

**AGENDA SEASIDE CITY COUNCIL MEETING  
JUNE 24, 2013 7:00 PM**

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE**
3. **ROLL CALL**
4. **APPROVAL OF AGENDA**
5. **COMMENTS – PUBLIC**
6. **DECLARATION OF POTENTIAL CONFLICT OF INTEREST**
7. **CONSENT AGENDA**
  - a) **PAYMENT OF THE BILLS – \$221,688.07**
  - b) **APPROVAL OF MINUTES – JUNE 10, 2013 REGULAR MINUTES**
  - c) **RESOLUTION #3802 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING INTERFUND BORROWING**
  - d) **RESOLUTION #3803 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2012-2013 CITY OF SEASIDE BUDGET**
8. **UNFINISHED BUSINESS:**
9. **NEW BUSINESS:**
  - a) **PUBLIC HEARING - RESOLUTION #3798 – A RESOLUTION ADOPTING AND APPROPRIATING THE 2013-2014 SEASIDE ROAD DISTRICT**
    - **OPEN PUBLIC HEARING**
    - **CLOSE PUBLIC HEARING**
    - **COUNCIL COMMENTS**
    - **MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED**
    - **MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED**
  - b) **RESOLUTION #3799 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, SEASIDE ROAD DISTRICT, LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2013-2014**
    - **PUBLIC COMMENTS**
    - **COUNCIL COMMENTS**
    - **MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED**
    - **MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED**

- c) PUBLIC HEARING - RESOLUTION #3800 – A RESOLUTION ADOPTING AND APPROPRIATING THE 2013-2014 CITY OF SEASIDE BUDGET
  - OPEN PUBLIC HEARING
  - CLOSE PUBLIC HEARING
  - COUNCIL COMMENTS
  - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
  - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
  
- d) RESOLUTION #3801 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON, LEVYING AND CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2013-2014 AND CATEGORIZING THE 2013-2014 ASSESSMENTS ON THE PROPERTIES IN THE DOWNTOWN MAINTENANCE DISTRICT
  - PUBLIC COMMENTS
  - COUNCIL COMMENTS
  - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
  - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
  
- e) PUBLIC HEARING - ORDINANCE 2013-04 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, ANNEXING CERTAIN TERRITORY EAST OF THE CITY (1374 13<sup>TH</sup> AVENUE – PROPERTY ADJACENT TO 13<sup>TH</sup> AVENUE AND NORTH WAHANNA)
  - OPEN PUBLIC HEARING
  - CLOSE PUBLIC HEARING
  - COUNCIL COMMENTS
  - MOTION FOR FIRST READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
  - MOTION FOR SECOND READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
  
- f) BID RESULTS – METER READING SERVICE

- 10. COMMENTS FROM THE COUNCIL
  
- 11. COMMENTS FROM THE CITY STAFF & PUBLIC
  
- 12. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at [www.cityofseaside.us](http://www.cityofseaside.us).*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

Present: Mayor Don Larson, Council President Don Johnson, Councilors Stubby Lyons, Randy Frank, Tita Montero, Jay Barber, and Dana Phillips.

Absent: None

Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Bob Gross, Seaside Police Chief; Esther Moberg, Seaside Library Director; and Nancy McCarthy, Daily Astorian.

AGENDA The Police Citizen Academy Graduation was added to the agenda.

Motion to approve the June 10, 2013 agenda as amended; carried unanimously. (Lyons/Frank)

POLICE CITIZEN ACADEMY GRADUATION Jason Schermerhorn, Cannon Beach Police Chief, stated this was the seventh annual Police Citizens Academy and was one of the smaller classes. Chief Schermerhorn introduced the seventh graduating class for the Police Citizen’s Academy and presented each student with a certificate.

Mayor Larson stated the City was very proud of these young people going through the Police Citizen Academy and was really good exposure for what our police department does.

COMMENTS – PUBLIC None

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest. No one declared a conflict of interest.

CONSENT AGENDA Motion to approve payment of the bills in the amount of \$1,038,258.78; May 27, 2013, regular minutes, and Resolution #3797 – A Resolution of the City of Seaside, Oregon, Adjusting the 2012-2013 City of Seaside Budget; carried unanimously. (Lyons/Barber)

PUBLIC HEARING This was the duly advertised time and place to hold a public hearing regarding a Resolution Declaring the City’s Election to Receive State Revenue Sharing. Mark Winstanley, City Manager, explained the resolution was declaring the City’s election to receive State Revenue Sharing. Every year the State of Oregon required that jurisdictions receiving State Revenue Sharing funds had a public hearing in front of the Budget Committee which had been done and now a public hearing at a City Council meeting which was scheduled tonight. Mr. Winstanley stated State Revenue Sharing was a portion of the liquor tax and that portion of tax was used to support public safety which was the police department and the fire department.

RESOLUTION #3795 A RESOLUTION DECLARING THE CITY’S ELECTION TO RECEIVE STATE REVENUE SHARING

Mayor Larson opened the public hearing. There were no public comments and Mayor Larson closed the public hearing. Mayor Larson asked for Council comments, there were no Council comments. Motion to read Resolution #3795 by title only; carried unanimously. (Barber/Frank) Motion to adopt Resolution #3795; carried unanimously. (Johnson/Montero)

PRESENTATION – DOGAMI INUNDATION TSUNAMI MAPS Lianne Thompson stated she was a local resident and was a temporary employee for the State Department of Geology and Mineral Industries (DOGAMI). DOGAMI was the scientist whose concern it was that everyone stayed alive. These were very capable scientist who had worked a long time to develop new information that was very important for everyone. Ms. Thompson introduced Rachel Lyles Smith.

Rachel Lyles Smith, DOGAMI Project Operations Manager, presented Council with a PowerPoint presentation and she would speak about Tsunami Outreach in Oregon which included new Tsunami Evacuation Maps and information on public outreach.

Tsunami Outreach Oregon was funded with a National Oceanic and Atmospheric Administration (NOAA) grant which would end in July, 2013. There were Federal and State Partners with the National Oceanic and Atmospheric Administration, Oregon Department of Geology and Mineral Industries (DOGAMI), and Oregon Emergency Management (OEM). The local partners were Clatsop County Emergency Management, Cities in Clatsop County, local fire districts, local police and county sheriff, school districts, Community Emergency Response Team (CERT) volunteers, American Red Cross, Ham Radio, US Coast Guard, and others. The objective was to assist coastal communities in creating a culture of preparedness and response by mapping and modeling, Tsunami Ready Communities, and Grass-roots outreach and education. Ms. Smith further stated there was a 10,000 year history of earthquakes in the Pacific Northwest (maps and graphs were presented). A science team modeled many Tsunami scenarios and local scenarios were named after T-shirt sizes and the distant scenarios were named AK64 or AKMax. The lower magnitude of an earthquake started as a S for small and the higher magnitude was an XXL for extra extra large. Ms. Smith further stated DOGAMI turned models into maps with the Model Output information used for the Inundation Maps with 5 local CSZ which occurred at high tide, land subsidence was taken into account, and maps included other relevant information such as Wave Time Series, Inundation Exposure, and Wave Elevation Profiles. There were two distant Alaska scenarios (Alaska 1964 (M9.2) & Alaska Max). The XXL was used in the (worst local) and Alaska Max (worst distant) for Evacuation Brochures. Ms. Smith further stated there would be two kinds of new Tsunami Maps: Tsunami Inundation maps (TIMs) with 10 publications for Clatsop County, each with two maps (local and distant), and available for purchase via [www.OregonTsunami.org](http://www.OregonTsunami.org), and the Tsunami evacuation brochures with 7 maps for Clatsop County covering population centers. Free maps, and do you live outside the map area? See Evacuation Zone Map Viewer at [www.OregonTsunami.org](http://www.OregonTsunami.org). The evacuation maps would show two scenarios: worst-case local scenario (XXL) in yellow and worst-case distant scenario (Alaska maximum) in Orange. There were optional high ground and assembly areas as with Gearhart if someone was physically unable to get outside the hazard area or if there were impassable obstacles in your way (such as wetlands, rivers, lakes, or earthquake debris). The optional high ground remained dry in 95 percent of tsunami scenarios analyzed. Ms. Smith further stated there would be public outreach with Tsunami readiness presentations in Warrenton, Astoria, Arch Cape, and in Seaside/Gearhart Thursday, June 27, 2013, 7:00 pm, at Broadway Middle School, there would be door-to-door outreach with face to face conversations with residents in hazard zones, which would be led by volunteers and firefighters, next fall, in the areas of inundation as shown on the new maps. The materials would include an evacuation map, information on what to do in a tsunami, and Living on Shaky Ground booklet. There would be evacuation drills next fall with the Great Oregon Shakeout. Ms. Smith further stated the other planned activities for June/July would be radio show appearances by DOGAMI staff and local partners, presentations to community groups, information tabling at fairs and festivals, and tsunami messages shown on marquees and reader boards around the county, and DOGAMI had a temporary staff person, Lianne Thompson, who was working as the coastal outreach coordinator through July 2013. There would be new signs for each community indicating the Tsunami Evacuation Route and Tsunami assembly areas. Ms. Smith further stated she was prepared to answer questions.

