

**AGENDA SEASIDE CITY COUNCIL MEETING
MARCH 8, 2010 7:00 PM**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **COMMENTS – PUBLIC**
6. **DECLARATION OF POTENTIAL CONFLICT OF INTEREST**
7. **CONSENT AGENDA**
 - a) **PAYMENT OF THE BILLS - \$502,816.61**
 - b) **APPROVAL OF MINUTES – FEBRUARY 22, 2010 REGULAR MINUTES**
8. **UNFINISHED BUSINESS:**
9. **NEW BUSINESS:**
 - a) **DISCUSSION – PERMIT TO SPREAD BIO-SOLIDS ADJACENT TO THE LEWIS AND CLARK RIVER**
 - b) **UPDATE – SEASIDE CIVIC AND CONVENTION CENTER ANNUAL REPORT**
 - c) **BID RESULTS – SEASIDE BANKING REQUEST FOR PROPOSAL**
 - d) **UPDATE – CITY MANAGER, FEBRUARY 27, 2010, TSUNAMI WARNING**
10. **COMMENTS FROM THE STUDENT REPRESENTATIVE**
11. **COMMENTS FROM THE COUNCIL**
12. **COMMENTS FROM THE CITY STAFF**
13. **ADJOURNMENT**

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall*.

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

Mayor Larson asked the Boy Scouts that had attended the meeting to lead in the Pledge of Allegiance.

CALL TO ORDER

The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

Present: Mayor Don Larson, Council President Tim Tolan, Councilors Stubby Lyons, Don Johnson, Larry Haller, and Jay Barber.

Absent: Dave Moore

Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Bob Gross, Seaside Police Chief; Russ Vandenberg, Convention Center General Manager; Dale Kamrath, Seaside Fire Chief; Max Milander, Seaside High School Representative; Rebecca Herren, The Coast Times; Nancy McCarthy, Daily Astorian; and Jeff Nelson, KAST.

AGENDA

Mayor Larson added an item, (10) (f) Request – Oregon Federal Appropriations to the agenda.

Motion to approve the February 22, 2010, agenda as amended; carried unanimously. (Lyons/Johnson)

PROCLAMATION

Mayor Larson read a Proclamation for Boy Scouts of America Month.

Mayor Larson thanked all of the Boy Scouts and leaders for all that they do.

COMMENTS – PUBLIC

Kevin O’Keane, 2525 Pine, Seaside, stated he wanted to follow up with the improvements that were needed for Pine Street, 25th Street, and 26th Street and to keep the request fresh in council’s memory.

CONFLICT

Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA

Motion to approve payment of the bills in the amount of \$218,254.03, and approve the February 8, 2010, minutes; carried unanimously. (Lyons/Barber)

VACANCY – BUDGET COMMITTEE

Mayor Larson stated there was one vacancy with three applications received from Linda Jaklich, Leroy Hackett, and Robert Johnson. Mayor Larson further stated interviews were conducted prior to the City Council meeting. Mayor Larson asked Council what they wished to do.

Council consensus to appoint a member for the Budget Committee.

Mayor Larson asked for a roll call vote:

LYONS	JOHNSON
JOHNSON	JOHNSON
MOORE	ABSENT
BARBER	JOHNSON
TOLAN	JOHNSON
LARSON	JOHNSON
HALLER	JOHNSON

Mayor Larson stated Robert Johnson was appointed to serve on the Budget Committee.

Term expiration for Robert Johnson would be December 31, 2012.

REQUEST- WAIVE BUSINESS LICENSE

Mayor Larson stated the Clatsop County Housing Authority (CCHA) purchased the condo development Seaside Estuary properties, formally the Mill Creek Apartments located at 2511 Mill Creek Lane, in March, 2009. CCHA renamed the development “Clatsop Shores” which now housed workforce families. CCHA’s mission was to provide safe and affordable housing for low-income families in Clatsop County. CCHA was not a special taxing district in Clatsop County; and therefore funded affordable housing development utilizing State and Federal grants. As a tax-exempt organization under ORS 456, CCHA was requesting the City of Seaside waive the business license renewal fee for Clatsop Shores (Seaside Estuary Properties). Mayor Larson further stated the cost of the license would be approximately \$210.00.

