

LIBRARY BOARD INTERVIEWS:

5:40 PM – MARILYN SMILEY

5:50 PM – JAN CLAWSON

6:00 PM – ANDREW OBEREMBT

6:10 PM – JOHN DUNZER

6:20 PM – TESS RATTY

6:30 PM – ROBERT PERKEL

**AGENDA SEASIDE CITY COUNCIL MEETING
JANUARY 14, 2014 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. SWEARING IN COUNCILOR'S
4. ELECTION – COUNCIL PRESIDENT
5. ROLL CALL
6. APPROVAL OF AGENDA
7. COMMENTS – PUBLIC
8. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
9. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$1,474,969.36
 - b) APPROVAL OF MINUTES – DECEMBER 10, 2012 REGULAR MINUTES
10. UNFINISHED BUSINESS:
 - a) VACANCY – LIBRARY BOARD
11. NEW BUSINESS:
 - a) PUBLIC HEARING - RESOLUTION #3784 – A RESOLUTION ADOPTING AND APPROPRIATING BUDGET REDUCTIONS FOR THE 2012-2013 CITY OF SEASIDE BUDGET
 - OPEN PUBLIC HEARING
 - CLOSE PUBLIC HEARING
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
 - b) PUBLIC HEARING – RESOLUTION #3785 – A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET OF MORE THAN 10 PERCENT TO THE 2012-2013 CITY OF SEASIDE BUDGET
 - OPEN PUBLIC HEARING
 - CLOSE PUBLIC HEARING
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- c) RESOLUTION #3786 - A RESOLUTION ADOPTING AND APPROPRIATING A SUPPLEMENTAL BUDGET OF LESS THAN 10 PERCENT TO THE 2012-2013 SEASIDE ROAD DISTRICT BUDGT
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- d) RESOLUTION #3787 - A RESOLUTION ADOPTING AND APPROPRIATING SUPPLEMENTAL BUDGETS OF LESS THAN 10 PERCENT TO THE 2012-2013 CITY OF SEASIDE BUDGET
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

- e) LIQUOR LICENSE APPLICATION – BEACH BURRITO, 507 S. ROOSEVELT #2

12. COMMENTS FROM STUDENT REPRESENTATIVE

13. COMMENTS FROM THE COUNCIL

14. COMMENTS FROM THE CITY STAFF & PUBLIC

15. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- Present: Mayor Don Larson, Council President Don Johnson, Councilor Dana Phillips, Stubby Lyons, Tim Tolan, Jay Barber, and Tita Montero.
- Absent: None
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Bob Gross, Seaside Police Chief; Neal Wallace, Public Works Director; Joey Daniels, Seaside Fire Chief; Esther Moberg, Seaside Library Director; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; and Nancy McCarthy, Daily Astorian.
- Mayor Larson stated there was a very distinguished new department head sitting in the audience and that was the new Seaside Library Director, Esther Moberg.
- AGENDA** Motion to approve the December 10, 2012 agenda; carried unanimously. (Lyons/Johnson)
- COMMENTS – PUBLIC** Robert Perkel, 2039 Huckleberry Drive, Seaside, asked what was happening with the Lake Safeway situation.
- Mark Winstanley, City Manager, stated there was an engineering firm that was measuring and working out in the parking area today. The City of Seaside had approved all the plans and hopefully the project would be moving forward soon.
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$517,139.64; and November 26, 2012, regular minutes; carried unanimously. (Lyons/Barber)
- VACANCY – LIBRARY BOARD** Mayor Larson stated there was one vacancy on the Library Board with two applications received from Marilyn Smiley and Robert Perkel. Mayor Larson suggested the vacancy be left open for more applications and interviews could be conducted prior to a workshop on Monday, January 7, 2013. Mayor Larson asked Council what they wished to do.
- Councilor Phillips asked for the vacancy to be left open and stated she would not be in Seaside for the workshop or Council meeting.
- Councilor Montero asked if Council needed to close the vacancy before interviews were conducted since there would not be another Council meeting until Monday, January 14, 2013.
- Mr. Winstanley stated staff would suggest Council set a date to close the vacancy as far as applications were concerned. There could then be an interview date set for the applicants and prior to Council selecting a new member for the Library Board all of the applicants that had been interviewed would need to be nominated.
- Mayor Larson stated Council could wait to interview the applicants at another date since there was a City Council meeting on Monday, January 14, 2013. Mayor Larson further stated there was a Council workshop for the Golf Cart Ordinance and Council could interview prior.
- Council President Johnson stated Council could conduct interviews on Monday, January 14, 2013, and accept applications up until Friday, January 11, 2013.
- Mayor Larson asked if Council would like to conduct a workshop for the Golf Cart Ordinance on Monday, January 7, 2013.
- Mr. Winstanley stated if Council selected Friday, January 11, 2013, that would not give staff time to set up interviews. Mr. Winstanley further stated Monday, January 7, 2013, would allow more time.
- Council President Johnson stated applications could be closed on Monday, January 7, 2013.
- Mayor Larson asked if Council would like to conduct a workshop for Golf Carts and interview the applicants at the same time.

Council consensus to close the vacancy on Monday, January 7, 2013 and conduct interviews prior to the Council meeting on Monday, January 14, 2013.

Mayor Larson asked if Council wished to conduct a workshop for Golf Carts.

Council President Johnson asked if that would give staff and the City Attorney enough time to get the information together to present to Council.

Mr. Winstanley stated Dan Van Thiel, City Attorney would be going out of town for the holidays.

Mr. Van Thiel stated he would dictate a memorandum about information that was summarized with the Golf Cart Ordinance and then Council could discuss that information together.

Councilor Montero stated since there was not a big rush on resolving the ordinance Council should wait until after January 16, 2013, when Councilor Phillips was able to attend.

Councilor Phillips stated she would appreciate being able to attend the workshop because the ordinance referred to an area where she lived.

Mayor Larson stated he would discuss a date with staff and get back to Council with the dates.

**RECOGNITION –
COUNCILOR TOLAN**

Mayor Larson stated Council and the public would take a break to honor Councilor Tolan. Mayor Larson further stated this was Councilor Tolan's last City Council meeting and Mayor Larson thanked Councilor Tolan for the many years he had served with the Planning Commission and then City Council. Mayor Larson further stated Council would recess to honor Councilor Tolan and have some cake.

Councilor Tolan stated he noticed he was under unfinished business.

RECESSED

Council recessed at 7:09 PM

RECONVENED

Council reconvened 7:29 PM

**PRESENTATION –
2011-2012 CITY OF
SEASIDE AUDIT**

Mayor Larson stated Council had met with Rick Proulx prior to the City Council meeting to review the audit.