Councilor Barber stated when looking at the evacuation map the orange is the distant and the yellow is the local and he would assume that a local tsunami would also inundate the distance or orange area.

Ms. Smith stated that was correct a local tsunami would inundate the distant area of the map.

Mayor Larson asked if the public had seen the tsunami map that was being printed.

Ms. Smith stated the fire department and police department had.

Mayor Larson asked if the public had seen the maps.

Ms. Smith stated generally it was not open for the public and the maps had not been released since it was brand new and a coordinated release of the maps was scheduled.

Sarah Bronstein, RARE Student for the City of Seaside, stated the new maps were remarkably similar to the old maps and in the Lewis and Clark area there was new locations selected and people could pick the location for evacuation.

#### RESOLUTION #3796

#### A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE SOLID WASTE COLLECTION RATES

Mr. Winstanley explained Recology Western Oregon was required to provide an annual financial report which included a rate review report as outlined in the Solid Waste Collection Franchise. Recology Western Oregon was proposing a rate schedule that reflected an adjustment to the current collection rates. The rates for most services would be adjusted by the contractual CPI adjustment of 0.80% to be effective July 1, 2013. Recology Western Oregon was proposing to change the rates for contracted services to reflect changes in the rates charged to us by those contractors. These include medical waste rates (2.0% increase), and the drop box ton rate for recyclable materials (now \$94.00 per ton – or less, based on current market pricing, with \$94.00/ton being the maximum possible charge per ton).

Mr. Winstanley stated examples of the impact for Curbside Service: a 32 gallon cart weekly was \$15.42 per month and now would increase to \$15.54 per month which was a difference of \$.12, a 90 gallon cart weekly was \$25.70 per month and now would increase to \$25.91 per month which was a difference of \$.21, a 2 Yd. container 1x/week was \$273.94 and now would increase to \$276.13 which was a difference of \$2.19. Mr. Winstanley further stated Recology Western Oregon staff was available to answer any questions.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments.

Mayor Larson stated he was not a fan at all of franchise agreements and was not a fan at all with increasing rates. Recology was now painting the trucks which someone was paying for and Mayor Larson wanted to express that.

Motion to read Resolution #3796 by title only; carried unanimously. (Barber/Lyons)

Motion to adopt Resolution #3796; carried with Larson opposed. (Johnson/Lyons)

**APPROVAL – LIBRARY  
POLICY MANUAL**

Esther Moberg, Seaside Library Director, stated Council was given a copy of the Library Policy Manual prior to the meeting. Ms. Moberg further stated the policy manual was complete, however there were two areas that were looked at for updating and one of those was the children's internet policy and the E-Readers. There were four computers in the children area and two had internet access and two did not have internet access. The two computers that had internet access were facing directly to the front desk and were approximately five feet from the front desk and staff could observe those computers. In the teen area and adult area children could use passwords to get on the internet with those computers.

Councilor Barber stated he did not know what the legal requirements were and would prefer Dan Van Thiel, City Attorney, to study the policy. The institution where he served before moving to Seaside had the internet filtered on the campus and there was some controversy with that and felt it was the institutions responsibility when dealing with minors. The policy was referring that responsibility to the parents for minor children, and for adults obviously there would be some type of supervision by staff to observe and make sure people were not visiting objectionable sites on the computers. Councilor Barber asked what the basis was upon which the library determined not to filter the internet on computers.

Ms. Moberg stated there had been research done on the issue and she had looked at the Children's Internet Protection Act (CIPA) which was typically why libraries filtered the internet. There was a survey in 2008 which was the public library internet survey that the Oregon Library Association Intellectual Freedom Committee developed. Basically there were 138 public and volunteer libraries in Oregon and of that number approximately 60 of those libraries filtered and a majority of those did so because of federal funding received for their internet which required the filter. Ms. Moberg further stated she did consider filtering the children's computers however since there were only two computers it would be more effort and time invested into the filtering of the computers then just being able to monitor it from the front desk. Ms. Moberg further stated the issue was also brought before the Library Board who looked at the American Library Association's Freedom to View Act which included minors and children and the recommendation was to not filter and that was the approach taken.

Councilor Barber stated his understanding was that the Seaside Library was opting for supervision instead of filtering.

Ms. Moberg stated sometimes filtering was not always ideal and did not always filter what should be filtered and the programs were expensive and were not a one time shot but would require maintaining and updating.

Councilor Phillips stated this was a two fold because she understood the filtering system did not always work and the cost and she commended Ms. Moberg on the policy. Councilor Phillips further stated she spent hours reading the policy because she was shocked and was a first amendment believer. When minors were involved there was no age discrimination whatsoever and the filter did not always work but the supervision did not always work and she had concerns with that. The library was a safe haven for children and unfortunately there were many parents not there to supervise their children and any child with internet skills could get through the filter anyway. Councilor Phillips further stated she would prefer the filters were on the computers then to expect that parents were going to take care of the situation or the library volunteers. The schools were filtered and the students could not access the sites and that was a safe haven for the students.

Ms. Moberg stated schools were a different matter because they were in place of the parents but the library was not and the reason that she felt ok with this was because it was right next to the front desk and there were people on the front desk at all times. Parents do leave their children at the library and on computers unattended.

The children's computers at the library had only two icons' on the screen which was a catalog for the children and another called Tumble Books which was a children's program for looking online at children's book. There was not a link to the internet but children who were savvy with computers could get around that.

Councilor Frank stated he assumed the guidelines of the American Library Board were used and even though there were two areas reviewed was the rest of the policy also reviewed.

Ms. Moberg stated all of the Library Policy was reviewed and there were other areas that were changed by wording only. Dan Van Thiel also reviewed the policy and had suggestions on some of the wording used. Most of the content was very strong since the last review with the community rooms being updated. Ms. Moberg further stated she had looked at policies at several libraries she worked at and helped craft some of those policies and felt fairly comfortable with that. There was also some research done by reviewing approximately ten different policies from various libraries throughout the State.

