

**AGENDA SEASIDE CITY COUNCIL MEETING  
APRIL 11, 2016 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS FROM STUDENT REPRESENTATIVE, Taylor Barnes
6. COMMENTS – PUBLIC – (please keep speaking time to four minutes)
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS – \$621,571.48
  - b) APPROVAL OF MINUTES – MARCH 28, 2016 REGULAR MINUTES
9. UNFINISHED BUSINESS: None
10. NEW BUSINESS:
  - a) INTRODUCTION – LOWER COLUMBIA HISPANIC COUNCIL, JORGE GUTIERREZ, EXECUTIVE DIRECTOR
  - b) REQUEST – REAL PROPERTY LICENSE TO MARIANNE POOLE TRUST, 2015 N. HOLLADAY
  - c) UPDATE – BOB CHISHOLM COMMUNITY CENTER MAIN HALL REFRESH, Darren Gooch
  - d) REQUEST – WATER SERVICE OUTSIDE THE CITY LIMITS FOR JUDY BARTONI
  - e) SEASIDE EVENT – SAFETY FAIR AND DASH, Esther Moberg
  - f) ANNUAL REPORT – SEASIDE CIVIC AND CONVENTION CENTER/SEASIDE VISITORS BUREAU
  - g) UPDATE - SEASIDE CIVIC AND CONVENTION CENTER RENOVATIONS
11. COMMENTS FROM THE CITY STAFF
12. COMMENTS FROM THE COUNCIL
13. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

# MOBERG & RUST

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February 9, 2016

Via Us Mail

City of Seaside – City Hall  
989 Broadway  
Seaside, Oregon 97138

RE: Request for Real Property License from City of Seaside to the  
Marianne Poole Trust

Dear Mr. Winstanley:

This letter is a request for a license for the Marianne Poole Trust, its successors, heirs and assigns to use the following described real property. Enclosed is a map for reference.

## Legal Description

A portion of 21<sup>st</sup> Ave created on the plat of Dee's Subdivision of Block 18, Clatsop Grove, recorded in Town Plat Book 0, Page 56, as a 20 foot wide street, more particularly described as follows:

**Beginning** at the Northeast Corner of Lot 3, Block 18, Dee's Subdivision of Clatsop Grove, being a point of the South line of 21<sup>st</sup> Avenue and the Southwest corner of vacated 21<sup>st</sup> Avenue as described in that vacation ordinance recorded in Book 256, Page 461, Clatsop County Records;

Thence North 87°49'24" West along the South line of said 21<sup>st</sup> Avenue, a distance of 43.32 feet to a point;

Thence North 02°10'35" East, a distance of 15.00 feet to a point;

Thence South 87°49'24" East, a distance of 43.32 feet to a point on the West line of vacated 21<sup>st</sup> Avenue as described in the vacation ordinance recorded in Book 256, Page 461, Clatsop County Records;

Thence along the West line of said vacated 21<sup>st</sup> Avenue, South 02°10'35" West, a distance of 15.00 feet to the **Point of Beginning**.

Situated in the Northwest quarter of Section 15, Township 6 North, Range 10 West, W.M., City of Seaside, County of Clatsop, State of Oregon.

Letter to City of Seaside  
February 9, 2016  
Page 2 of 2

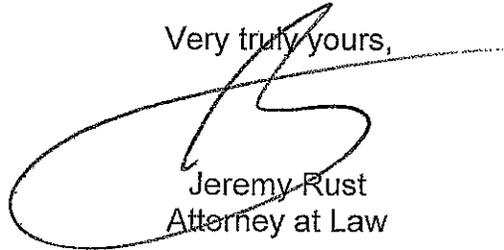
Summary of License Request

This license request follows the Request for Street Vacation dated June 12, 2015 and presented by OTAK Inc. on behalf of the Marianne Poole Trust. As the City knows, that request was denied.

By way of information, I have discussed this matter with Mr. Van Thiel and it is my understanding that he will be recommending approval of this license.

