vacation Request

A portion of the north end of the building improvements at 2025 North Holladay Drive, Seaside, Ore. projects into said 21<sup>st</sup> Avenue. The petitioner requests that the City of Seaside Vacate a portion of said 21<sup>st</sup> Avenue thereof as shown in attached Exhibit 'A', Exhibit Map for: Poole Trust, City of Seaside, Partial Street Vacation, 21<sup>st</sup> Avenue East.

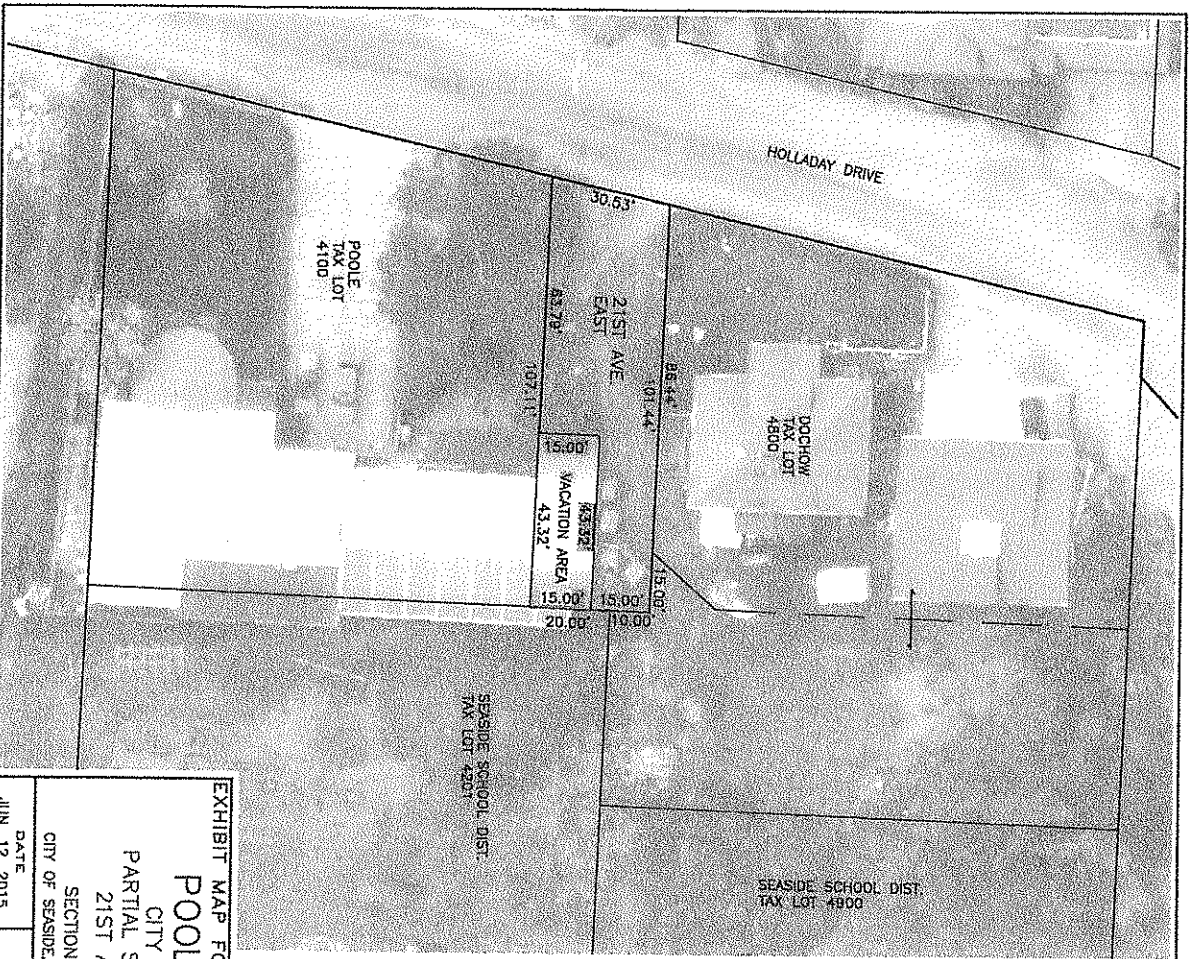
A public dedicated street may be vacated according to state statute as follows;