Councilor Frank stated the Library Board was good with the policy.

Ms. Moberg stated the Library Board approved the Library Policy.

Council President Johnson stated in the policy under unattended children there was an age of ten years old and he suggested the age be changed to twelve years old.

Ms. Moberg stated that was very hard to enforce because there were many children that came to the library after school unattended. If the children seemed immature for being alone then staff would ask that child where the parent was.

Council President Johnson asked if that also was the same with internet access.

Ms. Moberg stated if there was a young child using the adult or teen computers then staff would definitely watch that child closely.

Council President Johnson stated the computer use part of the policy had grades listed. There should be either ages used or grades used in the policy which would give some consistency to the policy.

Ms. Moberg stated parents do believe the library was a safe place for children, however the general public was allowed in the library, and every single interaction could not always be supervised. If young children were in the library staff would try and make sure there was an adult with them.

Mr. Van Thiel stated he reviewed the library policy and the items Council was speaking about were policy measures. There had been conversations with Ms. Moberg about the issues in the policy. The City had a Library Board to approve a library policy and the issues were deferred to the board.

Mr. Winstanley apologized to Ms. Moberg for being put on the spot and suggested Ms. Moberg explained how library staff would handle a situation if they observed a young minor on an inappropriate site.

Ms. Moberg stated if staff observed a child or someone reported that a child was on an internet site that was inappropriate the child would immediately be approached and the parent found. The child would be asked to get off the inappropriate site and then follow up by contacting the parent to make sure they were aware of what was going on. The parent would then need to accompany the child in the library if on the internet.

Mr. Winstanley stated the reason that question was brought up was because it was important to know that even though the computers were not filtered, the fact that a child was on an inappropriate site would not be ignored.

Mayor Larson thanked Ms. Moberg for the information and for answering Council's questions. Mayor Larson also thanked the Library Board for preparing the library policy.

Motion approving the Library Policy Manual; carried unanimously. (Barber/Lyons)

**RESOLUTION #3804**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING PARTICIPATION IN THE OREGON DEPARTMENT OF TRANSPORTATION'S TRANSPORTATION GROWTH MANAGEMENT GRANT PROGRAM (Regarding the planning of Avenue 'S' and Wahanna Road**

Mr. Winstanley explained the resolution would allow the City of Seaside to participate in a grant program with the Oregon Department of Transportation (ODOT). The City was applying for the grant to take a look at the Avenue 'S' and Wahanna Road area as far as transportation was concerned. In the past ODOT had granted agencies money and those agencies had to turn down the money because of the economic times or because of the money that would need to be matched to receive the grant.

Mr. Winstanley further stated if the City received a grant from ODOT the grant would be accepted if Council approved the resolution.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3804 by title only; carried unanimously. (Frank/Lyons)

Motion to adopt Resolution #3804; carried unanimously. (Barber/Johnson)

**APPROVAL –  
OREGON PARKS &  
RECREATION IGA**

Mr. Winstanley explained the City of Seaside currently had an Intergovernmental Agreement (IGA) with the Oregon State Parks and Recreation concerning the beaches. The IGA was for a ten year agreement and would allow the City to enforce the rules that State Parks had over the beaches and would allow the City to enforce their own rules and included areas like police, fire, and lifeguard protection.

Motion approving the Oregon Parks and Recreation Intergovernmental Agreement for the City of Seaside Beaches; carried unanimously. (Johnson/Montero)

**BID FINAL –  
12<sup>TH</sup> AVENUE AND  
WAHANNA ROAD  
IMPROVEMENTS**

Mr. Winstanley stated Bob McEwan Construction had completed the paving, storm drainage, and concrete work for the intersection of 12<sup>th</sup> Avenue and Wahanna. The final inspection had been completed and accepted by Public Works. Mr. Winstanley further stated the original contract bid amount was for \$78,423.30 and the final contract amount was \$97,390.82. The increase in contract total cost was for the change orders and additional material needed for completion of the project and the spreadsheet was attached for additional information. Mr. Winstanley further stated staff recommended Council accept the final construction project and release the retainage for \$4,869.55 to Bob McEwan Construction, Inc.

Motion approving the bid final and release of retainage for \$4,869.55 to Bob McEwan Construction for the 12<sup>th</sup> Avenue and Wahanna Road Improvements; carried unanimously. (Johnson/Montero)

**BID RESULTS – WWTP  
CLASS ‘A’ DRYER  
BUILDING PROJECT**

Mr. Winstanley stated the bid openings for the Waste Water Treatment Plant Class ‘A’ Dryer Building was held at Seaside City Hall on May 23, 2013 and there were four responsive bids received from Contractors, Inc., \$1,113,500.00; Helligso Construction, \$1,127,702.00; Boede Construction, \$1,267,789.00; and Rognlins Construction, \$1,301,929.05. Staff anticipated receiving bids that were closer to \$800,000.00 and would be reviewing changes that could be made to the project to bring the costs more in line with those anticipated. There were a number of items that would save money including leaving the belt press mounted as is, using painted and galvanized steel in some applications instead of stainless, utilizing a different type of roll-up door, and leaving some interior finish work to be completed by staff as time allowed. Mr. Winstanley further stated making changes of this nature affected the bid to the point that staff needed to rebid the project. Mr. Winstanley further stated therefore, staff recommended Council reject all bids and staff would prepare new bid documents.

Motion to reject all bids for the Waste Water Treatment Plant Class ‘A’ Dryer Building Project; carried unanimously. (Johnson/Montero)

**COMMENTS – COUNCIL**

Councilor Montero stated she was the liaison for the Library Board and there were many discussions over the Library Policy and she was very impressed. Council could be very proud of the people appointed to the Library Board who took that responsibility very seriously and looked at the policy with a fine tooth comb.

Mayor Larson stated every Councilor was a representative on a Committee, Commission, and Board and he really thanked the Council because he read the minutes of every meeting and knew what was going on and really appreciated the additional job.

Councilor Phillips stated the Spaghetti Feed put on by the Ham Operators was incredible and great fun and she had no idea how many people were Ham Operators in the area. Councilor Phillips thanked Ms. Moberg for her presentation of the Library Policy and answering all Council’s questions which was appreciated. Councilor Phillips further stated she was kind of shocked that the Tsunami Committee was not even involved with the new maps and Council was told that public input was not asked.

Mr. Winstanley stated this was a State project and not a local project and their task was to map all of the Oregon Coast which started four years ago. The task was to do it on the basis of the science and not going out and soliciting what worked for each community. The science was basically used to inform communities what was seen as the worst case scenario. The State looked at the project as not to go out and obtain information but to present the information.

Mr. Winstanley stated to the credit of the State agency part of the project was to not only provide the best maps available but to hire some people to go out and get the word out about the maps. Mr. Winstanley stated the good news was that Seaside was not in the situation like Gearhart because there was really no where to go.

Councilor Frank stated he was surprised they added the grids to the map for Gearhart so people had a place to go.

Mr. Winstanley stated the map did not say it was a safe place but said it would be safe for a large event but not the two higher events and in Gearhart they wanted to give people an alternative.

Mayor Larson stated the Seaside Fire Department scheduled a dinner and invited Council on Wednesday, June 12, 2013, 6:00 pm.

**COMMENTS – CITY  
STAFF AND PUBLIC**

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated the Seaside Convention Center had the Seaside High School Graduation tonight and there would be a car show later in the week and the Confederation of School Administrators (COSA) next week in the building. Mr. Vandenberg further stated the Convention Center Commission meeting was scheduled for Wednesday, June 12, 2013, 7:00 pm.

