

**AGENDA SEASIDE CITY COUNCIL MEETING
JUNE 25, 2012 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. RECOGNITION – STUDENT COUNCIL REPRESENTATIVE, ADRIAN VELAZQUEZ
6. COMMENTS – PUBLIC
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$173,441.92
 - b) APPROVAL OF MINUTES – JUNE 11, 2012 REGULAR MINUTES
 - c) RESOLUTION #3773 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADOPTING AND APPROPRIATING A BUDGET ADJUSTMENT TO THE 2011-2012 CITY OF SEASIDE BUDGET
 - d) RESOLUTION #3774 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING INTERFUND BORROWING
9. UNFINISHED BUSINESS:
 - a) ORDINANCE 2012-05 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CHAPTER 31 OF THE SEASIDE CODE OF ORDINANCES REGARDING THE TRANSPORTATION ADVISORY COMMISSION – THIRD AND FINAL READING
 - OPEN PUBLIC COMMENTS
 - CLOSE PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION FOR THIRD READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ROLL CALL VOTE
 - b) ORDINANCE 2012-06 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CHAPTER 34 OF THE SEASIDE CODE OF ORDINANCES REGARDING POLICIES, PROCEDURES, AND FEES FOR THE COMMUNITY CENTER BUILDING – THIRD AND FINAL READING
 - OPEN PUBLIC COMMENTS
 - CLOSE PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION FOR THIRD READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ROLL CALL VOTE
 - c) VACANCY – CITY TREE BOARD

10. NEW BUSINESS:

- a) LIQUOR LICENSE APPLICATION – WINE AND BEER HAUS, 1111 N. ROOSEVELT DRIVE, SUITE 350

- b) RESOLUTION #3772 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGETS OF LESS THAN 10 PERCENT TO THE 2011-2012 CITY OF SEASIDE BUDGET
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- c) RESOLUTION #3775 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE SOLID WASTE COLLECTION RATES
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

11. COMMENTS FROM THE STUDENT REPRESENTATIVE

12. COMMENTS FROM THE COUNCIL

13. COMMENTS FROM THE CITY STAFF

14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
Present: Mayor Don Larson, Councilors Dana Phillips, Jay Barber, Tita Montero, Tim Tolan, and Stubby Lyons.
Absent: Council President Don Johnson
Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Neal Wallace, Public Works Director; Bob Gross, Seaside Police Chief; Nancy McCarthy, Daily Astorian; and Jeremy Ruark, Seaside Signal.

AGENDA Motion to approve the June 11, 2012 agenda; carried unanimously. (Lyons/Tolan)

RECOGNITION – STUDENT COUNCIL REPRESENTATIVE Mayor Larson stated Adrian Velazquez the Student Council Representative was not able to attend the Council meeting and the recognition award would be given to Mr. Velazquez at the next City Council meeting held June 25, 2012.

POLICE CITIZEN'S ACADEMY GRADUATION Bob Gross, Seaside Police Chief, stated this was the sixth annual Police Citizens Academy and Sergeant Jason Schermerhorn had been the coordinator. Chief Gross further stated this could be one of the last functions that Sergeant Schermerhorn had in the City of Seaside because he had been hired as the new Cannon Beach Police Chief and would start that position July 1, 2012. Chief Gross introduced Sergeant Schermerhorn.
Sergeant Jason Schermerhorn stated this was the sixth year for the Citizens Academy and introduced the sixth graduating class for the Police Citizen's Academy and presented each student with a certificate.
Councilor Montero asked how many hours the students spent in the Police Citizens Academy.
Sergeant Schermerhorn stated the students spent quite a bit of time. There were ten classes that were approximately three hours with some being longer depending on what the class.
Mayor Larson stated Council was very proud of each student for taking the time to be involved with the Police Citizens Academy.

COMMENTS – PUBLIC Dale McDowell, 3760 Sunset Blvd., Seaside, stated he was glad that Council had a workshop with Western Oregon Waste, or Recology. Mr. McDowell stated he was reading the New York Times and there was an article about Recology that said "Why would I want to put this company at risk and go through the headache of competitive bidding if the company does not need to". Recology would go into towns where there was a monopoly and buy the companies, and that was how they made there money and they also did not pay very many taxes. Mr. McDowell presented Council with a copy of the article.
Mayor Larson stated Council conducted a workshop with Western Oregon Waste, Recology and the rate review would be on the agenda for the City Council meeting June 25, 2012. Mayor Larson further stated Council had not made any decision with the new rates.

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
No one declared a conflict of interest.

CONSENT AGENDA Motion to approve payment of the bills in the amount of \$1,117,573.12; and May 14, 2012, minutes; carried unanimously. (Barber/Phillips)

PUBLIC HEARING This was the duly advertised time and place to hold a public hearing regarding the City's Election to Receive State Revenue Sharing.
Mr. Winstanley explained the resolution was a requirement by the State of Oregon. There was a public hearing required at the Budget Committee level and was also required to hold a public hearing at the Council level in order to receive State Revenue Sharing. There was \$70,000 that would be received and the funds would go to public safety.

RESOLUTION #3767

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, DECLARING THE CITY'S ELECTION TO RECEIVE STATE REVENUE SHARING

Mayor Larson opened the public hearing.

There were no public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3767 by title only; carried unanimously. (Montero/Barber)

Motion to adopt Resolution #3767; carried unanimously. (Phillips/Lyons)

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding a Resolution Adopting and Appropriating the 2012-2013 City of Seaside Budget.

Mr. Winstanley explained the resolution would adopt and appropriate the 2012-2013 City budget. The reason the resolution had been amended was that an error had been made. On page two of the resolution under State Tax Street a different number was budgeted under the State Tax Street and a different number under the General Budget fund. Council was asked to correct the number by approving the amended resolution.

RESOLUTION #3764

A RESOLUTION ADOPTING AND APPROPRIATING THE 2012-2013 CITY OF SEASIDE BUDGET

Mayor Larson opened the public hearing.

John Dunzer, 2964 Keepsake Drive, Seaside, stated in the budget there was a line item called economic development for \$8,000,000. Two and a half percent of the lottery dollars went for economic development and Clatsop County received approximately \$200,000.00 a year for economic development. Mr. Dunzer presented Council with the paperwork for proof of that amount. The County spent approximately \$60,000.00 a year to fund Clatsop Economic Development Resources (CEDR) and the other \$160,000.00 a year was spent to operate the Clatsop County Planning Department. The County basically used the money for economic development and to operate the Planning Department. The City of Seaside funded CEDR out of the general fund and the Council funded CEDR out of the economic development fund. Mr. Dunzer read from an article that stated "Oregon counties in turn use the lottery funds for local economic development projects or to promote economic growth by attracting new businesses to the area or by working with established businesses to retain them". Mr. Dunzer further stated the County siphoned off most of the money and used it for the Planning Department and nobody seemed to care. And then had the gall to come before other cities in the County and ask for money to support CEDR. Mr. Dunzer further stated the state was not giving the City of Seaside a share of the lottery funds but was giving it to the County. Seaside still added CEDR funds to the budget every year and the money should be taken out of the budget and spent for Seaside projects. Economic development would not be short changed because that function was a County duty. The County had the funds to do it and a charter to do it and they refused to do it. That was just one of the hundreds of things that went on with the County where all the rest of the people were short circuited and it was a disgrace.

