

**AGENDA SEASIDE CITY COUNCIL MEETING
APRIL 14, 2014 7:00 PM**

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ROLL CALL
4. APPROVAL OF AGENDA
5. PROCLAMATION – ARBOR WEEK
SEASIDE CULINARY STUDENTS NATIONALS
NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK
6. COMMENTS FROM STUDENT REPRESENTATIVE, DANNY LEARY
7. COMMENTS – PUBLIC
8. DECLARATION OF POTENTIAL CONFLICT OF INTEREST
9. CONSENT AGENDA
 - a) PAYMENT OF THE BILLS – \$896,323.47
 - b) APPROVAL OF MINUTES – MARCH 10, 2014 REGULAR MINUTES
10. UNFINISHED BUSINESS:
 - a) VACANCY – PARKS ADVISORY COMMITTEE
11. NEW BUSINESS:
 - a) ORDINANCE 2014-03 – AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, ADDING CHAPTER 118 TO TITLE XI OF THE SEASIDE CODE OF ORDINANCES REGARDING MEDICAL MARIJUANA DISPENSARIES, AND DECLARING AN EMERGENCY
 - OPEN PUBLIC COMMENTS
 - CLOSE PUBLIC COMMENTS
 - COUNCIL COMMENTS
 - MOTION FOR FIRST READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION FOR SECOND READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION FOR THIRD READING BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
 - MOTION TO ADOPT – ROLL CALL VOTE
 - b) CONSIDERATION – REQUEST BUSINESS LICENSE MEDICAL MARIJUANA FOR CLUB PUFFIN TUFF, 1525 S. ROOSEVELT
 - c) CONSIDERATION – REQUEST BUSINESS LICENSE MEDICAL MARIJUANA FOR HIGHWAY 420, 1803 S. ROOSEVELT #C

- d) SEASIDE FIRE DEPARTMENT ANNUAL REPORT, CHIEF DANIELS
 - e) APPROVAL – CITY OF SEASIDE FISCAL AGENT FOR RURAL OUTREACH IN CLATSOP COUNTY (ROCC) GRANT, ESTHER MOBERG
 - f) VACANCY – CIVIC AND CONVENTION CENTER COMMISSION
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- 12. COMMENTS FROM THE COUNCIL
 - 13. COMMENTS FROM THE CITY STAFF
 - 14. ADJOURNMENT

Complete copies of the Current Council meeting Agenda Packets can be viewed at: *Seaside Public Library and Seaside City Hall. The Agendas and Minutes can be viewed on our website at www.cityofseaside.us.*

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Council may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and Arbor Day is now observed throughout the nation and world; and

Whereas, the State of Oregon recognizes the first full week in April as Arbor Week; and

Whereas, trees reduce the erosion of our precious topsoil by wind and water, reduce heating and cooling costs, moderate the temperature, clean the air, produce oxygen and provide habitat for wildlife; and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal; and

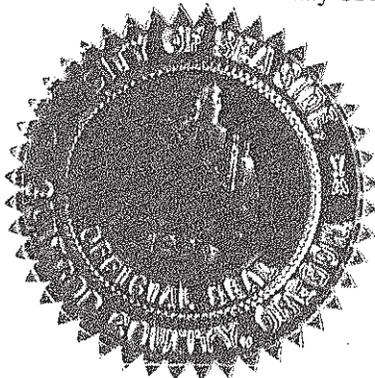
Whereas, the City of Seaside has been recognized as a Tree City USA for the National Arbor Day Foundation for sixteen years, and will celebrate this recognition April 23, 2014, in Seaside by planting an arboretum at the Seaside Historical Society Museum.

NOW, THEREFORE, I, DON LARSON, Mayor of the City of Seaside, in the State of Oregon, do hereby proclaim the week of April 7-13, 2014, as

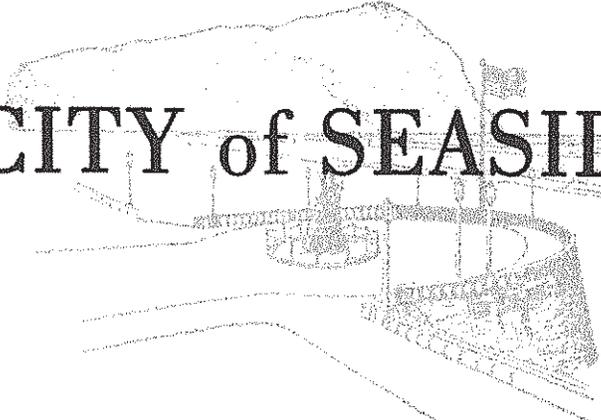
ARBOR WEEK

and urge all citizens to support efforts to care for our trees and woodlands, and to plant trees to gladden the hearts and promote the well being of present and future generations.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 14th day of April, 2014.



DON LARSON, MAYOR



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, the Seaside High School Culinary class led by John Newman and Josh Archibald consists of 4 Juniors and 1 senior who competed in the competition against teams from 16 other Oregon High Schools in the one-hour cook off, hosted by the Oregon Restaurant and Lodging Association at the Red Lion Hotel in Portland; and

Whereas, the Seaside High School Culinary Students captured the state title at the Oregon ProStart School Culinary Championship and the victory qualified them for the National ProStart High School Culinary Championships in Minneapolis May 3-5, 2014; and

Whereas, the Seaside High School Culinary Students performance in the kitchen was poised and well-executed with great communication and teamwork which created a beautiful product that consisted of a variety of native Oregon foods; and

Whereas, the ProStart competition presented several event-specific hurdles in which a three-course menu was produced in one hour; and

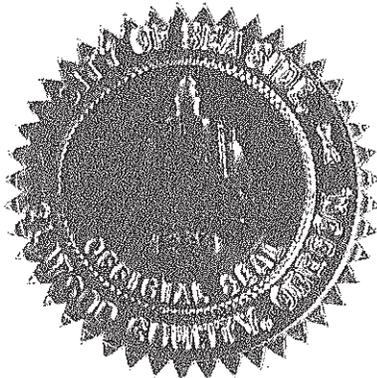
Whereas, the Seaside High School Culinary Students began practicing in January with "game like" conditions the competition had required.

NOW, THEREFORE, I, Don Larson, Mayor of the City of Seaside, in the State of Oregon, does hereby recognize the

SEASIDE HIGH SCHOOL CULINARY STUDENTS

and urge the community to support the students with possible fundraisers that will help the team travel to Minnesota for the National ProStart High School Culinary Championships.