Rick Proulx, Kern & Thompson, stated for the year end of June 30, 2012, there was an audit performed of the financial statements in compliance with the City. Mr. Proulx further stated the audit was performed in accordance with general accepted auditing standards and rendered an opinion. The opinion on the financial statements for the City of Seaside was that the financial statements were fairly stated and all true in respects. The amounts and disclosures were proper and adequate and everything was recorded properly in the right year and the statements were suitable for the presentation and were available to the public.

Mayor Larson asked if Council had any questions for Mr. Proulx.

Councilor Lyons stated there were many people who did not realize what the City had to deal with each year and how much money was spent.

Mr. Winstanley stated in the year that the City of Seaside just finished auditing the budget was approximately \$22,000,000.00 and this year the budget was slightly less at \$20,000,000.00. The City of Seaside had taken on budgets in the past with large construction projects that were approximately \$26,000,000.00.

Motion accepting the 2011-2012 City of Seaside Audit; carried unanimously. (Tolan/Johnson)

**BID RESULTS
WWTP METAL BLDG.
PACKAGE FOR DRYER**

Neal Wallace, Public Works Director, stated the City received two bids from suppliers for the prefabricated metal building to house the sludge dryer at the Waste Water Treatment Plant. The building was 150' long by 64' wide, was 14' tall at the eaves and 18' tall at the peak. The sides of the building would be a neutral sand stone color and the roof would be forest green. A minimal amount of directional exterior lighting would be used; enough for safety but not any bright wall packs. Mr. Wallace further stated Web Steel out of Sandy bid \$115,237.00 for the building package and Heligso out of Astoria, used an American Building building package, and bid \$114,910.00. Mr. Wallace further stated these were very competitive bids compared to the engineer's estimate of \$135,000.00.

Mr. Wallace further stated staff recommended accepting the bid from Heligso Construction for \$114,910.00 for the steel package. The building typically had a ten to twelve week lead time before shipment. Mr. Wallace further stated a structural sketch of the building and a diagram of where it would be located was in Council's packets.

Councilor Barber asked how the building would be funded.

Mr. Winstanley stated the City sold bonds approximately a year ago in order to fund some of these projects and the funds were set aside. When the bonds were sold the City initially was planning to add a new lime system to the Wastewater Treatment Plant. The new dryer system would be a new process and would not require a lime system but would require a building to keep the materials dry.

Councilor Barber asked if Council would receive another bid for the construction of the building.

Mr. Wallace stated that would be a completely separate bid and there was a ten to twelve week lead time for manufacturing the steel package and towards the end of January, 2013, staff would be going out to bid for the construction.

Motion approving the Wastewater Treatment Plant Metal Building Package for Dryer, carried unanimously. (Tolan/Phillips)

COMMENTS - STUDENT REPRESENTATIVE

Kegan Wallis, Student Representative, stated last week the winter term began at Seaside High School and tonight was the Seaside High School Cabaret. The first home swim meet was on Thursday, December 13, 2012, and both the boys and girls basketball teams have been doing good.

COMMENTS - COUNCIL

Councilor Lyons stated Council had received notices from Western Oregon Waste (WOW) and asked if Council should wait for the new cans with the wind latches. Councilor Lyons asked if the old cans would be taken away by WOW. Councilor Lyons further stated the notice that was received stated the old cans needed to be brought to WOW and there were many people who did not have a big enough vehicle to take a can back.

Mr. Winstanley stated he understood the problem and would be happy to discuss the issue with WOW.

Councilor Lyons stated there was a great crowd at the Pearl Harbor Ceremony on December 7, 2012. Councilor Lyons thanked Nancy McCarthy, Daily Astorian, for attending the ceremony.

Mayor Larson stated the article in the Daily Astorian was extremely well done and he thanked Ms. McCarthy.

Councilor Phillips wished everyone a very happy and safe holiday and a Merry Christmas.

Councilor Tolan thanked Council and the Mayor for the many years of working together. Councilor Tolan stated Randy Frank will be a great addition to City Council.

Councilor Montero stated the newest issue of the Coast River Journal was out and she wanted to thank Neal Wallace, Public Works Director, for representing the City and providing a testimonial for Tongue Point Job Corp. Councilor Montero further stated Travel Oregon came to Seaside and were the government entity that had administered one percent of the room tax dollars that were taken by the State to market tourism in the area and in the State. Councilor Montero further stated there were many people who attended the meeting and there were many questions asked about the tourism in Seaside and the marketing. Bottom line was that they really wanted to know if people really knew who Travel Oregon was and what they could do to help Seaside. Ms. Montero further stated Travel Oregon would meet in eight different locations and there would be a report put together which would be a good document for the City to have.

Councilor Barber stated he would give a quick update on the Coyote situation. The State informed us that the high water had moved the largest pack of Coyote's into the woods. There was also a discussion about some abatement procedures and there was a good local source that was willing to help with the process.

Council President Johnson thanked Councilor Tolan and stated it had been great serving together.

Councilor Tolan stated all this time he thought he was the youngest Councilor and then found out Council President Johnson was the youngest.

COMMENTS – CITY
STAFF AND PUBLIC

Russ Vandenberg, Convention Center & Visitors Bureau General Manager; stated the Convention Center Commission meeting Wednesday, December 12, 2012, would be held at 5:30 pm instead of 7:00 pm. Mr. Vandenberg thanked Councilor Tolan for all the support throughout the years.

Bob Gross, Seaside Police Chief, stated the Police Officer's continued to work hard. There had been a shoplifting incident over the weekend which turned into five shopliftings incidents and three people were arrested. Chief Gross invited Council to the Convention Center on Wednesday, December 19, 2012, to wrap presents for the Wishing Tree.

Mr. Wallace thanked Councilor Tolan and stated it has been great.

Laurie Oxley, Seaside Downtown Development Association, stated the local campaign had been doing very well.

Joey Daniels, Seaside Fire Chief, stated the department had been a little busy and would be wrapping presents at the Convention Center. Chief Daniels reminded the public to clean their Chimney, watch the candles burning and to make sure the Christmas tree was watered.

Kim Jordan, Administrative Assistant, stated Councilor Tolan would be missed and it had been great working with him and would be welcomed at City Hall anytime.

Mr. Van Thiel stated he was glad Councilor Barber had the Coyote situation under control. Mr. Van Thiel further thanked Council for letting him represent the City of Seaside and would miss Councilor Tolan who was a pleasure to serve. Mr. Van Thiel wished everyone a happy holiday.

Mr. Winstanley stated it truly had been a pleasure working with Councilor Tolan. Mr. Winstanley further stated Monday, January 14, 2013, Councilor Lyons, Councilor Johnson, and Randy Frank would be sworn in. Mr. Winstanley further stated he wanted to thank Council for the approval on the documents to purchase a new computer for City Hall. No more did Council approve the new computer then the old one crashed and staff was actually waiting for the new computer to arrive. Mr. Winstanley reminded Council the Goal Setting workshop was scheduled for Friday, January 18, 2013, and Saturday, January 19, 2013.