O.R.S. §271.080, Vacation in Incorporated Cities, " (2) There shall be appended to such petition, as a part thereof and as a basis for granting the same, the consent of the owners of all abutting property and of not less than two-thirds in acre of the real property affected thereby. The real property affected thereby shall be deemed to be the land lying on either side of the street or portion thereof proposed to be vacated and extending laterally to the next street that serves as a parallel street, but in any case not to exceed 200 feet, and the land for a like lateral distance on either side of the street for 400 feet along its course beyond each terminus of the part proposed to be vacated. Where a street is proposed to be vacated to its termini, the land embraced in an extension of the street for a distance of 400 feet beyond each terminus shall also be counted. In the vacation of any plat or part thereof the consent of the owner or owners of two-thirds in area of the property embraced within such plat or part thereof proposed to be vacated shall be sufficient, except where such vacation embraces street area, when, as to such street area the above requirements shall also apply. The consent of the owners of the required amount of property shall be in writing. [Amended by 1999 c.866 §

Regarding obtaining "consent of the owners of all abutting property", as outlined in said O.R.S. §271.080, to said 21<sup>st</sup> Avenue, please see attached Exhibit 'B', the signed affidavit of consent for: the Seaside School District and Paul K. and Jackie L. Dochow.

Regarding an area showing "not less than two-thirds in acre of the owners of real property affected thereby", as outlined in said O.R.S. §271.080, please see attached Exhibit 'C', Exhibit Map For: Marianne Poole Trust, City of Seaside, Proposed Vacation, 21<sup>st</sup> Avenue East. It is our opinion that only those owners of real property east of Holladay Drive are affected and furthermore that the acreage owned by the Seaside School District and Paul K. and Jackie L. Dochow meet the stated threshold of two-thirds of the "owners of real property affected thereby."





SCALE:  
1" = 30'

- NOTES**
1. THE PURPOSE OF THIS MAP IS TO GRAPHICALLY DEPICT THE PROPOSED PORTION OF 21ST AVENUE EAST TO BE VACATED, THE PORTION TO REMAIN PUBLIC STREET AND POSSIBLE ACCESS TO EAST PORTION OF TAX LOT 4800.
  2. AREA OF PROPOSED VACATION = 649.80 SQUARE FEET. REMAINDER OF STREET TO REMAIN A PUBLIC STREET.

**OWNERS IN VACATION AREA**

TAX LOT 4800:  
PAUL AND JAGKIE DOGCHOW  
2105 N HOLLADAY DR  
SEASIDE OR 97138

TAX LOT 4100:  
MARRANNE POOLE TRUST  
P.O. BOX 9  
SEASIDE, OR 97138

TAX LOTS 4201, 4900:  
SEASIDE SCHOOL DIST. 10  
1801 S FRANKLIN ST  
SEASIDE, OR 97138

**EXHIBIT MAP FOR:**  
**POOLE TRUST**  
 CITY OF SEASIDE  
 PARTIAL STREET VACATION  
 21ST AVENUE EAST  
 SECTION 15, T8N, R10W  
 CITY OF SEASIDE CLATSOP COUNTY, OREGON

