

CONVENTION CENTER COMMISSION INTERVIEWS:

6:20 PM – SASHA FLINT

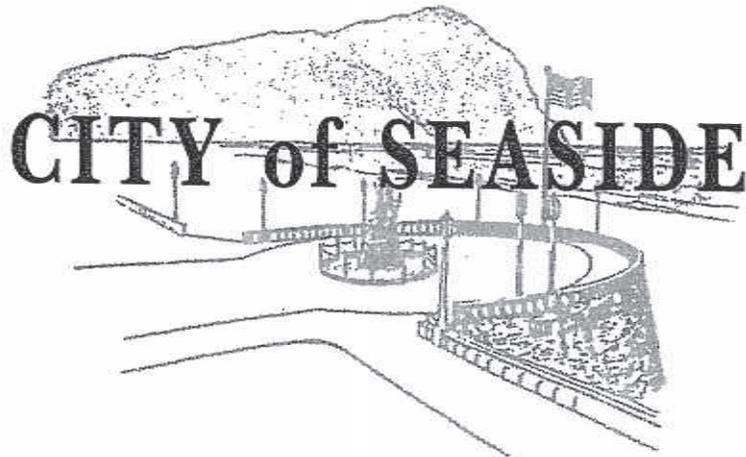
6:30 PM – TIM TOLAN

**AGENDA SEASIDE CITY COUNCIL MEETING
APRIL 8, 2013 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PROCLAMATION – ARBOR DAY
ALCOHOL AWARENESS MONTH
NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK
6. COMMENTS – PUBLIC
7. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
8. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$777,328.42
 - b) APPROVAL OF MINUTES – MARCH 11, 2013 REGULAR MINUTES
9. UNFINISHED BUSINESS:
 - a) VACANCY – CONVENTION CENTER COMMISSION
10. NEW BUSINESS:
 - a) LIQUOR LICENSE APPLICATION – FIREHOUSE GRILL, 841 BROADWAY
 - b) CONTRACT AGREEMENT – MUNICIPAL COURT JUDGE
 - c) SEASIDE FIRE DEPARTMENT ANNUAL REPORT – Joey Daniels
 - d) SEASIDE LIBRARY ANNUAL REPORT – Esther Moberg
11. COMMENTS FROM STUDENT REPRESENTATIVE
12. COMMENTS FROM THE COUNCIL
13. COMMENTS FROM THE CITY STAFF & PUBLIC
14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and Arbor Day is now observed throughout the nation and world; and

Whereas, the State of Oregon recognizes the first full week in April as Arbor Week; and

Whereas, trees reduce the erosion of our precious topsoil by wind and water, reduce heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal; and

Whereas, the City of Seaside has been recognized as a Tree City USA for the National Arbor Day Foundation for the fifteenth year, and will celebrate this recognition April, 2013, in Seaside.

NOW, THEREFORE, I, DON LARSON, Mayor of the City of Seaside, in the State of Oregon, do hereby proclaim the week of April 1-7, 2013, as

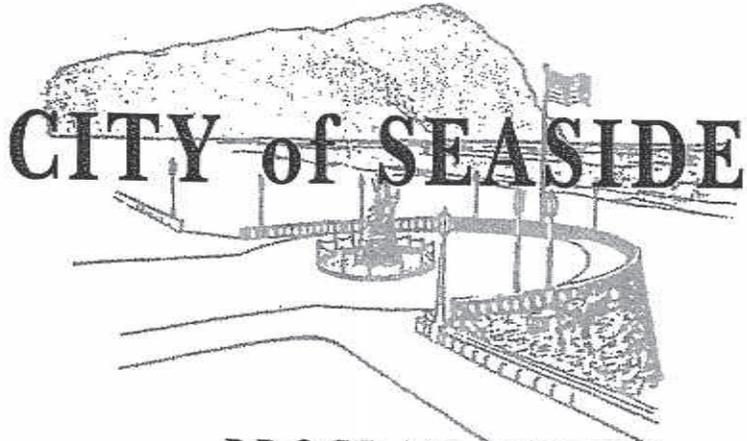
ARBOR WEEK

and urge all citizens to support efforts to care for our trees and woodlands, and to plant trees to gladden the hearts and promote the well being of present and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 8th day of April, 2013.



DON LARSON, MAYOR



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION.

Whereas, alcohol is the most commonly used addictive substance in the United States; and

Whereas, one in every 12 adults (17.6 million people) suffer from alcohol abuse or dependence;
and

Whereas, more than half of all adults have a family history of alcoholism or problem drinking;
and

Whereas, 100,000 persons die each year from alcohol-related causes: drinking and driving crashes, other accidents, falls, fires, alcohol-related homicides and suicides; and

Whereas, more than 7 million children live in a household where at least one parent is dependent on or has abused alcohol; and

Whereas, alcohol is a primary factor in the four leading causes of death for young person's ages 10-21; and

Whereas, young people who begin drinking before age 15 are four times more likely to develop alcohol dependence than those who begin drinking at age 21; and

Whereas, alcohol-related problems cost America \$224 billion (\$746 per person) in lost productivity, absenteeism, healthcare cost, crime and family-related problems; and

Whereas, the typical American will see 100,000 beer commercials before he or she turns 18.