There were no other public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3764 as amended by title only; carried unanimously. (Barber/Lyons)

Motion to adopt Resolution #3764 as amended; carried unanimously. (Lyons/Montero)

RESOLUTION #3766

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2012-2013 AND CATEGORIZING THE 2012-2013 ASSESSMENTS ON THE PROPERTIES IN THE DOWNTOWN MAINTENANCE DISTRICT

Mr. Winstanley explained the resolution levied and categorized ad valorem taxes for the tax year 2012-2013 and also levied the assessments on the properties in the Downtown Maintenance District.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3766 by title only; carried unanimously. (Phillips/Lyons)

Motion to adopt Resolution #3766; carried unanimously. (Tolan/Lyons)

PUBLIC HEARING This was the duly advertised time and place to hold a public hearing regarding a Resolution Adopting and Appropriating the 2012-2013 Seaside Road District Budget.

Mr. Winstanley explained the resolution adopted and appropriated the 2012-2013 Seaside Road District Budget. The interfund transfer for this fund was also incorrect and the budget would be amended but there would not be increases or decreases to the budget.

RESOLUTION #3765 A RESOLUTION ADOPTING AND APPROPRIATING THE 2012-2013 SEASIDE ROAD DISTRICT BUDGET

Mayor Larson opened the public hearing.

There were no public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3765 as amended by title only; carried unanimously. (Tolan/Montero)

Motion to adopt Resolution #3765 as amended; carried unanimously. (Tolan/Phillips)

RESOLUTION #3768 A RESOLUTION OF THE CITY OF SEASIDE, OREGON, SEASIDE ROAD DISTRICT, LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2012-2013

Mr. Winstanley stated the resolution that levied the road district taxes and categorized ad valorem taxes for the tax year 2012-2013.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3768 by title only; carried unanimously. (Phillips/Barber)

Motion to adopt Resolution #3768; carried unanimously. (Phillips/Lyons)

RESOLUTION #3769 A RESOLUTION OF THE CITY OF SEASIDE, OREGON, INCREASING WATER ACCESS/DEMAND CHARGES

Mr. Winstanley stated the resolution increased the water and access/demand charges. This year's budget called for water rates to increase by 4.5% which was approximately \$.87 a month on the base bill.

Mayor Larson asked if Mr. Winstanley was on the water or sewer.

Mr. Winstanley stated he was on the water resolution.

Mayor Larson stated he thought the water was up 3.5%.

Mr. Winstanley stated sewer was up 3.5% and water was 4.5%.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3769 by title only; carried unanimously. (Lyons/Phillips)

Motion to adopt Resolution #3769; carried unanimously. (Phillips/Montero)

RESOLUTION #3770 A RESOLUTION OF THE CITY OF SEASIDE, OREGON, INCREASING SEWER SERVICE USER RATES

Mr. Winstanley stated the resolution increased sewer service user rates. The rates would be increased by 3.5% and the monthly charge for sewer would increase by \$1.09 on the base rates.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments.

Councilor Tolan stated he thought the sewer increase was \$.90.

Mr. Winstanley stated the increase for sewer was \$1.09

Motion to read Resolution #3770 by title only; carried unanimously. (Barber/Tolan)

Motion to adopt Resolution #3770; carried unanimously. (Phillips/Montero)

RESOLUTION #3771

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AMENDING THE GREATER SEASIDE DEBT SERVICE FUND AS A MAJOR FUND

Mr. Winstanley stated the resolution was required to be passed by the Secretary of State's office. After the audit was finished this year the Secretary of State informed the City that one of the funds, the Greater Seaside Debt Service fund had been misclassified in the audit. The Secretary of State was now asking the governing body to pass a resolution that would assure the Secretary of State that the City would not incorrectly classify the Greater Seaside Debt Service fund. The auditors normally classify where the funds were in the audit and the audit company called the Secretary of State's office to speak to them about the audit and then asked for a resolution to be adopted.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3771; by title only; carried unanimously. (Phillips/Lyons)

Motion to adopt Resolution #3771; carried unanimously. (Phillips/Lyons)

ORDINANCE #2012-05

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CHAPTER 31 OF THE SEASIDE CODE OF ORDINANCES REGARDING THE TRANSPORTATION ADVISORY COMMISSION

Mayor Larson stated this was the Ordinance that Council had put together for the Transportation Advisory Commission to be formed since the Transportation System Plan (TSP) had been approved. Council struggled to receive enough applicants for the Commission and Council agreed to reduce the number of members from seven to five. Mayor Larson further stated within six to seven weeks the ordinance would take effect and Council could make a decision on what to do next.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to place Ordinance 2012-05 on its first reading by title only; carried unanimously. (Phillips/Lyons)

Motion to place Ordinance 2012-05 on its second reading by title only; carried unanimously. (Lyons/Montero)

ORDINANCE #2012-06

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CHAPTER 34 OF THE SEASIDE CODE OF ORDINANCES REGARDING POLICIES, PROCEDURES, AND FEES FOR THE COMMUNITY CENTER BUILDING

Mr. Winstanley stated the ordinance was a minor change to the operation hours at the Bob Chisholm Community Center. The amendment was made to the operational hours at the Community Center and was changed from Monday-Thursday after 7:30 pm; Friday after 5:00 pm; and weekends, to Monday-Friday after 5:00 pm; and weekends. This would allow the Community Center to charge for staffing after 5:00 pm each day of the week.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to place Ordinance 2012-06 on its first reading by title only; carried unanimously. (Tolan/Lyons)

Motion to place Ordinance 2012-06 on its second reading by title only; carried unanimously. (Lyons/Montero)

Melyssa Graper, Necanicum Watershed Council, showed a PowerPoint presentation of the South Fork Project stating the Watershed Council was established in 1997 under the Oregon Plan (for Salmon & Watersheds) and became a 501(c)(3) public charity in 2005. The Mission: The Necanicum Watershed Council is a non-profit organization made up of COMMUNITY VOLUNTEERS who were working to help ensure that the watershed was a HEALTHY and FUNCTIONING ecosystem. Through community outreach and education, landowner partnerships, and on-the-ground habitat development projects we work to further understand the Necanicum Watershed and to make sure it had a SUSTAINABLE future. The Watershed Council board and volunteer membership was broadly representative of those individuals and groups having an interest in the health of the watershed. The represented stakeholders consisted of Private Landowners, Industrial Timber, State agencies, private consulting, local conservation groups, City governments, Park & Recreation district, and Members-at-large. The Watershed serviced a population of less than 10,000, Land use: 92 % forest, 0 % range, 1 % non-range agricultural, 3 % urban, 4% rural residential. The Necanicum Watershed Provided: breeding, rearing, and spawning grounds for coastal Coho, Chinook and Chum salmon, as well as steelhead and sea-run cutthroat trout, and Brook and Pacific lamprey, Natural refuge for wildlife, including Roosevelt elk, black tailed deer, beavers, river otters, red-legged frogs, and a wide range of birds, from year-round residents like great blue herons to migrating barn and tree swallows and bald eagles, tourist attractions, land for agriculture, forestry lands, floodplain protection for the region. Ms. Graper showed Council pictures of the location to be worked on. Ms. Graper further stated the initial steps taken for the project were water leak evaluations done in 2009; the City underwent a comprehensive water delivery system evaluation that located and fixed leaks in the system, resulting in 600,000 gallons/day saving (30% of the daily water budget). South Fork Necanicum Culvert Replacement and Large Wood Placement was the first of three phases of the South Fork Necanicum project and was the South Fork Necanicum culvert replacement project, which removed a failed culvert just upstream of the diversion and replaced it with a full spanning, pre-fabricated bridge, and opening miles of upstream habitat. In addition to the culvert removal was the placement of 50 key pieces of large wood in a 0.75 section of stream below the bridge. Half the cost of the bridge and all of the wood used was donated by Longview Timber. Alternatives Analysis was Phase two of this project contracted a professional engineering firm who completed a full site survey and developed three preliminary design options for water diversion and withdrawal, as well as a water management plan for the city. The project partners (State and Federal agencies, Oregon Water Resources, Seaside Public Works) evaluated the designs and selected the most appropriate design for implementation. Funding Fish Passage Restoration was the final phase of this project was securing funds to implement the selected design option; a roughened channel with a modified intake. The alternative pumping station on the mainstem Necanicum, Peterson Point, will be upgraded with new, variable speed pumps, complete with fish safe screens. The S. Fork Necanicum dam would be modified (notched & buried) and the diversion intake structure would be upgraded to state fish passage standards. Ms. Graper further stated the S. Fork Necanicum Implementation was \$724,508.00 with the Oregon Watershed Enhancement Board (OWEB) paying \$491,690.00, US Fish and Wildlife Services paying \$116,900.00, Oregon Department of Fish and Wildlife paying \$14,010.00 for the Peterson Point Screens and \$74,928.00 for the S. Fork Necanicum Screens, National Oceanic and Atmospheric Administration (NOAA) paying an in-kind of \$10,800.00, City of Seaside paying an in-kind of \$10,680.00, NWC Volunteers paying \$3,500.00, and Longview paying \$2,000.00. The in water work would start July, 2012. Ms. Graper asked if there were any questions.