Thank you for your courtesies and please do not hesitate to contact me with any questions or concerns.

Very truly yours,

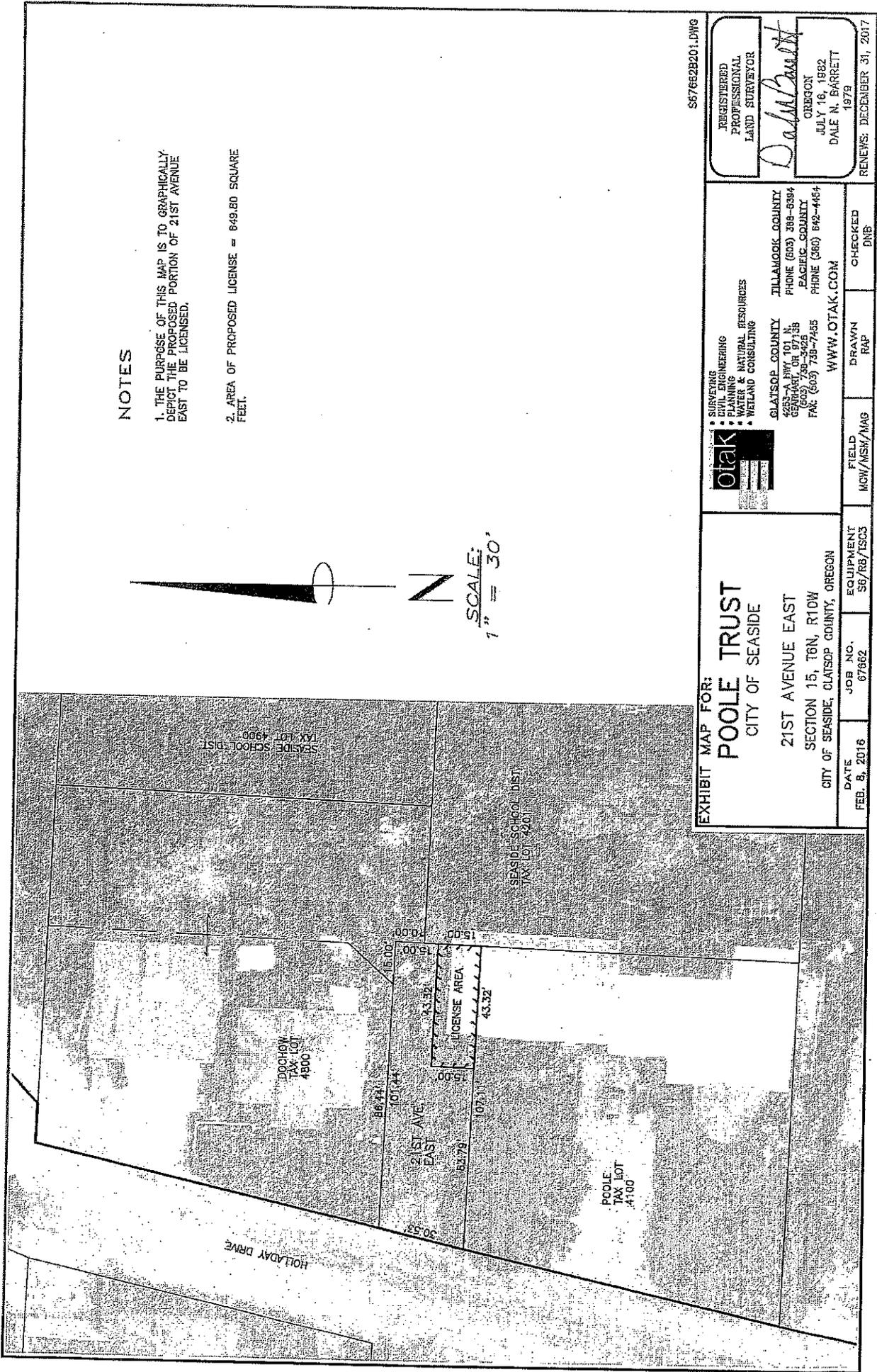
A handwritten signature in black ink, appearing to be 'JR' with a large loop, written over a horizontal line.