ADJOURNMENT

The regular meeting adjourned at 7:53 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR

SEASIDE LIBRARY BOARD

The Seaside Library Board shall approve board bylaws, follow Oregon's open meetings law and public records laws, propose the annual budget to the governing body, accept donations/grants, build a good community support for the library's service, and listen, then respond to the community with the best possible solution.

The board consists of five members appointed by the Mayor subject to City Council approval. The Seaside Public Library is advised by a library board. All terms of office shall be four years beginning on December 31st, and no member shall hold office for more than two full consecutive terms.

The board shall meet at least once a month in the library at a designated time and special sessions may be called by the chairman of the board should the chairman deem it necessary.

The board shall elect a chairman and vice-chairman at the beginning of each serving year, and in the absence of the chairman, the vice chairman shall assume the duties of the chairman. The board, should it so desire, may appoint the librarian as secretary to the board to take minutes and to keep a record of its actions.

The members shall serve without salary or compensation for services rendered.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** November 26, 2012
Name: Don McKay
Commission/Committee: Library Board
Resignation Date: McKay – November 6, 2012
Term Expiration Date: December 31, 2012
Wants to be considered again: McKay – No

2. **Applicants:**
Marilyn Smiley
Robert Perkel
Andrew Oberembt
Jan Clawson
Tess Ratty
John Dunzer

3. **Nominations:**

4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: December 5, 2012

NAME Smiley Marilyn Home: 503/738-6984 Cell: 440-1524
Last First PHONE
ADDRESS 2326 S. Downing Seaside, OR 97138-
MAIL ADDRESS (DIFFERENT THEN ABOVE) P.O. 456 Seaside, OR 97138-0456
LENGTH OF TIME IN SEASIDE 20 years
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION Substitute Teacher
PAST OCCUPATIONS Teacher / Travel Agent / Realtor

List committee/commissions on which you would like to serve: Seaside Library Board

List committee/commissions you are currently appointed to: ∅

List fields in which you have interest or ability: Reading Specialist

- List employment and volunteer activities, which may relate to service on committee/commissions:
- Miss Oregon Volunteer 20 years
 - Substitute teacher on N. Coast for Seaside, Warrenton and Astoria

List skills and special knowledge that you may have acquired from these activities:
I work well with a variety of age groups. I am passionate about reading and loved my job when employed by Seaside School Dist. #10 as the TITLE I Reading and Math Teacher.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes (✓) No (X) If yes, what offense?

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Travis Roe</u>	<u>Principal @ ASTOR ELEM</u>	<u>ASTORIA, OR</u>	<u>(503) 325-6672</u>
<u>Dana Phillips</u>	<u>CEO MISS OREGON</u>	<u>Seaside, OR</u>	<u>(503) 738-8568</u>
<u>Tiffany Golden</u>	<u>Teacher @ ASTOR</u>	<u>Warrenton, OR</u>	<u>(503) 791-1006</u>

(I did a long-term sub job in 2010 for her @ ASTOR SCH.)

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE December 3, 2012 SIGNATURE Marilyn Smiley

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: December 5, 2012

NAME PERKEL Robert PHONE 503, 830-7991

ADDRESS 2039 ^{Last} HUCKLEBERRY ^{First} DRIVE, SEASIDE, OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

LENGTH OF TIME IN SEASIDE 3 1/2 YEARS

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION RETIRED

PAST OCCUPATIONS Job Placement Rep - Oregon STATE Emp Dept - 30 YRS. OF SERVICE - 4 YRS - owned a gift basket BUSINESS THE GENERAL LABBIT

List committee/commissions on which you would like to serve: Library Board - Seaside Oregon

List committee/commissions you are currently appointed to: None

List fields in which you have interest or ability: Public Relations Community Service Public Speaking

List employment and volunteer activities, which may relate to service on committee/commissions: _____

List skills and special knowledge that you may have acquired from these activities: Good listening skills, public speaking, organizational skills

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Bill Carpenter</u>	<u>Friend (last 10 years)</u>		
<u>Jetta Moore's</u>	<u>Friend</u>		<u>503-440-0381</u>
<u>Dennis Johnson</u>	<u>Friend</u>		<u>503-538-8771</u>

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DATE 12/4/12 SIGNATURE Robert E. Park

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: January 7, 2013

NAME Oberemba Andrew PHONE 503/298-4771

ADDRESS 1175 Ave A Seaside, OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) same

LENGTH OF TIME IN SEASIDE 4+ yrs

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Hotel GM

PAST OCCUPATIONS Hotel Janitorial

List committee/commissions on which you would like to serve: Library board

List committee/commissions you are currently appointed to:

List fields in which you have interest or ability: Library Chamber

List employment and volunteer activities, which may relate to service on committee/commissions: Chamber Ambassador
Church board

List skills and special knowledge that you may have acquired from these activities: management, accounting, customer service,

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense?

When? Please explain:

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Pastor Richard Kalls</u>	<u>Pastor</u>		<u>503.738.6180</u>
<u>Doug Barker</u>	<u>Chamber</u>		<u>503.738.5453</u>
<u>Joadette Knispel</u>	<u>Landlord</u>		<u>503.738.6153</u>

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DATE 12-12-12 SIGNATURE A. Oberemba

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: January 7, 2013

NAME CLAWSON, JAN PHONE 503, 738-9044
Last First
ADDRESS 343 Hemlock St. Seaside, Or 97138
MAIL ADDRESS (DIFFERENT THEN ABOVE) P.O. Box 2788 Gearhart, 97138
LENGTH OF TIME IN SEASIDE 36 years
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION retired school administrator
PAST OCCUPATIONS school teacher, camp director, college instructor

List committee/commissions on which you would like to serve: Seaside Library Board

List committee/commissions you are currently appointed to: _____

List fields in which you have interest or ability: music, art, literature

List employment and volunteer activities, which may relate to service on committee/commissions:
Trails End Art Assn
Cannon Beach Chorus board
Library Art Committee

List skills and special knowledge that you may have acquired from these activities:
I have served on the library board, I learned many new things during my time as a board member.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Doug & Cheryl Barker</u>	<u>Friends</u>	<u>89100 Ocean Dr, Warrenton</u>	<u>738-5453</u>
<u>Russ Jaggard</u>	<u>friend</u>	<u>P.O. Box 2329 Gearhart</u>	<u>738-8026</u>
<u>Reita Fackrell</u>	<u>friend</u>		

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 12-13-12 SIGNATURE Jan Clawson

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: [REDACTED]

NAME RATTY, TESS PHONE 503, 738-5055

ADDRESS 896 37 LAKESIDE CT., WARRENTON, OR 97146 - SURF PINES

MAIL ADDRESS (DIFFERENT THEN ABOVE)

LENGTH OF TIME IN SEASIDE SURF PINES - 8 YRS

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No REG. VOTER IN CLATSOP COUNTY

OCCUPATION RETIRED

PAST OCCUPATIONS - CO-OWNER, MEDIA WEST: A COMMERCIAL VIDEO PRODUCTION CO.
- ADVERTISING MENSWEAR MGR - BENDLETON WOOLEN MILLS

List committee/commissions on which you would like to serve:

SEASIDE LIBRARY BOARD

List committee/commissions you are currently appointed to:

SEASIDE LIBRARY ARTS COMMITTEE

List fields in which you have interest or ability:

SUPPORTING + ENCOURAGING COMMUNITY LIBRARIES + THE ARTS

IN SEASIDE + SURROUNDING AREAS, THROUGH SERVICE, LISTENING + WORKING TOWARD GOALS.