Bob Gross, Seaside Police Department, stated next week the police department had the mini academy scheduled for training partly required and partly needed. The police department was already preparing for Miss Oregon and the Fourth of July. Miss Oregon was already mapped out for the parade and the pageant and the department was preparing for summer.

Ms. Moberg thanked the Council for approving the Seaside Library Policy. The Summer Reading program would start Saturday, June 8, 2013, 11:00 am, and there were two Kindles at the library that could be checked out.

Mr. Vandenberg stated Mandy from the League of Oregon Cities thanked the Mayor on behalf of hosting the small cities workshop that was in the library a few weeks ago.

Mr. Winstanley thanked Ms. Moberg and stated it was not easy being a brand new department head with a policy that even he did not think would be an easy situation and Ms. Moberg did a marvelous job tonight by informing Council.

Mayor Larson stated an email was sent out concerning the North Coast State Forrest Coalition and there was one response received and he really needed some input from the rest of the Council.

**ADJOURNMENT**

The regular meeting adjourned at 8:08 PM.

\_\_\_\_\_  
Kim Jordan, Secretary

\_\_\_\_\_  
DON LARSON, MAYOR

**RESOLUTION #3802**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,  
AUTHORIZING INTERFUND BORROWING**

**WHEREAS**, the Seaside City Council wants to insure legal and proper cash management for all Funds; and

**WHEREAS**, the Seaside City Council desires to authorize interfund borrowing between the following funds if required.

**NOW, THEREFORE, THE CITY OF SEASIDE RESOLVES AS FOLLOWS:**

**SECTION 1. SHORT TERM INTERFUND LOANS**

<b>FROM</b>	<b>TO</b>	<b>AMOUNT</b>
Systems Development - Sewer (91)	Special Assessments	\$150,000
Systems Development - Sewer (91)	Public Safety	50,000
Systems Development - Sewer (91)	Public Works	50,000
Systems Development - Sewer (91)	Airport	175,000

**Interest.** Interest will be at the rate the City earns on its investments, ensuring neither a gain nor a loss from the borrowing.

**Repayment.** The loans will be repaid as soon as funds are available, but not later than June 30, 2014.

**PASSED** by the City Council of the City of Seaside this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

## RESOLUTION #3803

### A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ADJUSTING THE 2012-2013 CITY OF SEASIDE BUDGET

**NOW, THEREFORE, BE IT RESOLVED** that the City Council of the City of Seaside hereby adjusts the 2012-2013 budget, as follows:

<b>Systems Development - Water (91) Expenditures</b>			
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 50,000	\$ -	\$ 50,000
Capital Outlay	175,000	(55,000)	120,000
Special Payments			
Interfund Loan - Community Dev	275,000	25,000	300,000
Interfund Loan - Parks Construction	0	30,000	30,000
Contingency	261,273	0	261,273
Ending Fund Balance	<u>517,834</u>	<u>0</u>	<u>517,834</u>
Total	<u>\$ 1,279,107</u>	<u>\$ -</u>	<u>\$ 1,279,107</u>

The purpose of this adjustment is to provide for an increase in the interfund loan for Community Development and to provide an interfund loan to the Parks Construction Fund for Broadway Park.

<b>Airport Expenditures</b>			
	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 63,711	\$ 4,000	\$ 67,711
Capital Outlay	415,000	0	415,000
Contingency	<u>5,000</u>	<u>(4,000)</u>	<u>1,000</u>
Total	<u>\$ 483,711</u>	<u>\$ -</u>	<u>\$ 483,711</u>

The purpose of this adjustment is to provide for the removal of two additional trees from the Sisseeck property and four additional trees from the Kerwin/Scott property.

**PASSED** by the City Council of the City of Seaside this \_\_\_\_ day of \_\_\_\_\_, 2013.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

**RESOLUTION #3798**

**A RESOLUTION ADOPTING AND APPROPRIATING THE 2013-2014  
SEASIDE ROAD DISTRICT BUDGET**

**NOW, THEREFORE, BE IT RESOLVED** that the Council of the City of Seaside hereby adopts the budget for the Seaside Road District for fiscal year 2013-2014, in the sum of \$638,782 now on file at Seaside City Hall; and

**BE IT FURTHER RESOLVED** that the amounts for the fiscal year beginning July 1, 2013, and for the purposes shown below are hereby appropriated as follows:

<b>District Road</b>			
Materials and Services	\$	10,124	
Capital Outlay		625,748	
Interfund Transfers		<u>2,910</u>	
Total Appropriations	\$	<u>638,782</u>	
Total District Road			<u>\$ 638,782</u>
Total 2013-2014 Appropriations	\$	<u>638,782</u>	
Total 2013-2014 Adopted Budget			<u>\$ 638,782</u>

**PASSED** by the City Council of the City of Seaside this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
**DON LARSON, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**Mark J. Winstanley, City Manager**

**FORM LB-1**

**NOTICE OF BUDGET HEARING**

A public meeting of the Seaside Road District will be held on June 24, 2013 at 7:00 pm at City Hall, 989 Broadway, Seaside, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2013 as approved by the Seaside Road District Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 989 Broadway, Seaside, Oregon, between the hours of 8:00 a.m. and 5:00 p.m. or online at [www.cityofseaside.us](http://www.cityofseaside.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Mark Winstanley

Telephone: 503-738-5511

Email: [mwinstanley@cityofseaside.us](mailto:mwinstanley@cityofseaside.us)

**FINANCIAL SUMMARY - RESOURCES**

TOTAL OF ALL FUNDS	Actual Amount 2011-2012	Adopted Budget This Year 2012-2013	Approved Budget Next Year 2013-2014
Beginning Fund Balance/Net Working Capital	122,633	311,595	351,432
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges			
Federal, State and All Other Grants, Gifts, Allocations and Donations			
Revenue from Bonds and Other Debt			
Interfund Transfers / Internal Service Reimbursements			
All Other Resources Except Current Year Property Taxes	13,487	13,806	14,800
Current Year Property Taxes Estimated to be Received	262,437	267,206	272,550
<b>Total Resources</b>	<b>398,557</b>	<b>592,607</b>	<b>638,782</b>

**FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION**

Personnel Services			
Materials and Services	1,660	8,900	10,124
Capital Outlay	30,676	497,171	625,748
Debt Service			
Interfund Transfers	54,626	68,536	2,910
Contingencies			
Special Payments			
Unappropriated Ending Balance and Reserved for Future Expenditure	311,595	18,000	
<b>Total Requirements</b>	<b>398,557</b>	<b>592,607</b>	<b>638,782</b>

**FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM \***

Name of Organizational Unit or Program FTE for that unit or program			
District Road	398,557	592,607	638,782
FTE	0	0	0
<b>Total Requirements</b>	<b>398,557</b>	<b>592,607</b>	<b>638,782</b>
<b>Total FTE</b>	<b>0</b>	<b>0</b>	<b>0</b>

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***

There are no prominent changes in the activities or sources of financing of the Seaside Road District for fiscal year 2013/2014. The District expects to continue with road reconstruction and overlay projects.

**PROPERTY TAX LEVIES**

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit 0.3036 per \$1,000)	0.3036	0.3036	0.3036
Local Option Levy			
Levy For General Obligation Bonds			

**STATEMENT OF INDEBTEDNESS**

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds		
Other Bonds		
Other Borrowings		
<b>Total</b>		

\* If more space is needed to complete any section of this form, insert lines (rows) on this sheet or add sheets. You may delete unused lines.