Motion to approve the request to waive the business license fee for Clatsop Shores located at 2511 Mill Creek Lane, Seaside; carried unanimously. (Barber/Lyons)

**APPROVAL –
COMMUNITY GARDENS
STRUCTURE**

Mark Winstanley, City Manager, stated the South Highway Sidewalk Storage Shed would be located at the north end of the community gardens and set back from the sidewalk approximately eight feet. The structure would be built by Shane Dean and would resemble a train car as shown in the photos provided in the Council packet. The storage building was proposed to be ten feet wide and twenty-four feet long and centered between the two light poles at the end of Avenue 'J', and would not be directly in front of any homes or businesses. Mr. Winstanley further stated the structure would not have water or electricity and would be for storage only.

Council President Tolan asked if there was a cost for the project.

Mary Blake, Sunset Empire Parks and Recreation Manager, stated the cost would be paid for by Sunset Empire Parks and Recreation, along with the fencing and soil that was being added to the Community Garden area.

Councilor Lyons stated Shane Dean was very handy and had constructed the playhouse when coming into town from the South. Mr. Dean was the right man for the job.

Ms. Blake stated Mr. Dean understood this kind of commitment and had done a playhouse that was for a big fundraiser the Abundance Fest which helped fund the Community Garden efforts. Ms. Blake further stated this was about building Community and there were many people who had asked why a garden and a good response was that there was a Community in front of that garden which built neighborhoods, Community, and pride.

Councilor Barber stated Mrs. Obama was invited to the fundraiser last fall and was unable to attend but sent a nice letter congratulating Seaside for the efforts of the Community Gardens. There would be pictures taken of the Community Gardens on Highway 101 and sent to Mrs. Obama.

Mayor Larson stated the reason for the structure resembling a train car was because of the train track that came from Portland.

Motion to approve the design of the Train Car Storage Shed for the Community Gardens; carried unanimously. (Barber/Lyons)

**UPDATE –
SEASIDE POLICE
ANNUAL REPORT**

Bob Gross, Seaside Police Chief, stated 2009 began with the reduction of one patrol position, one dispatcher position and no funding for new vehicles. Using the existing budget the department was able to eliminate the part time dispatcher position and retain the lost full time dispatcher position. Calls for service increased by 4% during the year and have increased by 3% over the past five years. As we do every year, we are tasked with providing security for Spring Break, 4th of July, Beach Volleyball, Hood to Coast and all the other events scheduled throughout the year in Seaside. Chief Gross further stated this past year saw increases in both Part I and Part II offenses. Part I, the more serious crimes increased by 7%. This was largely due to the increase in robbery (7-11) and thefts (432 to 456). While the increase in robbery was a concern, a review of the actual cases showed six of the cases were shoplifting cases where the suspect or suspects resisted arrest which changed the charge to robbery. In reviewing the increase in thefts, shoplifting saw a jump of forty-eight cases from those reported in 2008 indicating that both Safeway and Rite Aid were taking a more aggressive approach to shoplifting by using more plain clothes security to catch shoplifters. As you can see in the report, all other areas of Part I Offenses remained the same or saw reductions. While Part I Crimes increased by 7%, our clearance rate for those crimes increased by 19% with a clearance rate of 38% for 2009. Chief Gross further stated Part II Offenses also saw an increase of 9% in Simple Assault, Forgery/Counterfeiting, Fraud, Vandalism, Drugs, Liquor Laws, Disorderly Conduct, and Curfew Violations. Some of the increases in Part II crimes actually showed some proactive positive work by officers. The 12% increase in Liquor Law Violations resulted in two hundred twenty minors cited for MIC/MIP and twenty-five adults were cited for furnishing alcohol to minors. Curfew violations almost doubled showing officers were contacting minors after curfew and returning them to the parent or guardian. The 56% jump in Forgery/Counterfeiting was due to an increase in counterfeit bills being passed in Seaside but the department was successful in apprehending a couple who passed the bills. The arrest which was rare, led to additional arrests by the Secret Service in other parts of the Northwest. Our Part II clearance rate was 64%, which was slightly down from 2008. Chief Gross further stated traffic enforcement increased by 20% with officers making 5,406 traffic stops during the year. Comparing the stops to citations issued, on average one out of every 4.5 persons stopped, received a traffic citation and as a result, accidents in Seaside were reduced by 5%. Chief Gross further stated some more good news to report was that since 2006 there was a steady decline in juvenile arrests and 2009 was no exception. The number of juveniles arrested during 2009 was one hundred forty seven, a 25% drop from the previous year. Chief Gross further stated in looking at Use of Force, there were fifty documented cases during 2009 a reduction of four from the previous year, with 32% that occurred after midnight and 69% which involved alcohol or drugs. There were no injuries to officers during the year and there were no citizen complaints involving use of force during the year. Chief Gross further stated dispatchers were the unsung people within the police department. They were the first voice a person calling for assistance heard and were responsible for ensuring an officer reached the right location with all the available information.