DATE: JUN. 12, 2015  
 JOB NO.: 67862  
 EQUIPMENT: SB/RB/TECS

FIELD: MCV/MSH/MAG  
 DRAWN: RBP  
 CHECKED: DNB

5678628201.DWG

**OTAK**  
 • SURVEYING  
 • CIVIL ENGINEERING  
 • PLANNING  
 • WATER & NATURAL RESOURCES  
 • WETLAND CONSULTING

CLATSOP COUNTY: 4253-A HWY 101 N, SEASIDE, OR 97138, PHONE (503) 566-5394, FAX (503) 738-7455, WWW.OTAK.COM

TILLAMOOK COUNTY: PHONE (503) 566-5394, EACIEBIC COUNTY: PHONE (503) 842-4454

REGISTERED PROFESSIONAL LAND SURVEYOR  
*DALE W. BARRETT*  
 OREGON JUL 10, 1962  
 DALE W. BARRETT 1979

RENEWAL DATE: DEC. 31, 15

AFFIDAVIT

STATE OF OREGON            )  
COUNTY OF CLATSOP        )

Seaside School District # 10

Being the owners of the following real property: \_\_\_\_\_

Township 6 North Range 10 West Section 15 BC Tax Lots 3000, 4201, 4900, 5000, & 5001

As a basis of the petition from Marianne Poole Trust Tax Lot 4100

Do hereby consent to the vacation of a portion of 21<sup>th</sup> Avenue (formally Campbell St)

Further described below

A portion of 21<sup>st</sup> Avenue created on the plat of Dee's Subdivision of Bloc 18, Clatsop Grove, recorded in Town Plat Book O, Page 56, as a 20 foot wide street, more particularly described as follows:

**Beginning** at the Northeast corner of Lot 3, Block 18, Dee's Subdivision of Clatsop Grove, being a point on the South line of 21<sup>st</sup> Avenue and the Southwest corner of vacated 21<sup>st</sup> Avenue as described in that vacation ordinance recorded in Book 256, Page 461, Clatsop County Records;

Thence North 87°49'24" West along the South line of said 21<sup>st</sup> Avenue, a distance of 43.32 feet to a point;

Thence North 02°10'35" East, a distance of 15.00 feet to a point;

Thence South 87°49'24" East, a distance of 43.32 feet to a point on the West line of vacated 21<sup>st</sup> Avenue as described in vacation ordinance recorded in Book 256, Page 461, Clatsop County Records;

Thence along the West line of said vacated 21<sup>st</sup> Avenue, South 02°10'35" West, a distance of 15.00 feet to the **Point of Beginning**.

Situated in the Northwest quarter of Section 15, Township 6 North, Range 10 West, W.M., City of Seaside, County of Clatsop, State of Oregon.

Signature: [Handwritten Signature]

Date: 5/20/15

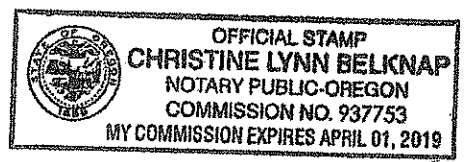
Signature: \_\_\_\_\_

Date: \_\_\_\_\_

On this 20 day of May, 2015, personally appeared before me, a notary public in and for the State of Oregon, the within named a partial vacation property area acknowledged the following instrument to be a voluntary act and deed.

[Handwritten Signature]  
Notary Public for Oregon

My commission expires: April 01, 2019



AFFIDAVIT

STATE OF OREGON            )  
COUNTY OF CLATSOP        )

Paul K. and Jackie L. Dochow

Being the owners of the following real property: \_\_\_\_\_

2105 N Holladay Dr. Seaside Ore. also known as Tax Lot 4800 map 6 10 15BB

As a basis of the petition from Marianne Poole Trust Tax Lot 4100

Do hereby consent to the vacation of a portion of 21<sup>th</sup> Avenue (formally Campbell St)

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Situated in the Northwest quarter of Section 15, Township 6 North, Range 10 West, W.M., City of Seaside, County of Clatsop, State of Oregon.