**RESOLUTION #3799**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON,  
SEASIDE ROAD DISTRICT, LEVYING AND CATEGORIZING AD VALOREM  
TAXES FOR THE TAX YEAR 2013-2014**

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEASIDE:**

**SECTION 1.** That the City of Seaside hereby imposes the taxes provided for in the adopted budget at the rate of \$ 0.3036 per \$ 1,000 of assessed value for the Seaside Road District; and that these taxes are hereby imposed and categorized for the tax year 2013-2014 upon the assessed value of all taxable property within the district.

	Subject To The General Government Limitation	Excluded From The Limitation
District Road	\$0.3036/\$1,000	\$ 0

**PASSED** by the City Council of the City of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2013.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

## RESOLUTION # 3800

### A RESOLUTION ADOPTING AND APPROPRIATING THE 2013-2014 CITY OF SEASIDE BUDGET

NOW, THEREFORE, BE IT RESOLVED that the Council of the City of Seaside hereby adopts the budget for the City of Seaside for fiscal year 2013-2014, in the sum of \$34,106,624 now on file at Seaside City Hall; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2013, and for the purposes shown below are hereby appropriated as follows:

#### General

Mayor and Council	\$ 16,527	
City Attorney	40,606	
Business Office	432,560	
Library	592,742	
Non-Departmental	238,450	
Community Center	47,850	
Debt Service	267,182	
Interfund Transfers	3,052,646	
Contingency	<u>50,000</u>	
Total Appropriations		\$ 4,738,563

Unappropriated Ending Fund Balance \$ 357,276

Total General \$ 5,095,839

#### Public Safety

Municipal Court	\$ 191,615	
Police	3,184,508	
Lifeguards	34,413	
Fire	577,851	
Non-Departmental	453	
Interfund Transfers	337,565	
Contingency	<u>114,000</u>	
Total Appropriations		4,440,405

Total Public Safety 4,440,405

#### Community Development

Planning	\$ 176,113	
Building	179,034	
Non-Departmental	1,600	
Special Payments	275,000	
Interfund Transfers	<u>37,994</u>	
Total Appropriations		669,741

Total Community Development 669,741

#### Public Works

Engineering	\$ 253,211	
Public Works	536,952	
City Parks	221,741	
Non-Departmental	500	
Interfund Transfer	87,417	
Contingency	<u>58,381</u>	
Total Appropriations		1,158,202

Total Public Works 1,158,202

**State Tax Street**

Materials and Services	\$ 201,100
Capital Outlay	656,135
Interfund Transfers	<u>18,069</u>

Total Appropriations	875,304	
Unappropriated Ending Fund Balance		100,000
Total State Tax Street		975,304

**Downtown Maintenance District**

Materials and Services	\$ 77,800
Interfund Transfers	6,547
Contingency	<u>10,000</u>

Total Appropriations	94,347	
Unappropriated Ending Fund Balance		20,000
Total Downtown Maintenance District		114,347

**911**

Personal Services	\$ 79,898
Contingency	<u>14,691</u>

Total Appropriations	94,589	
Unappropriated Ending Fund Balance		30,000
Total 911		124,589

**Economic Development**

Materials and Services	\$ 7,837
------------------------	----------

Total Appropriations	7,837	
Total Economic Development		7,837

**Fire Equipment (2013)**

Capital Outlay	\$ 50,000
Contingency	<u>60,750</u>

Total Appropriations	110,750	
Total Fire Equipment (2013)		110,750

**Airport**

Materials and Services	\$ 3,008
------------------------	----------

Total Appropriations	3,008	
Total Airport		3,008

**Emergency Readiness**

Materials and Services	\$ 44,300
Contingency	<u>22,189</u>

Total Appropriations	66,489	
Total Emergency Readiness		66,489

**Watershed Enhancement**

Materials and Services  
Capital Outlay

\$ 25,000  
80,957

Total Appropriations 105,957

Total Watershed Enhancement 105,957

**Water G.O. Bond Debt**

Debt Service

\$ 322,328

Total Appropriations 322,328

Unappropriated Ending Fund Balance 643,998

Total Water G.O. Bond Debt 966,326

**Library Trust**

Capital Outlay  
Contingency

\$ 9,500  
50,000

Total Appropriations 59,500

Unappropriated Ending Fund Balance 211,539

Total Library Trust 271,039

**Evergreen Cemetary Trust**

Capital Outlay

\$ 4,513

Total Appropriations 4,513

Total Evergreen Cemetary Trust 4,513

**Special Assessment**

Materials and Services  
Capital Outlay

\$ 3,000  
500,000

Total Appropriations 503,000

Total Special Assessment 503,000

**Systems Development - Parks (91)**

Materials & Services  
Capital Outlay  
Interfund Transfers

\$ 25,000  
17,948  
50,000

Total Appropriations 92,948

Total Systems Development-Parks(91) 92,948

**Capital Improvement & Maintenance**

Materials and Services  
Capital Outlay

\$ 50,500  
185,467

Total Appropriations 235,967

Total Capital Improvements & Maintenance 235,967

**Systems Development - Roads (91)**

Capital Outlay	<u>\$ 28,890</u>		
		Total Appropriations	28,890
		Total Systems Development – Roads (91)	28,890

**Prom Improvement**

Materials and Services	\$ 50,000		
Capital Outlay	<u>449,995</u>		
		Total Appropriations	499,995
		Total Prom Improvement	499,995

**Parks Construction**

Materials and Services	\$ 200		
Special Payments	<u>125,000</u>		
		Total Appropriations	125,200
		Total Parks Construction	125,200

**Water**

Personal Services	\$ 659,769		
Materials and Services	462,050		
Capital Outlay	360,000		
Interfund Transfers	512,938		
Contingency	<u>150,000</u>		
		Total Appropriations	2,144,757
		Total Unappropriated Ending Fund Balance	1,091,511
		Total Water	3,236,268

**Systems Development - Water (91)**

Materials & Services	\$ 50,000		
Capital Outlay	250,000		
Special Payments	273,115		
Contingency	<u>250,000</u>		
		Total Appropriations	823,115
		Total Unappropriated Ending Fund Balance	498,611
		Total Systems Development – Water (91)	1,321,726

**Sewer**

Personal Services	\$ 624,791		
Materials and Services	619,800		
Capital Outlay	220,000		
Debt Service	362,613		
Interfund Transfers	291,148		
Contingency	<u>150,000</u>		
		Total Appropriations	2,268,352
		Unappropriated Ending Fund Balance	594,689
		Total Sewer	2,863,041

**Systems Development - Sewer (91)**

Materials and Services	\$ 50,000		
Capital Outlay	<u>500,000</u>		
		Total Appropriations	550,000
		Unappropriated Ending Fund Balance	927,758
		Total Systems Development – Sewer (91)	1,477,758

**Sewer Plant Replacement**

Materials & Services	\$ 25,000		
Capital Outlay	<u>2,140,096</u>		
Total Appropriations		2,165,096	
Total Sewer Plant Replacement			2,165,096

**Sewer Reserve**

Capital Outlay	\$ 6,179		
Total Appropriations		6,179	
Total Unappropriated Ending Fund Balance			366,888
Total Sewer Reserve			373,067

**Convention Center**

Personal Services	\$ 941,544		
Materials and Services	950,800		
Interfund Transfers	110,530		
Contingency	<u>150,000</u>		
Total Appropriations		2,152,874	
Unappropriated Ending Fund Balance			1,202,723
Total Convention Center			3,355,597

**Convention Center Capital Improvements**

Materials and Services	\$ 35,000		
Capital Outlay	160,000		
Contingency	<u>75,000</u>		
Total Appropriations		270,000	
Unappropriated Ending Fund Balance			173,246
Total Convention Center Capital Improvements			443,246

**Room Tax & Business License**

Personal Services	\$ 224,989		
Materials and Services	399,675		
Interfund Transfers	2,413,105		
Contingency	<u>50,000</u>		
Total Appropriations		<u>3,087,769</u>	
Unappropriated Ending Fund Balance			<u>182,710</u>
Total Room Tax & Business License			<u>3,270,479</u>

Total 2013-2014 Appropriations	<u>\$ 27,705,675</u>		
Total Unappropriated Ending Fund Balance			<u>\$ 6,400,949</u>
Total 2013-2014 Adopted Budget			<u>\$ 34,106,624</u>

PASSED by the City Council of the City of Seaside this \_\_\_\_ day of \_\_\_\_\_, 2013.