The department could not provide service without the dedication and hard work of the dispatchers. Chief Gross further stated the end of the year saw the installation of the Livescan Fingerprint machine that would allow electronic finger prints to be sent directly to Oregon State Police (OSP) and the department could verify identity within minutes. This equipment was obtained through a Federal Grant and budget funds. Chief Gross further stated that was the statistical stuff that every department tracked and used as a barometer of how well they were doing. The activities were just as important and helped all ages and was a connection to the community or Community Oriented Policing. Chief Gross further stated the Seaside Police Department once again took the lead in sponsoring the 3rd Annual South County Citizen's Academy where thirteen community members learned about what their law enforcement agency does and the challenges they faced. The academy had been so successful that the department was now working on the development of an Advanced Citizen's Academy for those who wanted even more information about what the department did. Chief Gross further stated the department also completed their 2nd Annual Child Safety Fair. Working with Safe Kids North Coast and with the assistance of the Tongue Point Job Corp students, there was safety information provided to children and families on bicycle safety, water safety, pedestrian safety, safety around power lines, fire safety and provided a child safety seat clinic. The department also continued to provide free safety helmets to children thanks to ongoing donations from citizens and organizations. Chief Gross further stated twice during the year, the Community Service Officer partnered with the Seaside Pet Clinic to provide two Rabies clinics during the year. For just \$10.00, rabies shots were provided for community pets and licensed dogs. Chief Gross further stated this past August; the department conducted the fourth National Night Out event in Broadway and Cartwright Parks. With our partners from Seaside Rotary, Seaside Kiwanis, Sunset Empire Park & Recreation, and the Seaside Chamber, there was a free old fashioned picnic provided and the opportunity for citizens to talk with officers asking questions or getting crime prevention information. Chief Gross further stated this year the department instituted Nixle, a free program that allowed the department to notify citizens when there was water over the roadway, an intersection was blocked, power was out or any other noteworthy information that the community needed to know. The public only had to be signed up to receive timely information that might just affect them and their family. Chief Gross further stated also during the year, staff participated in the City Safety Fair, conducted a Tsunami Siren test, and conducted a table top exercise during Tsunami Awareness Month. Chief Gross further stated on a monthly basis, the department provided the business community with a Merchant Alert News Letter complete with crime prevention tips and what was currently going on in the business community that they needed to be aware of. The department also provided a Merchant Alert system that immediately reported any ongoing crimes the public needed to be aware of to protect themselves. (Counterfeiting, scams, bad checks, etc). Chief Gross further stated the department provided daily police logs on-line and randomly sent out citizen surveys seeking feedback from customers on how the department was doing. This was done with dispatchers and officers and the department continued to receive positive feedback about the performance. Chief Gross further stated the department continued to be active in the Seaside Downtown Development Association (SDDA), Seaside Chamber of Commerce, Reduce Underage Drinking Task Force, Domestic Violence Council, Lunch Buddy Mentoring Program, and Substance Abuse Coalition. Saturday March 13, 2010 the department would be participating in a countywide Prescription Drug Take-Back Program, where residents would have the opportunity to get rid of old unused prescription drugs so they don't fall into the wrong hands. Chief Gross further stated as the department moved forward in 2010, it was time to take a look at where the department was, and where the department needed to go. In order to do this, 2010 would be the year the department reviewed and updated their strategic plan. The department would again go to the community asking them what the department was doing right and where the department needed to improve. The department would look at ongoing trends, listen to employee concerns and ideas, and develop an updated five year Strategic Plan. Chief Gross further stated the department would also continue the partnerships in improving radio communications. Using the Oregon Wireless Interoperability Network (OWIN) funding along with the other grant funding the county partnership had obtained, the department would be able to provide a Micro Wave radio system throughout the county that would improve radio communications for all. Chief Gross further stated he wanted to publically thank City Manager, Mark Winstanley, and the City Council for their ongoing support of the police department. As the department looked to the future, they would continue looking for ways to work together with community partners and continue to make a difference in Seaside.