Signature:

Paul K. Paul

Date:

5/21/15

Signature:

Jackie Dodrow

Date:

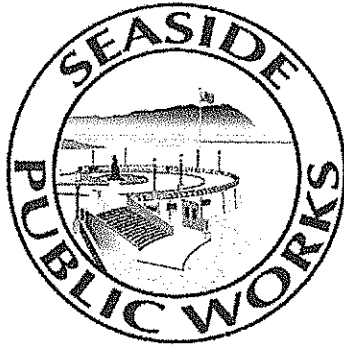
5/21/15

On this 21 day of May, 20 15, personally appeared before me, a notary public in and for the State of Oregon, the within named Paul and Jackie Dodrow acknowledged the following instrument to be their voluntary act and deed.



Kristina M Weichal  
Notary Public for Oregon

My commission expires: August 12, 2016



## MEMO

From: Geoffrey Liljenwall, PE  
To: The Honorable Mayor and City Council  
Re: Installation of Generator

August 18, 2015

This project was for the installation of transfer switches and generator receptacles at the sewer pump stations (P/S) for operation during electrical outages with Public Works trailer mounted generators.

Hospital P/S (Wahanna) – install transfer switch and generator receptacle

Cove P/S - install stainless steel transfer switch and generator receptacle. Also replace existing wood panel enclosure at this station.

At the Pre-bid meeting – three electrical contractors were present.

One Electrical Contractor provided a sealed bid:

Wadsworth Electric, Astoria, Oregon	18,477.67
-------------------------------------	-----------

Staff recommends accepting Wadsworth Electric bid of \$18,477.67.

5. Electrical CONTRACTOR shall furnish and install any material and equipment for this installation and replacement of the existing transfer switches – as required by current code.
6. Pump Station Shutdown:
  - a. All pump stations shut downs to be coordinated with Seaside Public Works
  - b. Cove Pump Station – 3-4 hours before pumping will be required.
  - c. Hospital Pump Station – less than 1 hour.
  - d. Seaside Public Works will supply a generator for operation on change over. Electrical Contractor to provide all temporary material to connect generator on as needed basis.

CITY OF SEASIDE  
PUBLIC WORKS  
BIDDER SOURCE INFORMATION  
SCHEDULE OF UNIT PRICES

1. Bidder Company Name: Wadsworth Electric  
 2. Address: 1115 Exchange St.  
 3. City: Astoria OR  
 4. Telephone: 503 325 5501 Fax: 503 325 2321  
 5. E-mail: cass @ wadsworthelectric . com  
 By: Authorized Representative: G. Liljenwall  
 Date: 8/11/15

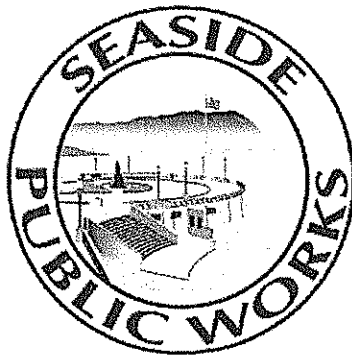
**SCHEDULE OF UNIT PRICES**

Item	Description	Unit	Quantity	Unit Cost	Total Price
1	Cove Transfer Switch and Receptacle	LS	1	8434.99	8434.99
2	Cove Enclosure – Furnish and Install	LS	1	2662.50	2662.50
3	Cove – Stainless Steel Meter Base (Optional)	LS	1	3393.95	3393.95
4	Hospital Transfer Switch and Receptacle	LS	1	3986.23	3986.23
<b>Total</b>					<b>18477.67</b>

**Written Total:** eighteen thousand four hundred seventy seven and <sup>6</sup>/<sub>100</sub>

**Point of Contact:**

Geoffrey G. Liljenwall, PE - [gliljenwall@cityofseaside.us](mailto:gliljenwall@cityofseaside.us)  
 City Engineer  
 City of Seaside  
 503-791-3010 (C)



## MEMO

From: Geoffrey Liljenwall, PE  
To: The Honorable Mayor and City Council  
Re: Seaside Generator - Installation Phase

August 18, 2015

This project is for the installation and changeover of the existing generator at the Seaside Police Department. In general, this project consists of:

- **Install Owner Supplied Diesel Generator** – 60 KW with weather/sound enclosure with integral fuel tank
- **Install Owner Supplied Automatic Transfer Switch (ATS)**
- Construction of a concrete base for generator w/protection bollards
- Trenching and patching – asphalt and concrete
- Demolition and removal of existing generator and associated equipment
- Temporary/Emergency Power for 911 Dispatch Center for duration of the installation and startup.

