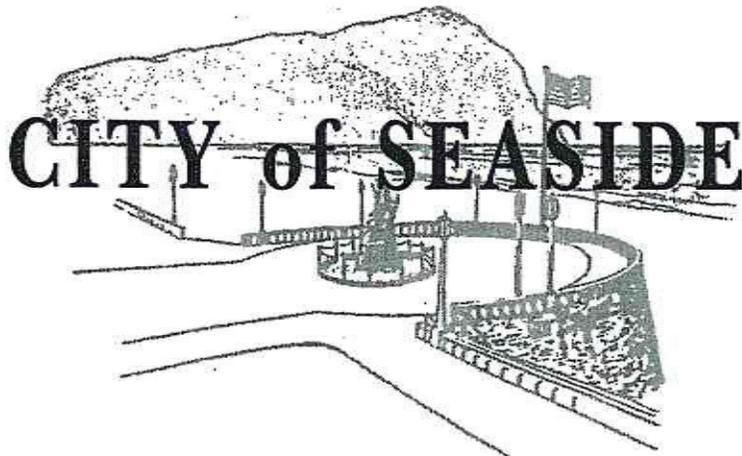


**AGENDA SEASIDE CITY COUNCIL MEETING
SEPTEMBER 24, 2012 7:00 PM**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **PROCLAMATION – OREGON DAYS OF CULTURE**
6. **COMMENTS – PUBLIC**
7. **DECLARATION OF POTENTIAL CONFLICT OF INTEREST**
8. **CONSENT AGENDA**
 - a) **PAYMENT OF THE BILLS – \$117,262.34**
 - b) **APPROVAL OF MINUTES – SEPTEMBER 10, 2012 REGULAR MINUTES**
9. **UNFINISHED BUSINESS:**
 - a) **VACANCY – PARKS ADVISORY COMMITTEE**
10. **NEW BUSINESS:**
 - a) **PRESENTATION - NORTH COAST STATE FOREST COALITION, PEARL RASMUSSEN**
 - b) **RESOLUTION #3780 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, REGARDING ADJUSTMENTS TO THE WATER RESERVE FUND**
 - c) **DISCUSSION – WASTEWATER TREATMENT PLANT – BIO SOLIDS SLUDGE DRYER**
 - d) **BID RESULTS – 12TH AVENUE AND WAHANNA PROJECT**
11. **COMMENTS FROM THE COUNCIL**
12. **COMMENTS FROM THE CITY STAFF**
13. **ADJOURNMENT**

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, Culture draws us together in common purpose, understanding and celebration;
and

Whereas, Oregon's 1,300 arts, heritage and humanities nonprofits-museums, libraries, theatres, historical societies, art centers and heritage sites-are the heart of our communities; and

Whereas, The Oregon Culture Trust presents Oregon Days of Culture, October 1-8, during National Arts and Humanities month, to encourage Oregonians to celebrate, participate and give to Oregon culture; and

Whereas, October 8, 2012 marks the 10th anniversary of Oregon's innovative cultural tax credit, encouraging new public and private investment in Oregon culture; and

Whereas, The Oregon Cultural Trust is smart public policy, like vote-by-mail, the bottle and beach bills, that makes Oregon a proud thought-leader nationwide; and

Whereas, Supporting culture, by giving to cultural nonprofits and to the Oregon Cultural Trust, is vital to preserving the past, sustaining the present and creating the future.

NOW, THEREFORE, I, Don Larson, Mayor of the City of Seaside, in the State of Oregon, do hereby proclaim October 1-8, 2012, as

OREGON DAYS OF CULTURE

In Seaside and call upon Oregonians, especially during these eight days, to participate in Oregon culture, to celebrate its vibrancy and depth, and to give to the arts, heritage and humanities to ensure their future vitality.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 24th day of September, 2012.



