

**REMINDER: MEETING WITH AUDITORS AT 6:00 PM**

**LIBRARY BOARD INTERVIEWS:**

5:30 – MaryJean Walker

5:45 – Mary Peterson

<b>AGENDA SEASIDE CITY COUNCIL MEETING JANUARY 25, 2010 7:00 PM</b>
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1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS – PUBLIC
6. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
7. CONSENT AGENDA
  - a) PAYMENT OF THE BILLS - \$210,768.79
  - b) APPROVAL OF MINUTES – JANUARY 11, 2010 REGULAR MINUTES
8. UNFINISHED BUSINESS:
  - a) VACANCY – LIBRARY BOARD  
AIRPORT COMMITTEE
9. NEW BUSINESS:
  - a) PRESENTATION – 2008-2009 AUDIT
  - b) PRESENTATION – LIBRARY ANNUAL REPORT
  - c) SEASIDE FIRE DEPARTMENT FURNITURE DONATION
  - d) VACANCY – BUDGET COMMITTEE
10. COMMENTS FROM THE STUDENT REPRESENTATIVE
11. COMMENTS FROM THE COUNCIL
12. COMMENTS FROM THE CITY STAFF
13. RECESS INTO EXECUTIVE SESSION IN ACCORDANCE WITH ORS 192.610 (1) (i) REGARDING ANNUAL EVALUATION OF CITY MANAGER
14. RECONVENE INTO REGULAR SESSION – COUNCIL ACTION REGARDING CITY MANAGER EVALUATION
15. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

**CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

**SWEARING IN COUNCILOR** Mayor Larson stated tonight was a real pleasure swearing in the new City Council member Jay Barber.

Mark J. Winstanley, City Manager, swore in City Councilor Jay Barber and congratulated him.

Mayor Larson stated Dr. Baber had lived in Seaside for two years and was the past president of Warner Pacific College, in Portland, Oregon, and was at one time a City Councilor, Mayor, and Pastor of a church.

**ATTENDANCE** Present: Mayor Don Larson, Council President Tim Tolan, Councilors Stubby Lyons, Don Johnson, Dave Moore, Larry Haller, and Jay Barber.

Absent: None

Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Russ Vandenberg, Convention Center General Manager; Kevin Cupples, Planning Director; Bob Gross, Seaside Police Chief; Reita Fackerell, Library Director; Lynn Smith, Seaside Police Communications Manager; Max Milander, Seaside High School Representative; Rebecca Herren, The Coast Times; Jeff Nelson, KAST; and Jeremy Ruark, Seaside Signal.

**AGENDA** Motion to approve the January 11, 2010, agenda; carried unanimously. (Lyons/Johnson)

**COMMENTS – PUBLIC** Merlin Humpal, 2481 Oregon Avenue, Seaside, asked why the public comments were first on the agenda when the comments used to be at the end of the agenda.

Mayor Larson stated Council decided to follow the example of the County Commission and other agencies. There were times when the public had comments to make but would have to wait until the end of the meeting which sometimes could be up to an hour and a half. The decision was made by the Council to change the order of the agenda to keep the public from waiting.

**CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

**CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$835,779.21, and approve the December 14, 2009, minutes; carried unanimously. (Lyons/Johnson)

**SWEARING IN SEASIDE POLICE COMMUNICATIONS CLERK** Bob Gross, Seaside Police Chief, swore in Seaside Police Communications Clerk Johannes Korpela and congratulated him.

Lynn Smith, Seaside Police Communications Manager, stated Mr. Korpela came from the state of Washington although he was interested in surfing and that was one of the draws to the Seaside Community. Ms. Smith further stated Mr. Korpela was doing a great job as a Communications Clerk for Seaside Police.

**ORDINANCE #2009-08** AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING THE ZONING MAP REFERENCED IN THE CODE OF SEASIDE ORDINANCE CHAPTER 151 CHANGING THE ZONING AT 60 & 120 N. ROOSEVELT FROM R-3 TO R-C

Motion to place Ordinance 2009-08 on its third and final reading by title only; carried unanimously. (Haller/Lyons)

Motion to adopt Ordinance 2009-08; carried by the following roll call vote: (Haller/Moore)

YEAS: LYONS, MOORE, JOHNSON, LARSON, TOLAN, HALLER, BARBER  
 NAYS: NONE  
 ABSENT: NONE  
 ABSTAIN: NONE

**VACANCY – LIBRARY BOARD** Mayor Larson stated there was one vacancy on the Library Board with two applications received from Mary Peterson, and MaryJean Walker. Mayor Larson asked Council what they wished to do.

Council consensus to interview the applicants prior to the Monday, January 25, 2010, City Council meeting.

**VACANCY –  
BUDGET COMMITTEE**

Mayor Larson stated there was one vacancy for the Budget Committee with one application received from Pam Hayes. Mayor Larson asked Council what they wished to do.

Motion to appoint Pam Hayes to the Budget Committee; carried unanimously.  
(Haller/Moore)

Term expiration for Pam Hayes would be December 31, 2012.

**PRESENTATION –  
CLATSOP COUNTY  
COMMISSION**

Mayor Larson stated attending the City Council meeting was Duane Cole, Clatsop County Manager, and Clatsop County Commissioners Patricia Roberts, Robert Mushen, and Jeff Hazen.

