

**AGENDA SEASIDE CITY COUNCIL MEETING
AUGUST 27, 2012 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. COMMENTS – PUBLIC
6. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
7. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$331,213.41
 - b) APPROVAL OF MINUTES – AUGUST 13, 2012 REGULAR MINUTES
8. UNFINISHED BUSINESS:
 - a) VACANCY – CITY TREE BOARD
TRANSPORTATION ADVISORY COMMISSION
9. NEW BUSINESS:
 - a) MEMORANDUM OF UNDERSTANDING (MOU) – MIKE MEYER, 757 S. PROM
 - b) BID RESULTS – 2012 AIRPORT IMPROVEMENT PROJECT, NEAL WALLACE
 - c) RESOLUTION #3779 – A RESOLUTION OF THE CITY OF SEASIDE, OREGON,
AUTHORIZING PARTICIPATION IN THE FEDERAL AVIATION ADMINISTRATION
GRANT PROGRAM FOR THE SEASIDE MUNICIPAL AIRPORT
 - PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED
 - d) DISCUSSION – EXPENDITURE OF \$25,000.00 TO BE USED FROM THE CAPITAL
IMPROVEMENT AND MAINTENANCE FUND FOR THE VISITORS BUREAU
 - e) FEATHER FLAGS DRAFT POLICY, KEVIN CUPPLES
 - f) VACANCY – PARKS ADVISORY COMMITTEE
10. COMMENTS FROM THE COUNCIL
11. COMMENTS FROM THE CITY STAFF
12. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

Present: Mayor Don Larson, Council President Don Johnson, Councilor Stubby Lyons, Jay Barber, Tita Montero, and Tim Tolan.

Absent: Councilors Dana Phillips.

Mayor Larson stated Council, staff, and the audience was very happy to have Councilor Lyons back and missed him while he was recovering.

Also Present: Mark Winstanley, City Manager; Neal Wallace, Public Works Director; Bob Gross, Seaside Police Chief; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Joey Daniels, Seaside Fire Chief; Jeremy Ruark, Seaside Signal; and Nancy McCarthy, Daily Astorian.

AGENDA Motion to approve the August 13, 2012 agenda; carried unanimously. (Barber/Lyons)

COMMENTS – PUBLIC John Dunzer, 2964 Keepsake Drive, Seaside, stated there was a vote coming along in the future for all the schools to be relocated on the hill. There would be a large amount of money needed and someone would need to pay for this and Mr. Dunzer was positive the citizens of Seaside and the school district would be paying for the expense. Mr. Dunzer further stated when the schools went away what would those sites be used for. There were people with a plan but the City did not have a plan. The City had a Planning Department that could study the sites and inform the public what the pre-zoning would look like when a huge part of the Community was moved. The City needed to get the study completed before the vote came out because as a citizen of Seaside Mr. Dunzer would not vote for something without knowing the outcome. Mr. Dunzer further stated his advice was to get the planning started.

Mayor Larson stated Mr. Dunzer was way ahead and once the City was aware of what the school district was doing then the planning would be started.

Mr. Dunzer stated it was never too late to start planning.

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA Motion to approve payment of the bills in the amount of \$718,024.51; and July 23, 2012, regular minutes; carried unanimously. (Tolan/Lyons)

VACANCY – CITY TREE BOARD

Mayor Larson stated there was one vacancy on the City Tree Board with no applications received. Mayor Larson asked the press to keep advertising the vacancy for the City Tree Board.

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding a resolution of the City Council of the City of Seaside, Oregon, approving a ballot title to be submitted to the voters at the next general election; regarding funding for the purchase of fire-fighting equipment and funding the Training/Safety Officer.

Mark Winstanley, City Manager, explained Resolution #3777 was a resolution for a five year fire department levy that would be placed on the November ballot. The five year levy would be used for fire equipment and to continue paying for the Training/Safety Officer at the fire department. There was currently a five year levy in place and this was the last year for that levy and the fire department had requested new equipment. The training officer had always been paid from the levy and this would allow for continued funding for the training officer.

Joey Daniels, Seaside Fire Chief, stated the fire departments goal was to take the ambulance and rescue and combine them into one vehicle. With staffing that made more sense and was more feasible with maintenance and cost with one vehicle being purchased instead of two. The current staff vehicles would be used for lifeguard vehicles because the lifeguard vehicles were rusted out and costing money for the maintenance upkeep. Chief Daniels further stated the levy would also continue the position of Training/Safety Officer with the department.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SEASIDE, OREGON, APPROVING A BALLOT TITLE TO BE SUBMITTED TO THE VOTERS AT THE NEXT GENERAL ELECTION; REGARDING FUNDING FOR THE PURCHASE OF FIRE-FIGHTING EQUIPMENT AND FUNDING THE TRAINING/SAFETY OFFICER

Mayor Larson opened the public hearing.

Dale McDowell, 3760 Sunset Blvd., Seaside, asked if this was a replacement fire levy or an increase.

Mr. Winstanley stated the dollar amount was up but the levy amount was the same and would be \$0.23 cents per thousand for the levy which was the same as five years ago. The dollar amount increased because the cost of equipment had gone up. .

Mr. Dunzer stated he did not understand, if this was a replacement levy why was it not built into the budget. Mr. Dunzer further stated he would not go to his boss asking for a raise to buy a new car because the car was worn out. The equipment fund should replace the vehicles. Mr. Dunzer further stated the old fire chief put things together a little differently in the fire department to save money. That should have been done instead of asking for new money and in this particular environment Mr. Dunzer was certainly not happy that taxes would increase. . When the police vehicles were on a levy the crowd was not happy. Mr. Dunzer further stated it was a mistake to not have investigated what the fire chief had in mind as far as saving money. Mr. Dunzer further stated he certainly intended to write a few letters to the editor to address the issue.

Mayor Larson stated the levy amount would stay the same. The fire department was not asking for anymore and was just continuing the operating levy.

Mr. Dunzer asked why these things were not built into the budget.

Mr. Winstanley stated the amount was budgeted and was part of the budget and was one of the funding sources for the budget.

Mr. Dunzer stated the levy was part of the budget.

Mr. Winstanley stated that was correct the levy was part of the budget.

Mr. Dunzer stated the levy would not be a new tax but would be an old tax that was continuing.

Mr. Winstanley stated that was correct. The fire department currently had a levy for five years and that levy would run out this year and this levy would be a continuation of the old levy.

Mr. Dunzer stated if the fire department wanted the levy to pass then that should be stated because that was not very clear.

There were no other public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments.

Councilor Barber asked if Mr. Winstanley had stated police equipment when speaking about the resolution.

Mr. Winstanley stated this resolution was for fire equipment.

There were no other Council comments.

Motion to read Resolution #3777 by title only; carried unanimously. (Montero/Lyons)

Motion to adopt Resolution #3777; carried unanimously. (Montero/Lyons)

**DISCUSSION-
SAFEWAY/RITE AID
SHOPPING CENTER**

Bill Jackson, Director of Store Development Safeway Inc., Portland, introduced Gary Walvatne, RG Senior Associates, Inc., Quinn Donnelly, Oregon Technical Assistance Corporation (OTAC), and Daniel Searpine, Aquarius Engineering. Mr. Jackson further stated Safeway Inc., Rite Aid Corporation, McDonald's Corporation, and Wexler Property Group were collectively responsible for their shopping center's common parking area and shared stormwater management. At present, the existing drywells were not effective as when they were installed. Consequently, the parking lot flooded regularly, including the driveway at S. Roosevelt Drive (Highway 101). In addition, the City of Seaside's stormwater drywell and infiltration piping on South Lincoln Street, adjacent to the shopping center, were similarly decreasing in their effectiveness. South Lincoln Street flooded regularly between Avenues B and E, including the residential properties along the east side of the street. Mr. Jackson further stated over time the drywell system became less efficient in handling the major rain events and with maintenance and repairs there were still some high water events.