DON LARSON, MAYOR

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- Present: Mayor Don Larson, Council President Don Johnson, Councilor Stubby Lyons, Dana Phillips, Jay Barber, and Tita Montero.
- Absent: Councilor Tolan.
- Also Present: Mark Winstanley, City Manager; Bob Gross, Seaside Police Chief; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Jeremy Ruark, Seaside Signal; and Nancy McCarthy, Daily Astorian.
- AGENDA** Motion to approve the September 10, 2012 agenda; carried unanimously. (Lyons/Johnson)
- SWEARING IN SEASIDE POLICE OFFICER** Bob Gross, Seaside Police Chief, swore in Seaside Police Officer David Davidson and congratulated him.
- PROCLAMATION** Councilor Lyons read the Proclamation for Constitution Week.
- COMMENTS – PUBLIC** Randy Frank, 454 Highland Drive, Seaside, stated as he was driving by the Seaside High School at 12:00 pm the traffic was backed up to Carmichaels because of the students using the crosswalk that went from the high school across to Stop and Go. Mr. Frank further stated there needed to be a patrol or guard at that crosswalk. There was a long line of student's crossing the highway to go to the store and a line of student's crossing the highway to get back to the high school which made traffic very slow. Mr. Frank further stated this may be something that Council may want to consider.
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest. No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$570,139.50; and August 27, 2012, regular minutes; carried unanimously. (Lyons/Barber)
- VACANCY – PARKS ADVISORY COMMITTEE** Mayor Larson stated there was one vacancy for the Parks Advisory Committee and asked the press to advertise the vacancy.
- Councilor Barber stated the vacancy was discussed at the Parks Advisory Committee meeting and members were looking for a candidate to serve on the committee.
- VACANCY – TRANSPORTATION ADVISORY COMM.** Mayor Larson stated there was a vacancy on the Transportation Advisory Commission with eleven applications received from Dale McDowell, Bill Carpenter, Michael Tucker, Robert Perkel, Tom Dideum, John Dunzer, Tracy MacDonald, Kathleen Teeple, Terry Hartill, Russ Earl, and Ben Olson. Mayor Larson further stated there were ten applicants interviewed with one applicant not attending the interview. Council would need to appoint four members to serve that lived inside the City limits and one member to serve that lived outside the City limits. Mayor Larson asked Council if they were interested in appointing members for the Transportation Advisory Commission at this Council meeting or would they prefer to wait until the next Council meeting.
- Council President Johnson stated he would like to wait until the next Council meeting when Councilor Tolan would be back.
- Councilor Montero stated she was ready to appoint members or could wait until the next meeting.
- Councilor Phillips stated she was ready to appoint members but would like to wait until Councilor Tolan returned.
- Councilor Barber stated he would not be attending the next Council meeting.

Motion to appoint five members to the Transportation Advisory Commission; carried (Barber/Larson)

Mark Winstanley, City Manager, stated Council needed a roll call vote.

Mayor Larson asked for a roll call vote for Council's decision to appoint five members to the Transportation Advisory Commission:

YAYS: MONTERO, BARBER, LARSON, PHILLIPS,
NAYS: JOHNSON, LYONS
ABSENT: TOLAN
ABSTAIN: NONE

Mayor Larson asked for a roll call vote to appoint members to the Transportation Advisory Commission:

JOHNSON MCDOWELL, CARPENTER, DIDEUM, MACDONALD, OLSON
MONTERO MCDOWELL, CARPENTER, DIDEUM, TEEPLE, OLSON
BARBER MCDOWELL, CARPENTER, DIDEUM, HARTILL, OLSON
LARSON HARTILL, DIDEUM, OLSON, CARPENTER, MCDOWELL
PHILLIPS MCDOWELL, CARPENTER, DIDEUM, TEEPLE, OLSON
LYONS MCDOWELL, CARPENTER, OLSON, DIDEUM, EARL
TOLAN ABSENT

Mr. Winstanley stated Council had six votes for Dale McDowell, Bill Carpenter, Tom Dideum, and Ben Olson. Council also had Terry Hartill who received two votes and Kathleen Teeple who received two votes and Tracy MacDonald and Russ Earl received one vote.