Jeff Hazen, Clatsop County Commissioner, stated a month ago the Clatsop County Commissioners had the honor of conducting interviews for the open seat vacated by the recall of Ann Samuelson. The interviews were conducted at the Seaside Library and the very first thing that was done at meetings was the Pledge of Allegiance salute but there was no flag at the Seaside Library. Commissioner Hazen stated on behalf of Clatsop County the Seaside Library was presented with the United States Flag, and the Oregon Flag to be properly stationed inside the library to be used for the Pledge of Allegiance.

Mayor Larson thanked the County for the donation of the United States Flag and Oregon Flag.

**APPROVAL –  
COMMUNITY GARDENS  
AGREEMENT**

Mr. Winstanley stated the City of Seaside had negotiated an agreement with Sunset Empire Park and Recreation District to design, plot, and manage the Community Gardens along the Highway between Avenue 'M' and Avenue 'K' (two blocks). Mr. Winstanley further stated the District would construct handicapped plots, a garden fence to meet City approval, and manage the operations of the gardens. The District would also maintain the space in an appealing manner year-round. During the winter the land would be turned over and a uniform crop would be planted. Mr. Winstanley further stated the District's Board of Director's had approved the agreement.

Councilor Barber stated this was a privilege to approve the Community Gardens Agreement. In Clatsop County there were more than six Community Gardens producing food for families and the food bank and Communities should be very proud of the gardens.

Motion to approve the Community Gardens Agreement between the City of Seaside and the Sunset Empire Parks and Recreation District; carried unanimously. (Barber/Johnson)

**VACANCY –  
AIRPORT COMMITTEE**

Mayor Larson stated there was one vacancy for the Airport Committee with Ed Tice, Gearhart City Council, who passed away recently. Mayor Larson stated the vacancy would be filled by a representative from the Gearhart City Council.

**COMMENTS - STUDENT  
REPRESENTATIVE**

Max Milander, Seaside Student Representative, stated he had spoken with Mr. Boyd who was a member of the Parks Advisory Committee. Mr. Boyd had stated the Broadway Park Fundraiser would be postponed until spring. Mr. Milander further stated the school was adjusting well to the North Holladay Project which was entertaining to hear drills buzzing during class time. The only change was with the bus stops which was now picking up and dropping off students on the east side of the building (highway side). Mr. Milander invited the Council and public to attend a Pacifica Project on Saturday, January 16, 2010, that Mr. Milander and a friend were organizing at the Coaster Theatre which would be a concert featuring high school talent in the Arts and Music. Mr. Milander stated the Community Gardens Project was an excellent idea and a great addition to Seaside.

**COMMENTS – COUNCIL**

Councilor Lyons stated he had received information in regards to the Decennial Census which was a census bus traveling all over the country and would possibly visit Seaside February 18, 2010, for approximately two hours to make some presentations to try and get the word out about the 2010 Census.

Councilor Moore welcomed Councilor Barber and stated he would look forward to working with him.

Councilor Tolan welcomed Councilor Moore back and stated he also look forward to working with Councilor Barber.

Councilor Barber expressed his appreciation to the Council for appointing him, and stated he was very thrilled to be involved and hoped to make a contribution to the Council.

Councilor Haller welcomed Councilor Barber who was a great addition to the City Council.

Mayor Larson welcomed Councilor Barber and stated the Seaside Council was a great Council to work with and also the City had a very good staff that was supportive.

**COMMENTS – STAFF** Russ Vandenberg, Seaside Convention Center General Manager, stated the All American City Committee was planning to schedule a meeting in the near future.

Reita Fackereil, Seaside Library Director, stated the donated flags were very beautiful.

Mr. Winstanley stated there would be a Seaside Transportation Workshop concerning the Seaside Transportation System Plan. The workshop would be Thursday, January 21, 2010, at the Bob Chisholm Community Center, 5:30 PM to 8:00 PM. Mr. Winstanley encouraged everyone to attend the workshop.

**ADJOURNMENT** The regular meeting adjourned at 7:23 PM.

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Kim Jordan, Secretary

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DON LARSON, MAYOR

## **SEASIDE LIBRARY BOARD**

The Seaside Library Board shall approve board bylaws, follow Oregon's open meetings law and public records laws, propose the annual budget to the governing body, accept donations/grants, build a good community support for the library's service, and listen, then respond to the community with the best possible solution.

The board consists of five members appointed by the Mayor subject to City Council approval. The Seaside Public Library is advised by a library board. All terms of office shall be four years beginning on December 31<sup>st</sup>, and no member shall hold office for more than two full consecutive terms.

The board shall meet at least once a month in the library at a designated time and special sessions may be called by the chairman of the board should the chairman deem it necessary.

The board shall elect a chairman and vice-chairman at the beginning of each serving year, and in the absence of the chairman, the vice chairman shall assume the duties of the chairman. The board, should it so desire, may appoint the librarian as secretary to the board to take minutes and to keep a record of its actions.

The members shall serve without salary or compensation for services rendered.