SUBMITTED to the Mayor and APPROVED by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

## FORM LB-1

## NOTICE OF BUDGET HEARING

A public meeting of the City of Seaside City Council will be held on June 24, 2013 at 7:00 pm at City Hall, 989 Broadway, Seaside, Oregon.. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2013 as approved by the City of Seaside Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at City Hall, 989 Broadway, Seaside, Oregon, between the hours of 8:00 a.m. and 5:00 p.m. or online at [www.cityofseaside.us](http://www.cityofseaside.us). This budget is for an annual budget period. This budget was prepared on a basis of accounting that is the same as used the preceding year.

Contact: Mark Winstanley

Telephone: 503-738-5511

Email: [mwinstanley@cityofseaside.us](mailto:mwinstanley@cityofseaside.us)

## FINANCIAL SUMMARY - RESOURCES

TOTAL OF ALL FUNDS	Actual Amount 2011-2012	Adopted Budget This Year 2012-2013	Approved Budget Next Year 2013-2014
Beginning Fund Balance/Net Working Capital	7,517,788	11,112,948	11,314,275
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	8,961,694	9,617,857	9,932,165
Federal, State and All Other Grants, Gifts, Allocations and Donations	1,493,291	1,532,467	1,023,092
Revenue from Bonds and Other Debt	5,869,416	1,407,794	1,244,345
Interfund Transfers / Internal Service Reimbursements	11,908,733	7,292,397	6,917,959
All Other Resources Except Current Year Property Taxes	426,337	415,581	332,265
Current Year Property Taxes Estimated to be Received	3,186,064	3,255,164	3,342,523
<b>Total Resources</b>	<b>39,363,323</b>	<b>34,634,208</b>	<b>34,106,624</b>

## FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION

Personnel Services	7,326,300	7,565,723	7,672,383
Materials and Services	4,050,544	4,546,695	4,513,154
Capital Outlay	3,539,749	6,489,756	5,771,930
Debt Service	654,984	1,186,118	952,123
Interfund Transfers	11,908,733	7,292,397	6,917,959
Contingencies	0	1,054,620	1,205,011
Special Payments	770,065	877,369	673,115
Unappropriated Ending Balance and Reserved for Future Expenditure	11,112,948	5,621,530	6,400,949
<b>Total Requirements</b>	<b>39,363,323</b>	<b>34,634,208</b>	<b>34,106,624</b>

## FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM \*

Name of Organizational Unit or Program FTE for that unit or program			
General (Administration, City Attorney, Library, Community Center)	4,596,274	4,964,659	5,095,839
FTE	10.05	10.05	10.05
Public Safety (Court, Police, Lifeguards, Fire)	4,099,064	4,332,368	4,440,405
FTE	32.45	31.45	31.40
Community Development (Planning, Building)	463,806	609,583	669,741
FTE	4.00	2.65	2.65
Public Works (Engineering, Public Works, Parks)	1,020,156	1,130,524	1,158,202
FTE	7.74	7.74	7.74
State Tax Street	677,737	862,469	975,304
FTE	0	0	0
Downtown Maintenance	108,706	111,465	114,347
FTE	0	0	0
911 Special Revenue	102,051	93,053	124,589
FTE	1.05	1.05	1.05
Economic Development	7,823	7,510	7,837
FTE	0	0	0
Fire Equipment (2013)	0	0	110,750
FTE	0	0	0
Airport	169,190	483,711	3,008
FTE	0	0	0
Emergency Readiness	14,306	53,564	66,489
FTE	0	0	0
Watershed Enhancement	104,707	105,026	105,957
FTE	0	0	0
Water G.O. Bond Debt Service	947,654	956,065	966,326
FTE	0	0	0
Library Trust	270,611	273,875	271,039
FTE	0	0	0
Evergreen Cemetery Trust	4,211	4,481	4,513
FTE	0	0	0
Special Assessments	(337,448)	504,000	503,000
FTE	0	0	0

Systems Development - Parks (91)	534,998	102,748	92,948
FTE	0	0	0
Capital Improvement and Maintenance	318,347	223,627	235,967
FTE	0	0	0
Systems Development - Roads (91)	33,850	34,978	28,890
FTE	0	0	0
Prom Improvement	398,027	459,486	499,995
FTE	0	0	0
Parks Construction	1,325,444	373,447	125,200
FTE	0	0	0
Water	2,544,280	2,658,782	3,236,268
FTE	7.91	7.75	7.75
Systems Development - Water (91)	1,248,332	1,279,107	1,321,726
FTE	0	0	0
Sewer	7,596,814	2,794,047	2,863,041
FTE	7.02	6.86	6.86
Systems Development - Sewer (91)	1,317,633	1,368,333	1,477,758
FTE	0	0	0
Sewer Plant Replacement	4,510,094	3,130,805	2,165,096
FTE	0	0	0
Sewer Reserve	368,567	370,812	373,067
FTE	0	0	0
Convention Center	3,087,877	3,248,692	3,355,597
FTE	11.00	11.00	11.00
Convention Center Capital Improvement	365,012	404,523	443,246
FTE	0	0	0
Room Tax & Business Licenses	2,913,057	3,242,382	3,270,479
FTE	3.00	3.00	3.00
Fire Equipment (2008)	219,036	115,479	0
FTE	0	0	0
Water Reserve	333,107	334,607	0
FTE	0	0	0
Total Requirements	39,363,323	34,634,208	34,106,624
Total FTE	84.22	81.55	81.50

**STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING \***

There are no prominent changes in the activities or sources of financing of the City of Seaside for fiscal year 2013/2014. 2012/2013 was the last year of a 5 year levy to fund the fire training officer and acquire new equipment. In November of 2012 the voters approved a new levy to continue funding the training officer and to acquire a new fire truck and command vehicles. Water and Sewer rates will not be increasing in 2013/2014. Construction continues on upgrades to the sewer system being paid for by sewer bonds issued in fiscal year 2011/2012. The City of Seaside staffing levels continue unchanged from 2012/2013.

**PROPERTY TAX LEVIES**

	Rate or Amount Imposed	Rate or Amount Imposed	Rate or Amount Approved
Permanent Rate Levy (rate limit \$3.1696 per \$1,000)	3.1696	3.1696	3.1696
Local Option Levy	\$180,000	\$180,000	\$215,000
Levy For General Obligation Bonds	\$304,065	\$325,339	\$325,339

**STATEMENT OF INDEBTEDNESS**

LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$4,020,000	
Other Bonds	\$9,265,000	
Other Borrowings		
<b>Total</b>	<b>\$13,285,000</b>	

**RESOLUTION #3801**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON, LEVYING AND  
CATEGORIZING AD VALOREM TAXES FOR THE TAX YEAR 2013-2014 AND  
CATEGORIZING THE 2013-2014 ASSESSMENTS ON THE PROPERTIES IN THE  
DOWNTOWN MAINTENANCE DISTRICT**

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SEASIDE:**

**SECTION 1.** That the City of Seaside hereby imposes the taxes provided for in the adopted budget at the rate of \$3.1696 per \$1,000 of assessed value for the General Fund, and a Tax Levy of \$215,000 of which \$95,000 is for the Public Safety Fund and \$120,000 is for the Fire Equipment (2013) Fund, and the amount of \$325,339 for Water G.O. Bond Debt; and that these taxes are hereby imposed and categorized for the tax year 2013-2014 upon the assessed value of all taxable property within the City of Seaside.

	Subject To The General Government Limitation	Excluded From The Limitation
General	\$3.1696/\$1,000	\$ 0
Public Safety	\$ 95,000	\$ 0
Fire Equipment (2013)	\$ 120,000	\$ 0
Water G. O. Bond Debt	\$ 0	\$ 325,339

**SECTION 2.** That the City of Seaside hereby imposes assessments provided for in the adopted budget in the amount of \$92,051; and that these assessments are hereby imposed for tax year 2013-2014 upon all the properties within the City of Seaside Downtown Maintenance District. In accordance with ORS 310.060(4), this amount is categorized as follows:

	Subject To The General Government Limitation	Excluded From The Limitation
Downtown Maintenance	\$ 92,051	\$ 0

**PASSED** by the City Council of the City of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2013.

**SUBMITTED** to the Mayor and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

**ORDINANCE NO. 2013-04**

**AN ORDINANCE OF THE CITY OF SEASIDE, OREGON,  
ANNEXING CERTAIN TERRITORY EAST OF THE CITY  
(1374 13<sup>th</sup> Avenue – Property adjacent to 13<sup>th</sup> Avenue and North Wahanna)**

WHEREAS, there has been submitted to the City of Seaside, a written proposal for annexation to the City by the owner's consent, who also owns all of the land in the contiguous territory, described below which real property therein represents all of the assessed value of all real property in the contiguous territory to be annexed:

**NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:**

**SECTION 1. ANNEXATION AREA –**

Survey Records, Clatsop County, Oregon

Stanley Acres Subdivision, Lot 9, Block 10, County of Clatsop, State of Oregon.

Tax ID 10314                      Map #6 10 15 CA                      Tax Lot 02300

Situs Address: 1374 13<sup>th</sup> Avenue (Adjacent to 13<sup>th</sup> Avenue and North Wahanna)

**SECTION 2. ZONE –** The property is zoned SR – Residential/Suburban

**SECTION 3. RECORD –** The City Auditor shall submit to the Secretary of the State of Oregon: (1) A copy of this Ordinance, and (2) a copy of the Statement of Consent of the landowner in the territory annexed. The City Auditor shall also send a description by metes and bounds or legal subdivisions of the new boundaries of the City of Seaside within ten (10) days of the effective date of annexation to the Clatsop County Assessor, the Clatsop County Clerk, and the Clatsop County Planning Department.

**SECTION 4. FIRE PROTECTION –** The subject property is hereby withdrawn from the Seaside Rural Fire Protection District and included in the City of Seaside for fire protection purposes.

**SECTION 5. ROAD DISTRICT –** The subject property is hereby withdrawn from the Clatsop County Road District No. 1 and included in the City of Seaside Road District.

**SECTION 6. POLICE PROTECTION –** The subject property is hereby withdrawn from the Clatsop County Law Enforcement District and included in the City of Seaside for police protection purposes.

**SECTION 7. WATER PROVISION –** The subject property is hereby withdrawn from the Stanley Acres Water District and included in the City of Seaside for the purpose of providing water.

**SECTION 8. FINDINGS –** The City Council makes the following findings pertinent to the annexation:

- A. The City of Seaside has an acknowledged Comprehensive Plan.
- B. The subject property is within the City's adopted Urban Growth Boundary.
- C. The properties are contiguous to the City Limits.
- D. There is unanimous consent of the property owners.

**SECTION 9. EFFECTIVE DATE –** The effective date of this Ordinance is August 7, 2013, in accordance with ORS 222.040 and 222.180.

**ADOPTED** by the City Council of the City of Seaside on this \_\_\_\_ day of \_\_\_\_\_, 2013, by the following roll call vote:

YEAS:  
NAYS:  
ABSTAIN:  
ABSENT:

**SUBMITTED** to and **APPROVED** by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2013.

\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

\_\_\_\_\_  
Mark J. Winstanley, City Manager

APPLICATION FOR ANNEXATION  
CITY OF SEASIDE  
989 BROADWAY  
SEASIDE OREGON 97138  
(503) 738-5511

1. Applicant(s) (Please Print) Craig R Calder

2. Applicant's mailing address:  
Street 1500 Oster Rd  
City Gearhart  
State OR Zip 97138

3. Telephone Numbers:  
Home 503 738 2082  
Work 503 440 0182

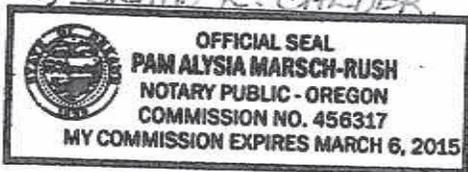
4. Legal description of property requested to be annexed (as a minimum attach a Tax Map): 6-10-15 CA 02300  
legal Stanley Acs Subd Lt 9 BCK 10

5. In the event this proposed annexation is approved, are you aware of the zoning on the subject property? Please briefly explain:

Signature of Applicant:

Craig R Calder

State of OREGON; County of CLATSOP Signed or  
attested before me on MAY 2, 2013 (date)  
by CRAIG R. CALDER (name(s) of person(s))



Pam Rush  
Notary Public for Oregon

Title

My commission expires: 3-6-15

SEAL

NOTE: PROCESS WILL TAKE FROM 60 TO 120 DAYS

**Tax Account:** 10314                      **Account Status:** Active  
**Property Address:**  
**Owner of Record:**  
**Owner's Address:**

**Map:** 6-10-15 CA 02300  
**Legal:** STANLEY ACS SUBD LT 9 BLK 10

<b>Book/Page:</b>	496/900	<b>Other source:</b>	
<b>Market Land:</b>	24,200	<b>Assessed Land:</b>	9,019
<b>Market Improv:</b>	0	<b>Assessed Improv:</b>	0
<b>Market Total:</b>	24,200	<b>Assessed Total:</b>	9,019
<b>2007 Taxes:</b>	106.38	<b>Tax Code Area:</b>	1003
<b>Lot Size:</b>	0.11 acres	<b>Property Class:</b>	100
<b>Year built:</b>	0	<b>Stat class:</b>	
<b>Zoning:</b>	SR (Per county records)		

**Land Valuation:**

Land Use	Land Class	Size	Zoning	Base Value	RMV
Residential	VHS	0.11	SR	18,000	24,201.58

**Land Details:**

Category	Description
Neighborhood	Urban
Off-Site Improvement	Asphalt-Concrete Street, Public Access

**Tax History:**

Tax Year	Market Value	Assessed Value	Taxes
2007	24,200.00	9,019.00	106.38
2006	18,333.00	8,757.00	103.50
2005	9,245.00	8,502.00	95.06
2004	8,255.00	8,255.00	88.55
2003	7,644.00	7,644.00	81.92

This title information has been furnished, without charge, in conformance with the guidelines approved by the State of Oregon Insurance Commissioner. The Insurance Division cautions intermediaries that this service is designed to benefit the ultimate insureds; indiscriminate use only benefiting intermediaries will not be permitted. Said services may be discontinued. No liability is assumed for any error in this record.