Mayor Larson asked for another roll call vote between Terry Hartill and Kathleen Teeple:

JOHNSON HARTILL
MONTERO TEEPLE
BARBER HARTILL
LARSON HARTILL
PHILLIPS HARTILL
LYONS HARTILL

Mr. Winstanley stated the last member selected was Terry Hartill.

Mayor Larson asked if staff would notify the members that were selected.

Mr. Winstanley stated the members selected would be notified and a date would be established to meet and at that meeting there would be further discussions on the formation and Chair person for the committee. Mr. Winstanley further stated there would also need to be a Council Representative to serve on the Commission.

Mayor Larson stated it had been a long time coming and was very valuable.

LIQUOR LICENSE APPLICATION

Council considered an application for a liquor license for Angelina's Pizza and Cafe, 300 S. Roosevelt Ste. B. The applicant was applying for a Limited On-Premises Sales license which would be for a new outlet.

Motion to approve a Limited On-Premises Sales license for Angelina's Pizza and Cafe, 300 S. Roosevelt Ste. B; carried unanimously. (Barber/Lyons)

COMMENTS – COUNCIL

Councilor Phillips stated the comment by Mr. Frank about the crosswalk at the high school had become a game for some of the students who purposely hold the traffic and the issue did really need to be addressed.

Mr. Winstanley stated the schools should just close the campus.

Council President Johnson announced that on Saturday, September 15, 2012, 1:00 pm, the Airport Committee was having their annual picnic at the airport. Council was invited and there would be lots of food to eat and the support would be greatly appreciated.

Councilor Barber stated on Saturday, September 15, 2012, there would be huge amount of volunteers who attend the Church of Latter Day Saints (LDS) church and were coming to Seaside to help clean up the Railroad Park Garden and the park strip area with landscaping and weed removal.

Councilor Montero stated this last weekend with the car show in Seaside was very wonderful with lots of people in very happy moods.

Mayor Larson stated there was a Forestry Tour happened in this year and there approximately sixty people that rode the buses out into the woods which was a wonderful tour that talked about the economic value of timber. Councilor Montero was on the tour also.

Councilor Montero stated Lost Lake was a beautiful place and also learned a lot about economic value. There was a cooperative spirit between the state and private land owners which was wonderful.

Mayor Larson stated Monday, October 1, 2012, 6:30 pm, there would be a workshop with Western Oregon Waste (WOW) to discuss garbage cans and try and find a solution to why the cans were not working in the City. Mayor Larson asked Chief Bob Gross what was going on tomorrow morning at the Convention Center and was that open to the public.

Bob Gross, Seaside Police Chief, stated he was not sure it was open to the public but the Transit Authorities Convention and made a decision to recognize 9-11 during their opening ceremonies and invited Seaside Volunteers Fire and Seaside Police to bring in the flags and the Mayor would be the representative that would speak to the group. Chief Gross further stated the Seaside Police Department had their face book page back up and running. Everyone was invited to be a friend and keep up to date with the happenings in the department.

Jack Bland, Port of Astoria, stated the Port of Astoria had a new Port of Astoria Chief Executive Officer, Hank Bynaker, and everyone was invited to come by and say hello.

COMMENTS – STAFF

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated the Convention Center had the new Mural up on the South West corner of the building which came out real nice.

Mayor Larson stated it was beautiful.

Chuck Minor, Chamber of Commerce President, stated the Chamber of Commerce was preparing for the Seaside Got Talent and all the proceeds go towards the food bank.

Mr. Winstanley stated once the meeting was adjourned he was on vacation.

ADJOURNMENT

The regular meeting adjourned at 7:28 PM.

JudyAnn Dugan, Secretary

DON LARSON, MAYOR

SEASIDE PARKS ADVISORY COMMITTEE

The purpose of the Seaside Parks Advisory Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Parks.

The committee shall consist of seven members who are not officials or employees of the City and who will be appointed by the City Council. A minimum of six members shall reside within the city limits, and a maximum of one member may reside within the Urban Growth Boundary. No more than two members shall be engaged in the same kind of occupation, business, trade or profession. The Mayor shall appoint one member of the City Council as Council liaison, and the City Manager or his designee, shall be the Staff liaison to the Committee.

The members shall serve without salary or compensation of any nature.

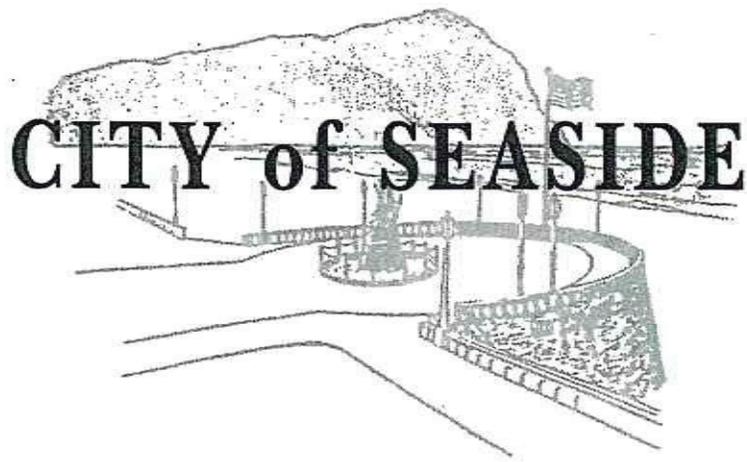
All members shall be appointed by the City Council and shall serve for a term of three years. The initial terms will be: two members shall be appointed for a term of one year, two members for two years, and three members for three years. As those terms expire, all vacancies will be filled for three year terms.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** August 27, 2012
Name: Warren Anderson
Commission/Committee: Parks Advisory Committee
Resignation Date: August 17, 2012
Term Expiration Date: March 31, 2014
Wants to be considered again: No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



CITY of SEASIDE

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(503) 738-5511

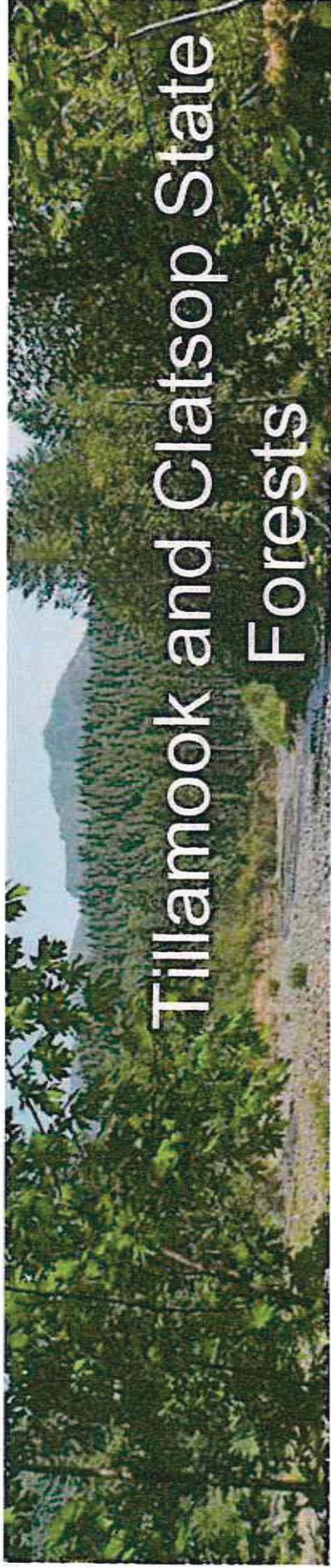
PARKS ADVISORY COMMITTEE

Term of Office: 3 years
Number of Members: 7
Chairperson*
Vice Chairperson**
Secretary***

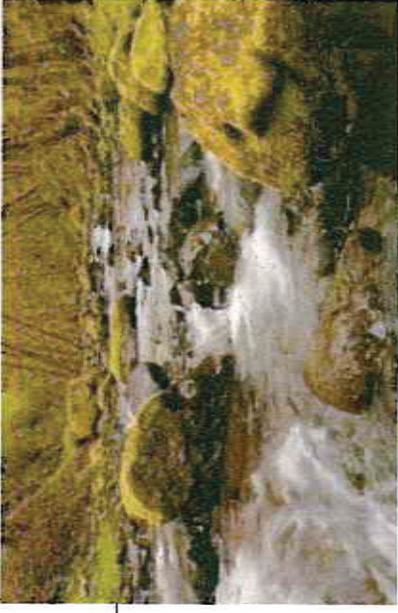
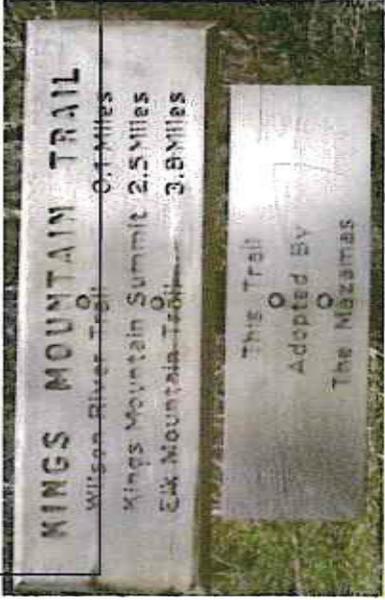
<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
STEVEN PHILLIPS	217 BROADWAY	738-5402	3/31/2013
CHRIS QUACKENBUSH	950 Avenue 'K'	440-2827	3/31/2013
TOM HORNING***	808 26 th AVENUE	738-5770	3/31/2014
JASON BOYD*	1940 HUCKLEBERRY	738-4363	3/31/2014
VACANCY			3/31/2014
MICHAEL HINTON	1015 S. IRVINE PL.	738-5748	3/31/2015
NANCY HOLMES	1520 COOPER ST.	717-1614	3/31/2015

JAY BARBER PO BOX 1013 717-5017
NEAL WALLACE 1187 AVENUE 'U' 738-5112

jbarber@warnerpacific.edu
nwallace@cityofseaside.us



- Presenter Name
- Date
- Venue



Creating a balance now, for generations in the future

RESOLUTION #3780

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2012-2013 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adjusts the 2012-2013 budget, as follows:

Water Reserve Resources			
	Present	Changes	New
Beginning Fund Balance	\$ 332,714	\$ -	\$ 332,714
Interest On Investments	1,500	0	1,500
Total	\$ 334,214	\$ -	\$ 334,214

Water Reserve Requirements			
	Present	Changes	New
Capital Outlay	\$ 29,854	\$ (29,854)	\$ -
Debt Service	0	332,714	332,714
Interfund Transfers	0	1,500	1,500
Ending Fund Balance	304,360	(304,360)	0
Total	\$ 334,214	\$ -	\$ 334,214

The purpose of this adjustment is to provide for the payoff of the current bonds which were refinanced by full faith and credit bonds and to allow for the closing of the Water Reserve Fund to the General Fund.

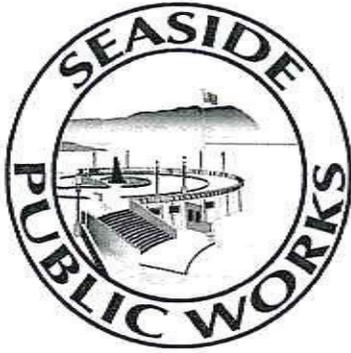
PASSED by the City Council of the City of Seaside this ____ day of _____, 2012.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2012.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager



MEMO

From: Neal Wallace

September 24, 2012

To: The Honorable Mayor and City Council

Re: Biosolids Processing

Fenton Environmental Technologies has been working with City staff to determine if the used Fenton Fenix Class A Dryer is a workable solution for drying the bio solids. We shipped them a sample of our biosolids earlier this year and it did not perform well, sticking to the machine components. After this result, we modified our plant process and reduced the overall plant inventory and shipped another sample in August. This sample showed great improvement and Fenton has recommended that the dryer project proceed.