**COMMITTEE/COMMISSION APPOINTMENT**

1. **Date Council Notified:** December 14, 2009
- Name:** Coleman Beghtol
- Commission/Committee:** Library Board
- Resignation Date:**
- Term Expiration Date:** December 31, 2009
- Wants to be considered again:** No – Served all of the term limits

2. **Applicants:**  
Mary Peterson  
MaryJean Walker

3. **Nominations:**

4. **Appointment:**

*Nominate applicants  
to Library Board  
Haller/Tolau*

*Time: seasidewarrior.com*

**Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.**

## CITY OF SEASIDE

Interest Form for Committee/Commission Appointment

**PLEASE RETURN TO CITY HALL BY: JANUARY 6, 2010**

NAME PETERSON MARY PHONE 503 738-9344  
Last First  
ADDRESS 26 N Wahanna Rd #4 Seaside OR 97138  
LENGTH OF TIME IN SEASIDE 5 1/2 years  
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes  No   
OCCUPATION retired  
PAST OCCUPATIONS librarian

List committee/commissions you are currently appointed to: none

List committee/commissions on which you would like to serve: Library Board

List fields in which you have interest or ability: libraries

List employment and volunteer activities, which may relate to service on committee/commissions:  
Volunteer at Seaside library 4 1/2 yrs.

President - Friends of Seaside library 2007-2008

List skills and special knowledge that you may have acquired from these activities:  
understand workings of library  
ability to work with people

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ( ) No (X) If yes, what offense?

When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Reita Fackeraill</u>	<u>Supervisor</u>	<u>Seaside library</u>	<u>503-738-6742</u>
<u>Nancy Taggart</u>	<u>Friend/Colleague</u>	<u>Seaside</u>	<u>503 738-8026</u>
<u>Leslie Palmeri</u>	<u>Colleague</u>	<u>Seaside</u>	<u>503 717-2036</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE Dec 30, 2009 SIGNATURE Mary Peterson

**Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.**

### CITY OF SEASIDE

Interest Form for Committee/Commission Appointment

**PLEASE RETURN TO CITY HALL BY: JANUARY 6, 2010**

NAME Walker Mary Jean PHONE 503/470-9455

ADDRESS 3528 Sunset Blvd Seaside OR 97138  
Last First

LENGTH OF TIME IN SEASIDE 15 yrs

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes  No

OCCUPATION Tax Consultant - self employed

PAST OCCUPATIONS Environmental enforcement  
marine biology

List committee/commissions you are currently appointed to: None

List committee/commissions on which you would like to serve: Library

List fields in which you have interest or ability: Research legislation & compliance

List employment and volunteer activities, which may relate to service on committee/commissions:  
Former board member National Assn of Enrolled Agents Former President WA State Society of Enrolled Agents

List skills and special <sup>library</sup> knowledge that you may have acquired from these activities:  
I was a board member but had to resign due to a conflict of interest. All of the outstanding issues have been resolved and will not recur. I would now like to continue serving on the board

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes ( ) No (X) If yes, what offense? \_\_\_\_\_

When? \_\_\_\_\_ Please explain: \_\_\_\_\_

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Mike Bates</u>	<u>Friend</u>	<u>PO Box 26 Seaside</u>	<u>738-3580</u>
<u>Don Durack</u>	<u>Friend</u>	<u>PO Box 796 Seaside</u>	<u>739-2976</u>
<u>Barbara Datchelder</u>	<u>Friend</u>	<u>PO Box 386 Cannon Beach</u>	<u>436-0360</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1-6-2010 SIGNATURE Mary Jean Walker

**LIBRARY BOARD COMMISSION**

Term of Office: 4 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
COLEMAN BEGHTOL	511 HILLSIDE LOOP.	738-7646	12/31/2009
SHARON WARD	225 10 <sup>TH</sup> AVENUE	739-0148	12/31/2010
JAN CLAWSON*	343 HEMLOCK ST.	738-9044	12/31/2011
DON MCKAY	2516 OREGON AVE.	738-9003	12/31/2012
JAMES SHIPLEY	284 ALPINE STREET	717-0392	12/31/2012

\*CHAIR

## **SEASIDE AIRPORT COMMITTEE**

The purpose of the Seaside Airport Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director/City Engineer regarding issues concerning the Seaside Public Airport.

The committee consist of the following permanent members: the Public Works Director/City Engineer (or designee), a member of the Seaside City Council, a member of the Gearhart City Council, a representative of the Seaside Downtown Development Association (SDDA), a representative of the Seaside Chamber of Commerce and four (4) non-permanent citizen members, who are not employees of the City, and at least (2) of the non-permanent citizens shall reside within the City limits who shall serve as members-at-large.

The citizen members of the committee shall be selected from, but are not limited to, members of the following groups: persons with a demonstrated interest in public airport, educators, private businesspersons, persons with a diversity of ethnic and cultural affiliations, and persons of diverse economic backgrounds and interests.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. However, three of the first non-permanent members shall be appointed for a term of one year, two years, and three years respectively. As those terms expire, the vacancy will be filled for three-year terms in each case.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. ( A 12 month period is defined as beginning in January of each calendar year.)

## **COMMITTEE/COMMISSION APPOINTMENT**

- 1. Date Council Notified:**                      **January 6, 2010**  
  
**Name:**    **Ed Tice**  
  
**Commission/Committee:**                      **Seaside Airport Committee**  
  
**Resignation Date:**                              **Deceased**  
  
**Term Expiration Date:**                        **June 30, 2012**

**Wants to be considered again:**

- 2. Applicants:**  
**Dianne Widdop – Gearhart City Council**
  
- 3. Nominations:**
  
  
- 4. Appointment:**

**ORDINANCE NO. 2009-04**

**AN ORDINANCE OF THE CITY OF SEASIDE, OREGON,  
AMENDING CHAPTER 31 OF THE SEASIDE CODE OF ORDINANCES REGARDING  
MEMBERSHIP OF THE SEASIDE PUBLIC AIRPORT COMMITTEE**

**THE CITY OF SEASIDE ORDAINS AS FOLLOWS:**

**SECTION 1.** Amend Section 31.171 of the Seaside Code of Ordinances to read:

**31.171 MEMBERSHIP.**

(A) The committee shall consist of the following permanent members: the Public Works Director/City Engineer (or designee), a member of the Seaside City Council, a member of the Gearhart City Council, ~~a representative of the Seaside Downtown Development Association (SDDA), a representative of the Seaside Chamber of Commerce~~ and ~~four~~ (4) Six (6) non-permanent citizen members, who are not employees of the City, and at least ~~(2)~~ (4) of the non-permanent citizens shall reside within the City limits who shall serve as members-at-large.

(B) The citizen members of the committee shall be selected from, but are not limited to, members of the following groups: persons with a demonstrated interest in public airport, educators, private businesspersons, persons with a diversity of ethnic and cultural affiliations, and persons of diverse economic backgrounds and interests.

(C) The members shall serve without salary or compensation of any nature.

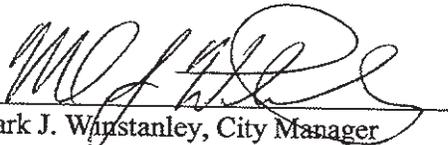
ADOPTED by the City Council of the City of Seaside on this 13 day of July, 2009, by the following roll call vote:

YEAS: LYONS, MOORE, DIEBOLT, JOHNSON, LARSON, TOLAN, HALLER  
NAYS: NONE  
ABSTAIN: NONE  
ABSENT: NONE

SUBMITTED to and APPROVED by the Mayor on this 14 day of July, 2009.

  
\_\_\_\_\_  
DON LARSON, MAYOR

ATTEST:

  
\_\_\_\_\_  
Mark J. Winstanley, City Manager

## AIRPORT COMMITTEE

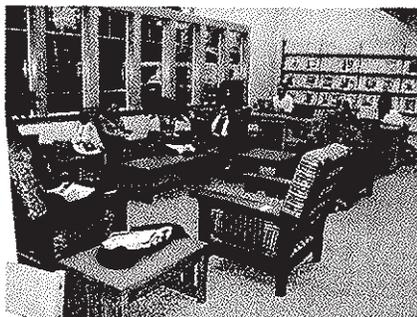
Term of Office: 3 years

Number of Members: 9

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>	
WALLY HAMER	312 SPRUCE DR.	738-9356	6/30/2010	
TRACY MACDONALD	451 HILLSIDE LOOP	738-8140	6/30/2010	
RANDALL HENDERSON	7233 SW BENZ PARK CT. PORTLAND, 97225	503-748-7896	6/30/2011	
ROY BENNETT	2026 FERNWOOD ST.	738-4102	6/30/2011	
ED TICE	333 RAILROAD AVE. GEARHART	738-3574	6/30/2012	Council Gearhart
STEVE PHILLIPS	217 BROADWAY	738-5402	6/30/2012	
NEAL WALLACE	989 BROADWAY	738-5112	6/30/2012	Public Works
DON JOHNSON	PO BOX 372	738-7535	6/30/2012	City Council
GUY WILLIAMS	1125 N. HOLLADAY DR.	738-5342	6/30/2012	

\*Chair

# Seaside Public Library 2009 Annual Report



## Mission Statement of the Seaside Public Library

**T**he freedom to know is the foundation of democracy. The Seaside Public Library dedicates itself to collecting and distributing an array of information and ideas that is diverse in material, varied in formats and rich in viewpoint, reflecting the multicultural character of the community and world it serves. The Seaside Library offers equal access to its resources and encouragement in their use so that enlightenment, literacy, and lifelong learning may flourish.

## Executive Summary

### Library Services Increase Substantially

Seaside Public Library services increased remarkably over the previous fiscal year, no doubt due to the new facility and the opportunities that the larger space provided. Overall checkouts increased by 23%, and library visits doubled since the opening of the new library. While the number and of programs expanded by 35%, attendance at these programs increased 92%. Library computer workstation sessions expanded by 400%. Public Library computers are logged into 1,060 times a week.

But more than statistics, the library is about people. Excellent customer service and our mission to provide unlimited access to information to all are the top priorities of the library. Being located close to town, near the Bob Chisholm Center, the Sunset Park and Recreation facility and Broadway School has allowed us to be an integral part of a very vital community.

As libraries change their focus and services through the years to meet the demands of their users, we are very proud to have kept up with the changes. Incorporating such services as free wi-fi, public access computer stations, downloadable audios and videos, online 24 hour reference service, and access to full text periodicals are just some of the ways that the Seaside Public Library has met these demands and set the standard to which other Oregon libraries hope to achieve. We are proud and honored that the city and the community have supported us so well and allowed us to become one of the most popular libraries in Oregon.

### A Good Value for Seaside

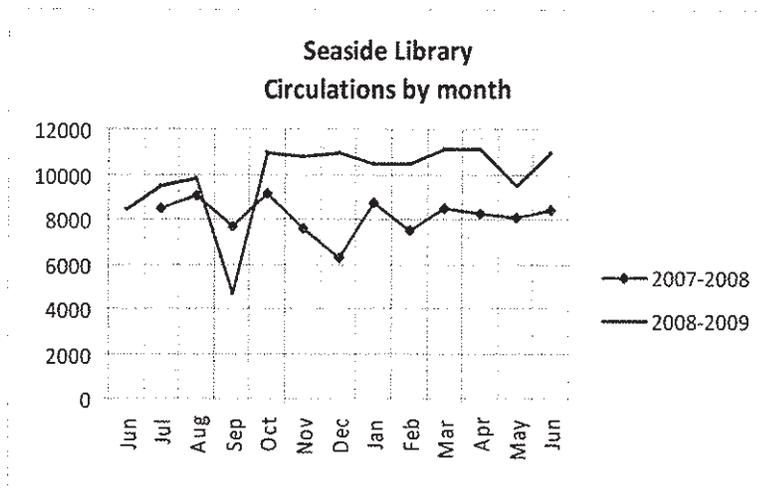
The Seaside Public Library remained an exceptional value for the City of Seaside. The average household contributes about \$174.29 per year or \$14.52 monthly, to support the Library.

## The Year in Review

### Overview of Significant Statistics

	2007-2008	2008-2009	change from previous year
<b>Basic Usage</b>			
Circulation of library materials	97,557	120,256	23.27%
Computer workstation sessions	14,550	32,430	122.89%
Library attendance	73,000	120,256	64.73%
Program attendance	2,330	4,472	91.93%
Items delivered to the homebound	1,355	1,722	27.08%
Number of patrons	3,445	4,459	29.43%
<b>Miscellaneous revenue</b>			
Library revenue (fines, copies, etc.)	\$7,841.00	\$9,954.00	26.95%
Library revenue (out of town fees)	\$7,545.00	\$10,671.00	41.43%
Memorials	\$1,725.00	\$4,323.00	150.61%
Building Fund	\$67,620.00	\$40,381.00	-40.28%
Grants	\$425,000.00	\$29,900.00	-92.96%

### Circulation



Circulation for the year shows a 23% increase. This includes the three months before the relocation to our new facility and a three week closure in September.

As soon as the library opened, however, the increase was more substantial, with some months showing as much as a 75% gain. In the months since we opened, we have shown a 33% total rise in circulation.

This averages out to 18.66 checkouts per capita, one of the highest rates for a library of our size in the state. Comparatively, on the

north coast, Tillamook County circulates at 12.35 per capita and Astoria at 4.71. The state median is 7.40.

At the end of the year, 22,699 more items were checked out than the previous twelve months. Six months into this fiscal year, we show a 15% increase over last year's circulation, which is quite remarkable as we thought we would remain level with last year's figures.

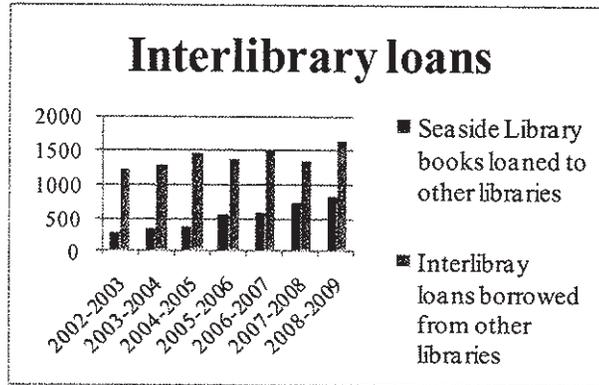
## Interlibrary Loans

Interlibrary loans are included in circulation figures. We borrow items from over 5,000 libraries worldwide. The Seaside Public Library also is a lender to other libraries throughout the United States, including the large northwest consortiums such as Multnomah County and King County Library systems. We have sent books as far as Broward County Florida, Sitka Alaska and Buffalo New York.

Interlibrary loans are offered as one of the many free services provided to our patrons.

### Digital Downloads

Digital downloads are recorded as part of our circulation figures as well. Audio books and videos are provided through our online service Library2Go. Anyone with a valid library card is able to upload these items directly to their computer, iPods, iPhones, MP3 players, or other listening devices. Patrons are able to transfer the digital downloads to a CD at no extra charge. Downloads increased 86% from the previous fiscal year. .

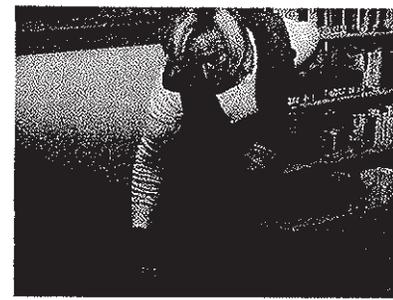


Digital Downloads	2007-2008	2008-2009	Increase
	680	1265	86.03%

## Computer Usage

The library has twenty public computer workstations. There are fourteen adult terminals and six terminals for young adults. These stations allow access to the Internet, Microsoft Word, Publisher, PowerPoint and Excel programs. There are four computers in the children's area which do not allow Internet access, but are pre-loaded with educational software.

Last year we monitored 32,430 computer work sessions, compared with 14,550 from the previous fiscal year. This year we are logging in 3,153 sessions a month which is 17% higher than this time last year. Patrons are allowed one hour per day on the public workstations. Patrons and visitors who access a public Internet workstation use an average of 53 minutes of their one hour allocation.



The Library provides free wireless service to those who bring their own notebook computer or hand-held wireless devices. Our network can support up to eighteen wireless online patrons at a time..



## Attendance

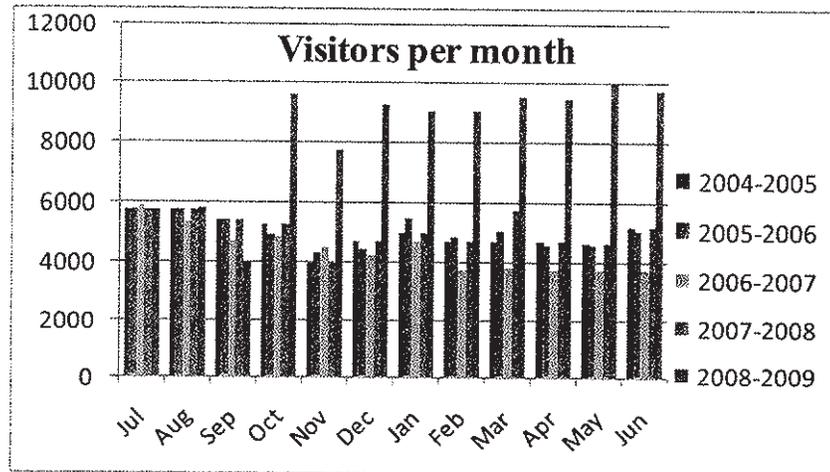
Visitor counts have doubled since we opened the new facility. In our old building, we averaged about 58,500 patrons per year. Although the total for the last fiscal year was 99,277, this includes three months in the old facility, including a three week closure in September. This year, we project to have 145,225 visits, which is 150% higher than the attendance in our old facility.

The busiest months are July and August, with November being the slowest.

The busiest days of the week are Tuesday and Wednesday.

The busiest hours during the week days are from 2 p.m. to 4 p.m. due to the amount of young adults who come in after school.

Saturdays, the library is the most crowded during the 11 a.m. story hour and puppet show.



## Programming

Programming has proven to be one of the more popular features of the new library. While we had a few programs for children in our old building, we had no program activities for teens and adults.

With our new space, we have tried to reach out to the community and offer programs for all ages. During the 2008-2009 fiscal year, we offered 217 programs with an attendance of 4,232. The previous year, we had attendance figures of 2,030. Some of the programs that we sponsored include:

### For young children:

- Story times
- Puppet shows
- Origami classes
- Water color classes
- Pottery classes
- Seed starting classes
- Dragon theater puppets plays
- North Coast Wildlife Rescue presentation



## Programming (continued)

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### For young adults

- Manga workshop
- Writing classes
- Tie-dye workshop
- Bat 6 performance
- Broadway School art show
- Seaside High School art show
- Anime screenings
- Poetry slam
- Chess classes
- Christmas card workshop



### For adults

- Senior computer classes
- Tango lessons
- Oregon State Poet Laureate Lawson Inada
- Art lectures
- Visiting authors
  - Virginia Euwer Wolff
  - Deborah Hopkinson
  - Jo Dereske
  - Craig Lesley
- Oregon Reads 2009
- Manuscript illumination class
- Lectures
  - Neal Maine
  - Dragon Kiln
  - David Lehigh
  - Oregon Traveling Trunk
- Art demonstration (Yuming Zhu)
- Motherhead



### Other events

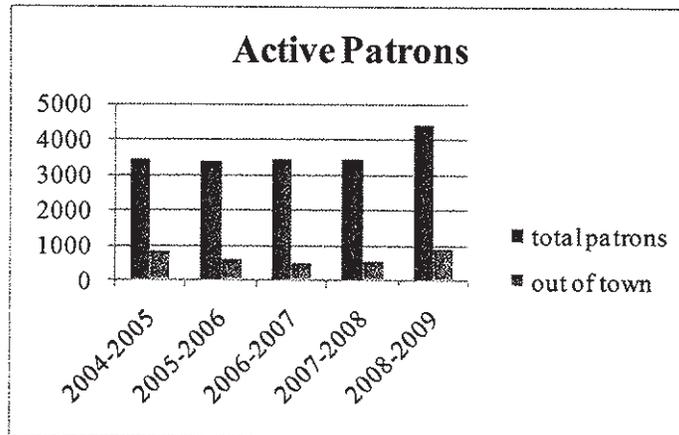
- Vietnam Memorial dedication
- Family Fun Night
- Art receptions
- Lewis and Clark enactment
- Halloween Vampire Night



## Patrons

The library had a total of 4,459 active patrons last year, up 30% from the year before. Out-of-town patrons account for 20% of the that figure. The patron database is weeded every six months to keep it current. Patrons who have not used the library in two years are deleted.