List employment and volunteer activities, which may relate to service on committee/commissions:

SEASIDE ANNUAL AUTHOR'S FAIR - VOLUNTEER
SMART LITERACY READING PROGRAM - VOLUNTEER
FRIENDS OF SEASIDE LIBRARY - BOOKSTORE VOLUNTEER + MEMBER LIST MANAGER

SEASIDE LIBRARY ARTS COMMITTEE:
HELPED DEVELOP MISSION STMT, AGENDA + GUIDELINES + COORDINATE SEASIDE LIBRARY ART EXHIBITS

List skills and special knowledge that you may have acquired from these activities:

OVER YEARS, ITS BEEN AN HONOR TO SERVE ON MANY BOARDS, COMMISSIONS + COMMITTEE'S & GAIN EXPERIENCE, SKILLS + SPECIAL KNOWLEDGE IN: DEVELOPING LONG RANGE PLANNING, BUDGETS, MARKETING PLANNING, WORKING WITH and RECRUITING VOLUNTEERS, PROBLEM SOLVING, COORDINATING FUNDRAISING + COMMUNITY EVENTS + GROWTH + PROGRAM EXPANSION.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense?

When? Please explain:

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>JON BURKE</u>	<u>- FRIEND + CO-MEMBER OF SEASIDE LIBRARY ARTS CMT.</u>	<u>SEASIDE LIBRARY</u>	<u>603-738-6742</u>
<u>KAREN EMMERLING</u>	<u>- FRIEND + SEASIDE AUTHORS FAIR</u>	<u>BEACH BOOKS, 37 N. EDGEWOOD, SEASIDE</u>	<u>503-738-3500</u>
<u>NANCI TAGGERT</u>	<u>- FRIEND + 'SUPERVISOR' FRIENDS OF SEASIDE LIBRARY</u>	<u>P.O. BOX 2329, SEASIDE, OR 97138</u>	<u>503-738-8026</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 12-14-12

SIGNATURE

Tess Ratty

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: January 7, 2013

NAME DUNZER John PHONE 503 738-6885

ADDRESS 2968 KEEPSAKE DR SEASIDE OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) NA

LENGTH OF TIME IN SEASIDE 9 yrs

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION CEO Columbia Bioenergy

PAST OCCUPATIONS CEO/PRESIDENT TALEY Studios, management consultant
TECHNICAL film management

List committee/commissions on which you would like to serve: LIBRARY
TRANSPORTATION Advisory Planning

List committee/commissions you are currently appointed to: NONE IN SEASIDE

NONE IN CLATSOP City AFTER Economic Development Commission WAS SHUT DOWN 2 in SEASIDE - Economic Development
- fastest working grow!

List fields in which you have interest or ability: MANAGEMENT EFFICIENCY
TRANSPORTATION & Urban Planning ENERGY Economic Development

List employment and volunteer activities, which may relate to service on committee/commissions:

30 yrs of Rotary: Kiwanis Planning Commission

HEADED UP 3 REGIONAL Economic Dev PORT ALTERNATIVE Energy Comm.

SCHOOL BOARD Consultant in Urban & Suburban Planning to over 40 cities, counties, states

List skills and special knowledge that you may have acquired from these activities:

KNOW HOW TO MAKE GOVERNMENT MORE EFFICIENT

KNOW HOW TO MITIGATE ENVIRONMENTAL PROBLEMS

KNOW HOW TO CREATE JOBS

KNOW THE TRUTH AND NOT AFRAID TO SPEAK OUT WHEN IGNORED OR LIED TO.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense?

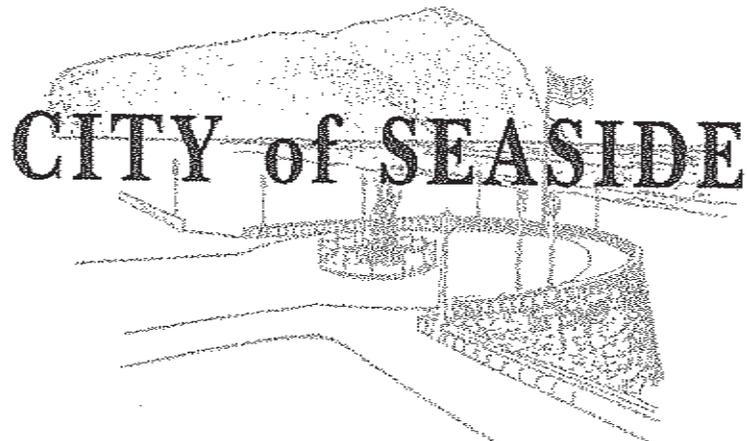
When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Bob McAllen</u>	<u>neighbor</u>	<u>2968 Keepsake Sea</u>	<u>738-6653</u>
<u>Ken Gurbani</u>	<u>colleague neighbor</u>	<u>Postcard</u>	<u>310 713 6391</u>
<u>Pat Ordway</u>	<u>Friend</u>	<u>3216 Bayview TR SEA</u>	<u>738-7821</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 12-12-2012 SIGNATURE John Dunzer



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

LIBRARY BOARD COMMISSION

Term of Office: 4 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
MARY PETERSON	26 N. WAHANNA RD. #4	738-9344	12/31/2013
SHARON WARD	225 10 TH AVENUE	739-0148	12/31/2014
RUSS TAGGARD	PO BOX 2329 – GEARHART	738-2488	12/31/2015
VACANCY			12/31/2016
JAMES SHIPLEY	284 ALPINE STREET	717-0392	12/31/2016

*CHAIR

RESOLUTION #3784

**A RESOLUTION ADOPTING AND APPROPRIATING
BUDGET REDUCTIONS FOR THE 2012-2013 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following budget reduction for 2012-2013; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2012, and for the purpose shown below are hereby adjusted and appropriated as follows:

**STATE TAX STREET
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 427,510	\$ (5,341)	\$ 422,169
Interest On Investments	3,000	0	3,000
State Gas Tax Refund	368,000	(8,000)	360,000
Surface Transportation	71,300	0	71,300
Miscellaneous	6,000	0	6,000
Total	<u>\$ 875,810</u>	<u>\$ (13,341)</u>	<u>\$ 862,469</u>

**STATE TAX STREET
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 181,100	\$ -	\$ 181,100
Capital Outlay	539,485	(13,341)	526,144
Interfund Transfers	55,225	0	55,225
Ending Fund Balance	100,000	0	100,000
Total	<u>\$ 875,810</u>	<u>\$ (13,341)</u>	<u>\$ 862,469</u>

**PROM IMPROVEMENT
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 380,783	\$ (9,377)	\$ 371,406
Transfer - Room Tax	65,280	0	65,280
Interest On Investments	1,500	0	1,500
Donations	7,500	1500	9,000
Total	<u>\$ 455,063</u>	<u>\$ (7,877)</u>	<u>\$ 447,186</u>

**PROM IMPROVEMENT
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 50,000	\$ -	\$ 50,000
Capital Outlay	405,063	(7,877)	397,186
Total	<u>\$ 455,063</u>	<u>\$ (7,877)</u>	<u>\$ 447,186</u>

**ECONOMIC DEVELOPMENT
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 450	\$ (130)	\$ 320
Transfer - General	5,235	0	5,235
Interest On Investments	0	5	5
Cigarette Tax	<u>2,325</u>	<u>(375)</u>	<u>1,950</u>
Total	<u>\$ 8,010</u>	<u>\$ (500)</u>	<u>\$ 7,510</u>

**ECONOMIC DEVELOPMENT
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 7,510	\$ -	\$ 7,510
Special Payments	<u>500</u>	<u>(500)</u>	<u>0</u>
Total	<u>\$ 8,010</u>	<u>\$ (500)</u>	<u>\$ 7,510</u>

Passed by the City Council of Seaside on this ____ day of _____, 2013.

Submitted to the Mayor and Approved by the Mayor on this ____ day of _____, 2013.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC HEARING
FOR BUDGET REDUCTIONS**

A public hearing on proposed budget reductions for the City of Seaside, Clatsop County, State of Oregon, for the fiscal year July 1, 2012 to June 30, 2013 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public hearing will take place during the regularly scheduled City Council meeting on the 14th day of January, 2013 at 7:00 PM. The purpose of the public hearing is to discuss the budget reductions with interested persons. A copy of the budget document may be inspected or obtained on or after December 20, 2012 at City Hall, between the hours of 8:00 AM and 5:00 PM.

SUMMARY OF BUDGET REDUCTIONS

FUND: State Tax Street

Resources		Requirements	
Beginning Fund Balance	\$ (5,341)	Capital Outlay	\$ (13,341)
State Gas Tax	(8,000)		
Revised Total Resources	\$ 862,469	Revised Total Requirements	\$ 862,469

COMMENTS To decrease beginning fund balance and state gas tax budgets to reflect actual and offset with a decrease in capital outlay.

FUND: Prom Improvement

Resources		Requirements	
Beginning Fund Balance	\$ (9,377)	Capital Outlay	\$ (7,877)
Donations	1,500		
Revised Total Resources	\$ 447,186	Revised Total Requirements	\$ 447,186

COMMENTS To decrease beginning fund balance and increase donations budgets to reflect actual and offset with expenditure decrease in capital outlay.

FUND: Economic Development

Resources		Requirements	
Beginning Fund Balance	\$ (130)	Capital Outlay	\$ (500)
Interest On Investments	5		
Cigarette Tax	(375)		
Revised Total Resources	\$ 7,510	Revised Total Requirements	\$ 7,510

COMMENTS To decrease beginning fund balance, increase interest on investments, and decrease cigarette tax to reflect actual and offset with an expenditure decrease in interfund loan repayment to Systems Development - Water.

RESOLUTION #3785

**A RESOLUTION ADOPTING AND APPROPRIATING A
SUPPLEMENTAL BUDGET OF MORE THAN 10 PERCENT
TO THE 2012-2013 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget for 2012-2013; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2012, and for the purpose shown below are hereby adjusted and appropriated as follows:

**PARKS CONSTRUCTION
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 19,947	\$ (11,838)	\$ 8,109
Donations	<u>250,000</u>	<u>115,338</u>	<u>365,338</u>
Total	<u>\$ 269,947</u>	<u>\$ 103,500</u>	<u>\$ 373,447</u>

**PARKS CONSTRUCTION
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ -	\$ 1,500	\$ 1,500
Capital Outlay	19,947	152,000	171,947
Special Payments			
Interfund Loan-Sys Dev (<u>250,000</u>	<u>(50,000)</u>	<u>200,000</u>
Total	<u>\$ 269,947</u>	<u>\$ 103,500</u>	<u>\$ 373,447</u>

**AIRPORT
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 6,203	\$ (12,509)	\$ (6,306)
Transfer-Cap Improvement	9,000	0	9,000
FAA Grants	141,000	172,609	313,609
Rentals & Leases	<u>1,058</u>	<u>0</u>	<u>1,058</u>
Total	<u>\$ 157,261</u>	<u>\$ 160,100</u>	<u>\$ 317,361</u>

**AIRPORT
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 2,261	\$ 60,100	\$ 62,361
Capital Outlay	150,000	100,000	250,000
Contingency	<u>5,000</u>	<u>0</u>	<u>5,000</u>
Total	<u>\$ 157,261</u>	<u>\$ 160,100</u>	<u>\$ 317,361</u>

Passed by the City Council of Seaside on this ____ day of _____, 2013.

Submitted to the Mayor and Approved by the Mayor on this ____ day of _____, 2013.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC HEARING
FOR A SUPPLEMENTAL BUDGET
Of greater than 10% of Fund Expenditures**

A public hearing on proposed supplemental budgets for the City of Seaside, Clatsop County, State of Oregon, for the fiscal year July 1, 2012 to June 30, 2013 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public hearing will take place during the regularly scheduled City Council meeting on the 14th day of January, 2013 at 7:00 P.M. The purpose of the public hearing is to discuss the supplemental budget with interested persons. A copy of the supplemental budget document may be inspected or obtained on or after December 20, 2012 at City Hall, between the hours of 8:00 AM and 5:00 PM.

SUMMARY OF SUPPLEMENTAL BUDGET

FUND: Parks Construction

Resources		Requirements	
Beginning Fund Balance	\$ (11,838)	Materials & Services	\$ 1,500
Donations	115,338	Capital Outlay	152,000
		Special Payments	
		Interfund Loan	(50,000)
Revised Total Resources	\$ 373,447	Revised Total Requirements	\$373,447

COMMENTS To decrease beginning fund balance and increase donation budgets to actual and offset with expenditure increases in materials and services and capital outlay budgets and a decrease in loan repayment to Systems Development - Water budget.

FUND: Airport

Resources		Requirements	
Beginning Fund Balance	\$ (12,509)	Materials & Services	\$ 60,100
FAA Grants	172,609	Capital Outlay	100,000
Revised Total Resources	\$ 317,361	Revised Total Requirements	\$317,361

COMMENTS To decrease beginning fund balance and increase FAA Grants budgets to actual and offset with expenditure increases in materials and services and capital outlay budgets.

RESOLUTION #3786

**A RESOLUTION ADOPTING AND APPROPRIATING A
SUPPLEMENTAL BUDGET OF LESS THAN 10 PERCENT
TO THE 2012-2013 SEASIDE ROAD DISTRICT BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside, acting in the capacity as the governing body for the Seaside Road District, hereby adopts the following supplemental budget for 2012-2013; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2012, and for the purpose shown below are hereby adjusted and appropriated as follows:

**District Road
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 303,864	\$ 7,731	\$ 311,595
Tax Levy	290,441	0	290,441
Est Taxes Not To Be Rec'd	(23,235)	0	(23,235)
Delinquent Taxes	9,906	0	9,906
Tax Offsets	700	0	700
Interest On Investments	1,200	0	1,200
Interest On Tax Receipts	2,000	0	2,000
Total	<u>\$ 584,876</u>	<u>\$ 7,731</u>	<u>\$ 592,607</u>

**District Road
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 6,900	\$ 2,000	\$ 8,900
Capital Outlay	491,440	5,731	497,171
Interfund Transfers	68,536	0	68,536
Ending Fund Balance	18,000	0	18,000
Total	<u>\$ 584,876</u>	<u>\$ 7,731</u>	<u>\$ 592,607</u>

Passed by the City Council of Seaside on this ___ day of _____, 2013.

Submitted to the Mayor and Approved by the Mayor on this ___ day of _____, 2013.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC MEETING
FOR A SUPPLEMENTAL BUDGET
Of less than 10% of Fund Expenditures**

A public meeting on a proposed supplemental budget for the Seaside Road District, Clatsop County, State of Oregon, for the fiscal year July 1, 2012 to June 30, 2013 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public meeting will take place during the regularly scheduled City Council meeting on the 14th day of January, 2013 at 7:00 P.M. The purpose of the public meeting is to consider a resolution adopting the supplemental budget and making necessary appropriations. A copy of the supplemental budget document may be inspected or obtained on or after December 20, 2012 at City Hall, between the hours of 8:00 A.M. and 5:00 P.M.

SUMMARY OF SUPPLEMENTAL BUDGET

FUND: District Road

Resources		Requirements	
Beginning Fund Balance	\$ 7,731	Materials & Services	\$ 2,000
		Capital Outlay	5,731
Revised Total Resources	\$ 592,607	Revised Total Requirements	\$592,607

COMMENTS

To increase beginning fund balance budget to reflect actual and offset with expenditure increase in both materials and services and capital outlay.

RESOLUTION #3787

**A RESOLUTION ADOPTING AND APPROPRIATING
SUPPLEMENTAL BUDGETS OF LESS THAN 10 PERCENT
TO THE 2012-2013 CITY OF SEASIDE BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Seaside hereby adopts the following supplemental budget for 2012-2013; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2012, and for the purpose shown below are hereby adjusted and appropriated as follows:

**SEWER
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 626,723	\$ 82,025	\$ 708,748
Interest On Investments	2,000	0	2,000
Sewer Revenue	2,080,700	0	2,080,700
Insurance Reimbursement	0	599	599
Miscellaneous	2,000	0	2,000
Total	<u>\$ 2,711,423</u>	<u>\$ 82,624</u>	<u>\$ 2,794,047</u>

**SEWER
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 622,872	\$ -	\$ 622,872
Materials & Services	613,800	82,624	696,424
Capital Outlay	195,000	0	195,000
Debt Service	364,513	0	364,513
Interfund Transfers	277,972	0	277,972
Contingency	100,000	0	100,000
Ending Fund Balance	537,266	0	537,266
Total	<u>\$ 2,711,423</u>	<u>\$ 82,624</u>	<u>\$ 2,794,047</u>

**CONVENTION CENTER
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 1,139,046	\$ 81,351	\$ 1,220,397
Transfer - Room Tax	1,251,200	0	1,251,200
Interest On Investments	3,500	0	3,500
Food & Liquor Franchise	560,000	0	560,000
Rentals - Events	75,000	0	75,000
Convention Fees	25,000	0	25,000
Promotional Events	15,000	0	15,000
Insurance Reimbursement	0	1,595	1,595
Miscellaneous	5,000	0	5,000
Total	<u>\$ 3,073,746</u>	<u>\$ 82,946</u>	<u>\$ 3,156,692</u>

**CONVENTION CENTER
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 927,371	\$ -	\$ 927,371
Materials & Services	891,000	0	891,000
Capital Outlay	10,000	0	10,000
Interfund Transfers	105,498	0	105,498
Contingency	150,000	82,946	232,946
Ending Fund Balance	989,877	0	989,877
Total	<u>\$ 3,073,746</u>	<u>\$ 82,946</u>	<u>\$ 3,156,692</u>

**ROOM TAX & BUSINESS LICENSE
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 144,016	\$ 12,666	\$ 156,682
Interest On Investments	500	0	500
Room Tax	2,720,000	0	2,720,000
Business License	165,000	0	165,000
Miscellaneous	100	0	100
Donations	100	0	100
Total	<u>\$ 3,029,716</u>	<u>\$ 12,666</u>	<u>\$ 3,042,382</u>

**ROOM TAX & BUSINESS LICENSE
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 213,195	\$ -	\$ 213,195
Materials & Services	365,453	0	365,453
Interfund Transfers	2,273,280	0	2,273,280
Contingency	40,000	12,666	52,666
Ending Fund Balance	137,788	0	137,788
Total	<u>\$ 3,029,716</u>	<u>\$ 12,666</u>	<u>\$ 3,042,382</u>

**WATER RESERVE
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 332,714	\$ 393	\$ 333,107
Interest On Investments	1,500	0	1,500
Total	<u>\$ 334,214</u>	<u>\$ 393</u>	<u>\$ 334,607</u>

**WATER RESERVE
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Debt Service	\$ 332,714	\$ 393	\$ 333,107
Interfund Transfer	1,500	0	1,500
Total	<u>\$ 334,214</u>	<u>\$ 393</u>	<u>\$ 334,607</u>

**CAPITAL IMPROVEMENT AND MAINTENANCE
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 135,870	\$ 2,477	\$ 138,347
Transfer - Room Tax	78,880	0	78,880
Interest On Investments	600	0	600
Total	<u>\$ 215,350</u>	<u>\$ 2,477</u>	<u>\$ 217,827</u>

**CAPITAL IMPROVEMENT AND MAINTENANCE
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 45,500	\$ -	\$ 45,500
Capital Outlay	160,850	2,477	163,327
Interfund Transfers	9,000	0	9,000
Total	<u>\$ 215,350</u>	<u>\$ 2,477</u>	<u>\$ 217,827</u>

**CONVENTION CENTER CAPITAL IMPROVEMENT
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 245,468	\$ 8,935	\$ 254,403
Transfer - Room Tax	138,720	0	138,720
Interest On Investments	1,200	0	1,200
Total	\$ 385,388	\$ 8,935	\$ 394,323

**CONVENTION CENTER CAPITAL IMPROVEMENT
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Capital Outlay	\$ 150,000	\$ -	\$ 150,000
Contingency	75,000	8,935	83,935
Ending Fund Balance	160,388	0	160,388
Total	\$ 385,388	\$ 8,935	\$ 394,323

**EMERGENCY READINESS
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 5,336	\$ 3,628	\$ 8,964
Transfer - Room Tax	40,800	0	40,800
Interest On Investments	50	0	50
Local Donations or Match	750	0	750
Total	\$ 46,936	\$ 3,628	\$ 50,564

**EMERGENCY READINESS
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials and Services	\$ 39,732	\$ -	\$ 39,732
Contingency	7,204	3,628	10,832
Total	\$ 46,936	\$ 3,628	\$ 50,564

**SYSTEMS DEVELOPMENT - WATER (91)
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 583,865	\$ 61,773	\$ 645,638
Systems Dev - Principal	25,000	0	25,000
Systems Dev - Interest	1,600	0	1,600
Interest On Investments	4,500	0	4,500
Interfund Loan - Fire	102,369	0	102,369
Interfund Loan - Pub Safety	50,000	0	50,000
Interfund Loan - Pub Works	50,000	0	50,000
Interfund Loan - Parks Con:	250,000	(50,000)	200,000
Interfund Loan - Econ Dev	500	(500)	0
Total	\$ 1,067,834	\$ 11,273	\$ 1,079,107

**SYSTEMS DEVELOPMENT - WATER (91)
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 50,000	\$ -	\$ 50,000
Capital Outlay	250,000	0	250,000
Contingency	250,000	11,273	261,273
Ending Fund Balance	517,834	0	517,834
Total	\$ 1,067,834	\$ 11,273	\$ 1,079,107

SYSTEMS DEVELOPMENT - SEWER (91)
Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 1,299,843	\$ 17,790	\$ 1,317,633
Systems Dev - Principal	45,000	0	45,000
Systems Dev - Interest	1,200	0	1,200
Interest On Investments	4,500	0	4,500
Total	\$ 1,350,543	\$ 17,790	\$ 1,368,333

SYSTEMS DEVELOPMENT - SEWER (91)
Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 50,000	\$ -	\$ 50,000
Capital Outlay	400,000	17,790	417,790
Ending Fund Balance	900,543	0	900,543
Total	\$ 1,350,543	\$ 17,790	\$ 1,368,333

SYSTEMS DEVELOPMENT - PARKS (91)
Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 82,281	\$ 2,717	\$ 84,998
Systems Dev - Principal	16,500	0	16,500
Systems Dev - Interest	750	0	750
Interest On Investments	500	0	500
Total	\$ 100,031	\$ 2,717	\$ 102,748

SYSTEMS DEVELOPMENT - PARKS (91)
Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Materials & Services	\$ 25,000	\$ -	\$ 25,000
Capital Outlay	75,031	2,717	77,748
Total	\$ 100,031	\$ 2,717	\$ 102,748

SYSTEMS DEVELOPMENT - ROADS (91)
Resources

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 32,794	\$ 1,056	\$ 33,850
Systems Dev - Principal	888	0	888
Systems Dev - Interest	140	0	140
Interest On Investments	100	0	100
Total	\$ 33,922	\$ 1,056	\$ 34,978

SYSTEMS DEVELOPMENT - ROADS (91)
Requirements

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Capital Outlay	\$ 33,922	\$ 1,056	\$ 34,978
Total	\$ 33,922	\$ 1,056	\$ 34,978

**911 SPECIAL REVENUE
Resources**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Beginning Fund Balance	\$ 9,395	\$ 3,608	\$ 13,003
911 Revenue - City	31,250	0	31,250
911 Revenue - County	<u>48,800</u>	<u>0</u>	<u>48,800</u>
Total	<u>\$ 89,445</u>	<u>\$ 3,608</u>	<u>\$ 93,053</u>

**911 SPECIAL REVENUE
Requirements**

	<u>Present</u>	<u>Changes</u>	<u>New</u>
Personal Services	\$ 79,917	\$ -	\$ 79,917
Materials & Services	133	0	133
Contingency	<u>9,395</u>	<u>3,608</u>	<u>13,003</u>
Total	<u>\$ 89,445</u>	<u>\$ 3,608</u>	<u>\$ 93,053</u>

Passed by the City Council of Seaside on this ____ day of _____, 2013.

Submitted to the Mayor and Approved by the Mayor on this ____ day of _____, 2013.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

**NOTICE OF A PUBLIC MEETING
FOR SUPPLEMENTAL BUDGETS
Of less than 10% of Fund Expenditures**

A public meeting on proposed supplemental budgets for the City of Seaside, Clatsop County, State of Oregon, for the fiscal year July 1, 2012 to June 30, 2013 will be held at City Hall, 989 Broadway, Seaside, Oregon. The public meeting will take place during the regularly scheduled City Council meeting on the 14th day of January, 2013 at 7:00 P.M. The purpose of the public meeting is to consider a resolution adopting the supplemental budgets and making necessary appropriations. A copy of the supplemental budget document may be inspected or obtained on or after December 20, 2012 at City Hall, between the hours of 8:00 A.M. and 5:00 P.M.

SUMMARY OF SUPPLEMENTAL BUDGETS

FUND: Sewer

Resources		Requirements	
Beginning Fund Balance	\$ 82,025	Materials & Services	\$ 82,624
Insurance Reimbursement	599		
Revised Total Resources	\$ 2,794,047	Revised Total Requirements	\$ 2,794,047

COMMENTS To increase beginning fund balance budget to reflect actual and offset with expenditure increase in materials and services.

FUND: Convention Center

Resources		Requirements	
Beginning Fund Balance	\$ 81,351	Contingency	\$ 82,946
Insurance Reimbursement	1,595		
Revised Total Resources	\$ 3,156,692	Revised Total Requirements	\$ 3,156,692

COMMENTS To increase beginning fund balance and insurance reimbursement budgets to reflect actual and offset with increase in contingency funds.

FUND: Room Tax & Business License

Resources		Requirements	
Beginning Fund Balance	\$ 12,666	Contingency	\$ 12,666
Revised Total Resources	\$ 3,042,382	Revised Total Requirements	\$ 3,042,382

COMMENTS To increase beginning fund balance budget to reflect actual and offset with increase in contingency funds.

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FUND: Water Reserve

Resources		Requirements	
Beginning Fund Balance	\$ 393	Debt Services	\$ 393
Revised Total Resources	\$ 334,607	Revised Total Requirements	\$ 334,607

COMMENTS To increase beginning fund balance budget to reflect actual and offset with increase in debt service.

FUND: Capital Improvement and Maintenance

Resources		Requirements	
Beginning Fund Balance	\$ 2,477	Capital Outlay	\$ 2,477
Revised Total Resources	\$ 217,827	Revised Total Requirements	\$ 217,827

COMMENTS To increase beginning fund balance budget to reflect actual and offset with increase in capital outlay.

FUND: Convention Center Capital Improvements

Resources		Requirements	
Beginning Fund Balance	\$ 8,935	Contingency	\$ 8,935
Revised Total Resources	\$ 394,323	Revised Total Requirements	\$ 394,323

COMMENTS To increase beginning fund balance budget to reflect actual and offset with increase in contingency funds.

FUND: Emergency Readiness

Resources		Requirements	
Beginning Fund Balance	\$ 3,628	Contingency	\$ 3,628
Revised Total Resources	\$ 50,564	Revised Total Requirements	\$ 50,564

COMMENTS To increase beginning fund balance budget to reflect actual and offset with increase in contingency funds.

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FUND: Systems Development - Water (91)

Resources		Requirements	
Beginning Fund Balance	\$ 61,773	Contingency	\$ 11,273
Interfund Loan - Parks Const	(50,000)		
Interfund Loan - Economic Dev	(500)		
Revised Total Resources	\$ 1,079,107	Revised Total Requirements	\$ 1,079,107

COMMENTS To increase beginning fund balance budget and adjust interfund loan revenue and offset with increase in contingency funds.

FUND: Systems Development - Sewer (91)

Resources		Requirements	
Beginning Fund Balance	\$ 17,790	Capital Outlay	\$ 17,790
Revised Total Resources	\$ 1,368,333	Revised Total Requirements	\$ 1,368,333

COMMENTS To increase beginning fund balance budget to reflect actual and offset with increase in capital outlay.

FUND: Systems Development - Parks (91)

Resources		Requirements	
Beginning Fund Balance	\$ 2,717	Capital Outlay	\$ 2,717
Revised Total Resources	\$ 102,748	Revised Total Requirements	\$ 102,748

COMMENTS To increase beginning fund balance budget to reflect actual and offset with increase in capital outlay.

FUND: Systems Development - Roads (91)

Resources		Requirements	
Beginning Fund Balance	\$ 1,056	Capital Outlay	\$ 1,056
Revised Total Resources	\$ 34,978	Revised Total Requirements	\$ 34,978

COMMENTS To increase beginning fund balance budget to reflect actual and offset with increase in capital outlay.

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FUND: 911 Special Revenue

Resources		Requirements	
Beginning Fund Balance	\$ 3,608	Contingency	\$ 3,608
Revised Total Resources	\$ 93,053	Revised Total Requirements	\$ 93,053

COMMENTS To increase beginning fund balance budget to reflect actual and offset with increase in contingency funds.

LIQUOR LICENSE APPLICATION

Mike Davies - Owner
Beach Burrito
507 S. Roosevelt #2
Seaside

This business has applied for a Limited On-Premises Sales Liquor License. This would be for a new outlet.

Limited On-premises sales license – allows the sale of malt beverages, wine and cider for consumption at the licensed business, and the sale of kegs of malt beverages to go. Licensees can cater small scale and large-scale private events if they have pre-approval from OLCC.

The Police Department has reviewed the applicant and business applying for the liquor license and attached is the information received.

Criteria for consideration

The City Council, after consideration, may determine to make a favorable, unfavorable, conditionally favorable or no recommendation to the OLCC. If the City Council makes an unfavorable or conditionally favorable recommendation to the OLCC regarding any application for liquor license, the recommendation will be based on a finding that one or more of the following conditions exist:

1. There is a history or pattern of illegal or disorderly activity on the premises.
2. There have been disturbances and/or other problems (such as fights, altercations, drug dealing by patrons, furnishing alcohol to minors by patrons, public drunkenness, alcohol related litter, etc.) related to the exercise of the applicant's alcohol license privilege and the applicant has failed to take reasonable and timely corrective action when notified of these problems by the police or the OLCC.
3. There is a continuing problem of noise from this business disturbing neighbors.
4. The applicant would be a poor risk for compliance with liquor laws, as indicated by a felony conviction, which reflects on the applicant's ability to be a responsible liquor licensee.
5. The applicant would be a poor risk for compliance with liquor laws, as indicated by a failure to comply with liquor laws.
6. The applicant has a history of abusing alcohol or other controlled substances and would be a poor risk for compliance with liquor laws.
7. The applicant has made an intentional and materially false statement about a matter that reflects on the applicant's ability to comply with the State's liquor laws.
8. An unlicensable person or a party not named as applicant has an ownership interest in the business to be licensed.
9. The applicant has failed to operate as originally proposed to the City Council, the original proposal having been a deciding factor in the Council's favorable recommendation to the OLCC.
10. The applicant has expanded the boundaries of the licensed premises to areas not originally considered by the Council and without City and OLCC approval.
11. The business is located within 500 feet of a school, child care facility, church, hospital, nursing or convalescent care facility, a park or child oriented recreation facility, or an alcohol and other drug treatment facility and there is evidence that the business will adversely impact the facility.

Seaside Police Department

December 13, 2012

MEMORANDUM

TO: Mark Winstanley, City Manager

FROM: Robert Gross, Chief of Police

SUBJECT: Beach Burrito OLCC Liquor License Application

We have reviewed the liquor application for Beach Burrito, located at 507 S. Roosevelt Suite 2. This is a new business selling food for in store consumption and takeout. The business is connected to Subway through an interior opening that allows access to both stores and a shared restroom. The owner is requesting a permit for "Limited On-Premises sales". Our background check did not find anything that would disqualify the owner from obtaining the requested liquor license.

It should be noted that the location is within the 500 foot of the Broadway School however there are businesses with active liquor license operating nearby.

It should also be noted that the police department has concerns about liquor being purchased at Beach Burrito and taken into Subway. This concern has been passed on to the applicant who indicates signs will be posted telling patrons that no liquor may leave Beach Burrito.

If you have any additional questions, please let me know.