RESOLUTION #3695

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING PARTICIPATION IN THE FEDERAL AVIATION ADMINISTRATION GRANT PROGRAM FOR THE SEASIDE MUNICIPAL AIRPORT.

Mayor Larson stated Resolution #3695 was a housekeeping resolution to participate in the grant program to the greatest extent possible as a means of providing needed safety and security improvements to the Seaside Municipal Airport.

Mayor Larson asked for public comments and there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3695 by title only; carried unanimously. (Johnson/Lyons)

Motion to adopt Resolution #3695; carried unanimously. (Johnson/Lyons)

RESOLUTION #3696

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ESTABLISHING AND INCREASING PARKING VIOLATION FINES.

Mayor Larson stated Resolution #3696 was a resolution establishing and increasing parking violation fines for the City of Seaside. The resolution listed the changes in the fees which were going from \$8.00, \$13.00, and \$18.00, to \$25.00. The tickets were very costly to handle and increasing the fees made the ticket process more cost effective.

Mayor Larson asked for public comments and there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3696 by title only; carried unanimously. (Tolan/Johnson)

Motion to adopt Resolution #3696; carried unanimously. (Tolan/Lyons)

REQUEST – OREGON FEDERAL APPROPRIATIONS

Mr. Winstanley stated every year the City of Seaside had the opportunity to ask Congressmen and Senators if they would carry appropriation request directly to Congress. This year the City was applying for a request for the Avenue 'U' Bridge Replacement which was the last bridge in Seaside that needed to be replaced, and the City did not have the money to replace the bridge. In addition a request for a series of five projects that would take place at the Seaside Wastewater Treatment Plant.

Motion to approve the request for the Oregon Federal Appropriations; carried unanimously. (Johnson/Lyons)

COMMENTS - STUDENT REPRESENTATIVE

Max Milander, Seaside Student Representative, stated he was taking a U.S. Government Class in which the students formed a mock Congress. One class was the House and the other class was the Senate and students had been working on passing bills created by the students. Mr. Milander further stated he was nominated the President Pro Tempore of the Senate and the experience on the Seaside City Council was paying off. Mr. Milander further stated spring sports practices had started Monday, February 22, 2010.

Councilor Lyons stated in the safe of the Seaside High School Office there was a gavel that was much bigger than the Mayor's gavel.