We also serve the homebound with our Words-on-Wheels service that delivers books, movies, audios and magazines to their residence twice a month. This year we served 22 homebound patrons and delivered a total of 1,722 items.



## The Collection

We completed the previous fiscal year with a collection of 39,504 items, including books, audio books, DVDs, videos, microfilm, periodicals and CD-Roms. The value of the collection is \$917, 353.

We have an ongoing inventory system that monitors lost, out-of-date, and "beyond repair" items, to keep the collection current. In addition, to keep up with what our patrons want, we have added new genres, such as manga, graphic novels, and Blu-Ray DVDs. We are currently phasing out all audio cassettes in favor of CDs and all VHS in favor of DVDs.

Books and printed materials account for 60% of our circulation, DVD/videos account for 34%, and audios make up 6%.

Our digital library, which is not included in our collection, has over 5,400 books and 1,200 movies to choose from. E-books will be available to download in the spring of 2010.

Our full-text periodical database features full-text coverage of 1,000 of the most searched magazines across Gale's InfoTrac product line, covering current events, sports, science, health and more. These articles are updated daily.

## Partnerships

The Library continues to strive for partnerships within the county to strengthen and enhance the community.

- Head Start has been a partner with the Library for many years. We visit their Seaside facility twice a week for story times. Head Start visits the library for field trips several times during the year.
- This year we partnered with Seaside Heights for a summer literacy program.
- A Vietnam Memorial project between the Library and the American Legion Post 99 resulted in a spaghetti dinner fundraiser sponsored by the Legion which raised over \$1500 for the Library.
- The Library provides space for Clatsop County W.I.C. to allow a place for south county children to obtain needed health services. They utilize our Community Room weekly.



## Those Who Serve You at the Library

The library would not be as successful as it is without its Board, volunteers, and support organizations.

### Seaside Library Board of Trustees

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The Library Board acts as an advisor to the Library Director and gives direction to fulfilling the mission of the library. Over the last year, they have consulted with security system vendors and contractors for future upgrades to the facility. They have supervised the revision of the policy manual, overseen the selection and installation of the exterior art, and advocated for the Freedom to Read and View by considering and ruling on requests to reclassify or remove items from the collection.

#### Seaside Library Board of Trustees

Don McKay, Board Chair

Sharon Ward

Jan Clawson

Coley Beghtol

James Shipley

### Friends of the Seaside Library

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The Friends of the Seaside Library is a 501(c)(3) corporation that raises money to support the library and its functions. There are over 100 Friends, and each year, through book sales and fundraisers, they contribute an average of \$6000 to the library. Last year, these funds were used to pay for visiting authors, speakers, and performers at the library. They also generously gave funds for books, art shows, receptions and children's events.

#### Friends of the Seaside Library

President - Nancy Taggard

Bookstore manager - Mary Peterson

### Art Committee

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The Art Committee is one of the most active committees that serve the Library. The group was formed prior to the move to the new building. They were instrumental in obtaining the Arakawa Hanging Art system on which art shows can be professionally displayed. They meet monthly and are responsible for all the art shows, displays, and accompanying receptions which last year included:

- Photo retrospective - Neal Maine and Michael Wing
- Juried show by Yuming Zhu
- Broadway art students showcase
- Print exhibition from the Northwest Print Artists
- Seaside High School showcase
- Katy Grant Hansen retrospective



#### Art Committee Chair

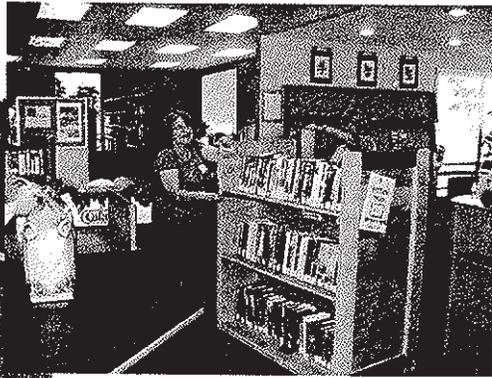
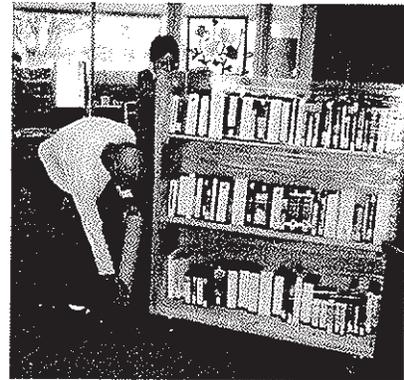
Janet Bland

## Those Who Serve You at the Library

### Volunteers

Volunteers reflect the spirit and heart of the community. The library is proud of its volunteers and appreciate their tireless service. During the last fiscal year, we had over 75 volunteers who donated 3,715 hours of their time. During the move to the new facility, we had 50 people on site for three days to help us move our entire collection.