Councilor Phillips stated she went on a tour with several others to the watershed with Neal Wallace, Public Works Director, and it was an amazing undertaking.

Mr. Wallace stated one of the other things the Watershed Council would be working on was the project with the culvert replacement on Coho Creek which was the 145 foot long metal culvert that went under the driveway into Seaside Heights Elementary School.

Ms. Graper stated on Saturday, March 3, 2012, the Necanicum Watershed Council held their annual Necanicum Bird Discovery Day fundraising event at the Bob Chisholm Community Center. There were over 200 participants that joined for activities including a bird identification walk, a presentation from Sharnelle Fee of the Wildlife Center of the North Coast, a nature observation lecture by local naturalist Mike Patterson, and hands-on projects like building bird boxes and decorating reusable canvas bags. As in previous years there was a raffle offering wonderful donated items from local businesses. This year there was also a silent auction of 26 bird houses, decorated by various local businesses and friends. The sixth annual event was the most successful yet. Therefore, on behalf of the members and board of the Necanicum Watershed Council, it was her pleasure to offer to the City of Seaside \$1,000.00 of the funds raised at "Bird Day" for the purchase of a webcam for the Osprey Nest at Broadway Park. The Watershed Council sincerely appreciated the City's partnership and support and looked forward to many more opportunities to work together for the health of the watershed.

Mayor Larson thanked the Watershed Council for their support and for the donation.

**VACANCY –
CITY TREE BOARD**

Mayor Larson stated there were three vacancies on the City Tree Board with two term expirations from Jason Smith and Richard Bailey who wished to be reappointed. Mayor Larson further stated there was also one vacancy on the City Tree Board.

Motion to reappoint Jason Smith and Richard Bailey to the City Tree Board; carried unanimously. (Lyons/Tolan)

Term expiration for Jason Smith and Richard Bailey would be June 30, 2015.

Mayor Larson asked the press to advertise the vacancy for the City Tree Board.

**VACANCY –
AIRPORT COMMITTEE**

Mayor Larson stated there were five vacancies on the Airport Committee with five term expirations from Dianne Widdop, Steve Phillips, Neal Wallace, Don Johnson, and Bruce Francis who wished to be reappointed.

Motion to reappoint Dianne Widdop, Steve Phillips, Neal Wallace, Don Johnson, and Bruce Francis to the City Tree Board; carried unanimously. (Lyons/Montero)

Term expiration for Dianne Widdop, Steve Phillips, Neal Wallace, Don Johnson, and Bruce Francis would be June 30, 2015.

**VACANCY –
COMMUNITY CENTER &
SENIOR COMMISSION**

Mayor Larson stated there were three vacancies on the Community Center & Senior Commission with three term expirations from Louis Neubecker, June Stromberg, and Leila Vernor who wished to be reappointed.

Motion to reappoint Louis Neubecker, June Stromberg, and Leila Vernor to the Community Center & Senior Commission. (Phillips/Lyons)

Term expiration for Louis Neubecker, June Stromberg, and Leila Vernor would be June 1, 2015.

COMMENTS – COUNCIL

Councilor Phillips thanked Ms. Graper for the amazing presentation. Councilor Phillips stated there were several people who attended Harold Johnson's funeral and the community lost another great person and volunteer.

Councilor Tolan thanked the Mayor for participating at the Harold Johnson's funeral today.

Councilor Lyons stated there was a pig bowl game on Saturday, June 2, 2012, and the Seaside North Coast Storm football team won their first game against the Willamette Valley Law Dogs. The next game would be played in Salem on Saturday, June 23, 2012.

Councilor Barber stated the Community Gardens were just blooming with plants and flowers.

Councilor Montero stated there was one more Council meeting before the 4th of July Parade and Councilor Lyons would be informing Council on what their job would be. Councilor Montero further stated she was at the museum last week and found out the museum was in need of volunteers from the community for the 4th of July.

Councilor Lyons asked if they could use some high school students to help out.

Councilor Montero stated there were people needed to run the games at the 4th of July Social and to bake cakes for the cake walk. There were also volunteers needed to set up the parade.

Mayor Larson stated he was at the Convention Center for the Masonic Lodge Convention and was also there for the Grange Convention and that floor at the Convention Center was absolutely beautiful.

COMMENTS – STAFF

Mr. Wallace stated the order had been placed for the lights at Broadway Field and would be arriving around July 13, 2012, and Pacific Power would be installing the lights on July 14, 2012. Mr. Wallace further stated he attended the County Fair Board meeting last week to speak to them about permanent bleachers they did not want. Mr. Wallace further stated he asked the County Fair Board if the bleachers could be donated to Broadway Field and the County Fair Board had agreed. The request would now be taken to the County Commission for final approval.

Mayor Larson stated the Clatsop County Manager position had been filled by Scott Summers from Reedsport.

Mr. Winstanley stated the City had budgeted \$8,000.00 for economic development and CEDR would still need to come before Council to request the money. Mr. Winstanley further stated the City was starting to see some debris wash up on the beach and encouraged the public that if there was debris that looked dangerous or had the possibility of being a nuisance the Seaside Police Department or City Hall should be contacted.

Mayor Larson stated Representative Suzanne Bonamici would be in Cannon Beach on Friday, June 15, 2012, 10:15 am to 11:00 am to discuss the situation with debris on the beach.

Mr. Winstanley stated there had been some debris removed by public works and Oregon State Parks. Mr. Winstanley further stated Joey Daniels would start his position as the Seaside Fire Chief on July 1, 2012.

Dan Van Thiel, City Attorney, stated the Seaside Library litigation had been settled.

