

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Barber.
- ROLL CALL** Present: Mayor Jay Barber; Council President Tita Montero, Councilors Steve Wright, Dana Phillips, and Seth Morrisey.
- Absent: Councilor Tom Horning, and Randy Frank.
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney, Dale McDowell, Public Works Director; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Dave Ham, Seaside Police Chief; and RJ Marx, Daily Astorian/Seaside Signal.
- AGENDA** Mayor Barber stated he would entertain a motion to approve the agenda.
- Councilor Phillips so moved with a second from Councilor Morrisey; carried unanimously. (Phillips/Morrisey)
- PROCLAMATION** Councilor Wright read the Proclamation for Pearl Harbor Remembrance Day.
- INTRODUCTION – STUDENT REP.** Student Representative Laura Oros was not at the City Council meeting.
- COMMENTS – PUBLIC** None
- CONFLICT** Mayor Barber asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Mayor Barber asked for a motion to approve the consent agenda.
- Consent Agenda: Payment of the Bills - \$335,331.89; and Approval of Minutes November 13, 2017.
- Councilor Phillips so moved with a second from Councilor Morrisey; carried unanimously. (Phillips/Morrisey)

UNFINISHED BUSINESS:

VACANCY – PARKS ADVISORY COMMITTEE

Mayor Barber stated there were two vacancies on the Parks Advisory Committee with two applications received from John Carter, and Matthew Stolberg.

Councilor Wright nominated John Carter and Matthew Stolberg for consideration with a second from Councilor Phillips; carried unanimously. (Wright/Phillips)

Mayor Barber stated the vacancy would be left open for other applicants.

NEW BUSINESS:

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding An Ordinance of the City of Seaside, Oregon, Amending Ordinance 2017-04 Regarding Annexing Certain Territory East of the City (Property located at 2145 North Wahanna Road)

ORDINANCE 2017-14

AN ORDINANCE OF THE CITY OF THE SEASIDE, OREGON, AMENDING ORDINANCE 2017-04 REGARDING ANNEXING CERTAIN TERRITORY EAST OF THE CITY (Property located at 2145 North Wahanna Road)

Mark Winstanley, City Manager, explained Ordinance 2017-14 was an ordinance that amended Ordinance 2017-04 which was an ordinance that annexed property located at 2145 North Wahanna Road. Mr. Winstanley stated when an ordinance was done it was sent off to various departments for record of annexation. The State Cartographer who makes sure all the meets and bounds and descriptions of the annexation are correct sent a letter stating Ordinance 2017-04 had a problem with the legal description and it was remanded back to the City to show the meets and bounds on the ordinance itself. Mr. Winstanley further stated the ordinance was amended to include the legal description and map of the property.

Mayor Barber opened the public hearing, and there were no public comments.

Mayor Barber asked for Council comments, and there were no Council comments.

Mayor Barber stated he would entertain a motion for first reading by title only.

Councilor Morrissey so moved to read Ordinance 2017-14 by title only with a second from Council President Montero; carried unanimously. (Morrissey/Montero)

Mayor Barber stated he would entertain a motion for second reading by title only.

Councilor Morrissey so moved with a second from Councilor Phillips; carried unanimously. (Morrissey/Phillips)

**PRESENTATION –
SCCC RENOVATION/
ADDITION PROJECT**

Russ Vandenberg, Convention Center & Visitors Bureau General Manager; stated he would be doing a presentation on the Seaside Civic and Convention Center Facility Expansion and Renovation. Mr. Vandenberg further stated although capital maintenance is done annually, we believe a renovation and small addition to our existing structure is necessary in order to meet increasing demand of our facility. In the spring of 2019 we'll open our doors as a revitalized and expanded center. The convention center website page <https://www.seasideconvention.com/renovations/> will be updated regularly with information that will help you prepare for a little bit of dust in 2018 and early 2019 while also getting a sense of the incredible center that will await you and your partners. Schematic drawings, renderings and photos will be added to this section of our website as they become available. Project Background: The Seaside Civic and Convention Center (SCCC) received approval from the Seaside City Council in August, 2016 to move forward with work to renovate and expand the current center. This followed years of research and development to study the most effective and efficient way to expand a center that had not received significant updating since the early 1990s. In March of 2017, the SCCC hired Klosh Group, LLC to serve as the project manager for the now approved \$15 million project. A short time later, the SCCC selected Portland-based Holst Architecture and Convergence Design of Kansas City for the contract to design a planned renovation and expansion of this 45-year-old facility. After a schematic design phase throughout the summer months, the following renderings and layout plans represent the most comprehensive design set to date. This fall, the Center added O'Brien and Company Construction to the project team. Holst, Convergence, O'Brien and staff will continue to work hand-in-hand with final design elements throughout the winter months. It is anticipated that construction will begin on the nearly \$15 million project in March or April of 2018. The project has targeted a completion date for early spring, 2019. The presentation was presented to the City Council.

**BID RESULTS –
PROM RAIL, AND POLE
BID REPAIR PROJECT**

Dale McDowell, Public Works Director, stated the City of Seaside received four bids for the Prom Rail and Prom Light Pole Rehabilitation Project. The bids results were as follows: Realm Inc., - \$257,701.00; PRC Excavation and Concrete - \$265,395.00; Jeff Carter Construction - \$292,355.00; James Fletcher Construction - \$347,967.30. Mr. McDowell further stated upon review of each bidder's proposal, staff recommended the City Council award Realm Inc., the bid for the Prom Rail and Light Pole Rehabilitation Project in the amount of \$257,701.00. Mr. McDowell further stated the money to pay for the project would come out of the Prom and Rail Improvement Fund and there is money to pay for the project.

Mayor Barber stated he would entertain a motion to approve the bid.

Councilor Wright moved to approve the bid from Realm Inc., with a second from Councilor Morrissey; carried unanimously. (Wright/Morrissey)

**APPOINTMENT –
TRANSIENT LODGING
TAXING REVIEW
COMMITTEE**

Mr. Winstanley explained there is a room tax ordinance and that ordinance allows for properties to make appeal of the room tax if they have a disagreement with what it is they are being required to do by the city. In this case it deals with vacation rental property and we have a property manager that is concerned about the taxes. Council recently raised the room tax from eight percent to ten percent and did it over a period of time. The property manager pointed out to us that they often times book properties well in advance and have concerns about the increase from eight percent to ten percent has caused a problem because often time payment in advance was asked for. The customer was charged for the property and taxes in advance and when Council increased the room tax there were no allowances to go back on anything that was prepaid. There was a line drawn in the ordinance that was approved in July which was a half year in advance and the property owner did not think that was long enough for them. There was a request to pay just the eight percent on some of the bookings and Mr. Winstanley who was the Tax Administrator turned the request down. The City Council selects a Transient Lodgings Tax Review Committee if there is an appeal on the transient room tax. The property manager can appeal the decision made and he will do that before the Transient Lodging Tax Review Committee.

Mr. Winstanley further stated there were five members on the committee. A Transient Lodgings Tax Review Committee is composed of an attorney, a hotel/motel operator, and three lay members. The Transient Review Committee members that staff has recommended to serve on the Committee would be Dan Van Thiel, City Attorney, Shawn Wagner, Bill Carpenter, Keith Chandler, and Rebecca Buck.

Mayor Barber stated he would entertain a motion to appoint unless Council had other applicants.

Council President Montero moved to appoint Dan Van Thiel, Shawn Wagner, Bill Carpenter, Keith Chandler, and Rebecca Buck, with a second from Councilor Wright; carried unanimously. (Montero/Wright)

**DISCUSSION – CITY
COUNCIL MEETING
DECEMBER 25, 2017**

Mayor Barber asked how many of the City Council would like to have a meeting on December 25, 2017.

Councilor Morrissey moved to cancel the December 25, 2017, City Council meeting with a second from Councilor Phillips; carried unanimously. (Morrissey/Phillips)

**COMMENTS –
CITY STAFF
AND OTHERS**

Dave Ham, Seaside Police Chief, stated the police department lost Stacey Brown to another agency and there was an internal application process and he offered a job to Mitch Brown who has been a long term dispatcher with the Seaside Police Department.

Mr. Vandenberg stated the Providence Festival of Trees will be this weekend at the Convention Center and there will be free admission to view the trees earlier in the day. Pearl Harbor Remembrance will be at the Convention Center on December 7, 2017, at 10:00 AM.

Mr. McDowell stated the new radar signs have been put on Edgewood and the City has done some tracking and no one had done sixty, fifty, or forty. The highest speed was thirty-eight but most people were doing the speed limit.

Brien Owen, Chamber of Commerce Director, stated the Parade was a hit with no rain and one of the longest lines we have had for Santa. The Chamber of Commerce was working on a tree for the festival of lights and last year we did a wine tree that sold and this year we would like to have one hundred bottles of wine on the tree. Any donations towards the tree would be great.

Skylar Archibald, Sunset Empire Park and Recreation District, stated the pool was still closed for the major project of re-plastering the pool and remodeling the men's locker rooms. Mr. Archibald further stated there was a community forum on Wednesday, November 29, 2017, at the Bob Chisholm Community Center from 5:00 PM to 7:00 PM. The discussion would be to possibly expand the indoor facilities of the district to adequately serve the residents.

COMMENTS – COUNCIL

Councilor Wright stated the Transportation Advisory Committee has been meeting and discussing the Transportation System Plan (TSP) for the City of Seaside and amending the plan. Councilor Wright further stated on Thursday, November 30, 2017, was the History of Hops and it was about Terrible Tilly Lighthouse at Seaside Brewery 6:00 PM.

Councilor Phillips stated a reminder to buy your Bob Pizza at Angelina's for the Bob Chisholm Community Center fundraiser for the month of November. Councilor Phillips thanked Mr. Vandenberg for the presentation and stated she was so excited.

Council President Montero stated along with all the different ways to enjoy the Christmas Holiday was the Seaside Museum Gingerbread Tea at the Butterfield Cottage on every Saturday.

Dan Van Thiel, City Attorney, stated he would be going away for the Christmas Holiday and asked for Council's permission to be excused from the next City Council meeting on December 11, 2017.

Mayor Barber stated he was very impressed with all the community dinners served for Thanksgiving all along the coast serving everyone who came together to share a meal. Thinking about special times with friends and families he picked up this quote by Robert Brault: "Enjoy the little things, for one day you may look back and realize they were the big things."

ADJOURNMENT

The regular meeting adjourned at 7:47 PM.

Kim Jordan, Secretary

JAY BARBER, MAYOR