Jeremy Rust  
Attorney at Law

enclosure

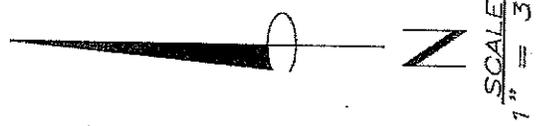
:mm

cc: Wayne Poole (via email only)



**NOTES**

1. THE PURPOSE OF THIS MAP IS TO GRAPHICALLY DEPICT THE PROPOSED PORTION OF 21ST AVENUE EAST TO BE LICENSED.
2. AREA OF PROPOSED LICENSE = 649.80 SQUARE FEET.



S67662B201.DWG

REGISTERED  
PROFESSIONAL  
LAND SURVEYOR

*DALE N. BARRETT*

OREGON  
JULY 16, 1982  
DALE N. BARRETT  
1979  
RENEWS: DECEMBER 31, 2017

**otak**

- SURVEYING
- ENGINEERING
- PLANNING
- WATER & NATURAL RESOURCES
- WETLAND CONSULTING

CLATSOP COUNTY  
4253-A HWY 101 N.  
GEARHART, OR 97138  
(503) 738-5425  
FAX: (503) 738-7435  
WWW.OTAK.COM

TILLAMOOK COUNTY  
PHONE (503) 888-5384  
CLATSOP COUNTY  
PHONE (503) 842-4464  
WWW.OTAK.COM

FIELD  
MCW/MSM/MAG

DRAWN  
RAP

CHECKED  
DNE

EXHIBIT MAP FOR:

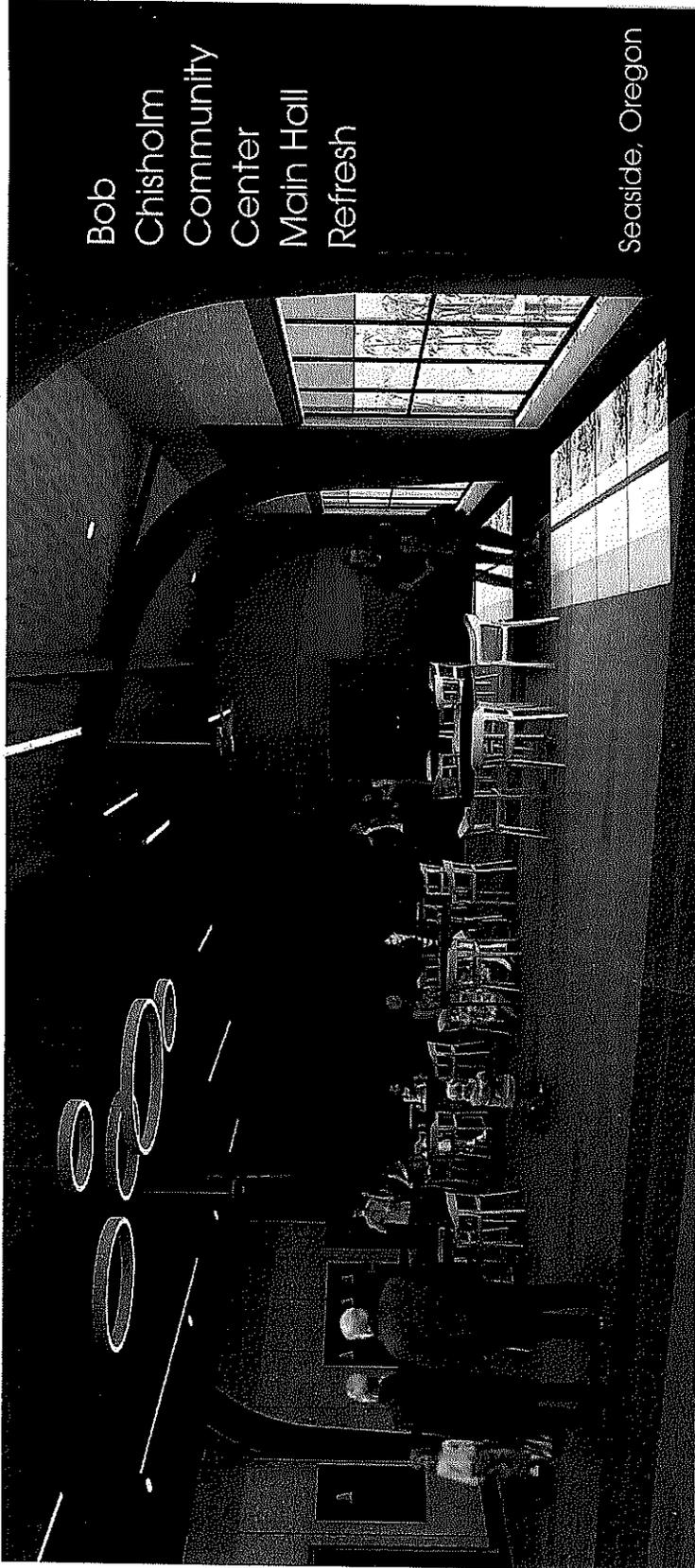
**POOLE TRUST**  
CITY OF SEASIDE

21ST AVENUE EAST  
SECTION 15, T6N, R10W  
CITY OF SEASIDE, CLATSOP COUNTY, OREGON

DATE  
FEB. 8, 2016

JOB NO.  
67862

EQUIPMENT  
56/RB/ISC3



Bob  
Chisholm  
Community  
Center  
Main Hall  
Refresh

Seaside, Oregon

# Bob Chisholm Community Center

## Main Hall Refresh Project

### Count Me In!

The Bob Chisholm Community Center Main Hall Refresh Project will update the lighting, flooring, wall coverings and window treatments. The renovation will highlight the center's beautiful glulam beams and tongue and groove ceiling, while providing much needed improvements to the room's acoustics and energy efficiency.

I would like to make a gift of:

- \$150     \$300     \$500
- \$1,000     \$3,000     \$5,000
- Other Amount: \$ \_\_\_\_\_

Name \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Daytime Phone \_\_\_\_\_ Evening Phone \_\_\_\_\_

Email Address \_\_\_\_\_

\*Please make checks payable to the **Sunset Park & Recreation Foundation** and mail to: **SPRF, PO Box 514, Seaside, Oregon 97138**

All donors giving \$500 or more will have their name engraved on a bronze leaf that will be part of our "Donor Recognition Tree." The tree will be permanently displayed in the Main Hall after the renovation. *Your donation is tax-deductible and a receipt will be mailed to you for tax purposes.*

The Bob Chisholm Community Center • 1225 Avenue A • Seaside, OR 97138 • (503)738-7393

## Seaside Public Works

### Memorandum

**DATE: MARCH 23, 2016**  
**TO: CITY COUNCIL**  
**FROM: DALE MCDOWELL, DIRECTOR OF PUBLIC WORKS**  
**SUBJECT: JUDY BARTONI – WATER SERVICE REQUEST**

**Request:**

Ms. Bartoni has requested water service for 34420 Highway 26, South East of town, outside city limits. This is an undeveloped lot she is intending to build a single family residence home on as a primary residence for herself.

**Purpose for council participation and approval:**

The property is outside current city limits. Each service authorized outside current city limits is individually authorized by city council required by ordinance "5225 Service Outside City".

**Utility Availability:**

The city of Seaside maintains a potable 4 inch water main line past this property and as of this request is routinely serving the area. A capacity analysis completed by Tetra Tech Engineering determines that the main line is adequate to serve this additional connection.