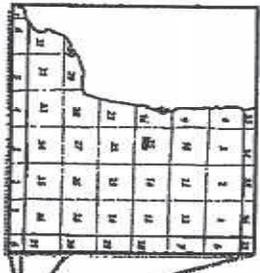
**T6N R10W SEC 15CA W1N**  
**CLATSOP COUNTY**  
 Scale 1:1200

WAL TERSON (MAIN EASTERN OREGON NORTH WEST SOUTH WEST)

Checked  
 Address  
 200  
 1000  
 2000  
 3000  
 4000  
 5000  
 6000  
 7000  
 8000  
 9000  
 10000

The map is intended only for the purpose  
 assisting in locating sale premises and  
 Company assumes no liability for  
 errors, omissions, or in dimensions and  
 location ascertained by actual survey.

TINOR TITLE INSURANCE COMPANY

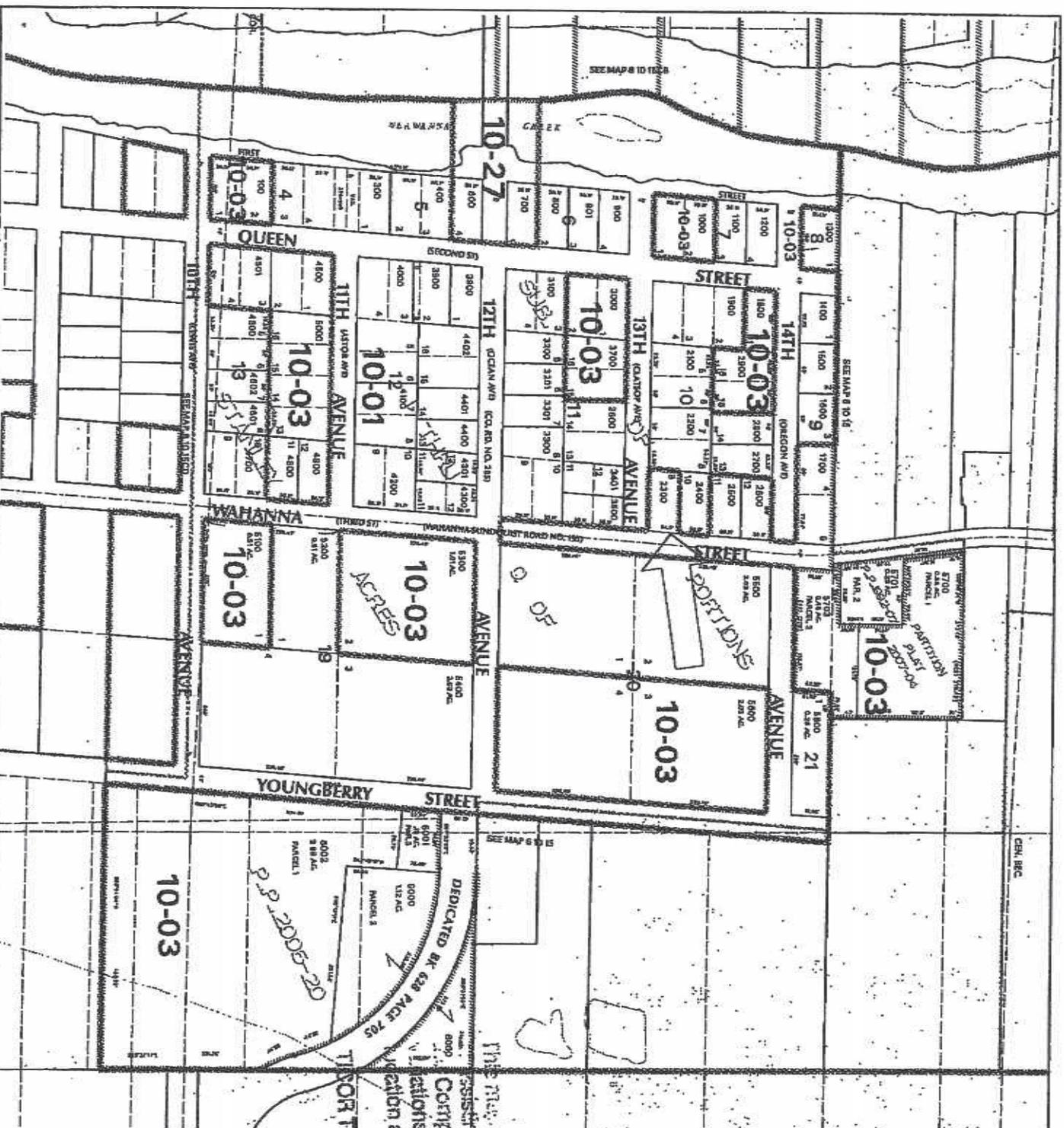


August 02, 2007

6-10-15CA



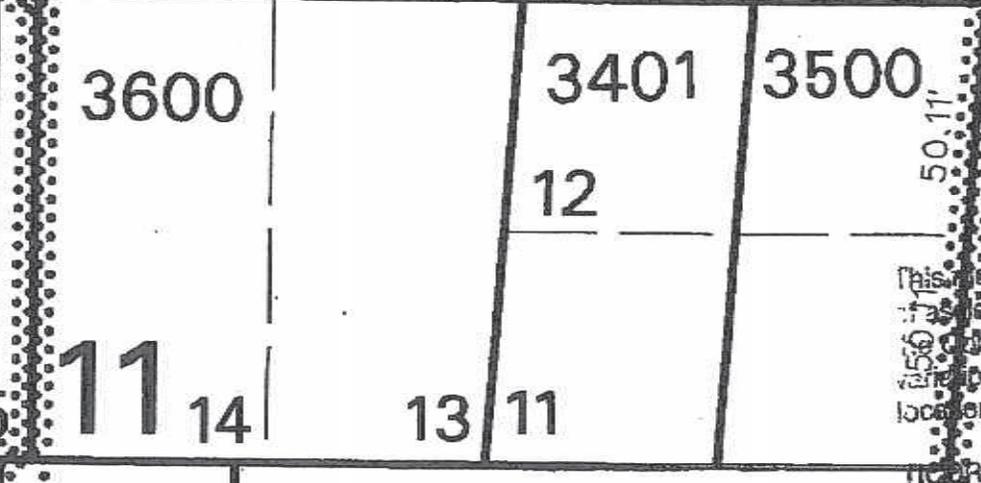
Notice of the  
 Clatsop County  
 Assessor's Office  
 regarding the  
 2007 Assessment  
 Roll



(OREGON AVE)



P AVE) AVENUE



This map is made solely for the purpose of assisting in locating real premises and the Company assumes no liability for errors, omissions, irregularities and location ascertained by actual survey.



FIDELITY AND SURETY COMPANY

# Memo

**To:** Mayor and City Council  
**From:** City Managers Office  
**CC:** Kim Jordan  
**Date:** June 24, 2013  
**Re:** Bid - Metereaders Contract

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Bids for Metereaders Services were accepted on June 18, 2013. The City received one bid from "Metereaders, LLC.", who was the City's current provider. The current charges for reading meters is at \$.75 per meter.

The bid received for Metereaders, LLC, was:

July 1, 2013 - June 30, 2015 = \$.77 per meter  
July 1, 2015 - June 30, 2016 = \$.78 per meter  
July 1, 2016 - June 30, 2017 = \$.79 per meter  
July 1, 2017 - June 30, 2018 = \$.80 per meter  
July 1, 2019 - June 30, 2019 = \$.81 per meter

Staff recommended accepting Metereaders, LLC, bid for six years beginning July 1, 2013, and ending June 30, 2019.