NOW, THEREFORE, I, DON LARSON, Mayor of the City of Seaside, in the State of Oregon, do hereby proclaim April 2013, as

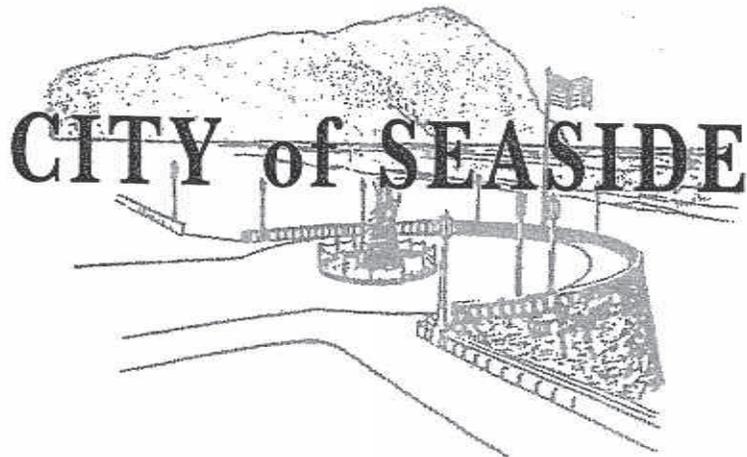
ALCOHOL AWARENESS MONTH

in Seaside and call upon all citizens, parents, businesses, hospitals, and schools in Seaside to support efforts that will reduce stigma, increase community awareness and increase support for individuals and families coping with alcoholism. Through these efforts, together, we can provide "Help for Today, Hope for Tomorrow" for those in our community who are facing challenges with alcohol use and abuse.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 8th day of April, 2013.



DON LARSON, MAYOR



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION*

Whereas, emergencies can occur at any time that require police, fire, or emergency medical services; and

Whereas, when an emergency occurs the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property; and

Whereas, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Seaside Police Department Communications Center; and

Whereas, Public Safety Telecommunicators are the single vital link for our police officers, firefighters and emergency medical personnel by monitoring their activities by radio, providing them information and insuring their safety; and

Whereas, Public Safety Telecommunicators of the Seaside Police Department Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

Whereas, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE, I, DON LARSON, Mayor of the City of Seaside, in the State of Oregon, do hereby proclaim the week of April 14-20, 2013, as

NATIONAL PUBIC SAFETY TELECOMMUNICATIONS WEEK

in Seaside, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 8th day of April, 2013.



DON LARSON, MAYOR

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

Present: Mayor Don Larson, Council President Don Johnson, Councilors Stubby Lyons, Tita Montero, Jay Barber, and Dana Phillips.

Absent: Councilor Randy Frank

Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Bob Gross, Seaside Police Chief; Joey Daniels, Seaside Fire Chief; Esther Moberg, Seaside Library Director; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Jon Rahl, Director of Tourism and Marketing; and Nancy McCarthy, Daily Astorian/Seaside Signal.

AGENDA Motion to approve the March 11, 2013 agenda; carried unanimously. (Lyons/Montero)

COMMENTS – PUBLIC None

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA Motion to approve payment of the bills in the amount of \$672,410.57; and February 25, 2013, regular minutes; carried unanimously. (Lyons/Barber)

VACANCY – CONVENTION CENTER Mayor Larson stated there was one vacancy on the Convention Center Commission with two applications received from Sasha Flint and Tim Tolan. There had been an application for Greg Boat who declined the nomination.

Mayor Larson stated the application process would be left open until March 25, 2013. All applicants would then be scheduled for interviews prior to the City Council meeting Monday, April 8, 2013.

Motion to nominate Tim Tolan to the Convention Center Commission; carried unanimously. (Johnson/Montero)