**Special Conditions:**

To connect to the water main a service line would have to cross under highway 101. This would require "boring" a conduit to house the new service water line. An existing service line serves the abutting property currently occupied by a Mr. Adam Rink. Ms. Bartoni has an agreement to share the existing service line with Mr. Rink avoiding the need for an additional conduit be bored under the state highway for a new service line. Ms. Bartoni could then "split" the existing service into two individual services on the side of the highway she proposes to build on. (see sketch) Ms. Bartoni accepts any and all maintenance responsibility for the service lines from where they are tapped to the main line. This responsibility includes the repair of any leaks discovered within a 24 hour period of time. Ms. Bartoni will also bare the cost of installing the new service plumbing, meter box and relocating Mr. Rink's meter. All work will be approved by the city engineer and inspected by the water foreman or his designee.

**Recommendation:**

Public Works has reviewed the proposed new service line and conditions and recommends that Ms. Bartoni proposed service be approved by council.

**Attachment:**

Pencil sketch of proposal

Cc; Mark Winstanly, City Manager  
John McKevitt, Water Foreman

CITY OF SEASIDE PUBLIC WORKS



March 1, 2016

Judy Bartoni  
34430 Highway 26  
Seaside, Oregon 97138

Dear Ms. Bartoni

To serve your new residence at 34430 Highway 26 you will be relocating the existing water meter serving the Adam Rink residence to the South side of the highway where the water department will install an additional meter for your home. This eliminates additional boring of Highway 101 under state right of way. You will be required to hire a licensed plumber to connect the water line to both the existing meter to the Rink residence and for your new home following the design of the city engineer. All work must be inspected and approved by water department staff. The water department will supply two "customer service" and "meter stops", one meter to be installed by water department staff and a meter box.

By your signature below you are accepting responsibility for the water line from where it is tapped to the "main" line through the meters to the residences and any damage a failure or leak may cause. You are also responsible for necessary repairs to be made within 48 hours when a leak is identified. This responsibility will be passed to any future owners or agents responsible for the property at 34430 Highway 101 by acknowledgment through additional signature to this agreement. Once you have paid the fee's required at city hall they will issue a work order and the water department will install a meter and box at the location predetermined by water department staff to the water line your plumber installed.

Judy Bartoni \_\_\_\_\_ Date: \_\_\_\_\_

Future Assignee \_\_\_\_\_ Date \_\_\_\_\_

Sincerely  
*Dale McDowell* for Dale McDowell  
Dale McDowell  
Public Works Director  
City of Seaside, Oregon