ADJOURNMENT

The regular meeting adjourned at 8:11 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR

RESOLUTION #3773

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON
ADOPTING AND APPROPRIATING A BUDGET ADJUSTMENT
TO THE 2011-2012 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following budget adjustment for 2011-2012; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2011, and for the purpose shown below are hereby adjusted and appropriated as follows:

Sewer Resources			
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 415,643	\$ -	\$ 415,643
Interest On Investments	1,500	0	1,500
Gross Water Sales	2,076,713	0	2,076,713
Insurance Reimbursement	4,174	0	4,174
Debt Proceeds	5,099,351	0	5,099,351
Miscellaneous	2,000	0	2,000
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 7,599,381</u>	<u>\$ -</u>	<u>\$ 7,599,381</u>

Sewer Requirements			
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 595,162	\$ -	\$ 595,162
Materials and Services	851,282	44,250	895,532
Capital Outlay	110,007	(4,250)	105,757
Debt Service	135,716	0	135,716
Interfund Transfers			
Transfer - General	159,263	0	159,263
Transfer - Sewer Replace	4,630,693	0	4,630,693
Transfer - Public Works	145,370	0	145,370
Transfer - Sewer Reserve	366,888	0	366,888
Contingency	40,000	(40,000)	0
Ending Fund Balance	565,000	0	565,000
	<u> </u>	<u> </u>	<u> </u>
Total	<u>\$ 7,599,381</u>	<u>\$ -</u>	<u>\$ 7,599,381</u>

The purpose of this adjustment is to allow for increased costs associated with dewatering and for costs associated with a pump rental at the hospital site.

**Convention Center
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 1,135,014	\$ -	\$ 1,135,014
Transfer - Room Tax	1,273,372	0	1,273,372
Interest On Investments	3,500	0	3,500
Food & Liquor Franchise	601,923	0	601,923
Rentals/Events	75,000	0	75,000
Convention Fees	30,000	0	30,000
Promotion/Events	25,000	0	25,000
Insurance Reimbursement	11,150	0	11,150
Miscellaneous	5,000	0	5,000
Total	\$ 3,159,959	\$ -	\$ 3,159,959

**Convention Center
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 885,483	\$ 4,000	\$ 889,483
Materials and Services	1,047,950	(4,000)	1,043,950
Capital Outlay	15,000	0	15,000
Interfund Transfers			
Transfer - General	131,619	0	131,619
Contingency	99,120	0	99,120
Ending Fund Balance	980,787	0	980,787
Total	\$ 3,159,959	\$ -	\$ 3,159,959

The purpose of this adjustment is to allow for increased costs associated with personnel

**Room Tax & Business License
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 174,633	\$ -	\$ 174,633
Interest On Investments	1,000	0	1,000
Room Tax	2,617,100	0	2,617,100
Business License	167,000	0	167,000
Oregon Tourism Grant	10,000	0	10,000
Miscellaneous	100	0	100
Donations	5,100	0	5,100
Total	\$ 2,974,933	\$ -	\$ 2,974,933

**Room Tax & Business License
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 206,179	\$ 6,650	\$ 212,829
Materials and Services	403,610	0	403,610
Interfund Transfers			
Transfer - Conv Ctr	1,273,372	0	1,273,372
Transfer - Capital Equip	78,918	0	78,918
Transfer - Prom Improve	64,321	0	64,321
Transfer - Pub Safety	428,148	0	428,148
Transfer - Comm Dev	100,000	0	100,000
Transfer - Public Works	81,130	0	81,130
Transfer - Conv Ctr Cap	150,582	0	150,582
Transfer - Emerg Read	16,592	0	16,592
Contingency	54,565	(6,650)	47,915
Ending Fund Balance	117,516	0	117,516
Total	\$ 2,974,933	\$ -	\$ 2,974,933

The purpose of this adjustment is to allow for increased costs associated with personnel

**Community Development
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ (4,130)	\$ -	\$ (4,130)
Transfer - Bus License	100,000	0	100,000
Building/Heating Permits	183,000	(110,000)	73,000
Mechanical Permits	26,258	(9,000)	17,258
Plumbing Permits	31,000	(11,000)	20,000
Plan Review Fees	98,000	(57,000)	41,000
Planning	35,000	(12,000)	23,000
LCDC Planning Grant	6,000	0	6,000
Miscellaneous	2,000	(1,000)	1,000
Interfund Loan - Sys Dev	0	200,000	200,000
Total	\$ 477,128	\$ -	\$ 477,128

**Community Development
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Planning	\$ 216,612	\$ -	\$ 216,612
Building	223,518	(500)	223,018
Non-Departmental	100	500	600
Interfund Transfer			
Transfer - General	36,328	0	36,328
Ending Fund Balance	570	0	570
Total	\$ 477,128	\$ -	\$ 477,128

The purpose of this adjustment is to allow for increased interest costs associated with financing interfund borrowing for Community Development.

**Parks Construction
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ (7,917)	\$ -	\$ (7,917)
Transfer - Sys Dev Parks	553,281	(103,281)	450,000
Transfer - Capital Impr	150,000	0	150,000
Interest On Investments	150	(150)	0
Donations	658,680	(246,569)	412,111
Interfund Loan - Sys Dev	0	350,000	350,000
Total	\$ 1,354,194	\$ -	\$ 1,354,194

**Parks Construction
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 5,500	\$ -	\$ 5,500
Capital Outlay	1,348,694	0	1,348,694
Total	\$ 1,354,194	\$ -	\$ 1,354,194

The purpose of this adjustment is to allow for interfund borrowing associated with the Broadway Park project.

**Systems Development - Water (91)
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 1,037,638	\$ -	\$ 1,037,638
Systems Dev - Prin	25,000	0	25,000
Systems Dev - Int	1,099	0	1,099
Interest On Investments	6,000	0	6,000
Interfund Loan - Fire	150,000	0	150,000
Interfund Loan - 911	17,696	0	17,696
Total	\$ 1,237,433	\$ -	\$ 1,237,433

**Systems Development - Water (91)
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 50,000	\$ -	\$ 50,000
Capital Outlay	1,085,064	(650,000)	435,064
Special Payments			
Loan - Fire Equip(08)	102,369	0	102,369
Loan - Public Safety	0	50,000	50,000
Loan - Public Works	0	50,000	50,000
Loan - Community Dev	0	200,000	200,000
Loan - Parks Constr	0	350,000	350,000
Total	\$ 1,237,433	\$ -	\$ 1,237,433

The purpose of this adjustment is to allow for interfund borrowing associated with several Funds.

**Systems Development - Parks (91)
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 515,131	\$ -	\$ 515,131
Systems Dev - Prin	35,000	0	35,000
Systems Dev - Int	450	0	450
Interest On Investments	2,700	0	2,700
Total	\$ 553,281	\$ -	\$ 553,281

**Systems Development - Parks (91)
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Capital Outlay	\$ -	\$ 103,281	\$ 103,281
Interfund Transfers			
Transfer - Parks Constr	553,281	(103,281)	450,000
Total	\$ 553,281	\$ -	\$ 553,281

The purpose of this adjustment is to correct the budgeted transfer to actual.

**Economic Development
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ (44)	\$ -	\$ (44)
Transfer - General	5,000	500	5,500
Interest On Investments	1	0	1
Cigarette Tax	<u>2,587</u>	<u>(500)</u>	<u>2,087</u>
Total	<u>\$ 7,544</u>	<u>\$ -</u>	<u>\$ 7,544</u>

**Economic Development
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 7,544	\$ -	\$ 7,544
Total	<u>\$ 7,544</u>	<u>\$ -</u>	<u>\$ 7,544</u>

The purpose of this adjustment is to eliminate a small cash deficit in the Fund.

Passed by the City Council of Seaside on this ___ day of _____, 2012.

Submitted to the Mayor and **Approved** by the Mayor on this ___ day of _____, 2012.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

RESOLUTION #3774

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,
AUTHORIZING INTERFUND BORROWING**

WHEREAS, the Seaside City Council wants to insure legal and proper cash management for all Funds; and

WHEREAS, the Seaside City Council desires to authorize interfund borrowing between the following funds if required.