There were alternatives to solve the problem and looked at on site infiltration with drywells, perforated pipes, drainage basin with a slow outflow, and all those ideas failed due to Department of Environmental Quality (DEQ) regulations and the fact that the water table had inadequate separation between the drywell system and the water table. Due to the change in the DEQ regulations there was an alternate looked at to connect to an existing pipe outflow and those failed due to inadequate pipe size, inadequate slope, and outflow issues associated with salmon regulations. Mr. Jackson further stated through a conceptual design process, Safeway, Rite Aid, Wexler, and MacDonald's had considered numerous scenarios for stormwater management, in consultation with City Staff. Only one scenario for stormwater management emerged that would resolve all technical and regulatory issues. The selected design scenario was proposed to collect stormwater from the shopping center area, as well as the adjacent portion of South Lincoln Street, and transfer the water to a stormwater dispersion area at the east end of Avenue D. Mr. Jackson further stated the proposed design included a pipeline system to collect stormwater from the existing catch basin locations serving the shopping center and the adjacent portion of Lincoln Street. The proposed design included two water quality/lift stations, with one on Safeway property and a second on Rite Aid property, which would transfer stormwater via force mains to the east side of the shopping center property where it would discharge into a gravity-flow piping system that would also collect the South Lincoln Street stormwater. A single gravity-flow pipeline would then transfer the stormwater eastward beneath Avenue D to a surface dispersion swale, which was proposed to be located on a City of Seaside parcel (Tax Lot 6201). The swale would be located near the wetlands and A-2 Aquatic Zone adjacent to Neawanna Creek, and was designed to provide clean water to support the wetlands and the salmon habitat. Mr. Jackson further stated a public information meeting was held for neighborhood residents on August 9, 2012. Mr. Jackson further stated the plan was to remove all the drywells, install new catch basins, and connect them all up with piping and run it around to the Safeway and Rite Aid sides of the building. The gravity feed would go down Avenue D through a pipe and over to the dispersal basin and run into the river. This would pick up the eight catch basins on Lincoln Street into the system which would take care of the flooding behind Safeway. Mr. Jackson further stated there would be disruptions on Avenue B, D, and E because of the catch basins on Lincoln Street and also the fact that there was a sewer line that would need to be worked around. The impact to the City would be on Lincoln Street and the construction plan would be looked at to minimize the impact. In the neighborhood meeting there were issues pointed out that would be looked at very carefully.

Mayor Larson asked what was meant by looking very carefully at the issues.

Mr. Jackson stated to minimize the impact of the work being done during the project like covering trenches and making smaller holes. Mr. Jackson further stated there were alternatives studied and the Avenue D plan was selected as most feasible. There were meetings with City staff to get comments and approval of the idea before it was planned out completely. The idea was detailed out and studied and the other parties Rite Aid, MacDonald's, and Wexler were committed to the idea. There were plans started and there were meetings with the staff and completion dates were set. There was extensive review received from the City at the ninety percent phase. The plans were ready to go out to bid and before the commitment was made there was neighborhood input received. The neighborhood meeting was held at the Bob Chisholm Community Center on Thursday, August 9, 2012, and as many residents as possible were contacted and there were very good comments received. There was a favorable response from the neighborhood and the plans would be refined to help solve the issues with the neighbors. Mr. Jackson further stated the Safeway Development was requesting approval from the City Council to proceed and take the project to bid, there would be the cost, and all the partners would meet to discuss the cost of the project and willing to participate in the project. There would be a two phase project with Avenue D being done first and the shopping center would be done during the off season to be the less disruptive. The project would hopefully start in the fall and timing was very important and City Staff was aware of the plans for the project.

Councilor Johnson stated at the neighborhood meeting there was a discussion about school buses but there was also public transportation in Seaside which was Sunset Empire Transportation and they needed to be contacted. Councilor Johnson further stated there was a discussion about contractors and that most likely outside contractors would be used for the project. Councilor Johnson further stated local contractors should be looked at because they had done outstanding jobs for the City and Community.

Mr. Jackson stated that would be controlling the bid for the project.

Councilor Johnson asked that the local contractors be given the opportunity to bid on the project.

Mayor Larson stated the City was not trying to control the bid.

Councilor Johnson stated who would maintain the bio-filtration system at the river and there needed to be a landscape and maintenance plan for the filtration system.

Mr. Jackson stated it was his understanding that the public improvements that were being installed would be similar to building a sidewalk or off site improvements, and the City would accept those improvements at the end of construction by meeting the requirements. The plan was to work with the City to make sure the design was approved.

Councilor Johnson stated there was a discussion about fencing and asked how tall the fence would be.

Mr. Jackson stated he was not sure.

Councilor Johnson stated the safety issues needed to be addressed because there were families in the neighborhood and deer or elk.

Mr. Jackson stated a six foot fence would be ok but four feet might be a little low.

Councilor Johnson stated the fencing should also be attractive to the neighborhood. Councilor Johnson asked if the project would start after Labor Day.

Mr. Jackson stated that was correct after Labor Day.

Mayor Larson asked if Mr. Winstanley or Mr. Wallace had any questions at this time.

Neal Wallace, Public Works Director, stated the City had reviewed the plans and had followed the issue carefully. Mr. Wallace asked if the Safeway Company was looking for permission to advertise the bid now.

Mr. Jackson stated there would be contractors selected off a contracting list that would bid the plans.

Mr. Wallace stated this was not going to be open advertising then.

Mr. Jackson stated probably not because the general contractor would be somebody that the Safeway Company worked with and would meet the insurance requirements and were comfortable with the quality of work that the contractors had done.

Mr. Wallace stated the City had reviewed the plans and they were acceptable.

Mr. Winstanley stated there needed to be further discussions about the maintenance on the bio-swale. Mr. Winstanley further stated trying to bring some of the local contractors into to the project would be advantages because many of the contractors in the area were familiar with working in these kinds of conditions.

Mr. Wallace asked if soil samples were taken.

Mr. Jackson stated there were no soil samples taken because there was mixed sand and rock which was found when building the store.

Todd Tobey, 92317 Willuski Loop, Astoria, stated he was the owner of the MacDonald's Restaurant in Seaside and did not know how to read the plans but understood there was a drain on the eastside of MacDonald's in the trash receptacle area that may be eliminated.

Mr. Jackson stated that was correct because the drain was actually a drywell that would need to be decommissioned. To add a catch basin would be against regulations in a trash area and if a catch basin were added then a roof would need to be added to cover the area to keep trash from running into the catch basin or it would need to be decommissioned and the water contained inside.

Daniel Searpine, Aquarius Engineering, stated the applicable building codes required that trash areas including trash loading docks needed to either be completely contained or conveyed to the sanitary sewer. There were no options to connect that catch basin to the storm water drain.

Mr. Tobey stated when MacDonald's was built in 1992 that was not a concern and was not a code.

Mr. Jackson stated he assumed that would be correct because the plans today included the current codes.

Mr. Tobey stated if the drywell was decommissioned it would not be required to cover that portion of the property.

Mr. Searpine stated currently the drywell was connected to a storm system and needed to be disconnected to meet applicable code. The decision that would be made by the property owner or Mr. Tobey was open to different options.

Mr. Tobey asked what those options would be.

Mr. Searpine stated one option was to put a roof over the area and connect to the sewer system or to contain the water.