503-738-5112

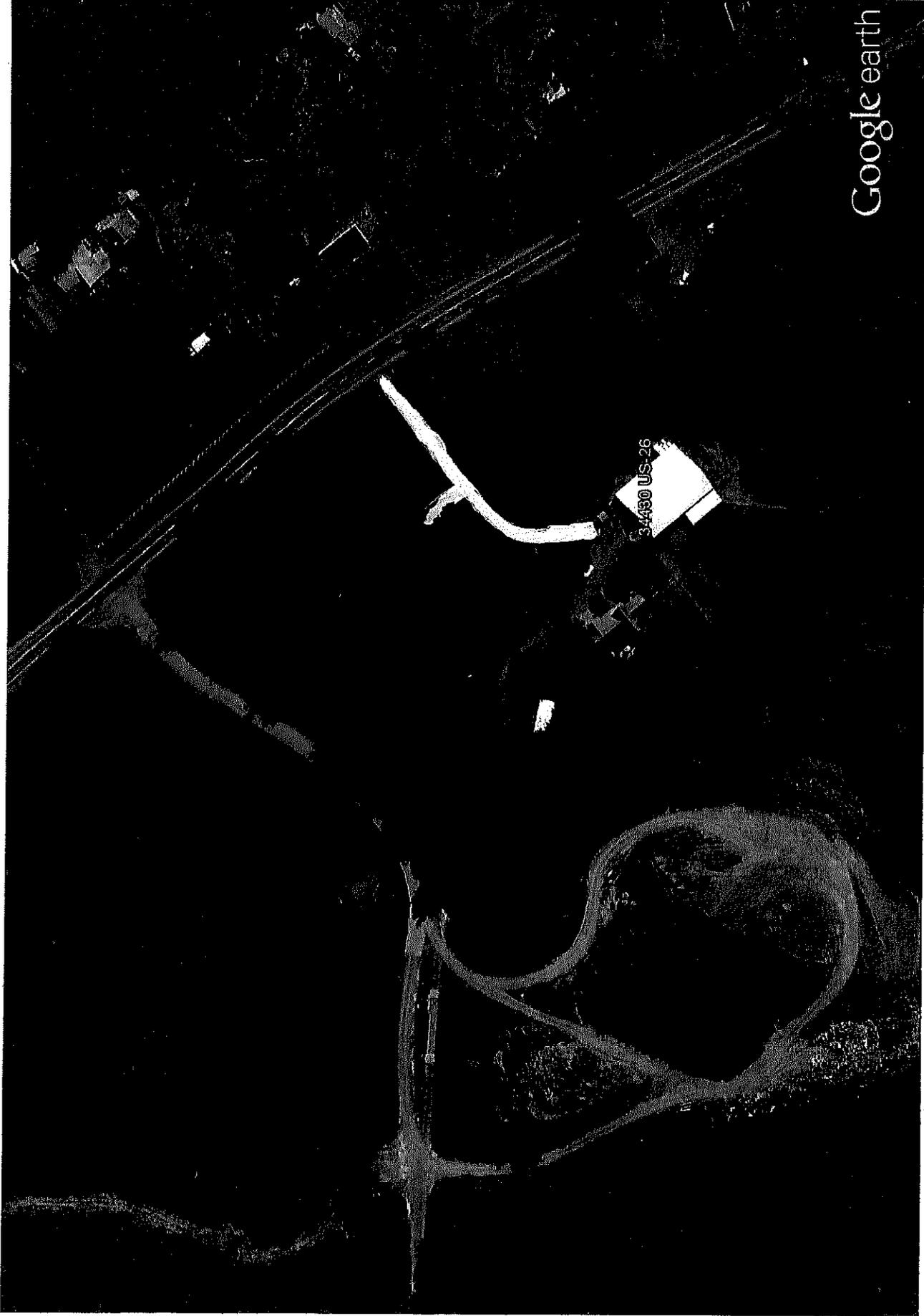
1387 Avenue U-Physical Address

Phone: 503-738-5112

Seaside, OR 97138

989 Broadway – Mailing Address

FAX: 503-738-8765



Google earth



Google earth



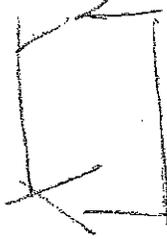
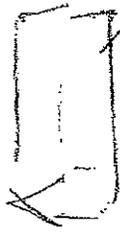
10 SE Authorized  
City Engineer

MARCH 3, 2016

# \* Conceptual \*

ALANS  
Kink

Bar toni



- \* work approved and inspected by water dept
- \* meters, Box & valves supplied by city

relocated  
meter



New  
meter



Fittings  
necessary to provide  
for 2 separate  
services

existing 1/2" Pvc Line  
property of Bar toni

relocate  
installing  
meter  
place



J. H. Parkes  
WATER foreman

# DASH TO SAFETY

5K RUN/WALK &

# DOGGIE DASH

2K FUN RUN/WALK

**SATURDAY, APRIL 30, 2016**

**Both races begin at 9:30am**

Park and packet pick-up at Seaside Heights Elementary, 2000 Spruce Dr. A shuttle bus will take participants to both starting lines.

Finish line is at Seaside Heights Elementary School, where participants and all community members can take part in the Annual Seaside Safety Fair. This FREE safety awareness event takes place from 10:00am - 2:00pm.

**\* Pre-register at:**

**[seasideOR.com/dash](http://seasideOR.com/dash)**

to secure your event T-shirt

**Entry Fee is \$20 for Adults and  
\$10 for High School Students**