NOW, THEREFORE, THE CITY OF SEASIDE RESOLVES AS FOLLOWS:

SECTION 1. SHORT TERM INTERFUND LOANS

FUNDS

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
Systems Development-Sewer(91)	Special Assessments	350,000
Systems Development-Sewer(91)	911	20,000
Systems Development-Sewer(91)	Economic Development	500
Systems Development-Sewer(91)	Public Works	100,000
Systems Development-Sewer(91)	Public Safety	150,000
Systems Development-Sewer(91)	Emergency Readiness	5,000
Systems Development-Sewer(91)	Airport	75,000

Interest. Interest will be at the rate the City earns on its investments, ensuring neither a gain nor a loss from the borrowing.

Repayment. The loans will be repaid as soon as funds are available, but not later than June 30, 2013.

PASSED by the City Council of the City of Seaside this _____ day of _____, 2012.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this _____ day of _____, 2012.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Auditor

ORDINANCE NO. 2012-05

**AN ORDINANCE OF THE CITY OF SEASIDE, OREGON,
AMENDING CHAPTER 31 OF THE SEASIDE CODE OF ORDINANCES
REGARDING THE TRANSPORTATION ADVISORY COMMISSION**

THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1. Amend Section 31.061 of the Seaside Code of Ordinances to read:

31.061 MEMBERSHIP

The Transportation Advisory Commission shall consist of ~~seven~~ **five (5)** members who are not employees of the City of Seaside and who will be appointed by the City Council. A minimum of ~~five~~ **four (4)** members shall reside within the city limits; ~~a maximum of and two~~ **one (1)** members ~~member~~ may live outside the city limits in order to represent concerns of neighboring properties and jurisdictions.

A vacancy shall occur upon death, resignation, or inability to serve. Resignations, when made, shall be addressed in writing to and accepted by the Mayor. The Mayor, with approval of the Council, may remove a member for cause deemed sufficient by the City Council. Successors shall be appointed by the City Council for the unexpired term.

Any person appointed by the City Council to serve on this Commission who misses three regularly scheduled meetings during a twelve month period, and can not provide adequate written cause to the Mayor, shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A twelve month period is defined as beginning in ~~September~~ **January** of each year.)

The members shall serve without salary or compensation of any nature.

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2012, by the following roll call vote:

YEAS:
NAYS:
ABSTAIN:
ABSENT:

SUBMITTED to and **APPROVED** by the Mayor on this ____ day of _____, 2012.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

ORDINANCE NO. 2012-06

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CHAPTER 34 OF THE SEASIDE CODE OF ORDINANCES REGARDING CITY POLICY FOR COMMUNITY CENTER BUILDING

THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

SECTION 1. Amend Section 34.04 of the Seaside Code of Ordinances to read:

34.04 POLICIES, PROCEDURES, AND FEES FOR COMMUNITY CENTER BUILDING.

(A) Definitions of groups.

(1) Group 1. Sunset Empire Park and Recreation District and governmental agencies serving Clatsop County; and groups qualifying for sponsorship by the above. To qualify for Group 1 under S.E.P and R.D. group must:

(a) Be open to the public

(b) Participate in a District function as a volunteer group; or the potential to charge a small user fee

(2) Group 2. City resident, non-profit, civic, social, religious, service and youth organizations.

(3) Group 3. City resident who has a commercial (business) and is profit making.

(4) Group 4. Non-resident non-profit, civic social, religious, service & youth organizations with paid or non-paid management, or individuals.

(5) Group 5. Non-resident who has a commercial (business) that is profit-making.

(6) Non-profit or for profit groups which provide necessary services to seniors, youth and the community.

(B) In order to qualify as a non-profit corporation an organization must be registered as a 501(c) (3) with the Internal Revenue Service or have a constitution or by-laws which clearly state the objective to be non-profit, non-commercial in nature. Proof of such status may be required. Fees may be reduced at management's discretion. Usage is subject to management approval based upon previous usage, facility availability, and priority as established by policy.

(C) Fee schedule. The following fee schedule is not intended to be used in place of nor in lieu of ad valorem taxes.

Facility	Group 1	Group 2	Group 3 & 4	Group 5	Group 6
Hall only	0	\$15 per use	\$30/hr (min. 2 hr.)	\$50/hr (min. 2 hr.)	\$25/use
Kitchen	0	\$15 per use	\$20/hr.	\$30/hr.	\$15/use
Backroom only	0	\$10 per use	\$20/hr.	\$30/hr.	\$15/use
Meeting Rm. 1	0	\$10 per use	\$20/hr.	\$30/hr.	\$15/use
Meeting Rm. 2	0	\$10 per use	\$20/hr.	\$30/hr.	\$15/use

* \$15/hr Staffing Fee during non-operational hours (currently Monday-Thursday Friday after 7:30 5:00 PM; Friday after 5:00 PM; and weekends). Additional staff may be required if alcohol is served or for large groups.

- Fees apply to operational building hours. Additional staffing fees will be charged for use during non-operational building hours. Holiday rentals will include employee overtime fees.
- Concessions and full service meals are available with any rental use of the building. Fees vary according to requests.
- Coffee and tea service available with any rental: includes set up, clean-up, cups, sugar, creamer, spoons.
 - 12 cup pot: \$ 4.00
 - 30 cup pot: \$10.00
 - 100 cup pot: \$35.00
- Alcohol use: Any alcohol use must follow our OLCC requirements which include but are not limited to: a certified OLCC handler, no alcohol brought in or taken out of building during event, no sales of alcohol. Alcohol must be in a designated area if minors are present. For parties over 25 persons a fee may be charged outside the rental fee for additional staff.

Tobacco and Illegal Drug use are strictly prohibited.

- Support staff: Rentals over 100 will require an additional staff person outside of the rental fee.
- Cleaning/security deposit: A \$60 deposit will be required of all groups due ten days in advance. Deposits will be refunded only if conditions outlined under general rules are met. Deposit is per use regardless of the number of hours. Multiple-use applicants may make a single annual cleaning deposit. Deposit will be held for 48 hours after rental period. Users shall be responsible for leaving the building as described under the policies/procedures. Users will be billed for the costs of janitorial services or any necessary repairs.
- Damage and inventory loss deposit: For rental use by groups that are over 100 and or serving alcohol, a \$250 cash or certified check deposit will be required. Conditions for refund are the same as stated in the cleaning/security deposit clause.

Failure to follow these guidelines will result in closing of your activity, non-refund of deposits, and denial of future usage.

(D) Policy and procedures. Community Center Policies and Procedures are hereby adopted.

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2012, by the following roll call vote:

YEAS:
NAYS:
ABSTAIN:
ABSENT:

SUBMITTED to and APPROVED by the Mayor on this ____ day of _____, 2012.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

SEASIDE CITY TREE BOARD

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

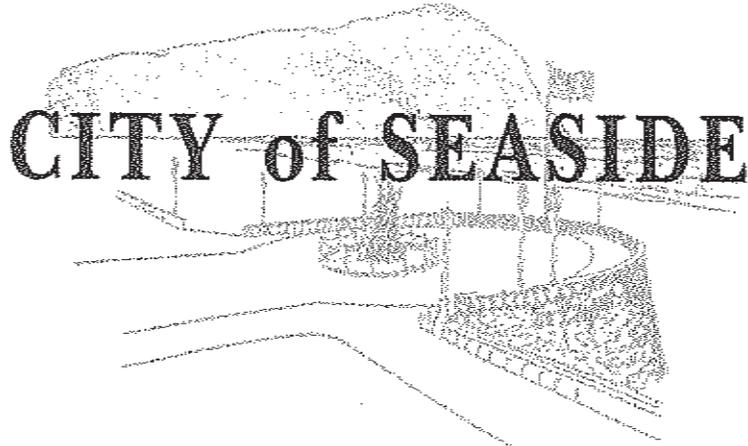
The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** June 11, 2012
Name: Austin Tomlinson
Commission/Committee: City Tree Board Committee
Resignation Date: Tomlinson - June 1, 2012
Term Expiration Date: Tomlinson -- June 30, 2013
Wants to be considered again: Tomlinson -- No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			6/30/2013
JON WICKERSHAM	1031 7 TH AVENUE	440-4816	6/30/2014
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2014
JASON SMITH	1021 7 TH AVENUE	738-9461	6/30/2015
RICHARD BAILEY	1358 S. WAHANNA	739-1599	6/30/2015
NEAL WALLACE	989 BROADWAY	738-5112	STAFF REPRESENTATIVE
STUBBY LYONS	325 ALPINE	738-5387	COUNCIL REPRESENTATIVE