At the Pre-bid meeting – three electrical contractors were present.

Two Electrical Contractors provided sealed bids:

Inland Electric, Seaside, Oregon	\$19,850.00
Wadsworth Electric, Astoria, Oregon	\$31,406.00

Oregon BOLI Wages – Since the total job (generator purchase and installation) went over the non-BOLI wages limit of \$50,000 - there is BOLI wage increase of \$2,850 to the Inland Electric Bid. I asked Brent Boles, Inland Electric for BOLI wage cost.

Total Bid: \$19,850 + \$2,850 = \$22,700.00

Staff recommends accepting Inland Electric bid of \$22,700.00



CITY OF SEASIDE  
PUBLIC WORKS  
BIDDER SOURCE INFORMATION  
SCHEDULE OF UNIT PRICES

1. Bidder Company Name: INLAND ELECTRIC INC  
 2. Address: 360 SE BASELINE  
 3. City: HELSBORO, OR 97123  
 4. Telephone: 503-717-9148 Fax: 503-717-4147  
 5. E-mail: BJB@INLANDELECTRICINC.COM  
 By: Authorized Representative: Brent Boles  
 Date: 8/11/2015

**SCHEDULE OF UNIT PRICES**

Item	Description	Unit	Quantity	Unit Cost	Total Price
1	Install Generator and ATS as per plans and specifications	LS	1	18,450.00	\$18,450.00
2	Temporary Power - 911 Center - With <b>CONTRACTOR SUPPLIED GENERATOR</b>	LS	1	\$950.00	\$950.00
3	Startup Coordination for generator and ATS with Cummins NW	LS	1	\$450.00	\$450.00
<b>Total</b>					<b>\$19,850</b>

**Written Total:** Nineteen thousand Eight hundred and Fifty dollars<sup>00</sup>/<sub>100</sub>

**Point of Contact:**

Geoffrey G. Liljenwall, PE  
 City Engineer  
 City of Seaside  
 503-791-3010 (C)  
[gliljenwall@cityofseaside.us](mailto:gliljenwall@cityofseaside.us)

CITY OF SEASIDE  
PUBLIC WORKS  
BIDDER SOURCE INFORMATION  
SCHEDULE OF UNIT PRICES

1. Bidder Company Name: Wadsworth Electric  
 2. Address: 1715 Exchange St. PO Box 746  
 3. City: Astoria  
 4. Telephone: 503 325 5501 Fax: 503 325 2321  
 5. E-mail: cass@wadsworthelectric.com  
 By: Authorized Representative: Cass Liljenwall  
 Date: 8/10/15

**SCHEDULE OF UNIT PRICES**

Item	Description	Unit	Quantity	Unit Cost	Total Price
1	Install Generator and ATS as per plans and specifications	LS	1	26931-	26931-
2	Temporary Power - 911 Center - With <b>CONTRACTOR SUPPLIED GENERATOR</b>	LS	1	2987.00	2987.00
3	Startup Coordination for generator and ATS with Cummins NW	LS	1	1488.00	1488.00
<b>Total</b>					<b>31,406.00</b>

**Written Total:** thirty one thousand five hundred sixty four and <sup>no</sup>/<sub>100</sub>

**Point of Contact:**

Geoffrey G. Liljenwall, PE  
 City Engineer  
 City of Seaside  
 503-791-3010 (C)  
[gliljenwall@cityofseaside.us](mailto:gliljenwall@cityofseaside.us)