COMMENTS – COUNCIL

Councilor Lyons stated he and the Mayor attended the Census event at the turnaround on Thursday, February 18, 2010. There were people all over the place and there were kids from Washington that were visiting Seaside. The US Bank had given Councilor Lyons 120 Jefferson Nickels to toss out to the Census people to give to the kids. Councilor Lyons further stated he had an outstanding award for running an outstanding department called the Seaside Civic and Convention Center. The award was presented to Russ Vandenberg, Seaside Civic and Convention Center General Manager for the centers outstanding support with the Veteran's by hosting the Oregon National Guard Camp Rilea Honor Guard Rifle Team during the 2009 Pearl Harbor Remembrance Day December 7, 2009.

Councilor Johnson stated Resolution #3695 was put into place through the Airport Advisory Committee.

Councilor Barber stated he would be in Washington D.C. the first full week of March.

Council President Tolan stated Chief Gross presented a great report and Council President Tolan thanked him for all he did for the police department and City. Council President Tolan further stated he was getting more excited about the Community Gardens and was receiving many great comments.

Mayor Larson stated the Police Department had a wonderful group of people. Mayor Larson further stated there was a nice article in the League of Oregon Cities Bulletin about the Seaside Time Capsule and a picture of Councilor Lyons. Mayor Larson further stated there would be several meetings with the Oregon Department of Transportation (ODOT) concerning the Dennis L. Edwards Tunnel on Highway 26. The first meeting was scheduled for Monday, March 1, 2010, at the Bob Chisholm Community Center and the second meeting was scheduled for Wednesday, March 10, 2010, at the Seaside Convention Center.

Councilor Haller thanked Councilor Lyons for the original brick plaque from the old City Hall building presented to Councilor Haller for the recognition of years of service for the City of Seaside.

COMMENTS – STAFF

Russ Vandenberg, Convention Center General Manager, thanked Councilor Lyons for the award. Mr. Vandenberg stated the Ad Hoc Committee for the All American City asked Richard Meyers, City Manager from Cottage Grove to come to Seaside and give a presentation last week and due to the scope and type of information needed the Committee decided to put the All American City Application on hold for one year which would give more time to put together and application that everyone could be proud of.

Dale Kamrath, Seaside Fire Chief, thanked the Mayor and Council for accepting the levy two years ago which allowed the public in the City of Seaside to vote and support a new Fire Truck which Chief Kamrath hoped to drive from Appleton, Wisconsin, and arrive in Seaside by Saturday, March 13, 2010.

Mayor Larson stated the Fire Truck was purchased along with one personnel position from a fire levy the City of Seaside public voted for. Mayor Larson further stated Council was hoping the same thing would happen for the Police Department to purchase five vehicles in the next seven years and a Police Officer Position that had been left open because of the budget.

Mr. Winstanley stated the City of Seaside had a wonderful Police Department with well trained police officers and a department that understood the community. Mr. Winstanley complimented the department and Chief Gross who had done a marvelous job, the City was lucky to have Chief Gross.

ADJOURNMENT

The regular meeting adjourned at 7:54 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR

Received
February 22, 2010

Rebecca Crabtree
87509 Lewis and Clark River Rd.
Astoria, OR 97103

Request to be included on the March 8 City of Seaside Council Meeting Agenda.:

Residents and landowners of the Lewis and Clark River Valley disagree with the permit to spread biosolids generated by the Seaside Wastewater Treatment Facility adjacent to the Lewis and Clark River. We would like an opportunity to express our concerns to the City Council at the March 8th meeting.

Respectfully submitted,

Fred Maloon	503.325.2978
David Crabtree	503.440.2998
Rebecca Crabtree	503.440.3007 --
Milton Gruhlkey	503.325.0776
Andrew Wiegardt	503.791.4600

2009 Annual Report

The State of the Convention Center

The convention center industry continues to face difficult times in response to yet another year of increased unemployment, economy downturn and stretched consumer spending. The economic news that has evolved during this past year has left a feeling of uncertainty over an otherwise generally healthy conference industry. We, like many destinations have felt the impact of the economic downturn, but compared to larger destinations, we're doing better than industry averages.

The full effect of continuing economic woes will undoubtedly create uncertain times for facility managers and public facilities alike; the possibility of attendance attrition or cancellations is anybody's guess. In a November, 2009 survey of National Business Travel Association members, 51% of respondents said their companies planned to send fewer people to meetings and conventions next year.

What key trends and challenges will Seaside face and how will each be addressed.

- **Weak Economy:** The economic slowdown has negatively affected the convention and tradeshow market as clients look to cut costs through a reduction in conference spending. To date, Seaside in 2009 has posted a 13% decline in total events and event days as compared to 2008. To off-set this loss, new marketing campaigns such as "*Look what's happening at the Seaside Civic and Convention Center, Look What We've Been Up To Lately and We've Just Became Even More Affordable*" are aimed at identifying facility upgrades, affordability and continuing relationships while encouraging Oregon based business and associations to keep their business local by meeting in Seaside.
- **Managing Client Expectations:** The convention center staff is continually striving to meet and exceed client expectations within our facility, while adjusting business and facility models to the current industry trends and economic conditions.
- **Redefining our Competitive Edge:** In the past Seaside was able to market as an established center throughout the 1980's and as an expanded facility with enhanced features in 1990's and as an ever improving facility over the past five years.. At this juncture, a brand and marketing plan is in place to capture a redefined, competitive edge within an ever-changing marketplace.

We will continue to identify trends within our industry and make necessary adjustments to our overall goals, strategy and mission statement to maintain our competitive position both demographically and regionally.

Sincerely,

Russell Vandenberg, CFE
General Manager
Seaside Civic and Convention Center / Visitors Bureau

February 16, 2010

To: Mark Winstanley

Re: City of Seaside banking services

Pursuant our request for proposals issued to banks operating in our locale, we received five proposals. They were very good proposals. All of them would have improved the level of service provided with reduced costs from the current arrangement. Some of the improvement came from consolidating our deposit, disbursement, merchant services (credit card receipts), municipal court accounts, and payroll functions into one piece of business that improved the attractiveness of the City's banking business. We will also benefit from the overall competitiveness of the banking industry in today's economy.

An evaluation of one year's worth of banking activities and account balances across the above functions shows that Wells Fargo's proposal offers the best value for the City. New technology included in the proposal has the potential to reduce not only our banking fees but also staff time at City Hall required to process deposits. Wells Fargo, under this arrangement, would be compensated from a mixture of balances-on-hand and fees for services, just as we currently do.

Purchase cards for City departments are another service of interest offered in the proposal. Allowing the departments to obtain some of their procurement needs using credit cards can cut down on the administrative work required to process payments while expediting receipt. Before we committed to such an arrangement, we would want to ensure that proper controls are in place to manage these disbursements. One of the attractive features of this financial product is the ability to centrally limit and monitor via the Internet the types of uses and amounts available for each card on a daily basis.

In addition, their proposal included an investment option that offers higher returns than the state's Local Government Investment Pool currently utilized for investing the City's funds. They report that this account meets the collateralization requirements of The Public Funds Program under ORS 295 and that other local governments have availed themselves of its higher returns and complete liquidity. Should this prove out, it would be advantageous for us to invest a portion of our funds there. These higher earnings would be on top of the lower costs mentioned above. With this proposal we would still retain the ability to invest in other instruments outside of Wells Fargo.

The contract would be for 3 years with bank service prices fixed over this term with options to renew for two one-year terms at both parties consent. If there are any questions regarding the evaluation or any of the particulars of Wells Fargo's proposal, I would be happy to try to answer them. With these improvements to our banking capability in mind, I recommend that the City Council approve the contract with the Well Fargo Bank.

Al Peinhardt
Finance Director