SEASIDE POLICE DEPARTMENT ANNUAL REPORT

Bob Gross, Seaside Police Chief, stated there were currently 132 police agencies in Oregon and over 80 of those agencies provided services to cities with populations of less than 10,000. Seaside was one of those agencies and Chief Gross would highlight what was in the 2012 annual report. Chief Gross further stated calls for service this year went up 10% in response for request for assistance while providing security for spring break, 4th of July, Beach Volleyball, Hood to Coast. The department also provided security for the Miss Oregon Pageant including a parade. The 4th of July Parade was bigger than ever which led to the development of a parade operational plan implemented during the Christmas Parade. The two car shows, annual Bike Fest motorcycle show, and a host of other activities and events were successfully held in Seaside in 2012. The 10% increase for calls, made for a busy 2012 and the three year cops grant provided an officer to help meet the needs of the community. Chief Gross further stated the report showed a reduction of crime in both Part I and Part II crime until December, 2012, when increases in burglary and thefts caused Part I Offenses to increase slightly. Chief Gross further stated the Part I offenses were remaining steady until the month of December when Burglaries and Thefts increased significantly which led to an annual increase of two percent (2%). The only other area showing an increase was in Motor Vehicle Theft which went from 14 to 15. All other areas showed reductions most significantly Rape (3 to 0), Robbery (7 to 5), and Assaults (9 to 2). Part I offenses over the past ten years showed a four percent (-4%) reduction. Chief Gross further stated Part II offenses also saw a decrease of eighteen (-18%) percent, including reductions in Simple Assault (74 to 41), Forgery/Counterfeit (23 to 9), Fraud (40 to 22), and Liquor Laws (143 to 69). The most significant increase in Part II offenses was with Runaway's (5 to 26). Our Part I Crimes clearance rate was twenty-nine percent (29%) and our Part II Crimes clearance rate was sixty-nine (69%) percent. The ten year look at Part II offenses showed a ten percent (-10%) reduction. Chief Gross further stated while underage drinking enforcement of liquor laws remained a department priority, the numbers this year dropped significantly indicating some were getting the message while others were choosing to drink elsewhere. Officers cited fifty-five (55) minors for possession or consumption of alcohol. They also arrested eight (8) people for furnishing alcohol to minors and conducted one decoy operation through local alcohol outlets to ensure compliance in asking for the proper identification. Chief Gross further stated in 2012 the police department introduced a new look to the patrol officer uniforms. The previous blue uniforms had been in service for many years and due to the uniform being discontinued by the manufacturer, there had to be changes made. The department patch was updated and designed by Corporal Baugher. Chief Gross further stated in 2012, the Seaside Police Department sponsored the sixth annual South County Citizen's Police Academy.

Working with Gearhart, Cannon Beach, and the Clatsop County Sheriff's Office, there was training provided to citizens interested in law enforcement in Clatsop County. Chief Gross further stated the department also held the fifth annual Child Safety Fair and continued to partner with Safe Kids North Coast to give kids the opportunity to learn about bicycle safety, water safety, pedestrian safety, safety around power lines, fire safety, and provided a child safety seat clinic. During the month of August the seventh annual National Night Out was at Broadway and Cartwright Parks. The Seaside Chamber of Commerce, Seaside Kiwanis, Rotary Club of Seaside, and Sunset Empire Parks & Recreation continued their partnership with us in sponsoring food, activities, and prizes for this community event. The community participation seemed to increase every year as people enjoy an old fashioned picnic, conversation and learning more about protecting themselves and their families. Chief Gross further stated he was very proud of all the men and women who serve Seaside. They were excellent representatives of the Seaside Police Department. Throughout 2012 they worked hard keeping the community safe. The department continued to work hard at reducing crime and is a direct reflection of their ongoing dedication and commitment to the community. Chief Gross further stated 2013 would be the year for community feedback through the use of a Community Survey. This along with feedback from within our department would allow us to update our Strategic Plan. The police department continued to work within the agency to develop clear Policies and Procedures in working toward being recognized as an Oregon Accredited agency. The department would continue to work with the community to make Seaside a special place to live and visit. It was through the continued community partnerships that police services can be provided and meet those community needs while maintaining the trust and confidence of the citizens and visitors.

Mayor Larson stated he had used the report when people had talked to him about crime in Seaside.

Councilor Barber asked what Chief Gross attributed to the decline of juvenile arrest.

Chief Gross stated last year was an anomaly because when taking a look at the ten year figures there was a real issue ten years ago with juvenile crimes which stayed that way for the first couple of years Chief Gross started with Seaside and then dramatically went downhill. Last year there was a spike and now the juvenile arrest was back down.

Motion to approve the Seaside Police Department Annual Report; carried unanimously. (Johnson/Phillips)

SEASIDE CIVIC AND
CONVENTION CENTER
& VISITORS BUREAU
ANNUAL REPORT

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated he wanted to start off by acknowledging the support from the Council, Mayor, City Manager, as well as the department heads in the City which was a talented group of people. Mr. Vandenberg further stated the convention center industry continued to evolve around technology, sustainability, and economic climate. There was expected to be a more pronounced engagement between show organizers and attendees through apps, social media, mobile-friendly sites and more. There was also an increased recognition of the role of tablets and apps, whether it was for exhibitor engagement or keeping attendees up to date on conference changes. Technology may not be the main reason a client chooses the convention center, but it certainly could be a reason they leave. Convention Center attendees were pulling very large files from the internet for demonstrations and recently the convention center invested \$17,000.00 to improve the existing WIFI technology with another \$33,000.00 planned for even greater expanded coverage in 2013. The equipment was expensive and had a life span of three to four years. Mr. Vandenberg further stated the industry was predicting a shift toward exceeding all relevant legal environmental requirements through the minimization of waste by reducing, reusing, and recycling, seeking responsible waste disposal. All client files were now digital based formats. Mr. Vandenberg further stated the convention and meeting industry was facing great challenges in the current economic climate. The biggest issue facing convention centers continued to be the companies/visitors travel budget. Travel expenses associated with attending conventions would continue to decline in the future. Organizations were sending fewer delegates to conventions. Mr. Vandenberg further stated the Seaside Convention Center hosted 255 days in 2012 that produced \$40.4 million dollars in economic impact to the local economy which represented the second best year on record with 2008 being the benchmark. The convention center had a 4.6% decrease in total events, 7.5% increase in total event days, and a 3.7% increase in economic impact. The convention attracted 35,765 delegates attending 102 events. Spending during the visits added \$40.4 million dollars – or an average of \$110,648 each day to Seaside's local economy. Mr. Vandenberg further stated the convention center in 2012 contracted a total of eighteen events that included conventions, conferences, and special events. Total number of projected delegates was 1,545 with a total of 26 event days. These new bookings were scheduled to take place 2012 through 2013. Since January of 2006 the convention center had contracted a total of 172 new events with an estimated 36,298 attendees that encompass a total of 356 event days. Mr. Vandenberg further stated the Capital Improvement Project and Purchases for 2012/2013 was to purchase (1) new Rational Convection oven in kitchen, upgrade WIFI system to accommodate 1,200 devices, purchase new stage monitors, install new LED lighting fixtures throughout facility, remodel second floor restrooms, install HDTV outlets in meeting rooms, install new ceiling grid, update sprinkler heads and lighting fixtures in hallway between Pacific Room and concessions, motorize lighting truss on stage.

Mr. Vandenberg further stated providing superior customer service continued to be the highest priority, from the minute they step through the doors until the conclusion of their event, they are considered to be the most important client of the year. In 2012 there were electronic surveys solicited to 94 clients asking them to evaluate the service. Of the 94 evaluations submitted, 63 responded for a return rate of 68%. The customer evaluations/reviews for 2012 were calculated and the service of the convention center elevated service to a new level. There was an overall 98% Customer Service Rating. The staff truly cared about the groups that came in to the convention center and worked diligently to make sure every need was met and client request handled very quickly. Mr. Vandenberg further stated despite the trend toward smaller events (less money spent per event), a contraction in state and regional conferences, the Seaside Civic and Convention Center managed to maintain the current client base while adding eighteen new contracts to the events calendar. Additional good news included the strong performance of the Transit Occupancy Tax (TOT). The 2012 TOT exceeded the projections. As for the prospects for expansion, there was recently a study by Gregory Easton of Property Counselors that examined the market opportunity for spectator sporting events into a proposed Seaside Civic and Convention Center expansion plan. There was now a Financial Feasibility study to be conducted to determine financial options. The proposed expansion would add approximately 20,500 square feet of meeting space that would include a 10,000 – 12,000 square foot Class 'A' Ballroom to the existing 22,000 square foot facility. As with the any project of this scope, there would be an understanding of the full potential and impact the expansion would have on the Seaside Community. In 2012 there was a RFP for Exclusive Food and Beverage Services for the Convention Center. As a result of a thorough selection process, our recommendations to retain Oregon Fine Foods, Inc. as the exclusive food and beverage provider was unanimously approved by City Council on July 23, 2012, for a three year term beginning November 21, 2012. Mr. Vandenberg acknowledged and thanked the members of the 2012 Seaside Civic and Convention Center Commission for their continued support, guidance, and dedication to the facility. Mr. Vandenberg introduced Jon Rahl to present the Seaside Visitors Bureau annual report.

John Rahl, Director of Tourism and Marketing, stated Seaside was showing great signs of recovery when looking at the occupancy tax. Seaside had a record calendar year in 2012 for bed tax and over the last five years had averaged in at \$2,600,000.00 and in 2012 there was more than \$2,800,000.00 collected which was a 14% increase from year over year. Nationally, room revenue increased 7.3%, statewide, room revenue increased 7%, and regionally, room revenue increased 9.7%. Mr. Rahl stated the amount of mail sent out, the amount of visitors coming through the doors, and the phone calls received continued a downward trend with more modern types of communication remaining flat or increased. The web traffic increased .8% in 2012, monthly newsletter increased 91% year over year with up to 9,000 people receiving the newsletter, and facebook increased the likes from 3,100 to 19,000 in the past calendar year which was a 507% increase year over year. Mr. Rahl further stated the website was a key driver, was never complete, and was ever changing which was illustrated in 2012. In 2012 there was content added on a weekly basis led by two exciting new features, Seaside Sunday, a weekly photo dedicated to the beauty of the area and supplemented with a blog two months later, and Way Back Wednesday, another weekly photo, this one in a shared partnership with the Historical Museum to showcase the great images of Seaside's past. Mr. Rahl stated the Seaside Visitors Guide was added to the website and in partnership with Pelican Productions as the publisher unveiled a brand new look for Seaside, one we felt really played on the tag line of "More than just a day at the beach." There were 100,000 copies of the Visitors Guide printed for 2013 and the guide was reduced from 48 pages to 40 pages with 18 hidden gems to help carry the guide and point out "can't miss things to see, do, or eat while in Seaside" and the Treasure Quest Part III was added to the guide. Mr. Rahl further stated facebook was an effective tool for marketing and there was \$2,250.00 invested in last calendar year, more than 5.5 million ad impressions served, and nearly 10,000 new LIKES at a cost of just \$.25 per like. One year ago the Visitors Bureau might have reached around 1,000 to 1,500 people when there was a facebook post made. In the past two weeks the post had reached 11,383/7,228/ and 12,056 respectively and had connected with the audience regularly and keeps Seaside top of mind. Mr. Rahl further stated the Oregon's North Coast (ONC) was a 2012 campaign that featured Astoria, Warrenton, and Seaside and was seen by more than 892K adults between the ages of 25-54, nearly 70% of the population in the demographic. On the heels of what all feel was a very successful 2012 campaign, the ONC group added Cannon Beach to the mix for 2013 and that campaign would start next week. Mr. Rahl further stated in looking into the crystal ball with Curator of content which was not just having content but seeking out the best content and presenting it in a way that was inspiring to the prospective visitor. This was started in 2012 and would continue to enhance in 2013. Social Continues would be a continuation of the success with facebook and to tap into other areas, like Pinterest, which could help. Cooperative Partnerships were learned in the past 18 months that four very different communities could unite through a cooperative campaign and would look at more ways uniting made sense – like using Broadway Field as a possible example to strengthen Seaside tourism even more.

Councilor Phillips stated when looking back it was all so worth it because Mr. Vandenberg had made such a tremendous difference with the convention center. Councilor Phillips further stated when Mr. Vandenberg looked over the surveys with every single document presented to the Convention Center Commission. If there were any negative comments which rarely showed up then Mr. Vandenberg was on the phone finding out what happened and what could be done better.

Councilor Barber complimented both Mr. Vandenberg and Mr. Rahl who both worked very well together with two organizations that were parallel. Councilor Barber congratulated Mr. Rahl for pulling the four villages together and working together to benefit.

Mr. Vandenberg stated each community had invested \$20,000.00 and in addition a \$20,000.00 grant was received from Travel Oregon to help market the North Coast. Mr. Vandenberg further stated Mr. Rahl was current on all the social media aspects with the marketing and tourism and attended all the conferences and learned many new things.

Mayor Larson stated in the newsletter this week there was mention about moving the food stand at the convention center. Mayor Larson asked where that would be moved.

Mr. Vandenberg stated it would go into the concession area and would look permanently placed and the appearance would be much better. The space was primarily used eight times a year and when there was a need a portable food stand would be placed in a strategic place.

Motion to approve the Seaside Civic and Convention Center & Visitors Bureau Annual Report; carried unanimously. (Johnson/Phillips)

ORDINANCE #2013-01

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING CHAPTER 117 OF THE SEASIDE CODE OF ORDINANCES REGARDING TAXICABS/SHUTTLES

Mayor Larson asked if there had been changes made to the ordinance.

Dan Van Thiel, City Attorney, stated there were some minor corrections he had suggested and he did not know if they were accepted or not.

Councilor Montero stated she wanted to express her appreciation in being allowed to participate in the finalization of the ordinance.

Chief Gross stated Mr. Van Thiels suggestions were prior to the City Council meeting.

Mr. Van Thiel stated he looked at the ordinance and on page 5 there was a mistake with the word appropriated which should be appropriate.

Mayor Larson stated for the audience, this was an ordinance of the City of Seaside amending chapter 117 of the Seaside Code of Ordinances regarding Taxicabs/Shuttle. This was the third and final reading.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to place Ordinance 2013-01 on its third reading by title only; carried unanimously. (Montero/Lyons)

Motion to adopt Ordinance 2013-01; carried with the following roll call vote: (Montero/Johnson)

YEAS: LYONS, JOHNSON, MONTERO, BARBER, LARSON, PHILLIPS,
NAYS: NONE
ABSENT: FRANK
ABSTAIN: NONE

**CITY COUNCIL MEETING
MARCH 25, 2013**

Mayor Larson stated there were two items for the March 28, 2013, agenda and the bid on the building at the Wastewater Treatment Plant was not ready and would not be on the agenda.

Mr. Winstanley stated the City was not ready for the bid opening and there was no legislative business for the agenda.

Mayor Larson asked Council what they wished to do.

Motion to cancel the City Council meeting scheduled for Monday, March 25, 2013; carried unanimously. (Johnson/Lyons)

**COMMENTS - STUDENT
REPRESENTATIVE**

Absent.

COMMENTS - COUNCIL

Councilor Johnson stated he had been reading the Worldmart Magazine and Seaside was ranked number four in the top five in all their properties.

Councilor Montero complimented Russ Vandenberg, Jon Rahl, and Chief Gross for the annual reports which gave her some enjoyable reading last week and she was very impressed.

Councilor Barber stated he had several enquiries from people in his ward about the spectacular fireworks show that happened approximately two weeks ago.

March 11, 2013

Mr. Winstanley stated the fireworks show was in connection with an event at the Convention Center and they went through quite a process in getting permits and approval set up. The fireworks were managed by the group that normally did the Seaside Fireworks show.

Councilor Barber asked what the convention was.

Mr. Rahl stated the convention was the Oregon Festival and Events Conference and last year they met in Eugene and attendance this year in Seaside was better than a central location.

Councilor Phillips thanked Chief Gross, Russ Vandenberg, and Jon Rahl for the wonderful reports and she was aware of how much time and energy was put into the reports.

Mayor Larson stated Pacific Power had a get together with all the big operators which was held in Astoria and there were presentations made with checks distributed and Seaside had previously received a check for the Seaside Jazz and for the foodbank.

COMMENTS – CITY
STAFF AND PUBLIC

Mr. Rahl stated this weekend Seaside would welcome a conference the Travel and Awards Conference which consisted of fifty to sixty travel writers from the Pacific Northwest that would come experience Seaside and receive a good show.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated he failed to mention a couple of people as he was going through his thank you's. Occasionally there were legal challenges at the convention center and Mr. Van Thiel had always been a pleasure to work with during the legal challenges with contracts and insurance. There was another person to thank and that was Kim Jordan and she was the conduit between City Hall and the department heads and department meetings and kept everyone on track.

Chief Gross stated spring break was in two weeks.

Mayor Larson read an email he received from a man who was in an accident and was rear ended on Friday and the Police Officer B. Petersen was very professional and took all the information quickly. The fire department also did well with checking for injuries, traffic control, containing the spill of fluids, cleaning up the debris, and even where to get a replacement receiver bar and ball. Chris Dugan had offered to lend the gentleman his replacement receiver bar and ball. Mayor Larson stated in this small town it was very important to have comments like that which made the town shine.

Chuck Minor, Chamber of Commerce President, stated the fireworks show was put on by Larry Kriehauser, Western Fireworks, and the Chamber of Commerce. Mr. Minor further stated Friday and Saturday was pouring at the coast.

Esther Moberg, Library Director, stated the Library was doing very well with the Friends of the Library purchasing a new photo copier for the Library and working on the 100th Year Birthday Party on April 20, 2013 from 2:00 to 3:00 pm and the Mayor and Council were all invited. Ms. Moberg further stated Sunset Empire Park and Recreation donated to the Library approximately 1600 VHS Tapes that were being sold in the Friends of the Library Book store. Ms. Moberg further stated Julie Handyside and Ms. Moberg received scholarships through the Oregon Library Association to attend the Statewide Oregon Library Association conference. Ms. Moberg also received a partial scholarship to attend a Supervision Management Training in April, 2013.

Joey Daniels, Seaside Fire Chief, stated with moving the clocks forward then the smoke detectors should be looked at and changed. Chief Daniels further stated the lifeguards would start in May, 2013 and the department had been working on the paperwork for that. Chief Daniels further stated the call load was way up this year and the department was very lucky to have more than forty volunteers with many calls.

Mr. Winstanley reminded Council the first Budget Committee meeting was scheduled for Monday, April 29, 2013. Mr. Winstanley thanked Chief Gross, Russ Vandenberg, and Jon Rahl because the City does an excellent job because of the people who worked here. These were point people in the community and were out front getting things done. Mr. Winstanley stated on Saturday, March 9, 2013, Lorna Brandt from the Seaside Police Department was at the fire department for the vaccinations of dogs and cats for \$10.00 which was a very important event that happened in the community.

ADJOURNMENT

The regular meeting adjourned at 7:59 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR

March 11, 2013

SEASIDE CIVIC AND CONVENTION CENTER COMMISSION

The purpose of the Seaside Convention Center Commission is to be an advisory body to make recommendations to the City Council on matters concerning the Civic and Convention Center. The Commission shall make recommendations concerning policy matters related to the Civic Convention Center. The Civic and Convention Center Commission shall advise the Convention Center Manager, City Manager and City Council on all items relating to the operation of the Civic and Convention Center including but not limited to: Contracts; Building Improvements; Employment of Civic and Convention Center Manager; Rentals; and Budget.

The commission consists of seven members who are not employees of the city and shall be residents, or owners or employees of businesses within the city limits of Seaside.

Each year, at the first Commission meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. The center manager shall serve as Secretary to the Civic and Convention Center Commission.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** January 14, 2013
Name: Randy Frank
Commission/Committee: Convention Center Commission
Resignation Date: January 9, 2013
Term Expiration Date: October 25, 2014
Wants to be considered again: N/A

2. **Applicants:**
Sasha Flint
Tim Tolan

3. **Nominations:**

4. **Appointment:**

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

PLEASE RETURN TO CITY HALL BY: February 20, 2013

NAME Flint Sasha PHONE 360 / 953-1267

ADDRESS ^{Last} 1008 SW 1st ^{First} St Warrenton, OR 97146

MAIL ADDRESS (DIFFERENT THEN ABOVE) same as above

LENGTH OF TIME IN SEASIDE n/a - employee of Seaside Business-Worldmark by Wyndham

ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No

OCCUPATION Marketing Admin Supervisor - Wyndham Resort

PAST OCCUPATIONS Marketing Resort Host, Marketing Admin, Escrow Assistant, Receptionist

List committee/commissions on which you would like to serve: Seaside Convention Center Commission Board

List committee/commissions you are currently appointed to: n/a

List fields in which you have interest or ability: Marketing and Community Involvement

List employment and volunteer activities, which may relate to service on committee/commissions: n/a

List skills and special knowledge that you may have acquired from these activities: my husband Jay Flint recommended I apply, Jay is a part of many commissions/boards and I believe he would help me greatly with this kind of involvement

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No If yes, what offense? _____

When? N/A Please explain: N/A

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
Jay Flint	Husband	same as myself	503.298.9243
Wendi Robinson	CO-worker	n/a	503.739.1399
Richard Glinert	friend	n/a	503.791.4435

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 2/25/2013 SIGNATURE Alexandria "Sasha" Flint

Please Note: It is Council policy that applicants must be a city or urban growth boundary resident, business owner or employee of a business for at least one year, depending on committee/commission residency requirements.

CITY OF SEASIDE

Interest Form for Committee/Commission/Board Vacancies

March 6, 2013

PLEASE RETURN TO CITY HALL BY: ~~February 20, 2013~~

NAME TOLAN TIM PHONE 503.738.3802
Last First
ADDRESS 23525 BEERMAN CK LN SEA 97138
MAIL ADDRESS (DIFFERENT THEN ABOVE) PO BOX 911 SEASIDE 97128
LENGTH OF TIME IN SEASIDE 19 YRS
ARE YOU A REGISTERED VOTER IN SEASIDE: Yes No
OCCUPATION PROPERTY MANAGER
PAST OCCUPATIONS FUND RAISING CONSULTANT

List committee/commissions on which you would like to serve: CONVENTION CENTER COMM.

List committee/commissions you are currently appointed to:

List fields in which you have interest or ability:

List employment and volunteer activities, which may relate to service on committee/commissions:

List skills and special knowledge that you may have acquired from these activities:
2 YRS PLANNING COMMISSION
10 YRS CITY COUNCIL/IMPROVEMENT COMM.

Have you ever been convicted, pled guilty or pled "no contest" to any crime, offense, or major traffic violation? Yes () No (X) If yes, what offense?

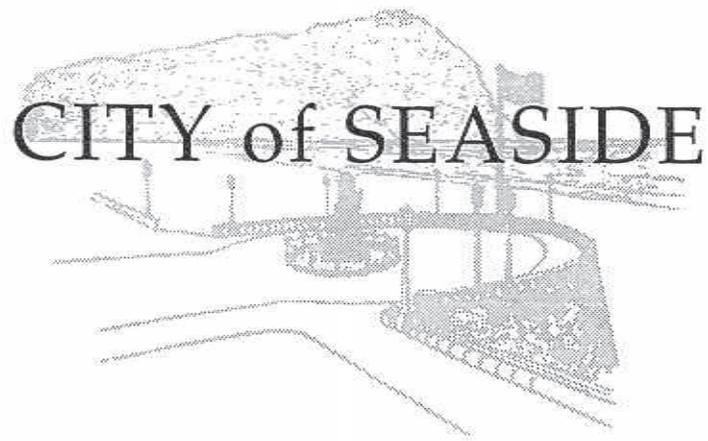
When? Please explain:

Please list 3 references including an employer or supervisor, and people that have known you for at least 2 years. (No City Council Members, Please)

NAME	RELATIONSHIP	ADDRESS	PHONE
<u>ROBERT PINSON</u>	<u>FIEND/EMADREN</u>	<u>SEASIDE</u>	<u>503.701.0606</u>
<u>PENNY BRAYLES</u>	<u>FELLOW MEMBER OF HOSP CO BD</u>		<u>503.738.3536</u>
<u>JULIE JESSIE</u>	<u>" " " " " "</u>		<u>" 738.5073</u>

I authorize, any person or entity contacted by the City of Seaside to furnish information relating to my appointment to the Commission/Committee/Board indicated above and I release any such person or entity from any and all liability for furnishing such information. I also release the City of Seaside from any and all liability for conducting such an investigation.

DATE 2/27/13 SIGNATURE Tim D Tolan



OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CONVENTION CENTER COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
JEFF KILDAY	P O BOX 1031	738-3018	10/25/2013
CHUCK MINER	2335 S. EDGEWOOD	440-9240	10/25/2013
TERRY BICHSEL**	414 N. PROM	738-3334	10/25/2013
MARC POSALSKI	P O BOX 980	503-440-4797	10/25/2014
VACANCY			10/25/2014
ROGER SCHULTZ	2481 VENICE BLVD.	738-5641	10/25/2016
SETH MORRISEY	PO BOX 333	440-2138	10/25/2016

*CHAIR

**VICE CHAIR

LIQUOR LICENSE APPLICATION

Bob & Lori Breslauer
Firehouse Grill
841 Broadway
Seaside

This business has applied for a Full On-premises Sales Liquor License. This would be for an expanded liquor license. The business previously had a Limited On-premises Sales License and would like to expand to a Full On-premises Sales Liquor License.

Full On-Premises Sales License – allows the sale of distilled spirits, malt beverages, wine, and cider for consumption at the licensed business. This license also allows private catering if the applicant receives pre-approval from OLCC.

The Police Department has reviewed the business and applicants applying for the liquor license and the information received is attached.

Criteria for consideration

The City Council, after consideration, may determine to make a favorable, unfavorable, conditionally favorable or no recommendation to the OLCC. If the City Council makes an unfavorable or conditionally favorable recommendation to the OLCC regarding any application for liquor license, the recommendation will be based on a finding that one or more of the following conditions exist:

1. There is a history or pattern of illegal or disorderly activity on the premises.
2. There have been disturbances and/or other problems (such as fights, altercations, drug dealing by patrons, furnishing alcohol to minors by patrons, public drunkenness, alcohol related litter, etc.) related to the exercise of the applicant's alcohol license privilege and the applicant has failed to take reasonable and timely corrective action when notified of these problems by the police or the OLCC.
3. There is a continuing problem of noise from this business disturbing neighbors.
4. The applicant would be a poor risk for compliance with liquor laws, as indicated by a felony conviction, which reflects on the applicant's ability to be a responsible liquor licensee.
5. The applicant would be a poor risk for compliance with liquor laws, as indicated by a failure to comply with liquor laws.
6. The applicant has a history of abusing alcohol or other controlled substances and would be a poor risk for compliance with liquor laws.
7. The applicant has made an intentional and materially false statement about a matter that reflects on the applicant's ability to comply with the State's liquor laws.
8. An unlicensable person or a party not named as applicant has an ownership interest in the business to be licensed.
9. The applicant has failed to operate as originally proposed to the City Council, the original proposal having been a deciding factor in the Council's favorable recommendation to the OLCC.
10. The applicant has expanded the boundaries of the licensed premises to areas not originally considered by the Council and without City and OLCC approval.
11. The business is located within 500 feet of a school, child care facility, church, hospital, nursing or convalescent care facility, a park or child oriented recreation facility, or an alcohol and other drug treatment facility and there is evidence that the business will adversely impact the facility.

Seaside Police Department

April 2, 2013

MEMORANDUM

TO: Mayor and City Council

FROM: Robert Gross, Chief of Police

SUBJECT: Firehouse Grill OLCC Liquor License Application

We have reviewed the liquor license application for Firehouse Grill, an existing business located at 741 Broadway. The owner currently has an OLCC Liquor License for a "Limited On-Premises Sales" and is requesting an expanded license for "Full On-Premise Sales". Our background check did not find anything that would disqualify the owner from obtaining the expanded liquor license.

The location is within 500 feet of Broadway School however there are businesses with active liquor licenses operating nearby.

If you have any additional questions, please let me know.

MUNICIPAL JUDGE SERVICES AGREEMENT

THIS AGREEMENT, made and entered into this 1st day of April, 2013, by and between the CITY OF SEASIDE, hereinafter referred to as "City" and ROBERT MOBERG, hereinafter referred to as "Moberg", for the responsibilities of Municipal Court Judge in the City of Seaside Municipal Court.

WITNESSETH:

For and in consideration of the mutual covenants and promises between the parties hereto and the payment hereinafter to be made, it is hereby agreed as follows.

SECTION A – SERVICES

Moberg will:

Perform the services of the municipal judge for the City of Seaside in accordance with Section 24 of the City Charter:

- a. Render judgments and, for enforcing them, impose sanctions on persons and property within the court's territorial jurisdiction;
- b. Order the arrest of anyone accused of an offense against the city;
- c. Commit to jail or admit to bail anyone accused of such an offense;
- d. Issue and compel obedience to subpoenas;
- e. Compel witnesses to appear and testify and jurors to serve in the trial of matters before the court;
- f. Penalize contempt of court;
- g. Issue process necessary to effectuate judgments and orders of the court;
- h. Perform marriages;
- i. Issue search warrants; and
- j. Perform other judicial and quasi-judicial functions prescribed by ordinance.

SECTION B – COMPENSATION

- a. Moberg will be paid a base amount of TWO THOUSAND EIGHT HUNDRED AND NO/100 (\$2,800) per month payable at the end of each month, for service provided in that month. Payment will be made as a contracted position with Moberg to be an independent contractor at all times pursuant to this agreement and he shall be personally responsible for any and all taxes on his compensation and shall not be entitled to any benefits from City.
- b. Deduction from base amount: In his absence, or in the event of conflict of interest or other unavailability, a pro tem municipal judge will perform the duties of municipal judge. Moberg shall reimburse the pro tem municipal judge from his base pay.

SECTION C – TERM OF AGREEMENT This Agreement shall terminate on the end of day December 31, 2014.

SECTION D – TERMINATION CONDITIONS

- a. This Agreement may be terminated by thirty (30) days written notice from either the City or Moberg.
- b. This Agreement cannot be modified without the written consent of both parties.

IN WITNESS WHEREOF, City has caused this Agreement to be signed and executed and Moberg has signed and executed this Agreement, both in duplicate, the day and year first above written.

Robert Moberg, Municipal Court Judge

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

April 1, 2013

Attention: Patricia Downey
Attention: Kimberly Gordan
City of Seaside
989 Broadway
Seaside, Oregon 97138

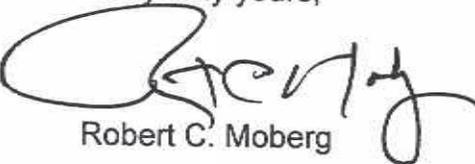
RE: Municipal Court Judge

Dear Trish and Kim:

This will confirm my conversation with Mark Winstanley of March 25, 2013. I have had an opportunity to review the proposed contract and believe, for the most part, it is acceptable. However, I had proposed a monthly salary of \$2,900.00, which is a savings of several hundred dollars presently paid by the City for my insurance and salary. In addition, I have been receiving a cost of living increase each year, which will no longer be part of the contract.

With the adjustment to \$2,900.00, the contract will be acceptable. Thank you.

Very truly yours,



Robert C. Moberg

RCM:mb