Capital Costs

The report and recommendations were dated September 14, 2012. The capital cost for the system complete as to Hopper, Controls, Heat Exchanger, Surge Bin, Dryer, and Condenser, plus on-site training, set-up and at least one design meeting on site during design and one during final construction for a price of \$392,000, good for 60 days, subject to prior sale. Fenton will add a fixed sum of \$3,000 to convert the system to a 480v configuration that we prefer. (480v configuration lowers energy costs.) It will also cost around \$20,000 to ship the unit from Brownwood Texas.

Building Construction/Engineering

The dryer will need to be housed in a building to keep it out of the elements, improve performance, and ensure maximum life. A building is already planned to house the new belt press and two staff vehicles. Expanding the size of the building does not propose a problem from the site requirements and adds approximately 20% to the cost of the project. The new building is proposed to be 120' x 64' or 7680 square feet. The costs break down as follows:

Steel building package	\$152,000
Concrete slab	\$ 75,000
Overhead doors	\$ 16,000
Construction	\$ 70,000
Mechanical and restroom	\$ 15,000

600 amp service	\$ 10,000
Control Wiring	\$ 30,000
Engineering	\$ 20,000

Total building Cost \$388,000

Other costs:

Pacific Power will have to upgrade the electrical service at the plant because we are near capacity for the transformers there. The power upgrade is estimated to cost \$20,000.

Additional considerations

Operating Costs

Fenton Industries has published information on this particular dryer that define the energy and maintenance costs for operations. We are able to consistently produce a 14% TSS product after pressing (wet ton) and wish to produce a 90% Class A product (dry ton). To dry a wet ton to 14% to 90% solids requires 2,449,050 Btu's. One million Btu equals 1000 cubic feet (MCF) and we pay 8 dollars per MCF for gas. $2.45 \text{ MCF} \times \$8/\text{MCF} = \$19.60/\text{wet ton} \times 1250 \text{ wet tons} = \$24,500$ per year for gas. Electrical costs average 35kW per wet ton and our cost is \$0.09/kW. Electric costs are \$3937.50 per year. Maintenance and labor for maintenance are each projected to be \$2400. Total annual cost for drying post processing is \$33,237.50. We anticipate little to no cost for transportation with Class A bio-solids. This equals 1.3 cents per gallon.

In addition to being the most "green" solution we can do with today's technology, there are other benefits to adopting this biosolids plan. There is \$225,000 in the bond money budget for building an automated lime system. If we pasteurize we don't need to stabilize: In other words we don't need to lime if we heat and dry, so we can apply that \$225,000 toward the dryer. If the City was not land applying liquid sludge then there was not a need for the two tanker trucks owned by the City. One tanker truck is old and well used and is to be auctioned in the near future, but the other tanker truck is only a couple of years old and is still worth substantial money. If we are no longer land applying liquid sludge then we no longer need the City farm which has an assessed value of around \$200,000.

All of our cost comparisons are based on the annual production of 2.5 million gallons of 2% Total Suspended Solids (TSS) sludge at the plant.