IN WITNESS THEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 14th day of April, 2014.



DON LARSON, MAYOR



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PROCLAMATION

Whereas, emergencies can occur at any time that require police, fire, or emergency medical services; and

Whereas, when an emergency occurs the prompt response of police officers, firefighters, and paramedics is critical to the protection of life and preservation of property; and

Whereas, the safety of our police officers and firefighters is dependent upon the quality and accuracy of information obtained from citizens who telephone the Seaside Police Department Communications Center; and

Whereas, Public Safety Telecommunicators are the single vital link for our police officers, firefighters and emergency medical personnel by monitoring their activities by radio, providing them information and insuring their safety; and

Whereas, Public Safety Telecommunicators of the Seaside Police Department Communications Center have contributed substantially to the apprehension of criminals, suppression of fires and treatment of patients; and

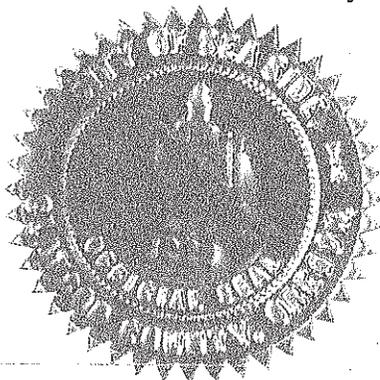
Whereas, each dispatcher has exhibited compassion, understanding and professionalism during the performance of their job in the past year.

NOW, THEREFORE, I, DON LARSON, Mayor of the City of Seaside, in the State of Oregon, do hereby proclaim the week of April 13-19, 2014, as

NATIONAL PUBLIC SAFETY TELECOMMUNICATIONS WEEK

in Seaside, in honor of the men and women whose diligence and professionalism keep our city and citizens safe.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Seaside to be affixed this 14th day of April, 2014.



DON LARSON, MAYOR

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- Present: Mayor Don Larson; Council President Don Johnson; Councilors Jay Barber, Tita Montero, Stubby Lyons, Randy Frank, and Dana Phillips.
- Absent: None
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Bob Gross, Seaside Police Chief; Neal Wallace, Public Works Director; Esther Moberg, Library Director, Russ Vandenberg, Convention Center & Visitors Bureau General Manager; and Jon Rahl, Convention Center & Visitors Bureau Assistant Manager.
- AGENDA** Mayor Larson stated there was an amendment to the agenda for Item 12 a – Liquor License Application – Stop n Go, 1625 N. Roosevelt, would not be on the City Council agenda as the applicants made a decision to not purchase the business.
- Motion to approve the March 10, 2014 agenda as amended; carried unanimously. (Phillips/Frank)
- PROCLAMATION** Councilor Lyons read the Proclamation for 2014 Seaside High School Girls Basketball Team.
- Councilor Lyons introduced Wally Hamer, Seaside Basketball Coach.
- The Girls Basketball Team was introduced and the girls as a team had discussed what they wanted to focus on for the season and came up with goals that would be used off the court, on the court, and during games and practices. The girls read their goals and introduced coaches Wally Hamer and Mike Hawes.
- Mayor Larson stated that was another great reason to live in Seaside.
- Councilor Lyons read the Proclamation for Child Abuse Prevention Month.
- COMMENTS – STUDENT REPRESENTATIVE** Danny Leary, Student Representative, stated the Seaside High School Girls Basketball Team was going to State. The Seaside High School Boys Basketball Team placed 4th in League and traveled to Northbend and beat the 10th ranked team and then beat the 3rd ranked in Central and are now headed to State. Spring Sports had started and students would be out of school for their Spring Break and third term would start when students returned to school which was exciting for Senior’s. The Culinary Team received 1st place at State and now would be traveling to the Nationals in Minneapolis. The Seaside High School Band had received the highest league score at Seaside High School and was also in the 1st place championship.
- Councilor Lyons stated that was the first time that both the Boys and Girls Basketball Teams made it to State the same year.
- COMMENTS – PUBLIC** Gini Dideum, 1941 Beach Drive, Seaside, stated she wanted to share with the City Council what “The Treasure the Beach Seaside Monthly Cleanup” had done the last three months. The monthly clean up had been done three times and the first time there was approximately twenty-four people who volunteered which was a very cold day. The last two months there were approximately fifty-seven people both times. The total for three months was 300 man hours contributed to keeping the beaches clean. There was approximately 3500 pounds of litter taken off the beach. The project clean up was put together by cooperation between the Seaside Visitors Bureau, Seaside Downtown Development Association (SDDA), and the Beach Drive Buccaneers. Volunteers can pre-register on the SOLV Website. There were many groups that picked up a lot of litter on the beach. The cleanup would continue through the year and hopefully that would make a difference on our beach.
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$664,302.87; February 24, 2014, regular minutes; and Resolution #3812 – A Resolution of the City of Seaside, Oregon, Adjusting the 2013-2014 City of Seaside Budget, carried unanimously. (Barber/Lyons)

VACANCY –
CONVENTION CENTER
COMMISSION

Mayor Larson stated there was one vacancy on the Convention Center Commission with two applications received from Patrick Duhachek, and Jennifer English who were interviewed prior to the City Council meeting. Mayor Larson asked Council what they wished to do.

Motion to appoint Patrick Duhachek to the Convention Center Commission; carried unanimously, (Phillips/Frank)

LIQUOR LICENSE

Mayor Larson stated there was a liquor license application received from Big Kahuna Pub and Grill, 111 Broadway #1. Mayor Larson further stated the application was for a Full On-Premises Sales License, and was for a change of ownership. Mayor Larson asked if the owners Claudia and Victor Harling were present, and the owners were present for questions.

Victor Harling, Big Kahuna Pub and Grill owner, stated in speaking with the community the suggestion was to not change things with the restaurant. Mr. Harling and his wife were living in Alaska and were new to Seaside.

Motion approving the Full On-Premises Sales License for Big Kahuna Pub and Grill, 111 Broadway #1; carried unanimously. (Frank/Lyons)

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding A Resolution Adopting and Appropriating Budget Increases and Reductions of Greater than 10% for the 2013-2014 City of Seaside Budget.

RESOLUTION #3813

A RESOLUTION ADOPTING AND APPROPRIATING BUDGET INCREASES AND REDUCTIONS OF GREATER THAN 10% FOR THE 2013-2014 CITY OF SEASIDE BUDGET

Mark Winstanley, City Manager, explained Resolution #3813 was a resolution that was either increasing or decreasing the 2013-2014 current year budget by more than 10% which required a public hearing and the City had advertised for the public hearing. There were three different funds being adjusted which were the Special Assessment Fund, Economic Development Fund, and the Library Trust. The resolution was a housekeeping issue but was greater than 10%.