Seaside Police Department

June 15, 2012

MEMORANDUM

TO: Mark Winstanley, City Manager

FROM: Robert Gross, Chief of Police

SUBJECT: Wine and Beer Haus OLCC Liquor License Application

We have reviewed the liquor application for Wine and Beer Haus, a current OLCC licensed business located at 1111N. Roosevelt Drive (The Outlet Mall). The owner is requesting a move to a new location (Suite 350) within the Outlet Mall. Our background check did not find anything that would disqualify the owner from moving to the new location.

If you have any additional questions, please let me know.

Working Together We Can Make A Difference

LIQUOR LICENSE APPLICATION

Jeffrey Kilday & Karma Herd
Wine and Beer Haus
1111 N. Roosevelt Drive Suite 350
Seaside

This business has applied for a Limited On-Premises Sales Liquor License and an Off-Premises Sales License. (Outlet Mall - Moving to new location in mall)

- **Limited On-premises sales license** – allows the sale of malt beverages, wine and cider for consumption at the licensed business, and the sale of kegs of malt beverages to go. Licensees can cater small scale and large-scale private events if they have pre-approval from OLCC.
- **Off-Premises Sales License** – allows the sale of malt beverages, wine and cider to go in sealed containers.

The Police Department has reviewed the business and applicants applying for the liquor license and attached is the information received.

Criteria for consideration

The City Council, after consideration, may determine to make a favorable, unfavorable, conditionally favorable or no recommendation to the OLCC. If the City Council makes an unfavorable or conditionally favorable recommendation to the OLCC regarding any application for liquor license, the recommendation will be based on a finding that one or more of the following conditions exist:

1. There is a history or pattern of illegal or disorderly activity on the premises.
2. There have been disturbances and/or other problems (such as fights, altercations, drug dealing by patrons, furnishing alcohol to minors by patrons, public drunkenness, alcohol related litter, etc.) related to the exercise of the applicant's alcohol license privilege and the applicant has failed to take reasonable and timely corrective action when notified of these problems by the police or the OLCC.
3. There is a continuing problem of noise from this business disturbing neighbors.
4. The applicant would be a poor risk for compliance with liquor laws, as indicated by a felony conviction, which reflects on the applicant's ability to be a responsible liquor licensee.
5. The applicant would be a poor risk for compliance with liquor laws, as indicated by a failure to comply with liquor laws.
6. The applicant has a history of abusing alcohol or other controlled substances and would be a poor risk for compliance with liquor laws.
7. The applicant has made an intentional and materially false statement about a matter that reflects on the applicant's ability to comply with the State's liquor laws.
8. An unlicensable person or a party not named as applicant has an ownership interest in the business to be licensed.
9. The applicant has failed to operate as originally proposed to the City Council, the original proposal having been a deciding factor in the Council's favorable recommendation to the OLCC.
10. The applicant has expanded the boundaries of the licensed premises to areas not originally considered by the Council and without City and OLCC approval.
11. The business is located within 500 feet of a school, child care facility, church, hospital, nursing or convalescent care facility, a park or child oriented recreation facility, or an alcohol and other drug treatment facility and there is evidence that the business will adversely impact the facility.

RESOLUTION #3772

**A RESOLUTION ADOPTING AND APPROPRIATING
SUPPLEMENTAL BUDGETS OF LESS THAN 10 PERCENT
TO THE 2011-2012 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget for 2011-2012; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2011, and for the purpose shown below are hereby adjusted and appropriated as follows:

	General Resources		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 246,986	\$ -	\$ 246,986
Admin Cost - Water	128,283	0	128,283
Admin Cost - Sewer	159,263	0	159,263
Admin Cost - State Tax Street	54,800	0	54,800
Admin Cost - Conv Center	131,619	0	131,619
Admin Cost - District Road	54,626	0	54,626
Admin Cost - Downtown Maint	5,864	0	5,864
Admin Cost - Public Safety	325,338	0	325,338
Admin Cost - Community Dev	36,328	0	36,328
Admin Cost - Public Works	77,279	0	77,279
Transfer - Public Works (Equip)	6,341	0	6,341
Tax Base	2,971,802	0	2,971,802
Est Taxes Not Rec'd	(237,744)	0	(237,744)
Delinquent Taxes	108,659	0	108,659
Tax Offsets	7,000	0	7,000
Interest On Investments	1,000	0	1,000
Interest On Tax Receipts	23,000	0	23,000
Liquor License Fee	1,700	0	1,700
Bus License & Rm Tax Penalty	15,000	0	15,000
Room Tax - Vacation Rent	350,000	0	350,000
Cigarette Tax	7,250	0	7,250
Library Grant	5,300	0	5,300
Seaside Urban Renewal	75,000	0	75,000
Library	21,000	0	21,000
Community Center	7,000	0	7,000
Insurance Reimbursement	26,974	0	26,974
Rental/Sale City Property	3,000	0	3,000
Miscellaneous	10,000	0	10,000
Donations	0	7,500	7,500
	<hr/>	<hr/>	<hr/>
Total	\$ 4,622,668	\$ 7,500	\$ 4,630,168

	General Requirements		
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Mayor & Council	\$ 15,378	\$ -	\$ 15,378
City Attorney	39,511	0	39,511
Business Office	417,275	0	417,275
Library	584,355	7,500	591,855
Non-Departmental	201,100	0	201,100
Community Center	44,550	0	44,550
Interfund Transfers			
Transfer - Public Safety	2,910,463	18,000	2,928,463
Transfer - Economic Dev	5,000	500	5,500
Contingency	25,152	(18,500)	6,652
Ending Fund Balance	379,884	0	379,884
	<hr/>	<hr/>	<hr/>
Total	\$ 4,622,668	\$ 7,500	\$ 4,630,168

The Library has received a donation for the purchase of a microfilm reader and contingency funds will be used to increase transfers to both the Economic Development Fund and the Public Safety Fund.

**Public Works
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 16,671	\$ -	\$ 16,671
Transfer - Water (Fran)	130,588	0	130,588
Transfer - Sewer (Fran)	145,370	0	145,370
Transfer - Room Tax	81,130	0	81,130
Interest On Investments	200	0	200
Franchise Fees	570,007	0	570,007
State Marine	7,600	0	7,600
Seaside Urban Renewal	15,000	0	15,000
Insurance Reimbursement	1,144	0	1,144
Engineering	1,000	0	1,000
Cemetery Lots	4,000	0	4,000
Miscellaneous	2,000	0	2,000
Donations	3,000	0	3,000
Interfund Loan - Sys Dev (Wtr)	0	50,000	50,000
Total	\$ 977,710	\$ 50,000	\$ 1,027,710

**Public Works
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Engineering	\$ 233,453	\$ -	\$ 233,453
Public Works	495,626	26,500	522,126
City Parks	164,811	23,000	187,811
Non-Departmental	200	500	700
Interfund Transfers			
Transfer - G/F Services	77,279	0	77,279
Transfer - General (Eq)	6,341	0	6,341
Total	\$ 977,710	\$ 50,000	\$ 1,027,710

The Public Works Fund will borrow funds to meet obligations in the Public Works Admin department and the Parks department. Funds will be repaid in FY 2012/2013.