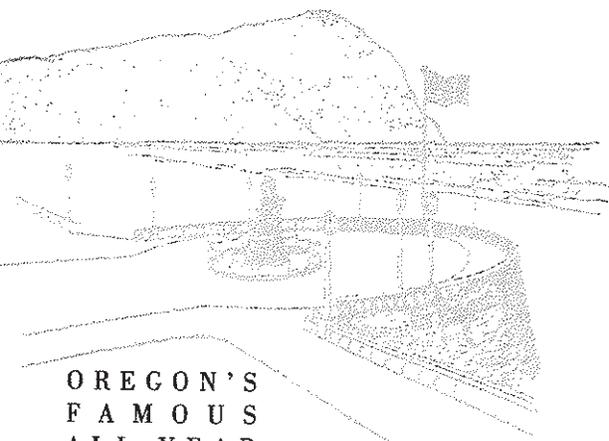
Currently, we have over twenty volunteers who come in weekly to shelve, repair, wrap and sort books. They call with gentle reminders to those who have overdue items. They check shelves for lost and missing items, organize craft time to augment story hour, and assist at the front desk.



### Your Library Staff

Reita Fackerell, Director  
Dan Cawley, Librarian  
Kathy Link, Librarian  
Paula Clark  
Connie Word  
Rosemary Carter

Jon Burke  
Jamie McCulloch  
Susan Park  
Dianne Hamilton  
Sam Nelson



OREGON'S  
FAMOUS  
ALL-YEAR  
RESORT

# Seaside Fire and Rescue

150 S. Lincoln  
Seaside, Oregon 97138  
Phone 738-5420

To: Mayor Larson and Council Members

From: Fire Chief Dale Kamrath

Date: January 19, 2010

RE: Surplus Furniture

The Fire Department has changed our upstairs meeting room into an actual meeting area, and removed the stuffed couches and chairs, adding tables and firm chairs received from the convention center last year during their updating furniture.

We have inquired of all City departments and not received any desire to utilize this furniture in any of the other facilities.

At this time I would ask the council to consider donating the furniture to Gearhart Fire Department to place in their building.

I will be at the council meeting on the 25<sup>th</sup> if you have any questions of me.



**STOP FIRES !**



## Volunteer Fire Department

P.O. Box 2530/670 Pacific Way  
Gearhart, Oregon 97138  
503-738-7838 / 503-738-9385 (fax)  
[gearhartfd@freedomnw.com](mailto:gearhartfd@freedomnw.com) / [gearhartfire.com](http://gearhartfire.com) (web)

January 14, 2010

Dale Kamrath  
Chief, Seaside Fire Department  
150 S. Lincoln  
Seaside, OR 97138

Dear Dale,

Gearhart Volunteer Fire Association is interested in acquiring the extra couches and chairs of the Seaside Fire Department. If this is approved by the City of Seaside, please contact us so that we can make arrangements for pick-up.

Yours truly,

Gary Burns

President

Gearhart Volunteer Fire Association

## **SEASIDE BUDGET COMMITTEE**

The Seaside Budget Committee meets publicly to review the budget documents as proposed by the budget officer. The budget committee receives the budget and budget message and provides an opportunity for the public to ask questions about and comment on the budget. The committee also approves a budget, and, if ad valorem property taxes are required, approves an amount or rate of tax for all funds that receive property taxes.

The budget committee is composed of the governing body and an equal number of electors appointed by the governing body. All members of the budget committee have equal authority. An elector is a qualified voter who has the right to vote for the adoption of any measure. If the governing body cannot find a sufficient number of electors who are willing to serve, those who are willing and the governing body become the budget committee.

Applicants for the Budget Committee need to be registered voters of the City of Seaside for at least one year prior to serving on the Committee. The appointive members of the budget committee cannot be officers, agents or employees of the local government. Spouses of officers, agents or employees of the local government are not barred from serving on the budget committee if they are qualified electors and not themselves officers, agents, or employees. Appointive members of the budget committee are appointed for three-year terms.

The committee shall elect a presiding officer from among the members at the first meeting. No member of the budget committee may receive any compensation for their services as a member of the committee.

## COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** January 25, 2010  
**Name:** Pamela Hayes  
**Commission/Committee:** Budget Committee  
**Resignation Date:** January 14, 2010  
**Term Expiration Date:** December 31, 2012  
**Wants to be considered again:** No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**

### BUDGET COMMITTEE

Term of Office: 3 years

Number of Members: 14 (Includes City Council)

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
OLIVER VERNOR	764 3 <sup>RD</sup>	738-4352	12/31/2010
LES MCNARY	1624 S. FRANKLIN	738-0759	12/31/2010
GUY WILLIAMS	1125 N. HOLLADAY DR.	738-5342	12/31/2011
REBECCA BUCK	P O BOX 1152	738-3045	12/31/2011
DANA PHILLIPS	217 BROADWAY	738-9413	12/31/2011
GAYLE SPEAR	50 7 <sup>TH</sup> AVENUE	738-7942	12/31/2012
VACANCY			12/31/2012