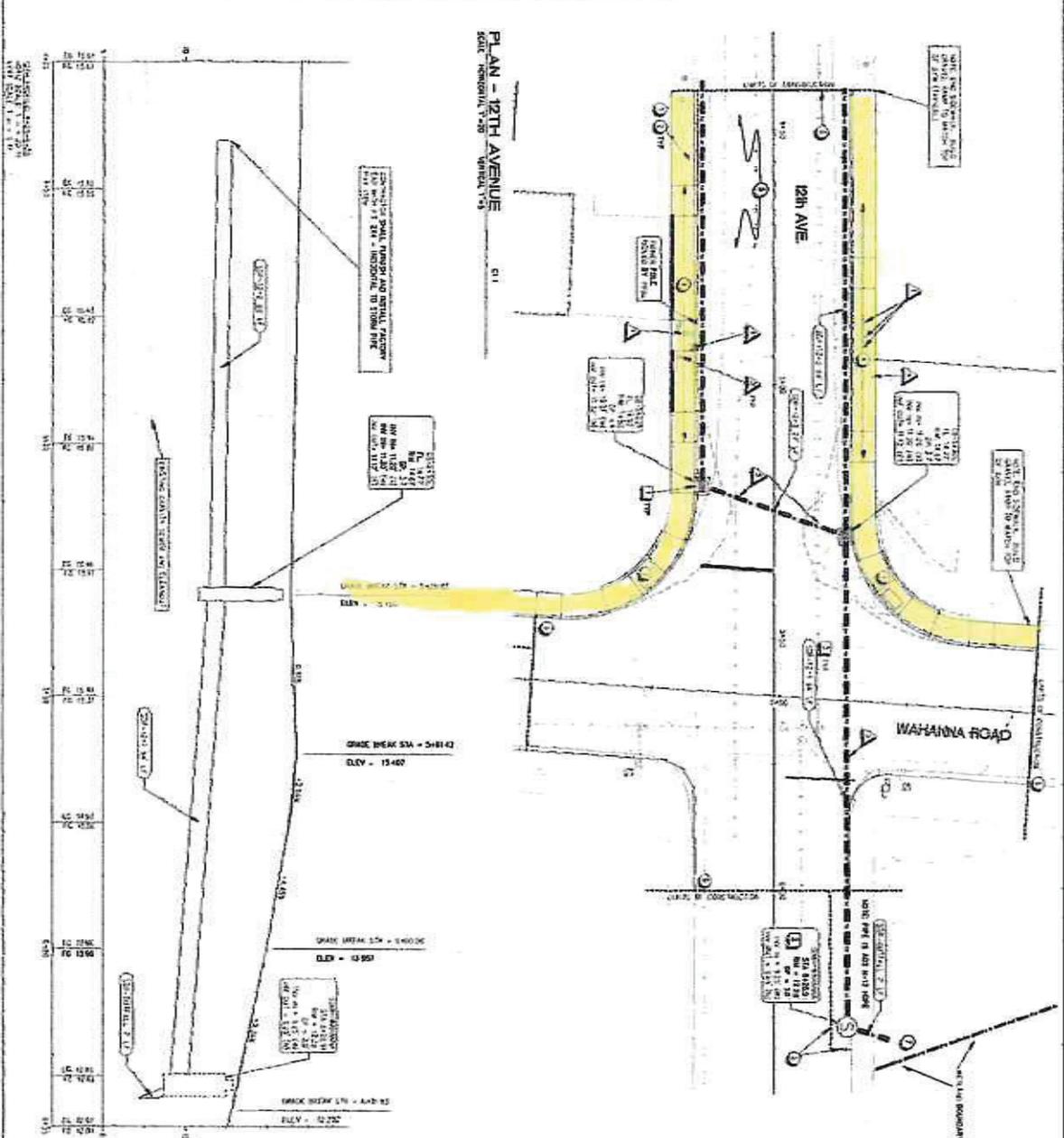


MEMO

From: Neal Wallace **September 24, 2012**
To: The Honorable Mayor and City Council
Re: 12th Avenue and Wahanna Rd. Improvements

There were three bids received for the 12th and Wahanna project. The project consists of widening the intersection on the west side to allow for easier turning movements by procuring easements from the two property owners on the corner. It also includes storm water improvements with the installation of two catch basins, approximately 300 feet of storm sewer main, and construction of a new outfall on 12th Avenue east of Wahanna Road. This will be accomplished with a utility easement from the Community Action Team that owns the property at the northeast corner of the intersection. The project will also include the construction of close to 300 feet of concrete sidewalk that will run from 11th to 12th Avenue and West on the south side of 12th 100 feet and from 50 feet north of the intersection to 100 feet west on the north side of 12th. The bids received were Bob McEwan Construction \$79,641.00, Pacific Timber LLC \$83,984.20, and Clean Sweep Maintenance \$89,773.80.

City staff recommends awarding the project to Bob McEwan Construction for \$79,641.00.



PLAN - 12TH AVENUE
SCALE: HORIZONTAL: 1" = 40'

- WATER / SEWER / UTILITY**
- 1. LOCATE WATER UTILITY TO NEW SIDEWALK AS PER DETAILS 1/2/21 AND 2/2/22
 - 2. MAKE WATER UTILITY RUN TO CURB OR SIDEWALK - CONNECT TO CURB OF STREET WATER LINE
 - 3. MAKE SLOPE CALCULATED TO SIDEWALK GRADE AS PER DETAIL 2/2/22
 - 4. INSTALL/ABOVE/IN GROUND UTILITY - MINIMUM 18" PER CITY UTILITY COMPANY STANDARD (CONCRETE AND GROUT)
 - 5. FOR LOCAL EXISTING UTILITIES TO EXISTING EXISTING CONDUITS FOR NEW STREET UTILITY - SHOW UTILITY TO SPREAD PER IN EXISTING CONDUITS

- ROADWAY**
- 1. INSTALL CURB AND GUTTER, AS PER DETAIL STANDARD DRAWING 8070 (000)
 - 2. CURB EXTERIOR FACE = 6" CURB WIDTH = 18"
 - 3. INSTALL SIDEWALK, AS PER TYPICAL CURB SIDEWALK CROSS SECTION, PRECISE TOLERANCE DRAWING 8070 (000) - SIDEWALK WIDTH = 5' (TYP) CURB IS 5' (TYP) SIDEWALK IS 5' (TYP) SIDEWALK GRADE = 0.01% GRADE WITH 1" SLOPE/SIDEWALK WIDTH IS 5' (TYP)
 - 4. INSTALL INTERSECTION MARK - EXTERIOR FACE OF CURB AT THE CORNER OF SIDEWALK IS 5' (TYP) MARK
 - 5. INSTALL DRIVEWAY (OPTION) AS PER DETAIL STANDARD DRAWING 8070 (000)
 - 6. CONSTRUCT ROAD STRUCTURAL SECTION AS PER DETAIL 2/2/21
 - 7. SLOPE OF EXISTING ASPHALT, CONCRETE AND PAVEMENT ARE NOTED FROM EXISTING SURVEY DATA, WITH SLOPE NOTED AS PER DETAIL 2/2/21
 - 8. INSTALL ADA COMPLIANT CURB (P) AS PER DETAIL STANDARD DRAWING 8070 (000) - MARK MAKE COMPLIANT "C" CURB AT THE BACK OF WALK FOR THE ADA MARK

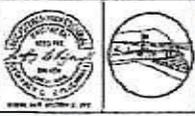
- STORM**
- 1. INSTALL NEW CURB BASH AS PER DETAIL 1/2/21 AND 2/2/21
 - 2. INSTALL NEW STORM MANHOLE AS PER DETAIL 2/2/21
 - 3. INSTALL NEW STORM MAIN PIPE (AS PER DETAIL) AS PER DETAIL STANDARD DRAWING 8070 (000) AND BROWN DETAIL 1/2/21

RETRACTED DRAWINGS
VERIFY SCALE
DATE IS THE DATE OF ORIGINAL DRAWING
IF AMENDMENTS
IF NOT ON THE SET, LIST
DATE OF REVISION 1

BID SET

12TH AVE / WAHANNA
CONSTRUCTION - 12TH AVENUE
SEASIDE, OREGON 97138

NO.	DATE	REVISION / CHANGE	BY



CITY OF SEASIDE, OREGON
ENGINEERING DEPARTMENT
100 BROADWAY
SEASIDE, OR 97138
503-738-5172