**Public Safety
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 49,961	\$ -	\$ 49,961
Transfer - Room Tax	428,148	0	428,148
Transfer - General	2,910,463	18,000	2,928,463
Tax Levy	69,963	0	69,963
Estimated Taxes Not To Be Rec'd	(5,597)	0	(5,597)
Delinquent Taxes	2,600	0	2,600
Tax Offsets	125	0	125
Interest On Investments	1,500	0	1,500
Interest On Tax Receipts	425	0	425
Public Safety Fee	67,332	(18,000)	49,332
Dog Licenses	1,300	0	1,300
Lifeguards	15,000	0	15,000
Liquor Taxes	87,600	0	87,600
State Revenue Sharing	78,000	0	78,000
COPS Grant	36,400	0	36,400
Police Grants	35,000	0	35,000
State Radio Project Grant	35,259	0	35,259
Rural Fire Protection	30,000	0	30,000
Dispatch Service	77,806	0	77,806
Fines & Forfeitures	185,000	0	185,000
Parking Tickets	8,000	0	8,000
False Alarms	750	0	750
Insurance Reimbursements	4,000	0	4,000
Rental or Sale of City Property	21,390	0	21,390
Miscellaneous - Police	25,000	0	25,000
Miscellaneous	4,034	0	4,034
Donations	1,000	0	1,000
Interfund Loan - Sys Dev (Wtr)	0	50,000	50,000
Total	\$ 4,170,459	\$ 50,000	\$ 4,220,459

**Public Safety
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Municipal Court	\$ 172,809	\$ -	\$ 172,809
Police	3,063,409	0	3,063,409
Lifeguards	31,452	0	31,452
Fire	526,282	50,000	576,282
Non-Departmental Interfund Transfers	1,000	0	1,000
Transfer - G/F Services	325,338	0	325,338
Contingency	25,000	0	25,000
Ending Fund Balance	25,169	0	25,169
Total	<u>\$ 4,170,459</u>	<u>\$ 50,000</u>	<u>\$ 4,220,459</u>

The Public Safety Fund will borrow funds to meet obligations in the Fire department for personnel and building maintenance. Funds will be repaid in FY 2012/2013.

**Airport
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ (24,338)	\$ -	\$ (24,338)
Transfer - Capital Improvement	30,000	0	30,000
State Grant	17,750	0	17,750
FAA Grants	155,000	25,000	180,000
Rentals & Leases	1,008	0	1,008
Total	<u>\$ 179,420</u>	<u>\$ 25,000</u>	<u>\$ 204,420</u>

**Airport
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 2,250	\$ 500	\$ 2,750
Capital Outlay	177,170	24,500	201,670
Total	<u>\$ 179,420</u>	<u>\$ 25,000</u>	<u>\$ 204,420</u>

The Airport Fund will receive additional FAA grant funds and expend them on airport improvements.

Passed by the City Council of Seaside on this ____ day of _____, 2012.

Submitted to the Mayor and Approved by the Mayor on this ____ day of _____, 2012.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC MEETING
FOR SUPPLEMENTAL BUDGETS
Of less than 10% of Fund Expenditures**

A public meeting on proposed supplemental budgets for the City of Seaside, Clatsop County, State of Oregon, for the fiscal year July 1, 2011 to June 30, 2012 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public meeting will take place during the regularly scheduled City Council meeting on the 25th day of June, 2012 at 7:00 P.M. The purpose of the public meeting is to consider a resolution adopting the supplemental budgets and making necessary appropriations. A copy of the supplemental budget document may be inspected or obtained on or after June 14, 2012 at City Hall, between the hours of 8:00 A.M. and 5:00 P.M.

SUMMARY OF SUPPLEMENTAL BUDGETS

FUND: General

Resources		Requirements	
Donations	\$ 7,500	Library	\$ 7,500
		Interfund Transfers	
		Public Safety	18,000
		Economic Development	500
		Contingency	(18,500)
Revised Total Resources	\$ 4,630,168	Revised Total Requirements	\$ 4,630,168

COMMENTS

The Library has received a donation for the purchase of a microfilm reader and contingency funds will be used to increase transfers to both the Economic Development Fund and the Public Safety Fund.

FUND: Public Works

Resources		Requirements	
Interfund Loan - Sys Dev (Wtr)	\$ 50,000	Public Works	\$ 26,500
		City Parks	23,000
		Non-Departmental	500
Revised Total Resources	\$ 1,027,710	Revised Total Requirements	\$ 1,027,710

COMMENTS

The Public Works Fund will borrow funds to meet obligations in the Public Works department and the Parks department. Funds will be repaid in FY 2012/2013.

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FUND: Public Safety

Resources		Requirements	
Transfer - General	\$ 18,000	Fire	\$ 50,000
Public Safety Fee	(18,000)		
Interfund Loan - Sys Dev (Wtr)	50,000		
Revised Total Resources	\$ 4,220,459	Revised Total Requirements	\$ 4,220,459

COMMENTS The Public Safety Fund will borrow funds to meet obligations in the Fire department for personnel and building maintenance. Funds will be repaid in FY 2012/2013.

FUND: Airport

Resources		Requirements	
FAA Grants	\$ 25,000	Materials & Services	\$ 500
		Capital Outlay	24,500
Revised Total Resources	\$ 204,420	Revised Total Requirements	\$ 204,420

COMMENTS The Airport Fund will receive additional FAA grant funds and expend them on airport improvements.

Memo

To: Mayor and City Council
From: City Manager's Office
CC: Kim Jordan
Date: June 21, 2012
Re: Collection Rates

Each year Western Oregon Waste (WOW) is required to provide an annual financial report which includes a rate review report as outlined in the Solid Waste Collection Franchise.

Western Oregon Waste is proposing a rate schedule that reflects an adjustment to the current collection rates. Based on the data, there is reason to believe that the Operating Ratio for the current calendar year will be outside the limits of the Operating Ratio Range of 88% to 92%. The calculated rate adjustment percentage for Seaside is 11.29%. There were several factors that impacted results, including lower than projected revenue and changes in vessel size and service frequency by can/cart/container customers.

Examples of the impact for Curbside Service:

32 gallon cart weekly was \$13.86 per month and now will increase to \$15.42 per month which is a difference of \$1.56.

90 gallon cart weekly was \$23.09 per month and now will increase to \$25.70 per month which is a difference of \$2.61.

2 Yd. container 1x/week was \$246.15 and now will increase to \$273.94 which is a difference of \$27.79.

Western Oregon Waste staff will be available at the Council Meeting to answer any questions.