Mayor Larson opened the public hearing.

There were no public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3813 by title only; carried unanimously. (Frank/Montero)

Motion to adopt Resolution #3813; carried unanimously. (Johnson/Phillips)

RESOLUTION #3814

A RESOLUTION ADOPTING AND APPROPRIATING BUDGET INCREASES AND REDUCTIONS OF LESS THAN 10% FOR THE 2013-2014 CITY OF SEASIDE BUDGET

Mr. Winstanley explained Resolution #3814 was a resolution adopting and appropriating increases or reduction less than 10%. The law was a little different for budget changes that were less than 10%. The City was still required to publish the resolution but not as a public hearing.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3814 by title only; carried unanimously. (Phillips/Barber)

Motion to adopt Resolution #3814; carried unanimously. (Lyons/Frank)

SEASIDE LIBRARY
ANNUAL REPORT

Esther Moberg, Library Director, stated in 2013 the Seaside Library celebrated 100 years. The Seaside Library was established with one room in 1913, moved to the location on Roosevelt in 1964, and now the new Library built in 2008 on Broadway. Ms. Moberg further stated she would discuss the Library annual report with the Top Ten Takeaways of 2013-2013. #10 Technology Seaside Library's Technology Upgrades in 2012-2013 Included: New Server, New Library Automation Upgrade To The 'Cloud', New Wi-Fi Access Points, New Receipt Printers, New Staff Ipad and Laptop, New Public Printer, and New Color Photocopier. #9 E-Books: EBook Circulation and use had increased fourteen percent and have access to over 25,000 titles that were shared with libraries though out the State of Oregon. In the future the plan was to explore purchasing some titles specifically for the Library.

#8 Interlibrary Loans: ILLs Requested from Other Libraries: Up 27%, ILLs Loaned To Other Libraries: Up 8%, Interlibrary Loans and Digital E-books were Two Ways To Add Value To the Library Core Collection. #7 Community Development both New and Ongoing: Library Foundation, ROCC Grant, Words on Wheels. #6 Volunteers: Total Hours Volunteer Time: 2,726, 78% Increase From Previous year, Dollar Value of Volunteer Time: \$60,354.00. Ms. Moberg further stated The Friends of the Library were a vital part of the Seaside Library with a mission to provide all the programming for the youths and adults in the library. The Friend of the Library also purchased the new photo copier, hosted the 100 year party, buy custom library bookmarks with the hours on them, print a newsletter twice a year that advertises and promotes the library, purchase movie licensing so copyrighted television and movies could be watched in the library during events, added a new early reader section to the children's room, and purchased four new Kindle's for the library to be checked out to users.#5 Library Patrons: In 2012-2013 sixty-nine percent Of All Residents Owned a Library Card, Only thirty-one percent of the Seaside Residents Were Without a Library Card. Total Seaside Population: 6,550, Total Library card holders in city: 4,481, Non-resident Library cards: 1,000. Total Library Visitors: 144,785. #4 Programming: Adult Programs, Teen Programs, Children's Programs, Teen Advisory Board (TAB), Summer Reading. #3 Supporting Our Local Schools: Summer Reading, Classroom Books and Custom Storytime, School Visits and Library Visits, Library Skills, Reader's Advisory, Database Instruction. #2 Circulation: Seaside Ranks 21 out of 136 Libraries in Oregon for Circulation Per Capita, Total Circulation of Materials 2012-2013: 127,266. #1Library Love: "This Library has the best collection on the coast", "The Seaside Library is so awesome, I can't believe we have a library like this in our town", "I just want you to know what a great staff you have". Ms. Moberg further stated many things done on a day to day basis was minor adjustments like rearranging the tables in the library, because the new wireless access points many people were coming in with laptops and wanted to sit at a table to plug into the wall. Ms. Moberg further stated the Top 3 Statistics: Seaside Ranks 21 out of 136 Libraries in Oregon for Circulation Per Capita, 69% of All Residents Own a Library Card, 144,785 Library Visits. Ms. Moberg thanked the Seaside Mayor and City Council, City Manager, Library Board, Art Committee, Friends of the Library, Library Volunteers, Library Staff, Thank You to the Supporters and Friends of the Seaside Public Library.

Mayor Larson asked Ms. Moberg to introduce those people attending the meeting that were connected with the Seaside Library.

Ms. Moberg introduced staff and Library Board members.

Councilor Frank asked how the ILL's worked.

Ms. Moberg stated the Seaside Library paid for a courier service that picked up weekly. If the library were to go through the post office it would cost a lot of money because there were so many items going in an out. There were approximately 4,000 to 5,000 items that went in and out each year.

Councilor Barber asked if there was one item the Seaside Library needed or would like to have.

Ms. Moberg stated the Library Foundation which was the one piece the library did not have and would help support what the friends and the library does.

Mr. Winstanley stated there was a new program the Seaside Library would offer.

Ms. Moberg stated during Spring Break the Seaside Library would allow teens to read down their fines. The teens would come to the library to read and the fines would be reduced based on the amount of time the teen read.

**SEASIDE CIVIC AND
CONVENTION CENTER/
VISITORS BUREAU
ANNUAL REPORT**

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated this was the annual report for the Seaside Civic and Convention Center and Visitors Bureau. Mr. Vandenberg further stated the Convention Center Objectives: The primary objective was to utilize the convention center to its maximum capacity and to generate economic benefit to the community, a secondary objective was to provide services and facilities to respond to the needs of local and civic related events. Convention Center Annual Usage & Impact: There were 36,052 attendees to the Convention Center with an Economic Impact of \$39,900,000.00. In 2013 there were 49 Conventions, 7 Trade Shows, 24 Civic Events, and 8 Fundraiser Events. CAPITAL IMPROVEMENT PROJECTS: Added ADA Compatibility Lift, Added HDTV outlets, installed a new ceiling grid, Updated sprinkler heads and lighting fixtures, Created additional storage. Customer Service Analysis: The Convention Center's customer service rating is a top priority and each client is equally important. The staff takes great pride knowing that clients leave Seaside happy. This annual rating indicated staff was measuring up to the expectations. In 2013 we solicited surveys to 81 clients. 42 clients responded for a return rate of 51%. Convention Industry Trends: BIG NUMBERS: On average, 205 million people in the United States attend the 1.8M conventions, conferences, trade shows, and exhibitions, corporate/business meetings each year.

BALANCING THE VIRTUAL: Face-to-face meetings build trust and relationships between professionals that shared similar passions, experiences, and expertise. LIVE MEETING SETTING: Education and training is more effective in a live setting, and live meetings result in a more efficient exchange of ideas. Convention Center 2014 Outlook: FACILITIES: Convention facilities, new and established, are emerging from the shadow of their former image of big box strategy with dated designs and are pushing their strategies to lure bigger groups that are sustainable, ECONOMIC REBOUND: The convention industry is back to the pre-2008 recessionary period, before the collapse of the economy, and attendance numbers have shown a steady increase, EXPANSION: We have recently concluded a study to develop a detailed facility expansion conceptual design plan that will estimate construction cost. Up next is a Financial Feasibility study to identify potential funding sources. Mr. Vandenberg recognized and gave thanks to Oregon Fine Foods, Convention Center Staff, and Convention Center Commission. Mr. Vandenberg further stated Jon Rahl would speak about the Visitors Bureau Annual Report.

Jon Rahl, Convention Center & Visitors Bureau Assistant Manager, stated the Visitor Bureau Mission & Objectives: Our Mission - To improve the area economy by attracting and servicing visitors to the City of Seaside and those traveling along the Pacific Northwest Coast. OBJECTIVES: #1 - Enhance Brand, #2 - Assist & Inspire, #3 - Build new awareness, #4 - Strengthen the ONC, #5 - Develop tools (VG, blogs, etc.), #6 - Increase Mktg Opps, #7 - Broaden Comm Awareness. 5-year Bed Tax History: Prior to the most recently completed year, bed tax had never surpassed \$2,800,000.00 in a fiscal year; 2012-13 saw record numbers approaching \$3,000,000.00. Breaking down the budget: In 2013-14, the advertising committee budget (advertising, printing, postage, grant program, and travel) is set at \$255,000.00. How does that break down? Digital 25% Broadcast 19%, Grant Program 11%, PR 3%, Print 18%, Visitor Guide Development and Distribution 18%, Development 3%, and Misc. 4%. Visitor Guide Distribution: In 2013, the Visitors Bureau printed 100,000 Visitor Guides and added another 22,500 when it became clear the Visitors Guide would run out. In all, the Visitors Bureau distributed 96.4% of the guides in 2013. The distribution of the guides was 35,472 mailed, 18,400 State Visitors Centers, 44,000 Local Biz, 5,120 Seaside Visitors Center, 15,120 WorldMark. The Seaside Visitor Guide had evolved these past few years. Display Advertising: In 2012, the Visitors Bureau made the decision to better align our advertising creative with our biggest asset, the Visitor Guide. The result had been materials that really stand out in print and online. Web Prospecting and Retargeting. Social Media Facebook Growth: Through ads alone in 2013, the Visitors Bureau acquired 12,372 NEW Like's at a total cost of \$2,600.00 (\$20.8 cents/like) 1/23/2013 15,196 LIKES and 1/23/2014 29,142 LIKES which was a 91.7% increase. Facebook: Total audience reached in one week 48,301. Facebook Gold: Total audience reached this post 36,912. Broadcast Advertising: CONSISTENCY: 2nd Consecutive Annual Campaign with Entercom Portland. MULTI-FACETED: Not just a radio campaign. MANY TOUCH POINTS: Also advertise via digital spots, web advertising, email blasts, social media, and SMS Text Messaging. Oregon's North Coast: 4 North Coast breweries, 20+ area partners, 1,300+ unique contest entries (to name a collaborative beer), and one great tagline: "What's brewing along Oregon's North Coast." This was the fourth promotion for the coalition and plans are already underway for a Beer 101 event in 2014. Audio Walking Tours: Episode 3 of 6: Seaside Aquarium. Mr. Rahl thanked and acknowledged Seaside Visitors Bureau Staff and Tourism Advisory Committee.

Tess Ratty, Library Board, asked if an advertising agency or graphics design company was hired.

Mr. Rahl stated thanks to the partnership the Seaside Visitors Bureau had with Pelican Productions who was the publisher of the Visitors Guide. In 2012 the Visitors Bureau made the decision for Pelican Production to help with the advertising to be more closely aligned and create a digital identity that was consistent. The purchasing of the Ad was done by Mr. Rahl but Pelican Productions was the publisher and advertising.

Mayor Larson stated Mr. Vandenberg had spoken about the Convention Center Staff. Mayor Larson was at the convention center on Saturday and there was a woman that needed to clean up a mess and staff insisted they would take care of it and went right out and took care of the mess.

**APPROVAL –
SOLARBEE PURCHASE**

Neal Wallace, Public Works Director, stated Peterson Point Reservoir started developing algae problems the summer of 2008, with the bloom of the blue-green algae, anabaena. Blue-green algae were noted for their toxic levels and the taste and odor issues they caused. The Public Works Water Department started testing the reservoir on a regular basis and algae cell counts remained an issue. The water department started purchasing an algaecide called EarthTec, which was a copper ion and less harmful than copper sulfate. The cost for the algaecide application was fairly consistent from 2010 through 2012 spending approximately \$1,400.00 each month. The water department became uncomfortable with the amount of algaecide required to keep up and what the long term effects would be to the health of the reservoir. Mr. Wallace further stated March, 2013 the water department was introduced to a piece of equipment called a SolarBee that was a sustainable circulator for reservoirs. The SolarBee was sustainable because the motor for the water circulator was off the grid and driven by batteries that were charged from solar panels. The water department was not convinced that the product would be able to keep algae counts down simply by improving circulation in the reservoir.

There was an agreement to enter a one-year lease, with monthly payments of \$1,212.72, and that lease would end March 31, 2014. The SolarBee had performed without a hitch and algaecide had not been applied to the reservoir since November, 2012 and the cell count numbers were better with the circulator than with the chemicals. Mr. Wallace further stated the equipment cost was \$46,640.00 with a \$7,160.00 installation and set-up fee. Seventy-five (75%) of the lease payment had been set aside toward the purchase of the equipment. The water department could purchase the SolarBee at a cost of \$35,725.52. Mr. Wallace further stated the water department was extremely happy with the results of the circulation equipment and Staff recommended Council approve the purchase of the SolarBee for \$35,725.52.

Councilor Frank asked if algaecide had always been used or just when there had been an algae problem.

Mr. Wallace stated it was just after that bloom.

Motion to approve the purchase of the SolarBee in the amount of \$35,752.52, for the Seaside Water Department; carried unanimously. (Lyons/Montero)

**VACANCY – PARKS
ADVISORY COMMITTEE**

Mayor Larson stated there was a vacancy on the Parks Advisory Committee with three term expirations from Tom Horning, Jason Boyd, and Mary Blake, who wished to be reappointed. Mayor Larson asked Council what they wished to do.

Councilor Barber stated he served as the Council Representative for the Parks Advisory Committee and would like to keep the vacancy open for applications.

Council consensus to leave the vacancy open for the Parks Advisory Committee.

COMMENTS – COUNCIL

Councilor Phillips stated she thanked the presenters tonight and was very proud to be a part of the community.

Councilor Montero stated she was the liaison for the Library Board and not only was there an excellent Library Director in Ms. Moberg, there were really good people on the Library Board who were interested in the library and put the work in that needed to be done

COMMENTS – STAFF

Mr. Vandenberg stated the Dorchester Conference event was at the Convention Center this last weekend and they celebrated a 50th Anniversary with over 600 attendees for the first time in Seaside. The Department of Baptist Event was scheduled for this week and Pouring at the Coast this weekend.

Mr. Rahl stated he would like to make a small announcement about visioning. There had been a request for visioning posters and a copy was given to Council. Mr. Rahl also distributed more business cards to Council. There had been approximately 370 surveys collected and the 7th graders and 9th graders would be taking the survey at school.

Bob Gross, Seaside Police Chief, stated Spring Break was starting March 22, 2014.

Chuck Minor, Chamber of Commerce, stated the 6th Annual Pouring at the Coast was starting Friday, March 14, 2014, with a Brewer Dinner at McKeown's and Saturday March 15, 2014, was the actual Pouring at the Coast at the Convention Center from 3:00pm to 9:00 pm.

Mayor Larson stated the Chamber of Commerce sponsored a meeting on Saturday, March 8, 2014 with Congressman Waldon who spoke about the Forest.

Laurie Oxley, Seaside Downtown Development Association (SDDA), stated it was nice to see the stores getting ready for Spring Break. SDDA would partner with Seaside Kids in a golf tournament auction this year on Wednesday, August 27, 2014. Flower Baskets were beautiful and in full bloom.

Mr. Winstanley stated the City was blessed to have Ms. Moberg, Mr. Vandenberg, and Mr. Rahl. Mr. Winstanley further stated room tax was up with wonderful numbers and that was the reason for the resolutions.

ADJOURNMENT

The regular meeting adjourned at 8:25 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR

SEASIDE PARKS ADVISORY COMMITTEE

The purpose of the Seaside Parks Advisory Committee is to act as an advisory body to the City Council, the City Manager, and the Public Works Director regarding issues concerning the Seaside Parks.

The committee shall consist of seven members who are not officials or employees of the City and who will be appointed by the City Council. A minimum of six members shall reside within the city limits, and a maximum of one member may reside within the Urban Growth Boundary. No more than two members shall be engaged in the same kind of occupation, business, trade or profession. The Mayor shall appoint one member of the City Council as Council liaison, and the City Manager or his designee, shall be the Staff liaison to the Committee.

The members shall serve without salary or compensation of any nature.

All members shall be appointed by the City Council and shall serve for a term of three years. The initial terms will be: two members shall be appointed for a term of one year, two members for two years, and three members for three years. As those terms expire, all vacancies will be filled for three year terms.

Each year, at the first Committee meeting in January, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. One of the Committee members will serve as Secretary. Minutes of all meetings will be filed with the City Council.

The Committee shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed by the City Council to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** **March 10, 2014**

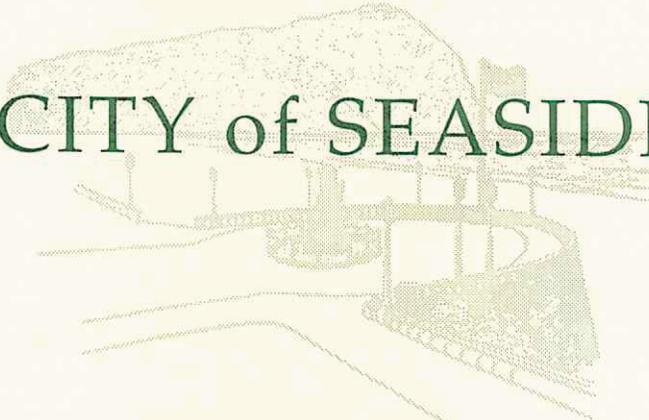
Name: Tom Horning
Jason Boyd
Mary Blake

Commission/Committee: **Parks Advisory Committee**

Resignation Date: N/A

Term Expiration Date: **March 31, 2013**

Wants to be considered again: Horning - Yes
Boyd - Yes
Blake – Yes
2. **Applicants:**
Tom Horning
Jason Boyd
Mary Blake
3. **Nominations:**
4. **Appointment:**



CITY of SEASIDE

OREGON'S
FAMOUS
ALL-YEAR
RESORT

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

PARKS ADVISORY COMMITTEE

Term of Office: 3 years
Number of Members: 7

Chairperson*
Vice Chairperson**
Secretary***

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXP.</u>
TOM HORNING***	808 26 th AVENUE	738-5770	3/31/2014
JASON BOYD*	1940 HUCKLEBERRY	738-4363	3/31/2014
MARY BLAKE	1668 WHISPERING PINES	717-3810	3/31/2014
MICHAEL HINTON	1015 S. IRVINE PL.	738-5748	3/31/2015
NANCY HOLMES	1520 COOPER ST.	717-1614	3/31/2015
STEVEN PHILLIPS	217 BROADWAY	738-5402	3/31/2016
CHRIS QUACKENBUSH	950 Avenue 'K'	440-2827	3/31/2016

JAY BARBER PO BOX 1013 717-5017
NEAL WALLACE 1187 AVENUE 'U' 738-5112

jbarber@warnerpacific.edu
nwallace@cityofseaside.us

ORDINANCE NO. 2014-03

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, ADDING CHAPTER 118 TO TITLE XI OF THE SEASIDE CODE OF ORDINANCES REGARDING MEDICAL MARIJUANA DISPENSARIES AND DECLARING AN EMERGENCY

WHEREAS, the Oregon Legislature enacted House Bill 3460 (2013), which requires the Oregon Health Authority to develop and implement a process to register medical marijuana facilities; and

WHEREAS, House Bill 3460 (2013) directed that persons who operate or are employed by a registered medical marijuana facility would desire immunity from state prosecution; and

WHEREAS, the Oregon Legislature enacted Senate Bill 1531 (2014) which affirmatively afforded Oregon cities the ability to impose a moratorium on medical marijuana dispensaries to locate within their boundaries until May 1, 2015; and

WHEREAS, the issue of whether a local government believes a certain type of business should operate within its jurisdictional limits is a local government decision, the enforcement of which is subject to the general and police powers of that jurisdiction; and

WHEREAS, the Oregon Legislature enacted Senate Bill 1531 (2014) which removes immunity from state prosecution for a person who is responsible for or employed by a registered medical marijuana facility located in an area subject to the jurisdiction of a city or county that enacts a moratorium prohibiting the operation of a medical marijuana facility; and

WHEREAS, the City Council determined it is in the best interests of the health, safety, and welfare of the citizens of Seaside to enact such a moratorium prohibiting the operation of medical marijuana facilities within the jurisdictional boundaries of the City of Seaside.

NOW, THEREFORE, THE CITY OF SEASIDE ORDAINS AS FOLLOWS:

MORATORIUM DECLARED. The City of Seaside hereby prohibits the operation of any medical marijuana facility in any area subject to the jurisdiction of City of Seaside. As used in this section, "medical marijuana facility" includes any facility that dispenses marijuana pursuant to ORS 475.314 or any other provision of Oregon law.

DURATION OF MORATORIUM. The moratorium imposed by this ordinance shall be effective until May 1, 2015, unless rescinded sooner.

ENFORCEMENT. The Chief of Police is charged with enforcement of the moratorium.

REMEDIES NOT EXCLUSIVE. The remedies available under Senate Bill 1531 (2014) for a Violation of the moratorium imposed by this ordinance is not exclusive of any other remedies available under any applicable federal, state or local law. It is within the discretion of the City of Seaside to seek cumulative remedies for a violation of the moratorium imposed by this ordinance.

SEVERABILITY. If any provision of this Ordinance or its application to any person or circumstance is held invalid, the invalidity does not affect other provisions or applications of this Ordinance that can be given effect without the invalid provision or application, and to this end the provisions of this Ordinance are severable.

OREGON HEALTH AUTHORITY NOTICE. A copy of this Ordinance shall be forwarded to the Oregon Health Authority by regular mail and by any other such means as required by rule of the Oregon Health Authority.

EMERGENCY. This Ordinance being necessary for the immediate preservation of the public peace, health, and safety of the citizens and residents of the City of Seaside, an emergency is declared to exist, and this Ordinance takes full force and effect immediately upon its adoption by the City Council of the City of Seaside.

ADOPTED by the City Council of the City of Seaside on this ____ day of _____, 2014, by the following roll call vote:

YEAS:
NAYS:
ABSTAIN:
ABSENT:

SUBMITTED to and **APPROVED** by the Mayor on this ____ day of _____, 2014.

DON LARSON, MAYOR

ATTEST:

Mark J. Winstanley, City Manager

NON-REFUNDABLE \$20.00 APPLICATION FEE DUE WITH EACH NEW BUSINESS LICENSE APPLICATION

CITY OF SEASIDE
989 BROADWAY
SEASIDE, OREGON 97138
503-738-5511
FAX 503-738-5514

APPLICATION FOR CITY BUSINESS LICENSE

New Business Change of Ownership Change of Address _____ Name Change _____

In accordance with the provision of Section 12, Ordinance #70-47, adopted December 28, 1970, the undersigned hereby makes application for a City Business License and submits the following information:

BUSINESS NAME: Club Puffin Tuff
OWNER NAME: Lana Lannigan
BUSINESS ADDRESS: 1525 S. Roosevelt
MAILING ADDRESS: 79402 Hamlet Rd
CITY: Seaside ST: OR ZIP: 97138 BUS. PHONE: 503-440-8076
BUSINESS DESCRIPTION: Private club for ommmp patients
NUMBER OF EMPLOYEES: Exchange with ommmp growers
WILL CUSTOMERS BE COMING TO YOUR HOME? no
EMERGENCY CONTACT PERSON: Monica Cales
EMERGENCY CONTACT PHONE: 503-440-6796

ORIGINAL

APPLICANT INFORMATION

HOME ADDRESS: 79402 Hamlet Rd CITY: Seaside ST: OR ZIP: 97138
HOME PHONE: 503-738-7489 DRIVERS LICENSE # 985016 ST: OR
APPLICANTS SIGNATURE: Lana Lannigan DATE: 3/10/14

CONTRACTORS ONLY

CONTRACTORS STATE REGISTRATION # _____

NOTE: BUSINESS LICENSES ARE DUE JANUARY 1ST OF EACH YEAR. FEES LEFT UNPAID AS OF FEBRUARY 1ST ARE SUBJECT TO A PENALTY OF 50% OF THE SCHEDULED FEE.

ADMINISTRATION USE ONLY

NON-REFUNDABLE
CATEGORY: _____ APPLICATION FEE: \$20.00 LICENSE FEE: 2500
ACCOUNT: _____ RECEIPT #: _____ TOTAL AMOUNT PAID: 9500

20 662
75
9500
1963

March 10, 2014

To: Mark Winstanley, Seaside City Manager
Members of Seaside City Council

From: Lana Lannigan

As the new owner I am applying for a business license for Club Puffin Tuff in order to serve the OMMP patient residing in the local area. Currently many of these patients are having a difficult time obtaining their medication as they have no transportation to travel out of town or they are house-bound. By not having a local facility to go to, these patients are being deprived of their medication.

This facility will be a PRIVATE CLUB available only to those who have a current OMMP card and photo identification and at no time will the general public have access. In accordance with HB 3460 all safety features will be in place including cameras, safety locks on inside and outside doors, an alarm system, panic buttons, locking file cabinets, and a safe which is to be bolted to the floor or wall. In addition, there will be a separate reception area for the privacy of patients. And, as HB 3460 intended, patients would have safe access to their medication through a state-approved facility which requires testing of the medications through a licensed chemist as well as correct labeling of such.

My application to the State of Oregon Health Authority has been completed and mailed along with the \$4000.00 fee.

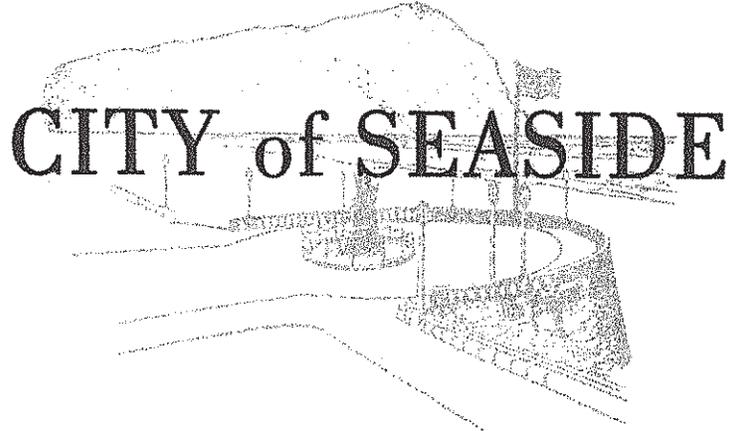
The club will NOT be a retail facility; rather an reimbursement program between registered OMMP growers and OMMP patients, as in accordance with the OMMP regulations.

Thank you for your consideration, and I would appreciate a response as soon as possible in order to move ahead with security regulations.



Lana Lannigan

COPY



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

April 9, 2014

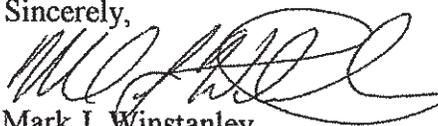
Club Puffin Tuff
Lana Lannigan
79402 Hamlet Rd.
Seaside, OR 97138

Dear Ms. Lannigan:

This letter is to confirm that the Business License Application for Club Puffin Tuff is scheduled for consideration at the City Council meeting Monday, April 14, 2014, 7:00 pm. The City Council will be considering Ordinance No. 2014-03 – An Ordinance of the City of Seaside adding Chapter 118 to Title XI of the Seaside Code of Ordinances Regarding Medical Marijuana Dispensaries prior to the consideration of your business license. The Ordinance would impose a moratorium on medical marijuana dispensaries until May 1, 2015. If Council approves and passes the ordinance this could impact the business license for Club Puffin Tuff.

City Council requests all applicants attend the Council meeting.

Sincerely,



Mark J. Winstanley
City Manager

NON-REFUNDABLE \$20.00 APPLICATION FEE DUE WITH EACH NEW BUSINESS LICENSE APPLICATION

CITY OF SEASIDE
989 BROADWAY
SEASIDE, OREGON 97138
503-738-5511
FAX 503-738-5514

Change of Business

APPLICATION FOR CITY BUSINESS LICENSE

New Business Change of Ownership Change of Address Name Change

In accordance with the provision of Section 12, Ordinance #70-47, adopted December 28, 1970, the undersigned hereby makes application for a City Business License and submits the following information:

BUSINESS NAME: Highway 420
OWNER NAME: STEVE BEIGER
BUSINESS ADDRESS: 1803 S. ROOSEVELT DR. SUITE C
MAILING ADDRESS: SAME
CITY: SEASIDE ST: _____ ZIP 97138 BUS. PHONE: 503-717-5045
BUSINESS DESCRIPTION: RETAIL STORE + MEDICAL SUPPLY DISTRIBUTORY
NUMBER OF EMPLOYEES: 0
WILL CUSTOMERS BE COMING TO YOUR HOME? NO
EMERGENCY CONTACT PERSON: 503-717-5045 EVEE BEIGER
EMERGENCY CONTACT PHONE: 971-888-1452 CC11

ORIGINAL COPY

APPLICANT INFORMATION

HOME ADDRESS: Delmar Loop CITY: CONCORD ST: _____ ZIP 97138
HOME PHONE: 971-888-1452 DRIVERS LICENSE # 9829531 ST. _____
APPLICANTS SIGNATURE: [Signature] DATE: 4-6-14

CONTRACTORS ONLY

CONTRACTORS STATE REGISTRATION # _____

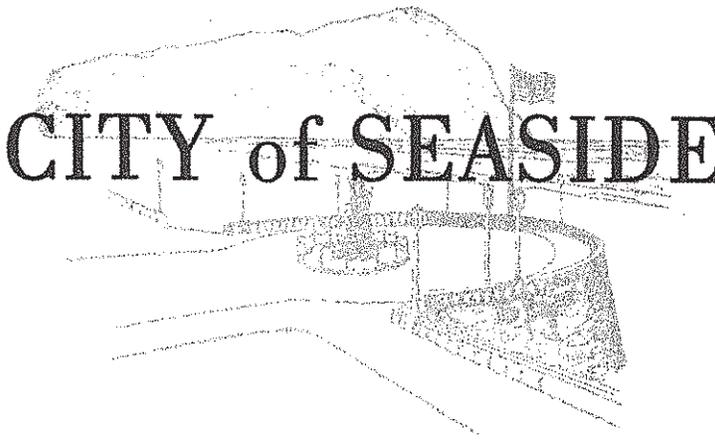
NOTE: BUSINESS LICENSES ARE DUE JANUARY 1ST OF EACH YEAR. FEES LEFT UNPAID AS OF FEBRUARY 1ST ARE SUBJECT TO A PENALTY OF 50% OF THE SCHEDULED FEE.

ADMINISTRATION USE ONLY

CATEGORY: NON-REFUNDABLE APPLICATION FEE: \$20.00 LICENSE FEE: _____
ACCOUNT: _____ RECEIPT #: _____ TOTAL AMOUNT PAID: _____

no \$ paid til he hears council vote

1756



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

April 9, 2014

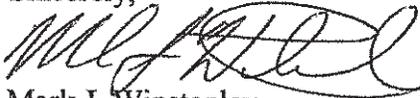
Highway 420
Steve Geiger
1803 S. Roosevelt Dr. Suite C
Seaside, OR 97138

Dear Mr. Geiger:

This letter is to confirm that the Business License Application for Highway 420 is scheduled for consideration at the City Council meeting Monday, April 14, 2014, 7:00 pm. The City Council will be considering Ordinance No. 2014-03 – An Ordinance of the City of Seaside adding Chapter 118 to Title XI of the Seaside Code of Ordinances Regarding Medical Marijuana Dispensaries prior to the consideration of your business license. The Ordinance would impose a moratorium on medical marijuana dispensaries until May 1, 2015. If Council approves and passes the ordinance this could impact the business license for Highway 420.

City Council requests all applicants attend the Council meeting.

Sincerely,



Mark J. Winstanley
City Manager

April 7th, 2014

Dear Mayor and members of the Seaside City Council,

The Seaside Public Library and Astoria Public Library have received a joint grant for the past 4 years (FY 2010-2014) with City of Astoria as the fiscal agent. We are submitting a request for a 5th and final year of the grant.

Because the Astoria Public Library is in the midst of starting a capital campaign project with fundraising toward the renovation of their library building, the Astoria Public Library and City of Astoria have requested that the City of Seaside become the fiscal agent for the last year of the grant.

This grant is awarded annually by the Oregon State Library through their Library Services and Technology Act grant that is disbursed in part from the Institute of Museum and Library Services at the federal granting level. The grant is titled "Rural Outreach to Children of Clatsop County" or "ROCC" with a focus on providing access to library services for all youth in Clatsop County.

Over the past four years the Seaside and Astoria Libraries have built a successful model of access and services that includes a partnership with the schools in Knappa and Jewell, a county wide summer reading program for all youth in Clatsop County, courier services for library materials between Seaside, Astoria, and Warrenton, and library cards for youth of Clatsop County.

We have the backing of the State Library because of their target to support reaching unserved populations with library services in key counties across Oregon that do not have countywide library systems.

This grant is a reimbursement grant. Typically once I have received requests for payment I can put in a money order request to the state for grant monies.

Last year's grant total came to \$95,040. This year we will be requesting a total amount of \$100,580 which is the amount the City would need to budget for in order to receive and expend this grant. By the end of year five, all money must be paid out in strict accordance with the grant.

The advantages of participating in this grant for the Seaside Public Library include better access to local materials and services, increased use of our library by children in the Seaside School District, increased community partnerships, increased collaboration between local libraries and schools, and finally, a firm commitment to the children and youth of our community. In addition, last year we received \$5,000 in money from this grant for our library's youth book collections, and the city received between \$3-5,000 in additional reimbursement funds.

Sincerely,

A handwritten signature in cursive script that reads "Esther Moberg". The signature is written in black ink and is positioned above the typed name.

Seaside Public Library Director

Esther Moberg

SEASIDE CIVIC AND CONVENTION CENTER COMMISSION

The purpose of the Seaside Convention Center Commission is to be an advisory body to make recommendations to the City Council on matters concerning the Civic and Convention Center. The Commission shall make recommendations concerning policy matters related to the Civic Convention Center. The Civic and Convention Center Commission shall advise the Convention Center Manager, City Manager and City Council on all items relating to the operation of the Civic and Convention Center including but not limited to: Contracts; Building Improvements; Employment of Civic and Convention Center Manager; Rentals; and Budget.

The commission consists of seven members who are not employees of the city and shall be residents, or owners or employees of businesses within the city limits of Seaside.

Each year, at the first Commission meeting in November, the members shall appoint one of their members as Chairperson and one as Vice-Chairperson. The center manager shall serve as Secretary to the Civic and Convention Center Commission.

The Commission shall hold a regular meeting at least once each month of the calendar year. The meetings shall be open to the public. Any person appointed to serve on this committee who misses three or more regularly scheduled meetings during a 12 month period shall be notified by letter that the position must be vacated. The individual may appeal the decision to the City Council. (A 12 month period is defined as beginning in January of each calendar year.)

The members shall serve without salary or compensation of any nature.

COMMITTEE/COMMISSION APPOINTMENT

1. **Date Council Notified:** April 14, 2014

Name: Marc Posalski

Commission/Committee: Convention Center Commission

Resignation Date: April 4, 2014

Term Expiration Date: October 25, 2014

Wants to be considered again: No
2. **Applicants:**
3. **Nominations:**
4. **Appointment:**

Marc Posalski
P. O. BOX 980
SEASIDE, OR 97138

April 4, 2014

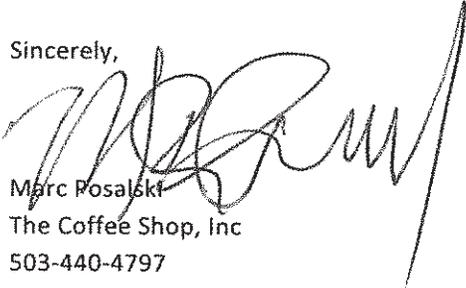
Seaside Mayor, City Council and Mark Winstanley
City of Seaside
989 Broadway
Seaside, OR 97138

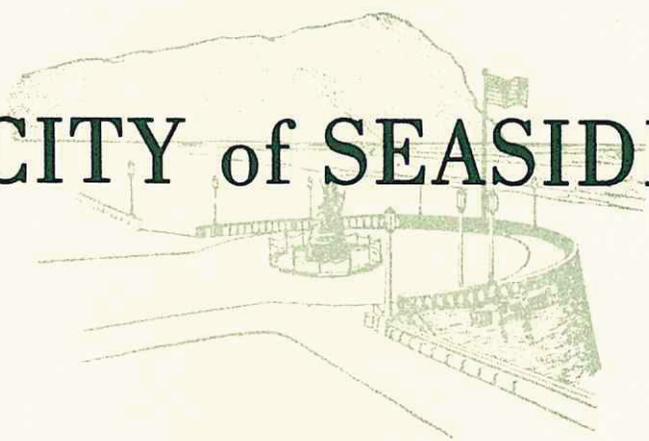
Dear Seaside Mayor, City Council and Mark Winstanley:

It is with regret that I tender my resignation from the City of Seaside Convention and Civic Center Commission, effective immediately.

I am grateful for having had the opportunity to serve on the board of this fine organization and had the pleasure of working with the dedicated men and women involved with the commission. The professionalism of the Commission, Russ Vandenberg and his staff are instrumental in the past and future success of the convention center. I offer my best wishes for its continued success.

Sincerely,


Marc Posalski
The Coffee Shop, Inc
503-440-4797



CITY of SEASIDE

OREGON'S
F A M O U S
A L L - Y E A R
R E S O R T

989 BROADWAY
SEASIDE, OREGON 97138
(503) 738-5511

CONVENTION CENTER COMMISSION

Term of Office: 4 years

Number of Members: 7

<u>NAME</u>	<u>ADDRESS</u>	<u>PHONE</u>	<u>TERM EXPIRES</u>
VACANCY			10/25/2014
TIM TOLAN	PO BOX 911	738-3802	10/25/2014
ROGER SCHULTZ	2481 VENICE BLVD.	738-5641	10/25/2016
SETH MORRISEY**	PO BOX 333	440-2138	10/25/2016
JEFF KILDAY*	PO BOX 1031	738-3018	10/25/2017
CHUCK MINER	2002 MAPLE ST.	440-9240	10/25/2017
PATRICK DUHACHEK	89736 SEALS RD.	858-774-4678	10/25/2017

*CHAIR

**VICE CHAIR