Mr. Tobey stated the drain would be decommissioned.

Mr. Searpine stated that was correct.

Mr. Tobey stated the current bids that were received for covering that building were approximately \$30,000.00 and Mr. Tobey would be paying because he rented the building from the MacDonald's corporation.

Mayor Larson stated Mr. Tobey should work the situation out with the Safeway Corporation.

Mr. Tobey stated he agreed but at the same time he was with the understanding that the City would be asking for the area to be covered.

Mayor Larson stated he did not think it was the City but was the issue of keeping up with codes.

Mr. Wallace asked if Mr. Tobey had talked with the Planning Department about the issue.

Mr. Tobey stated he had not talked to the Planning Department but had talked to MacDonald's Corporation. Mr. Tobey further stated he was hearing that the City was requiring a cover to be added to the trash area.

Mr. Wallace stated that was a private property issue but there should be conversations with the Planning Department to find out what the code requirements were and what was taking place.

Mr. Winstanley stated according to code MacDonald's was required to be up to code and this was an issue that needed to be addressed prior to Safeway moving forward.

Mr. Searpine stated the project indication worked was that there was communications not with Mr. Tobey but with the MacDonald's Corporation and the corporation did not want to resolve the issue. The issue was brought up one year ago and Mr. Searpine did not think it was appropriate that the issue would need to be worked back into the project.

Mr. Winstanley stated if the Council chose to move forward with the project but the issue with Mr. Tobey needed to be resolved in the interim between tonight and the project moving forward. The City obviously would come back and require Mr. Tobey to meet code with the MacDonald's Restaurant and this was an issue that needed to be addressed and resolved before the project went to construction.

Mayor Larson stated of course every part of the project needed to be up to code.

Mr. Winstanley stated the City would not ignore code.

Mr. Jackson stated the concerns were that when the system was designed as was in the plans and specs that everybody looked at and they did not take into account any drain on the MacDonald's part because they had been directed not to by the MacDonald's Corporation. If there was a change in the plans that had to be resolved then it would significantly impact the design characteristic of what was in the plans. Mr. Jackson further stated that it did not mean a solution could not be made to work with MacDonald's to see what alternatives were available but the plans had been drawn to not include a catch basin on the MacDonald's property due to the direction of the MacDonald's Corporate people. There was a little bit of communication issue that needed to be worked through.

Mr. Tobey asked what the break down in communications was with MacDonald's Corporation.

Mr. Jackson stated he had sent both the ninety percent set and the bid set to the corporate people and they sent it to their real-estate people and construction people. The sets were read and commented back that the plans were fine.

Mr. Tobey stated and that was concerning the drain.

Mr. Jackson stated all the plans concerned the drain.

Mr. Tobey asked if the plan included covering the drain.

Mr. Jackson stated the plan did not include the drain but covered decommissioning the drywell but did not show cover.

Quinn Donnelly, OTAC, stated the plans did make mention that the catch basin would be disconnected because of the code issues.

Mr. Tobey stated he did not have a problem with that but there was not garbage all over the ground and was in containers but his concern was having to build an entire structure over the top of that section.

Councilor Tolan stated the area would only need to be covered if a new drain was put in. If there was no drain then a cover would not be needed.

Mr. Tobey stated that was what he wanted to hear.

Mr. McDowell stated this was a catch 22 because there needed to still be something done even when the drain was disconnected.

Mr. Winstanley stated there were still issue's here and they needed to be explored. Having a drain open to the environment would not be allowed by DEQ at this point and Safeway with the project could not necessarily solve the issue. There was an issue that needed to be addressed quickly but the answer was not sitting at the meeting tonight.

Mr. Jackson stated Safeway would work with staff and speak with MacDonald's about it.

Councilor Johnson asked when the project was completed would the sections of pipe that were on Lincoln Street and Avenue D be Safeway property or would it revert back to the City and be maintained by the City.

Mr. Jackson stated it was his understanding that the pipes would need to be City owned because it was on the City driveway.

Councilor Montero stated in order to take ownership would the City do some type of inspections.

Mr. Wallace stated inspections were done throughout most of these projects and most of the time needed to a camera ran through them and be inspected.

Mr. Winstanley stated the City was quite comfortable with adding a line into the right-of-way and making sure it was done correctly.

Councilor Lyons stated there were a couple of things that were really important. There was Rite Aid and Safeway and yet thirty feet from the curb in the back of the store the landscaping was terrible. Also on Avenue D and Lincoln the back area with the garbage and everything needed to be cleaned regularly. The front of the stores look beautiful but the back was not.

Councilor Tolan stated he was relieved and glad that the project was happening.

Councilor Barber stated this was a great step forward.

Motion to approve the proposed design of the new stormwater system for the Safeway/Rite Aid Shopping Center; carried unanimously. (Tolan/Lyons)

RESOLUTION #3778

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, ACCEPTING THE DEPARTMENT OF LAND CONSERVATION AND DEVELOPMENT GRANT NO. CPA-12-030

Mr. Winstanley explained the Department of Land Conservation and Development (DLCD) provided a Coastal Zone Management Grant each year to the City of Seaside. The grant required formal acceptance by the City Council in the form of a letter or a resolution. The grant would provide \$5,400.00 for planning activities associated with working in the Coastal Zone and also required a cash or in-kind match equal to the grant amount. Each year, the grant was used to help offset payroll costs associated with the Planning Department and to continue membership services with the Columbia River Estuary Study Taskforce (CREST). Mr. Winstanley further stated staff recommended Council authorize Resolution #3778 accepting DLCD's Coastal Zone Management Grant.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3778 by title only; carried unanimously. (Barber/Montero)

Motion to adopt Resolution #3778; carried unanimously. (Montero/Lyons)

**BID RESULTS –
2012 STREET
OVERLAY PROJECT**

Neal Wallace, Public Works Director, stated there was one bid received for the 2012 Seaside Street Overlay Project. The bid was received from Bayview Transit Mix, Inc. for \$172,794.00 for the project. The bid fell within the engineer's estimate of \$160,000 to \$180,000. The project consisted of four different streets: Holladay Drive from Avenue G to the South Y, Avenue B between Holladay and Highway 101, East Broadway from Wahanna Road to Hilltop Drive, and Hillside Loop. Mr. Wallace further stated Holladay Drive would involve grinding the two twelve-foot travel lanes and overlaying them, leaving the shoulder/parking areas alone. Avenue B will be stripped of all asphalt, have the subgrade reworked, and then paved. Broadway and Hillside Loop would be ground and the manhole lids and water valves replaced as needed and overlaid. The work would be scheduled to begin after September 9, 2012 which was after Hot Rod weekend. Mr. Wallace further stated staff recommended accepting the bid from Bayview Transit Mix for \$172,794.00 and award the overlay contract.

Motion approving the 2012 Street Overlay Project bid to Bayview Transit Mix, Inc. in the amount of \$172,794.00; carried unanimously. (Lyons/Montero)

**VACANCY –
TRANSPORTATION
ADVISORY COMM.**

Mayor Larson stated there was now a new Transportation Advisory Commission Ordinance which called for four applicants in the City and one applicant from the County. Mayor Larson further stated he would make a proposal to Council since this had been on the board for so long. The applicants should be contacted to see if they still wanted to be considered and the vacancy would be left open until the close of business August 21, 2012. The applicants would then be nominated at the next Council meeting Monday, August 27, 2012 and interviews would be scheduled after that. Mayor Larson asked if Council agreed.

Council consensus with Mayor Larson's proposal.

Mayor Larson thanked Mr. Winstanley and staff for the work done on the amendment to the Ordinance.

COMMENTS – COUNCIL

Councilor Tolan stated he had a great weekend with the Volleyball Tournament and everything went very well at the event and people seemed to be having a wonderful time. Councilor Tolan further stated as he walked down the prom there were sandwich boards on the prom by Maggie's and that bothered him because the signs should not be in the right-of-way. Councilor Tolan further stated he then walked around Necanicum and the amount of trash along the river was just insane. Was there someone at Public Works that could handle the situation?

Mr. Wallace asked if Councilor Tolan was referring to the area from 1st Avenue to 12th Avenue.

Councilor Tolan stated that was correct and he did not notice trash there during the 4th of July Parade but in the last month the area had been terrible with Trash.

Mr. Winstanley asked if this was on the west side of Necanicum because the City could not touch the East side.

Councilor Tolan stated it was on the West side of the river.

Mr. Winstanley stated staff would take a look at the area.

Councilor Barber stated it was wonderful to have Councilor Lyons back.

Councilor Montero stated this last week and the coming up week indicated it was summer in Seaside and it was beautiful.

Mayor Larson stated he attended the Mayors Conference in Florence and there were sixty-two Mayors that attended and Mayor Larson guaranteed that the City Council and City Staff of Seaside were all good compared to many other Cities'. Mayor Larson further stated the Oregon Crusaders Drum and Bugle Corp won this year which made Michigan number one this year. The last two years they had been runner up.

COMMENTS – STAFF

Mr. Winstanley stated he would like to encourage the public to apply for the Transportation Advisory Commission because there was only a week for people to come in and fill out an application. Mr. Winstanley further stated Chief Daniels and the fire department had a barbecue this weekend which was marvelously attended and people seemed to enjoy. Mr. Winstanley further stated it was not about staff and all those things as far as the kind of events the community had. Not just any town could put on event after event every weekend which was amazing what this community could do. Mr. Winstanley thanked those people who lived in Seaside on an ongoing basis because they had an unbelievable tolerance for what could take place in the community.

Mr. Wallace stated he had received an email from Senator Jeff Merkley's office announcing the award of a grant to the Seaside Municipal Airport for \$404,704.00 for continuing improvements at the airport. The grant would pay for air easements so that trees could not grow up into the airspace which was a fairly expensive operation, the airport drainage, and apron rehabilitation. Mr. Wallace further stated on Saturday, August 18, 2012, 8:00 am, at Broadway Park there would be volunteers needed to assemble the bleachers received from the fairgrounds.

Chief Daniels stated Saturday, August 18, 2012; the Seaside Fire Department Volunteers had their first annual Barbecue. Instead of Casino Night the volunteers wanted to do a community event and they did a very good job with the event which was very successful. The volunteers appreciated all those that attended and planned on scheduling the event yearly. Chief Daniels further stated on September 30, 2012, the Seaside Fire Department Volunteers were starting a Glen Bard Memorial Scholarship and there would be a golf tournament. The scholarship would not just go to students studying fire but would be available for those students interested in Emergency Medical Services (EMS), fire, and law enforcement.

Bob Gross, Seaside Police Chief, stated he felt so bad at the last meeting for giving Mayor Larson such a hard time about not attending National Night Out that National Night Out was being brought to the Mayor with a leftover hotdog, chips, cold drink and of course a Twinkie.

Mayor Larson stated the annual family reunion he attended had ended and he would be attending National Night Out next year.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated there was a Gem, Mineral, and Fossil event this weekend. Mr. Vandenberg further stated he was on the beach this weekend which was packed and was great to see the City at full capacity. Mr. Vandenberg was proud of all the services the City provided and especially public works, police, and fire. The City was put to a test this last weekend and passed with flying colors.

Gini Dideum, Seaside Chamber of Commerce's Ambassadors President, stated for the Volleyball event there were 125 courts set up, 1279 teams that played which had at least two or more people. There were people who played for the first time that participated in the event and there were people from twenty-two states from as far away as New York and Hawaii. Ms. Dideum further stated preparation for Hood to Coast was taking place and the event was in two weeks.

ADJOURNMENT

The regular meeting adjourned at 8:12 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR

SEASIDE CITY TREE BOARD

The purpose of the City Tree Board is to study, investigate, and develop and/or update annually, a written plan for the care, preservation, pruning, planting, replanting, removal or disposition of trees in parks, along streets, and in other public areas. The Tree Board, when requested by the City Council, shall consider, investigate, make findings, report and recommend upon any special matter or question coming within the scope of its duties and responsibilities,

- (1) Develop criteria for city staff and/or contractors to apply in making decisions entrusted to staff and/or contractor discretion,
- (2) Designate Heritage Trees on public and private lands within the city,
- (3) Promote the planting and proper maintenance of trees through special events including an annual local celebration of Arbor Day, and
- (4) Obtain the annual Tree City USA designation by the National Arbor Day Foundation.

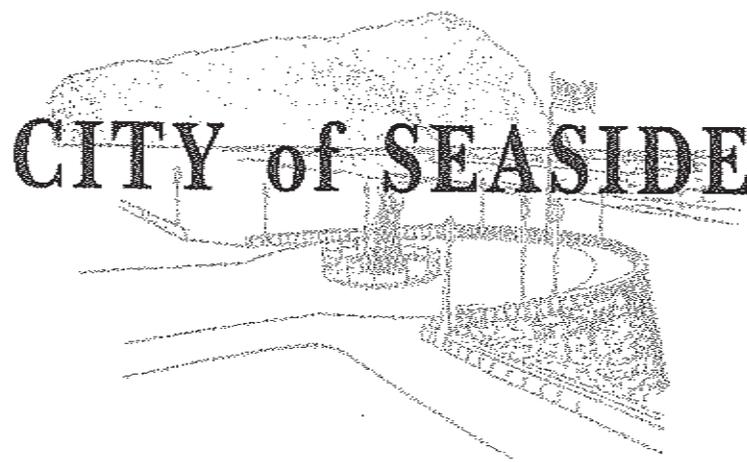
The Board consists of five members, appointed by the City Council for a three-year term, and who are residents, or owners or employees of businesses within the city limit.

The City Tree Board shall schedule meetings as needed and elect a chairperson and a vice-chairperson. No more than 3 unexcused absences allowed in a calendar year.

Tree Board members serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** June 11, 2012
Name: Austin Tomlinson
Commission/Committee: City Tree Board Committee
Resignation Date: Tomlinson - June 1, 2012
Term Expiration Date: Tomlinson – June 30, 2013
Wants to be considered again: Tomlinson – No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CITY TREE BOARD

Term of Office: 3 years

Number of Members: 5

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			6/30/2013
JON WICKERSHAM	1031 7 TH AVENUE	440-4816	6/30/2014
PAM FLEMING	1255 AVENUE 'B'	738-5637	6/30/2014
JASON SMITH	1021 7 TH AVENUE	738-9461	6/30/2015
RICHARD BAILEY	1358 S. WAHANNA	739-1599	6/30/2015
NEAL WALLACE	989 BROADWAY	738-5112	STAFF REPRESENTATIVE
STUBBY LYONS	325 ALPINE	738-5387	COUNCIL REPRESENTATIVE

TRANSPORTATION ADVISORY COMMISSION

The purpose of the Transportation Advisory Commission is an advisory body to make recommendations to the City Council on matters concerning transportation and proposed transportation projects. The Transportation Advisory Commission shall have the powers and duties which are now or may hereafter be assigned to it by Charter, ordinance, resolution or order of this city and in addition it will:

- Assist the City Council in recognizing community priorities by advising on transportation policies and goals;
- Increasing communications between the City, the public, the Oregon Department of Transportation (ODOT), the County, and all interested parties;
- Reduce misunderstandings concerning transportation planning, design, and construction;
- Review current transportation related ordinances and recommend amendments;
- Review proposed transportation projects planned for the City of Seaside and make recommendations;
- Review the City of Seaside Transportation Systems Plan every five years and report to the City Council;
- Complete other projects, as they relate to transportation, as directed by the City Council.

The Commission shall consist of five members who are not employees of the City of Seaside and who will be appointed by the City Council. A minimum of four members shall reside within the city limits; and one member may live outside the city limits in order to represent concerns of neighboring properties and jurisdictions.

All members shall serve for a term of four years. Any portion of a term exceeding one-half the period of the term shall be considered a term.

Each year in January, the first meeting of the Commission, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. City staff shall serve as Secretary to the Transportation Advisory Commission. Minutes of all meetings will be filed with the City Council.

The commission shall hold a regular meeting at least once each month of the calendar year. The meeting shall be open to the public and legally noticed.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** August 22, 2012

Name:

Commission/Committee: Transportation Advisory Commission

Resignation Date: N/A

Term Expiration Date: N/A

Wants to be considered again: N/A

2. **Applicants:**
Dale McDowell
Bill Carpenter
Michael Tucker
Robert Perkel
Tom Dideum
John Dunzer
Tracy MacDonald
Kathleen Teeple
Terry Hartill
Russ Earl
Ben Olson

3. **Nominations:**

4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: August 17, 2011

NAME M^e Dowell Dale PHONE 503 / 250-0148
Last First

ADDRESS 3760 Sunset Blvd Seaside, OR 97138

LENGTH OF TIME IN SEASIDE 6 years

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Construction Estimator / Project Manager

PAST OCCUPATIONS same 35 years

List committee/commissions you are currently appointed to: Budget Committee

List committee/commissions on which you would like to serve: Transportation Advisory

List fields in which you have interest or ability: Roads, Parks

List employment and volunteer activities, which may relate to service on committee/commissions:
Construction Estimator / Project Manager Pacific Timber LLC and
Volleyball, Parks projects Big River Construction

List skills and special knowledge that you may have acquired from these activities:
Knowledge of ODOT Rules, Regulations and Specifications

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense?

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Tony Ewing</u>	<u>Employer</u>	<u>1050 Olney Ave</u>	<u>338-0362</u>
<u>Terry Lowenberg</u>	<u>Friend</u>	<u>3457 Hwy 101 N</u>	<u>738-0453</u>
<u>Dale Barrett</u>	<u>Friend</u>	<u>34107 W. Campbell Loop Rd</u>	<u>738-3425</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 8/16/2011 SIGNATURE Gale M. Jewell

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: August 17, 2011

NAME Carpenter Bill PHONE 503/738-5410
Last First
ADDRESS 700 N. Prom #2, PO Box 197, Seaside, OR 97138
LENGTH OF TIME IN SEASIDE 5 Years
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION Retired
PAST OCCUPATIONS Electrical Controls Engineer

List committee/commissions you are currently appointed to: Planning Commission
Improvement Commission

List committee/commissions on which you would like to serve: Transportation Advisory
Commission

List fields in which you have interest or ability: Engineering

List employment and volunteer activities, which may relate to service on committee/commissions:
Process Solutions Inc.
General Motors
Planning Commission

List skills and special knowledge that you may have acquired from these activities:
30+ years of evaluating issues and providing solutions.
Many of those years was as a Project Engineer.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense?

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Joe Busby</u>	<u>Former Employer</u>	<u>35217 Phipps Dr, Mt Vernon, WA</u>	<u>360-422-6883</u>
<u>Bill Franke</u>	<u>landlord</u>	<u>1984 NW Florence Ave, Graham, OR</u>	<u>503-380-1482</u>
<u>Gayle Spear</u>	<u>Neighbor</u>	<u>50 - 7th Ave, Seaside, OR</u>	<u>503-738-7942</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 8-16-11 SIGNATURE Bill Carpenter

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: December 7, 2011

NAME Tooker Michael PHONE 503 / 939 - 6155
Last First
ADDRESS 241 Ave U Seaside, OR 97138
LENGTH OF TIME IN SEASIDE 4 years
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION Hotel Manager - Sandy Cove Inn
PAST OCCUPATIONS Advertising - Strategic Planner, PR
Truck Driver - class A license for 17 years

List committee/commissions you are currently appointed to: none

List committee/commissions on which you would like to serve: ~~open~~
Transportation Advisory Comm.

List fields in which you have interest or ability: Advertising, Marketing, Transportation, PR

List employment and volunteer activities, which may relate to service on committee/commissions:
- Pres. Board member: Seaside Museum & Historical Society
- Marketing consultant
- Business Manager

List skills and special knowledge that you may have acquired from these activities:
- Public Relations (Market perception & communications)
- Project management (general business & Budgets)
- Commercial Driver (experience of Roads & Traffic laws)

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Steve Pillard</u>	<u>Supervisor/Partner</u>	<u>CA</u>	<u>559-936-3200</u>
<u>Paen Dunkle</u>	<u>Business Associate</u>	<u>Portland</u>	<u>503-548-1085</u>
<u>Amy Veil</u>	<u>Business Associate</u>	<u>Portland</u>	<u>503-805-6961</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 12/17/11 SIGNATURE 

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: January 4, 2012

NAME PERKEL ROBERT PHONE 503, 830-7991
Last First
ADDRESS 2039 Huckleberry Drive, Seaside, OR 97138
LENGTH OF TIME IN SEASIDE 8 years
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION Retired
PAST OCCUPATIONS 30 yrs - Oregon State Employment Dept
Job Service Rep - City of Seaside

List committee/commissions you are currently appointed to: NA

List committee/commissions on which you would like to serve: TRANSPORTATION ADVISORY
COMMISSION

List fields in which you have interest or ability: TRANSPORTATION ISSUES
with the City of Seaside

List employment and volunteer activities, which may relate to service on committee/commissions:

List skills and special knowledge that you may have acquired from these activities:
To like to work with people, having good
organizational skills

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Bill Carpenter</u>	<u>FRIEND (less than 2 yrs)</u>		
<u>John Modis</u>	<u>FRIEND</u>		<u>503-440-0381</u>
<u>Jack Greenwood</u>	<u>FRIEND + Neighbor</u>		<u>503-440-7593</u>
<u>Dennis Budigian</u>	<u>FRIEND</u>		<u>503-338-8771</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1/5/11 SIGNATURE Robert E. Perkel

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: January 18, 2012

NAME Dideum Tom PHONE 503/738-9880
Last First
ADDRESS 1941 Beach Drive, Seaside OR 97138
MAIL ADDRESS (DIFFERENT THEN ABOVE) _____
LENGTH OF TIME IN SEASIDE 7 years
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION Sales Director PF Monolithics, Inc
PAST OCCUPATIONS Sales manager Free Wave Technology, Inc.
Sales and Marketing Manager IFR Systems, Inc.

List committee/commissions on which you would like to serve: Transportation Advisory Commission

List committee/commissions you are currently appointed to: None

List fields in which you have interest or ability:

Communications technology

Bicycling
electronics

List employment and volunteer activities, which may relate to service on committee/commissions:

Avid bicycle rider

List skills and special knowledge that you may have acquired from these activities:

I believe that I can accurately and fairly represent the interests of the Seaside bicycling community.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>DOUG BARKER</u>	<u>FRIEND</u>	<u>P.O. Box 944 SEASIDE</u>	<u>503 738-5453</u>
<u>Chuck Miner</u>	<u>Friend</u>	<u>2335 S. Edgewood Seaside</u>	
<u>Joyce Stewart</u>	<u>Friend</u>	<u>450 9th Ave Seaside</u>	<u>503-440-3108</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 1/27/12 SIGNATURE _____

Mrs. T. Dideum

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

TRANSPARATION ADVISORY COMMISSION

PLEASE RETURN TO CITY HALL BY: 9-21-11

NAME DUNZER JOHN PHONE 503 1738-6365
Last First

ADDRESS 2964 KEEPSAKE DR. SEASIDE OR

LENGTH OF TIME IN SEASIDE BYRS AMOUNTS

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION CEO COLUMBIA BIOENERGY

PAST OCCUPATIONS SEE EMPLOYMENT ACTIVITIES BELOW

EDUCATION MBA IN TECHNICAL MANAGEMENT MS IN ELECTRICAL ENGINEERING BS IN CIVIL ENGINEERING

List committee/commissions you are currently appointed to:
STATE OF OREGON - FOREST QUATER Economic Devl STATE OF OREGON - BUSINESS BUSINESS DEVELOPMENT

List committee/commissions on which you would like to serve:
CLATSOP COUNTY ECONOMIC DEVELOPMENT (DISBANDED)
ASTORIA PORT DISTRICT COMMISSION
CLATSOP COUNTY COMMISSION SEASIDE CITY COUNCIL

List fields in which you have interest or ability:
URBAN PLANNING, GOVERNMENT FINANCE ECONOMIC DEVELOPMENT
ENERGY PLANNING

List employment and volunteer activities, which may relate to service on committee/commissions:
CEO COLUMBIA BIOENERGY SR. VP - RELIANCE CONSULTING
PRESIDENT TALLEY INDUSTRIES VP - ULTRASYSTEMS
PRESIDENT ENTERPRISE MANAGEMENT S. JENSEN SCHOOL BOARD PLANNING COMMISSION
ECONOMIC REVITALIZATION COMMISSION

List skills and special knowledge that you may have acquired from these activities:
URBAN PLANNING SMALL BUSINESS DEVELOPMENT CONSTRUCTION MANAGEMENT
TRAFFIC STUDIES TECHNOLOGY TRANSFER REAL ESTATE DEVELOPMENT
ENVIRONMENTAL IMPACT MARKET RESEARCH - INDUSTRIAL ENERGY DEVELOPMENT
BUSINESS FEASIBILITY MANAGEMENT OF TECHNICAL ORGANIZATIONS VOTER PLANNING

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (x) If yes, what offense?

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>TACK BLAND</u>	<u>PORT OF ASTORIA COMMISSIONER</u>	<u>GERHART</u>	
<u>RICK GARDNER</u>	<u>EXECUTIVE DIR CLATSOP ECONOMIC DEVELOPMENT RESOURCES</u>	<u>CANNON BEACH</u>	
<u>DR. MURKIN</u>	<u>CLATSOP COUNTY COMMISSIONER</u>	<u>CANNON BEACH</u>	

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE SEPT 16, 2011 SIGNATURE [Signature]

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: August 7, 2012

NAME MACDONALD TRACY PHONE 503 739-2269
Last First

ADDRESS 451 HILLSIDE LP SEASIDE, OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

LENGTH OF TIME IN SEASIDE 29 YRS

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION MEDIAN TRANSPORT / MEDIX

PAST OCCUPATIONS DRIVER - SCHWAN'S FOODS, SUNSET PARK & REE

List committee/commissions on which you would like to serve: TRANSPORTATION ADVISORY

AIRPORT

List committee/commissions you are currently appointed to: _____

AIRPORT

List fields in which you have interest or ability: _____

EMR STATE OF ORE, DRIVED BUS AND MAN COMMUNITY SVR, YOUTH

List employment and volunteer activities, which may relate to service on committee/commissions: _____

KIWANIS SINCE 1996

USMC 3RD MARINE AIR WING

List skills and special knowledge that you may have acquired from these activities: _____

AR CREW & PLANE CAPTAIN

EMR

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>DAUG BARKER</u>	<u>FRIEND</u>		<u>503-738-5453</u>
<u>ALVIS PORTER</u>	<u>"</u>	<u>503-738-5366</u>	<u>503-738-5478</u>
<u>MIKE HINTON</u>	<u>"</u>		<u>503-738-5478</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 7/27/12 SIGNATURE Tracy E. MacDonald

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME TEEPLE KATHLEEN PHONE 1-738-3155

ADDRESS 33230 BEERMAN CRK LN

LENGTH OF TIME IN SEASIDE 13 YRS
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION ACCOUNTANT
PAST OCCUPATIONS _____

List committee/commissions you are currently appointed to: NONE WITH CITY OF SEASIDE

List committee/commissions on which you would like to serve: TRANSPORTATION ADVISORY COMM.

List fields in which you have interest or ability: ACCOUNTING
ENVIRONMENT

List employment and volunteer activities, which may relate to service on committee/commissions:

List skills and special knowledge that you may have acquired from these activities:

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>WILLIS VANDUSIN</u>	<u>BROTHER-IN-LAW</u>	<u>2314 IRVING ASTORIA</u>	<u>325-2829</u>
<u>HAR SNOW</u>	<u>MATNY FRIEND</u>	<u>801 COMMERCIAL</u>	<u>325-2125</u>
<u>ROSEMARY LAW</u>	<u>EMPLOYER</u>	<u>610 18th</u>	<u>325-5102</u>

(Out of City Limits)

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 8-16-2011 SIGNATURE Kathleen Teeples

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME HARTILL TERRY PHONE 503-738-7108 HAM
Last First 503 738-6354 LOK
ADDRESS 85208 Hwy 101 Seaside, Or.
LENGTH OF TIME IN SEASIDE 7 yrs
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION Self Employed - Seafood Industry
PAST OCCUPATIONS Seafood Industry Consultant in Russia

List committee/commissions you are currently appointed to: N/A

List committee/commissions on which you would like to serve: Transportation Advisory Commission

List fields in which you have interest or ability: _____

List employment and volunteer activities, which may relate to service on committee/commissions:
Clatsop County Cattlemen Assoc.

List skills and special knowledge that you may have acquired from these activities:
Many years of organizing fundraisers for scholarships.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Steve Fick</u>		<u>Astoria, Or.</u>	<u>503-325-5252</u>
<u>Darius Peake</u>		<u>Garibaldi, Or.</u>	<u>503-318-8351</u>
<u>Louise Howard</u>		<u>Nachotta, WA</u>	<u>360-783-2081</u>

(Out of City Limits)

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 8-30-11 SIGNATURE Terry J. Hartill

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME EARL RUSS PHONE 503, 738-6281
ADDRESS POB 2270 GEARHART, OR 97138-2276
LENGTH OF TIME IN SEASIDE 30415-79-97
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION RETIRED
PAST OCCUPATIONS MECHANIC
RANCHER

List committee/commissions you are currently appointed to: SEAS Planning
Clat. City Comm

List committee/commissions on which you would like to serve: TRANS ADVISORY COMM

List fields in which you have interest or ability: _____

List employment and volunteer activities, which may relate to service on committee/commissions: _____

List skills and special knowledge that you may have acquired from these activities: _____

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Jon Terry Hartis</u>	<u>_____</u>	<u>BELL BOY.</u>	<u>_____</u>

(out of City Limits)

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 9/12/2011 SIGNATURE [Signature]

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: _____

NAME Olson Ben PHONE 503 1738-2956

ADDRESS 2025 Maple St, Seaside, OR 97138

MAIL ADDRESS (DIFFERENT THEN ABOVE) _____

LENGTH OF TIME IN SEASIDE 50 yrs

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION self emp - Clean-Sweep Maintenance - Construction 27y.

PAST OCCUPATIONS Equipment operator - Harold Johnson Communications

Bayview Transit, Clatsop Co. Road Dept, Larson Cons

List committee/commissions on which you would like to serve:

Transportation Advisory Committee

List committee/commissions you are currently appointed to:

List fields in which you have interest or ability:

Planning for road system Budgeting/planning future projects

List employment and volunteer activities, which may relate to service on committee/commissions:

Volunteer - Broadway park

Volunteer - Food Bank

Volunteer - SAL - Seaside Am. Legion

List skills and special knowledge that you may have acquired from these activities:

General knowledge

work experience

management

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense? _____

When? _____ Please explain: _____

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>Kevin James</u>	<u>Friend 35 yrs.</u>	<u>Hogulum, WA</u>	<u>206-276-1735</u>
<u>Neil Wallace</u>	<u>Friend-col/worker</u>	<u>Seaside OR</u>	<u>503-738-5112</u>
<u>Tom Bergin</u>	<u>friend - 35 yrs</u>	<u>Gearhart, OR</u>	<u>503-791-0072</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 8-21-12 SIGNATURE Ben Olson

CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

TRANSPORTATION ADVISORY COMMISSION

Term of Office: 4 years
Number of Members: 7

Chairperson*
Vice Chairperson**
Secretary***

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
VACANCY			

Memo

To: Mayor and City Council
From: City Manager's Office
CC: Kim Jordan
Date: August 22, 2012
Re: Mike Meyer Agreement

There is a Memorandum of Understanding (MOU) attached to this memo from Mike Meyer who is asking for approval to pave the gravel access at Avenue 'G' and the promenade. Mr. Meyer is unable to attend the Council meeting on Monday, August 27, 2012, as he is an airline pilot and was scheduled to work. Mr. Meyer has asked Leslie Watters, a property owner that signed the MOU to come and speak to Council.

Since Mr. Meyer is unable to attend the meeting he was asked to present Council with an explanation of the process that the MOU has gone through the last couple of years which will be presented to Council prior to the meeting on Monday, August 27, 2012.

MEMORANDUM OF UNDERSTANDING

THIS AGREEMENT made and entered into on _____, 2012, by and with the City of Seaside, hereinafter called "CITY" and MIKE MEYER, Property Owner at 757 S. Prom, Seaside, hereinafter called "OWNER."

In consideration of the agreement to Pave the Gravel Access at Avenue "G" and the Prom; with the following conditions:

1. Owner agrees the City of Seaside is the rightful owner of the public right-of-way that fronts the Prom at Avenue "G" which is used as an access area for the four (4) lots immediately south of the Avenue "G." The City does not relinquish its rights to use the right-of-way in the best interest of the public at any time.
2. Owner agrees upon Public Works' approval; to upgrade the gravel access by building a concrete driveway that will include adequate drainage. The driveway will be ten (10) feet in width and approximately 175 feet long and will service four (4) lots. Adequate drainage can be attained by constructing a 2% cross slope in the driveway draining to the west.
3. Owner agrees to add landscaping, clean up frontage and will delineate the driveway from Avenue "G" and to maintain that area. Landscaping will be largely lawn area, but will include shrubs not over 42" in height planted in a spacing to restrict vehicular turning areas.
4. Owner agrees that access to all four properties using the driveway shall be maintained at all times. No curbs, plantings or obstructions will be located within 10 feet of the west edge of the concrete driveway to allow uninterrupted ingress and egress, regardless of the presence of other vehicles.
5. All of the undersigned agree to maintain the area contiguous to their property between the Prom and their west boundary line.

PROPERTY OWNERS:

Mike Meyer
Mike Meyer
757 S. Prom 1/21/12
date

Irene Harowitz
Irene Harowitz
721 S. Prom 3-25-12
date

Joan Dallas
Joan Dallas
741 S. Prom 1/26/12
date

Larry Blakely
Larry Blakely
761 S. Prom 2/1/12
date

Leslie Watters
Leslie Watters
781 S. Prom 1/18/2012
date

ATTEST:

CITY OF SEASIDE, OREGON

Mark J. Winstanley, City Manager

Don Larson, Mayor

date



MEMO

From: Neal Wallace

August 27, 2012

To: The Honorable Mayor and City Council

Re: 2012 AIP Drainage Phase II, Tree Removal, and Apron Repair

There were three bids received for the 2012 Seaside Airport improvement project, David M. Roberts Contracting \$181,827.00, Pacific Timber LLC \$226,226, and Clean Sweep Maintenance \$232,435.00. The WH Pacific engineer's cost opinion was \$270,515. After reviewing all of the bid documents it was discovered that the Roberts Contracting proposal contained math errors and omissions that rendered the bid non-responsive. Based on the non-responsive bid our consultants at WH Pacific recommend that the project be awarded to Pacific Timber LLC in the amount of \$226,226.00. City staff and the FAA engineer concur with WH Pacific's recommendation.

RESOLUTION # 3779

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING PARTICIPATION IN THE FEDERAL AVIATION ADMINISTRATION GRANT PROGRAM FOR THE SEASIDE MUNICIPAL AIRPORT

WHEREAS, the Federal Aviation Administration is accepting applications for federal assistance; and

WHEREAS, the City of Seaside desires to participate in this grant program to the greatest extent possible as a means of providing needed drainage improvements, Apron Repairs, and obstruction clearing to the Airport; and

WHEREAS, the applicant hereby certifies that the matching share for this application is readily available at this time.

NOW, THEREFORE, THE SEASIDE CITY COUNCIL RESOLVES that the City of Seaside be authorized to apply for federal assistance from the Federal Aviation Administration for the Seaside Municipal Airport improvements as specified above.

PASSED by the Council of the City of Seaside this ____ day of _____, 2012.

SUBMITTED to the Mayor and APPROVED by the Mayor this ____ day of _____, 2012.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

CITY OF SEASIDE MEMORANDUM

To: Mayor & City Council
From: Community Development Department
Date: August 27, 2012
Subject: Feather Flag Policy for the C-2 & C-4 Core Area

Request Summary:

The Seaside City Council and Planning Commission have been working on a policy that would allow businesses within the downtown core areas to apply for a permit to place one feather or bow flags within the public right-of-way adjacent to their business. This issue started out as a code enforcement issue but later grew into a matter of policy when a number of downtown business identified sign issues that were unique to their area based on development patterns.

The sign issue was first brought up during a Planning Commission meeting on May 1, 2012 and was later discussed during two joint work sessions held by the Council and Planning Commission. Based on discussions during the last joint work session, staff has prepared a draft policy (see attached) that will establish a policy that will allow businesses to request authorization to place a temporary feather or bow flag sign within the public right-of-way adjacent to their business.

Recommended City Council Action:

Review the proposed policy and adopt it subject to any further changes that may be necessary after the Council hears public testimony on the matter.

**City of Seaside Policy Concerning
Feather & Bow Flag Signs within the Public Right-of-way in the
C-2 & C-4 Zones**

ISSUE:

The current City of Seaside sign ordinance does not permit private signs in the public right of way. By the very nature of development in the central business district, many of the business owners have limited on-site area to install free standing or portable signs. Some business owners do not even have the option of providing wall mounted signs due to lease restrictions that prohibit attaching signs to the exterior of their building. A number of these owners have requested authorization from the City Council that would permit the temporary installation of a feather or bow flag sign in the public sidewalk adjacent to their business. In recognition of this issue, the City Council has authorized following policy.

PERMIT AUTHORIZATION

The installation of one temporary feather or bow flag sign within the public right of way adjacent to a business located in the Resort Commercial (C-2) and Central Commercial (C-4) zones can be authorized by a permit subject to the requirements in this policy. Authorization by the city to place these signs in the right-of-way exempts them from regulation under the city's sign ordinance and the Council can be temporarily suspended or permanently revoke the authorization at any time. All other signage is still regulated by the Seaside Sign Ordinance.

SUBMITTAL REQUIREMENTS

A site plan must be submitted that shows the sidewalk area adjacent to their building, building access, planted gardens, existing street signs, light poles, other public improvements and the location of the existing flag hole in the sidewalk that will be used for the temporary installation of the feather flag sign. The submittal must also include a colored elevation drawing or photo that indicates the dimensions, graphic design, size and type of pole material proposed. The City will charge a \$40 review fee at the time of submittal.

MAXIMUM SIGN AREA

Temporary feather or bow flag signs may have a maximum sign area of thirty-two (32) square feet.

MAXIMUM SIGN HEIGHT & WIDTH

The maximum height shall be fourteen (14) feet and the maximum width shall be three (3) feet. The Planning Director may allow increases of up to twenty (20) percent over the above maximum standards to accommodate unique design features that will not fit within the standard limitations.

POLE MATERIAL & BASE DIAMETER

Pole material can be ridged or semi-ridged; however, the material must be capable of supporting the sign during adverse weather so the top of the sign will not deflect more than three (3) feet. The base diameter can not exceed one and three-eighths inches (1-3/8") and the base must fit tightly enough to prevent it from wobbling in the hole.

BUSINESS HOURS ONLY

Temporary flag signs shall be utilized only during regular business hours and shall be removed during non-business hours.

ONE TEMPORARY FLAG SIGN PER BUSINESS FRONTAGE

No business shall be allowed to have more than one temporary flag or bow sign within the public right-of-way.

SIGN MAINTENANCE

Temporary flag signs are to be maintained in a neat, orderly fashion so as not to constitute an unsightly appearance or a public nuisance. Signs shall be constructed of durable, weather resistant materials and be professional in appearance in a manner meeting the approval of the Planning Director. If such signs are not maintained, the property owner or business owner shall remove them immediately upon notice by the Planning Director.

ILLUMINATION NOT PERMITTED

Temporary flag signs shall not be illuminated.

ON-SITE ADVERTISING ONLY

Temporary flag signs shall not advertise products or services not available at the location of the sign.

LOCATION

Temporary flag signs will not be permitted in locations where the sign will adversely impact pedestrian movement, block traffic signs, or interfere with awnings.

PROHIBITED ACTIONS

No business or property owner is allowed to alter or relocate the holes in the public sidewalk. Establishing any new holes is at the sole discretion of the City of Seaside Public Works Department.

INSURANCE REQUIREMENTS

Before a permit can be issued, the applicant must file a certificate showing public liability and property damage insurance protecting the owner and the city from all claims for damage to property or bodily injury, including death, which may arise from the installation of the temporary flag sign. Such insurance shall provide coverage of not less than a \$1,000,000. combined single limit per occurrence. Such insurance shall be without prejudice to coverage otherwise existing and shall name as additional insured the city, its officers and employees, and shall further provide that the policy shall not terminate or be canceled without 30 days' written notice to the City.

TEMPORARY PERMITS & LIMITATIONS

Feather and bow flag signs will be permitted within the public right of way under limited authorization granted by the City Council. As such, any authorization can be amended, suspended, or revoked by the Council at any time without remuneration. The temporary signs can not be put up during special events or holidays (e.g. Flag Day & the downtown wine walk) when the flag holes will be used for their original purpose.

SEASIDE PARKS ADVISORY COMMITTEE

The purpose of the Seaside Parks Advisory Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Parks.

The committee shall consist of seven members who are not officials or employees of the City and who will be appointed by the City Council. A minimum of six members shall reside within the city limits, and a maximum of one member may reside within the Urban Growth Boundary. No more than two members shall be engaged in the same kind of occupation, business, trade or profession. The Mayor shall appoint one member of the City Council as Council liaison, and the City Manager or his designee, shall be the Staff liaison to the Committee.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. The initial terms will be: two members shall be appointed for a term of one year, two members for two years, and three members for three years. As those terms expire, all vacancies will be filled for three year terms.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** August 27, 2012
Name: Warren Anderson
Commission/Committee: Parks Advisory Committee
Resignation Date: August 17, 2012
Term Expiration Date: March 31, 2014
Wants to be considered again: No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**

Kimberley Jordan

From: Neal Wallace <nwallace@cityofseaside.us>
Sent: Tuesday, August 21, 2012 3:20 PM
To: kjordan@cityofseaside.us
Subject: FW: SPAC resignation

From: Warren Anderson [<mailto:wlanderson@non-nocere.com>]
Sent: Tuesday, August 14, 2012 11:23 AM
To: Neal Wallace
Subject: SPAC resignation

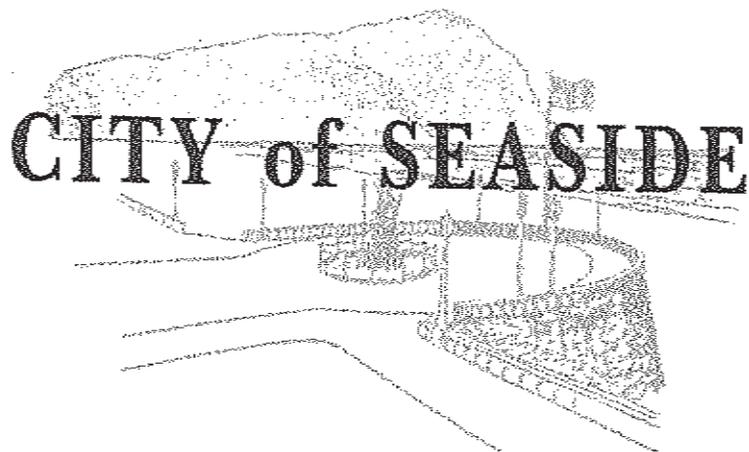
Dear Neal and the Parks Advisory Committee,

After just over 4 years on the SPAC, I am resigning effective today.

I am grateful to have been asked to serve with these colleagues. It has given me an education in community government, an appreciation for the importance of volunteer citizenry, and a great respect for the abilities, dedication, and service of my colleagues on the SPAC. I shall remain an advocate for the SPAC's work and maintain a place in my heart for Broadway Park and, especially, the Necanicum Estuary National History Park.

As regards the NENHP, I will inform my Steering Committee colleagues of my decision by email today and offer them my continued service until it gives way to the new NENHP Program committee or until my replacement is selected by the SPAC (whichever happens sooner).

With my best regards to you and to the SPAC,
Warren Anderson



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PARKS ADVISORY COMMITTEE

Term of Office: 3 years
Number of Members: 7

Chairperson*
Vice Chairperson**
Secretary***

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
STEVEN PHILLIPS	217 BROADWAY	738-5402	3/31/2013
CHRIS QUACKENBUSH	950 Avenue 'K'	440-2827	3/31/2013
TOM HORNING***	808 26 th AVENUE	738-5770	3/31/2014
JASON BOYD*	1940 HUCKLEBERRY	738-4363	3/31/2014
VACANCY			3/31/2014
MICHAEL HINTON	1015 S. IRVINE PL.	738-5748	3/31/2015
NANCY HOLMES	1520 COOPER ST.	717-1614	3/31/2015
JAY BARBER	PO BOX 1013	717-5017	jbarber@warnerpacific.edu
NEAL WALLACE	1187 AVENUE 'U'	738-5112	nwallace@cityofseaside.us