RESOLUTION #3775

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE SOLID WASTE COLLECTION RATES

THE SEASIDE CITY COUNCIL RESOLVES AS FOLLOWS:

SECTION 1. In accordance with Section 50.13 of the Seaside Code of Ordinances, the maximum solid waste collection rates within the City limits shall be adopted as follows:

Can & Cart Services - Curbside
Curbside: within 4' of the curb or road & 4' away
from all cars, mail boxes, or misc items

	<u>Rate per month</u>
1 Can Weekly	\$ 16.27
Each Additional Can Weekly	\$ 16.27
32 Gallon Cart Weekly	\$ 15.42
90 Gallon Cart Weekly	\$ 25.70
1 Can Every Other Week	\$ 10.58
Each Additional Can Every Other Week	\$ 10.58
32 Gallon Cart Every Other Week - Curbside	\$ 10.04
90 Gallon Cart Every Other Week - Curbside	\$ 16.72
1 Can Once a Month	\$ 5.71
Each Additional Can Once a Month	\$ 5.71
32 Gallon Cart Once a Month - Curbside	\$ 5.40
90 Gallon Cart Once a Month - Curbside	\$ 8.99
Will Call Billed - 32 gal can (per can)	min. serv.
Will Call Billed - 32 gal cart (per cart)	min. serv.
Will Call Billed - 90 gal cart (per cart)	min. serv.
90 Gallon Cart Rent (for will-call service)	min. serv.
Regular customer - Additional Can, Bag, Misc.	\$ 4.06
Extra 90 Gallon Cart Pick Up	\$ 6.42

Can & Cart Services - Non Curbside
Non curbside: visible from the street, outside of
garages and fenced areas

1 Can Weekly	\$ 17.12
Each Additional Can weekly	\$ 17.12
32 Gallon Cart Weekly	\$ 23.97
90 Gallon Cart Weekly	\$ 39.39
1 Can Every Other Week	\$ 11.13
Each Additional Can Every Other Week	\$ 11.13
32 Gallon Cart Every Other Week	\$ 15.58
90 Gallon Cart Every Other Week	\$ 25.62
1 Can Once a Month	\$ 5.99
Each Additional Can Once a Month	\$ 5.99
32 Gallon Cart Once a Month	\$ 8.38
90 Gallon Cart Once a Month	\$ 13.78
Will Call Billed - 32 gal can (per can)	min. serv.
Will Call Billed - 32 gal cart (per cart)	min. serv.
Will Call Billed - 90 gal cart (per cart)	min. serv.
90 Gallon cart rent (for will-call service)	min. serv.
<u>Additional Can & Cart Charges</u>	
Regular customer - Additional can, bag, misc.	\$ 4.28
Extra 90 Gallon Cart Pick Up	\$ 9.85

Miscellaneous Rates

Charges for items on line 41 - 47 do NOT include the additional service charges which is charged separately

	Refrigerators - Freezers	\$	51.66
	Appliances	\$	11.48
	Furniture - all types	\$	17.22
	Tires off rims	\$	4.59
41	Tires with rims	\$	9.18
42	Truck tires off rims	\$	11.48
43	Truck tires with rims	\$	22.96
44	Service Charge - In Route	\$	22.27
45	Service Charge - Out of Route	\$	44.50
46	One Truck - One employee (Per Hour)	\$	130.94
47	One Truck - Two employees (Per Hour)	\$	196.39
Note: "It's Not Junk" services are based on these rates, including estimated time in minutes + disposal.			
	Container Re-Delivery Charge	\$	44.50
	Off No Pay Reinstatement Charge	\$	15.00
	NSF Check Charge	\$	25.00
	Cart Replacement (loss/damage beyond normal wear & tear)	\$	65.00
	Cart Re-Delivery (after suspend) - In Route	\$	10.00
	Cart Re-Delivery (after suspend) - Out of Route	\$	20.00

Medical Waste Rates

Large Volume Customers - submitted separately for approval

Small Volume Generators

Sharps Container and Disposal

4.7	Qt -- Per Container	\$	19.88
10	Qt -- Per Container	\$	23.10
23	Qt -- Per Container	\$	44.97

Steri-Tub Rental and Disposal

21	Gallons -- Per Tub	\$	34.62
48	Gallons -- Per Tub	\$	40.46
	Overweight Charge -- Per Tub	\$	119.12

Confidential Document Destruction

9	Gallon Box	\$	37.09
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Miscellaneous Rates - All Customers

Sharps Container Purchase

4.7	Qt -- Per Container	\$	6.10
10	Qt -- Per Container	\$	7.40
23	Qt -- Per Container	\$	19.00

	Special Service Fee & Re-packaging Fee (per hour) (Supplies billed separately)	\$	130.94
	Emergency Spill Remediation - per person (per hour) (Supplies billed separately)	\$	197.97
	Spill Kit	\$	22.17

**Temporary Rental Containers defined as:
not longer than 30 days and 45 days between
container rentals or for the term of project for contractors**

3 Yd. Container (Delivery Charge, Final Pickup & 7 days)	\$	151.54
Additional Dumping Charge - 3 Yd Container	\$	122.62
3 Yd. Rental - Recycling Only	\$	136.39
Additional Dumping Charge - 3 Yd Recycling	\$	110.36
Daily Rental Charge - 3 Yd Container	\$	2.00

Drop Boxes

Delivery charge (Based on hourly truck time)	\$	44.50
Daily Rent - after 48 hrs/excluding weekends	\$	11.38
Rent (per month) - 1 year or longer	\$	135.18
Truck Time (per hour)	\$	130.94
Haul Fee	\$	130.94
Recycling Hauls/Market Hauls (per hour)	\$	130.94

All Industrial/Drop Box Customers
(drop box and compactors)

Disposal Charge (per ton)	\$	102.61
Disposal Charge to Recycling Facility (per ton)	\$	92.35

Permanent Container Rates

Weekly Service-Containers

1 Yard Container	\$	175.64
1 1/2 Yard Container	\$	224.79
2 Yard Container	\$	273.94
3 Yard Container	\$	372.22
4 Yard Container	\$	470.56
5 Yard Container	\$	568.87
6 Yard Container	\$	667.19
8 Yard Container	\$	809.84

Each Additional Stop per Week - Containers

1 Yard Container	\$	155.64
1 1/2 Yard Container	\$	204.79
2 Yard Container	\$	253.94
3 Yard Container	\$	352.22
4 Yard Container	\$	450.56
5 Yard Container	\$	548.87
6 Yard Container	\$	647.19
8 Yard Container	\$	789.84

Every Other Week Service - Containers

1 Yard Container	\$	101.61
1 1/2 Yard Container	\$	126.18
2 Yard Container	\$	150.76
3 Yard Container	\$	199.91
4 Yard Container	\$	249.06
5 Yard Container	\$	298.21
6 Yard Container	\$	347.38
8 Yard Container	\$	418.70

Once a Month Service - Containers

1 Yard Container	\$	61.74
1 1/2 Yard Container	\$	73.13
2 Yard Container	\$	84.47
3 Yard Container	\$	107.17
4 Yard Container	\$	129.89
5 Yard Container	\$	152.57
6 Yard Container	\$	175.28
8 Yard Container	\$	208.21

Will Call Service - Containers

1 Yard Container	\$	37.62
1 1/2 Yard Container	\$	50.10
2 Yard Container	\$	62.60
3 Yard Container	\$	87.56
4 Yard Container	\$	112.55
5 Yard Container	\$	137.50
6 Yard Container	\$	162.49
8 Yard Container	\$	198.73

Rent Containers

1-8 Yard Containers	\$	20.00
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Permanent Frontload Compactor Rates
This includes all compacted material including pre compacted waste

Compaction Ratio - 4:1	\$	1.50
Compaction Ratio - 3:1	\$	1.30
Compaction Ratio - 2:1	\$	1.12

Notes: Finance Charges (0.75% monthly, 9% annually) will be assessed on any past due amount (excluding amounts in dispute over billing or service issues). Billing Terms: Commercial Accounts are billed on a monthly basis. Residential accounts are billed once every two months; one in arrears and one in advance.

SECTION 2. This Resolution shall become effective July 1, 2012.

PASSED by the City Council of the City of Seaside this ____ day of _____, 2012.

SUBMITTED to the Mayor and **APPROVED** by the Mayor on this ____ day of _____, 2012.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager