

MINUTES SEASIDE CITY COUNCIL NOVEMBER 25, 2019 7:00 PM

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Barber.
- ROLL CALL** Present: Mayor Jay Barber; Council President Randy Frank; Councilors Dana Phillips, Tita Montero, Steve Wright, Seth Morrisey, and Tom Horning.
- Absent: None
- Also Present: Mark Winstanley, City Manager; Jon Rahl, Assistant City Manager; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Dale McDowell, Public Works Director; Dave Ham, Seaside Police Chief; and RJ Marx, Daily Astorian/Seaside Signal.
- AGENDA** Mayor Barber stated he would entertain a motion to approve the agenda as circulated.
- Councilor Phillips so moved with a second from Councilor Horning; carried unanimously. (Phillips/Horning)
- PROCLAMATION** Mayor Barber stated we have a Proclamation regarding the Pearl Harbor Remembrance Day. Mayor Barber asked Bill Carpenter to read the Proclamation.
- Bill Carpenter read the Proclamation for Pearl Harbor Remembrance Day and stated he would like to remind everyone here that they are invited to the ceremony that we will have at the Convention Center that will start at 9:00 AM. Hopefully if all goes well, we will have a flyover at 9:55 AM. The point in time when the first aircraft hit Pearl Harbor.
- Mayor Barber thanked Bill and stated that is always a very moving ceremony so I hope you can all attend.
- COMMENTS STUDENT REPRESENTATIVE** Mayor Barber stated this evening our student representative is not available but Councilor Montero reminded me or gave me a heads up that our former student representative Briana Boyd has been elected to a one-year term on the executive board of the Association of Student Councils which is quite an honor. She'll serve our district on the board. She was elected when 1100 or so students and their faculty were here at the convention center. She will join 11 other students and 10 adult members on that board. She got some great training here on the Council representing the school. She's an outstanding student so kudos to Briana and her family for a very significant honor on her part.
- COMMENTS – PUBLIC** Mayor Barber stated and now I open the floor for public comments for anyone who has something they would like to say to the Council that is not on the agenda this evening. If you would like to speak take the chair to your right. Identify yourself give your address and you have four minutes to present.
- Mary Eng, PO Box 852, Seaside, stated may I approach?
- Mayor Barber stated yes.
- Ms. Eng stated George is going to help. Good evening City Council, I'm offering you a crime scene drawing, I'm kind of an artist but not really as satisfactory as I would like. I tried to explain in the crime scene drawing how it felt when the Meals on Wheels director slammed me down when he tricked his way into my home two years ago. And this is what it looked like when he was pinning me on the couch. And very lucky that the cushion of the couch was able to cradle my head but the whiplash was so strong that it hurt my neck very much and I might've been at risk of losing consciousness. I thought a picture says a thousand words. And then this document with no title is a document that you'll see this sort of story. I composed it with a text or speech to text software where you talk and have a dictation. Some of it is a little rambling but what it does is tries to relay the story of an elderly veteran who was excluded meals from Meals on Wheels because he found my case compelling and he is a good person who as a veteran kind of carries the ideals of inclusion, equality, and civil rights with him. Then what I've given you was a great cost over at Lazerquick it was about \$10 bucks a packet. It's everything the meals on wheels director's lawyer was sending me to get me to drop my stalking order which I did feel a large amount of safety but I felt a lot of exclusion from the community center and sadness about this. I really thank you for your civic leadership. I think one strategy is that if we can't get the park district to do due diligence and prevent the ongoing acts of harassment and the discriminatory impact of sexual violence, perhaps you could revoke the contract for the city property. And I'm trying to ascend the bureaucracies of Northwest Senior and Disability Services. I left a message today for the deputy director. I've called as high as the top five in DHS. I've talked it over with a lot of friends and they don't want me to ramble or bore you with the details.

The most pivotal thing for me is that when I was getting harassed as a Northwest and Senior Disability Services client by this program partner of Northwest Senior and Disability Services by these legal filings, my heart was having an escalating pain. And if you do a little research on broken heart syndrome it affects women more than men. It can involve really severe heart attack like pain. I got an EKG and actually a Seaside cop told me in the hospital room that he has that kind of pain because of the trauma of putting his life on the line for our community. So, I want you to know it hasn't been easy. I was here in 2015 filming Mary Blake handing over the job to Skyler Archibald. That's on my YouTube channel at Mary Eng one. And I was at the time advocating for the homeless. But what's kind of sad now is that I'm now advocating for George Karge's school teacher's 90-year-old mother who had this gesture, this offensive rolling your finger gesture behind her at meals on wheels. Mrs. Hitchman is cooperating with an investigation on that. We hope the abuse can stop and the community can be included. I don't have all the answers but I just want you to know that I care very deeply about senior safety and women's inclusion in the park district. Thank you and have a Happy Thanksgiving.

Mayor Barber stated Mary before you leave could I just make a statement to you? You are always welcome to come and address the Council, I think you know that. I hope you know that as I stated to you when you appeared before us the last time the issues that you raise are of deep concern to you, but they are outside our jurisdiction or purview and I hope that you will continue to work with those that can deal with this. We have no option to deal with your concerns.

Ms. Eng stated do you know who does.

Mayor Barber stated the police and the parks department that would be who you would need to go to.

Ms. Eng stated okay. Well thank you for listening. Enjoy the packet.

Mayor Barber asked is there anyone else that would like to address the Council on any item not on the agenda, hearing none.

CONFLICT

Mayor Barber asked if there was a need for anyone to declare a potential conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA

Mayor Barber stated I'll entertain a motion for the approval of the consent agenda.

Consent Agenda: Payment of the Bills - \$1,402,142.64; and Approval of Minutes October 28, 2019.

Council President Frank so moved to approve the consent agenda with a second from Councilor Phillips; carried unanimously. (Frank/Phillips)

REPORTS AND PRESENTATIONS:

**UPDATE - CLATSOP COUNTY
TOBACCO RETAIL
LICENSING**

Mayor Barber stated we have three reports on our agenda this evening and we will start with the Clatsop County Public Health Tobacco Retail Licensing Program. Thank you, sir, for coming and please identify yourself.

Michael McNickle, Clatsop County Public Health D, stated I just want to give you a brief update. I don't have anything to hand out or anything to show you. But as you know we spoke to you not too long ago this past summer about a tobacco retail licensing program that we're trying to get finished. The update is that we did hold a public hearing at the County level. The first reading nobody showed up and at the second reading we had a lot of people show up. We did discuss that with those folks. It came pretty clear that after we did a head count of the Board of County Commissioners that we needed to change our ordinance a little bit. In their consultation we took out the flavoring ban. The next iteration of the ordinance will not have a flavor ban in it. It'll be strictly a tobacco retail licensing ordinance that'll be able to let us enforce tobacco twenty-one as we discussed last time. Right now, the current ordinance is up for our first reading. They're going to close the old ordinance on December 11th and open the next iteration on December 11th for first reading. And the second reading will be held on January 8th. Then I'm hoping to come back and speak to you sometime in January, about hopefully moving forward with adopting as we can have an ordinance that's within the cities and the counties and we're all on the same playing field.

Mayor Barber asked if there were any questions for Michael. Mayor Barber asked wasn't there a statewide ban on the flavor, the vapor?

Mr. McNickle stated the governor decided to follow some of the other governors because of the number of deaths and the number of illnesses that were happening across the nation and actually in Oregon an emergency order was made that would have banned all vaping products. About a week after that was done then it got stayed by a judge and now it's still in a state of stay. And it appears that it will not move out of that area of being stayed. Its looks like its DOA.

Mayor Barber stated any other questions? Thank you so much and we'll look forward to hearing back from you maybe in late January.

Mr. McNickle stated definitely.

**PRESENTATION –
UPDATE PM CAPE
FALCONMARINE
RESERVE**

Mayor Barber stated now we have a presentation on the Cape Falcon Marine Reserve. Margaret. Sit in the left chair, your right.

Margaret Minnick, Coordinator of Friends of Cape Falcon, stated thanks for giving me time on the agenda this evening. I really appreciate it. I'm going to give an informational presentation. It's not very long and I also have packets that I'd like to hand out to you all when I'm done and all this information is in there too. The State of Oregon has five Marine Reserves and these are run by Oregon Department of Fish and Wildlife (ODF&W). And most of these sites also include marine protected areas. And I will explain the difference between those in a moment. They were established between 2012 and 2016 from legislation and they're in Oregon's territorial waters which go out three miles from shore. There are three goals for Oregon's Marine Reserves in the legislation. One is to conserve marine habitats and biodiversity. Second one is to provide living laboratories for doing scientific research. And I'll talk more about that research in a moment and then to do this all while avoiding significant economic impacts. Marine reserves are areas where all removal of Marine life is prohibited as is ocean development and marine protected areas are adjacent to the marine reserves. Ocean development is still prohibited in these areas but some fishing activities are allowed and specific roles vary from between sites. Marine reserves and marine protected areas are still open to all non-extractive activities including boating without the fishing equipment deployed, beach walking, surfing tide pool exploration, all of that. Cape Falcon Marine Reserve is the Northern most and newest marine reserve and went into effect on January 1, 2016 so it's coming up on its fourth birthday. It's located off of Oswald West State Park down between Arch Cape and Manzanita. And it includes Short Sand Beach which is in this picture here. And remember the third goal about avoiding adverse economic impacts. This location was actually chosen partially because it would have a low impact on the commercial and charter fishing industry fleets. Here's a map of the marine reserve. Its twenty square miles and it has a no-take marine and two associated marine protected areas. The West MPA allows for salmon fishing by troll and crabbing. That's the last mile out between miles two and three. And then the short side MPA runs along Falcon Cove Beach and that allows for recreational fishing by hook and line from the sandy beach only. It's adjacent to Oswald West State Park which is 2500 acres of land ecosystem. And having them next to each other makes an interconnected system of ecosystems. It also includes the proposed rainforest reserve that North Coast Land Conservancy and Arch Cape Water District are working on another 5000 acres adjacent to Oswald West. And I'm sure you've all heard about the land connections and the environmental processes and animals that use both habitats. Having both the conserve land and the conserved ocean side by side actually boost the resilience. It's kind of more than the sum of its parts. About that research we are learning a lot about Oregon's near shore ocean environments through the marine reserves and the research activities that are being done there. And we're learning what affects the protections have over time where we will be. This research helps to inform how we can best manage coastal waters in Oregon. And at Cape Falcon the Department of Fish and Wildlife are collecting data on efficient and vertebrate species seaweed community composition habitat characteristic and also oceanographic conditions. And they do that using hook and line catch and release, sampling scuba surveys, and video Landers. And I have some more pictures of that coming up. They're tracking changes over time and organism's size abundance and community composition and they're going to compare changes within the marine reserve with changes at comparison sites outside the marine reserves. They can kind of differentiate between which affects are due to protection and which are just due to bigger things like natural changes and other bigger causes. The marine reserve is a bit too new to see any significant trends over time. It's only been four years. That's just a blip in time for many of the species that live there. For example, rockfish actually have a lifespan of 80 to 100 years and they don't even start reproducing until they're like 40 years old. You're not going to see very many changes yet in their population. Crab live 30 to 40 years. Sea Stars live about 20 years. But anyway, we're still getting good information already because this research wasn't being done at all before the marine reserves were put into place. We're getting important information and the most recent data we have is on the screen. That's from the last round of hook and line fishing surveys. In 2017 they caught 15 species from four families of fish and Black Rockfish was by far the most abundant fish out there. Here's a picture of one of those Black Rockfish that was caught and released and is the largest fish caught so far. This was a 28-inch Cabazon so that's over two feet long and it looks like a big dragon? ODF&W's completed another round of hooking line surveys at Cape Falcon in the summer and we hear they caught a lot of fish and got a lot of data and we're expecting that report this winter. Once we have that I will be reporting out on that. Scuba surveys that were done around the same time found plenty full invertebrates most abundant was Sea Stars. You can see one on the right there. And then on the left that's a pirate zone. And you can see one of the scuba divers how they measure the size of the animals they find. And actually, both the hook and line and the scuba diving are mostly done by volunteers. If anyone's interested in getting involved in that let me know and I can hook you up with the right people. And then the two most abundant species they saw were Black Rockfish and Giant White Plumed Sea Enemies. There's a nice picture of White Puente and Enemies on the left. And then you can see the video Lander on the right and I think it has three Go Pros on there and it records for a certain length of time.

And then the scientists review the recordings and kind of tally the species. The third goal was to avoid adverse impacts to ocean users and to coastal communities. ODF&W does human dimensions or socioeconomic research to look into that issue. And it helps to describe how the reserves are perceived by people, how they're used, and what the impacts are. And they collect this data through scientific surveys that are taken by locals, visitors, and citizens across Oregon. And there's been two main findings so far. One is that the general public knows very little about marine reserves but that coastal residents are significantly more aware of them, than the I-5 Corridor folks. And then second research always also shows that the economic impact has been low as intended. That's a good thing. The Friends of Cape Falcon Marine reserve. Why do we exist? We exist to support ODF and outreach and education locally. They have a pretty limited capacity for these activities. I think their actual staff there is maybe about 10 people for the whole programs. That includes the ecological monitoring and management and all those things. And so, friends' group at each Marine reserve have been the significant forces doing the outreach and education. We do that through hikes lectures and boat tours. We also do some research and monitoring including ocean acidification monitoring and cooperation with Oregon state university. And this year we also worked on developing the ODF&W management plan for the marine reserve by helping to organize focus groups and helping to write parts of the community focused areas of the plan. And then we also do some community science in the marine reserve including seabird with Portland Audubon and an intertidal BioBlitz with the Oregon Coast Aquarium. We also work with the tourism industry including the chambers and visitors' centers. This year we worked with community teams up and down the coast to develop a hospitality packet about the marine reserves and materials that we just distributed to local hotels. And then we also work with Oregon State Parks including developing interpretive signs and developing a volunteer beach and trail head ambassador program that started this summer. What's the significance for all of us who actually live out here? The Marine reserve from my point of view maintains part of what makes our area special by conserving those marine resources and it enhances the visitor experience and then also our experience as locals through the intrinsic value of that. A lot of people place on conserved ecosystems and wildlife and activities like wildlife viewing, hiking nature walks, and the research at the Marine reserve also increases knowledge of Oregon's wildlife. Wildlife resources which benefits all of our coastal communities. Just knowing what's out there. And it also encourages stewardship which is really important given how many visitors we have here how many more visitors we're getting at Oswald West. You get about one and a half million visits per year and many of those folks stay here in town. We're encouraging visitors to give back and reduce their impact just like we do just like we locals do and we've been working with a coalition of local tourism and conservation organizations to work on that messaging. And then lastly just some ways that folks can engage with the marine reserve. We actually have an annual boat tour that's open to community and government and business leaders. If anyone's interested in that they can let me know. We'll be doing that again in May and you can learn about the marine reserves from our events from the ODF&W websites. There's a huge library of information and lots of cool videos. You can follow us on social media subscribe to our email newsletter you can volunteer with us. That's a great way to learn. And we really need volunteers because we are a small group and you can donate. And then more significantly coming up in 2023 the Oregon legislature is going to hear an evaluation of the Oregon Marine Reserves Program. And the evaluation is going to look at all aspects of the program which includes management funding monitoring community engagement enforcement. It's going to mark a time when Oregon is actually going to consider whether and how to continue having marine reserves. If that's important to you let your legislators know what you think, inform your constituents that they can do the same. And that'll be coming up just in a couple of years. Actually. It's not as far away as it sounds. And then also complimentary but separate to that a Rocky Habitat Management strategy update going on right now through the Oregon Ocean Policy Advisory Council (OPAC). And that includes management of any onshore Rocky habitat or offshore Rocky habitat within three miles of shore. And that'll include any proposals that the community has for designations of special protections for those areas. For example, in the original Rocky shore's management plan Haystack Rock in Cannon Beach as needed as a marine garden. Also, the end of Tillamook Head was designated as a habitat refuge, I believe. It's going to be looking at those. If the community wants to propose any additions changes, deletions that's going to be open for that process. If you're interested in that let me know and I can hook you up with the right folks. And also, we'll be doing a presentation December 11th at the Cannon Beach Library about that here's the logo slide. Just to wrap up our organization includes local citizens and representatives from local state and national conservation organizations including those shown on this slide. And we work closely with the Lower Nehalem Community Trust down in Manzanita and they serve as our fiscal sponsor. And then this is my contact information that's also in your packets and I have a stack of business cards to pass around if anyone in the audience is interested. And that's it. Thank you so much for listening. And if you have any questions.

Mayor Barber stated any questions from the Council.

Councilor Wright stated just curious or is yours just kind of a grass roots group? You said it's very small, all volunteers and no paid staff.

Ms. Minnick stated I am a paid contractor; we do have some grants that support the work and I get paid to do things like manage the budgets and come here and speak to you and you know organize events and things like that. But we are largely volunteer driven and certainly the origins were totally community-based volunteer folks. And actually, it was sort of a similar process where communities proposed marine reserves and that's what the organization grew out of those folks.

Mayor Barber stated in working with the North Coast Land Conservancy all that land down through the reserve is going to be a remarkable piece of preservation. That's exciting. I know they're still working on that but I think there are good signs that it's going to happen.

Ms. Minnick stated I think so too. From what I hear it looks like it's going well. I'm excited about that. As a local here in Clatsop County it's going to be great.

Mayor Barber stated wonderful, thank you Margaret.

**CLATSOP ECONOMIC
DEVELOPMENT
RESOURCES (CEDR)
ANNUAL REPORT**

Mayor Barber stated now he will call on the Kevin Leahy to come and do your CEDR Report.

Kevin Leahy, Clatsop Economic Development Resources (CEDR) Director stated he appreciated the opportunity to give the annual CEDR update. Let's start off representing really what the four legs of economic development that I represent. CEDR, Clatsop Community College Small Business Development Center, Clatsop Community College, and the Clatsop Works paid internship program. So, the small business development center we have been part of that network since 1983 with Clatsop Community College and we have a South County center here in Seaside. Clatsop Community College Small Business Development Center results January 2018 to November 15, 2019. Clatsop CC's SBDC staff met with 473 clients in free and confidential advising sessions totaling 2,067 hours, contribute to the creation and retention of 157 jobs and 16 new business starts, assisted in securing \$2,527,400 in financing for local businesses, presented 82 educational workshops serving 766 people, our signature CCC SBDC Small Business Management Program led by Jessica Newhall, SBDC Lead Business Advisor has 15 business owners enrolled in it for the 19/20 cohort. The mission is to deliver business-driven economic development services to create, grow, and retain Clatsop County Businesses. The vision thriving communities and quality jobs for Clatsop County residents. The goals: strengthen traded sector & large employer business growth, support small and mid-tier business growth and entrepreneurial development, workforce development, organizational growth, and attract business relocation. Mr. Leahy went over the CEDR 2019-2020 Approved Budget. CEDR represents the business community by being involved in these committees and organizations. CEDR continues to keep a laser focus on the housing shortage in Clatsop County. The CEDR Board meeting in September was totally devoted to reviewing the recommendations and action plans from the Housing Study recently completed for each city and Clatsop County, and ensuring the voice of the business community is heard in the decision-making process for each City Council and City and County Commissions. 2019, Clatsop County Job and Career Fair was spearheaded by CEDR and was the 5th annual in 2019. Clatsop County job and career fair in March. Over 700 students attended from Astoria, Jewell, Knappa, Seaside, and Warrenton High School, plus Ilwaco and Naselle. Over 80 employers participated, and the afternoon session also included Clatsop Community College students and adult job seekers from the community. The 2020 Job and Career Fair will be held on March 12th at the Seaside Convention Center. CEDR's Annual Awards Event is spring 2020 at the Clatsop Community College Patriot Hall. Mr. Leahy spoke about the Clatsop Works Summer Paid Internship Program. Mr. Leahy asked if Council had any questions.

Mayor Barber asked for any questions or comments?

Councilor Horning stated I have a couple. In the statistics you describe the number of jobs that have been created and I'm curious they seem to be more about how they started. I'm wondering what the carry is through. Have you had enough years to document whether you're replacing jobs that somebody entered and then migrated up to another job through, or do we see an increased through time of more and more jobs that have been created in this?

(I lost Kevin on the microphone and did not get his input).

Councilor Horning stated well I was wondering whether you had numbers to back it up.

(Again, I lost Kevin on the microphone and did not get the input).

Councilor Horning stated I think it does. Thank you.

Mayor Barber stated any other comments or questions?

Councilor Phillips stated I just want to make a statement. I've been on the Council going on eight years, over eight years. Very impressive how far you've come. It is, CEDR has really put a foot hold into this community and you're really making a difference. Thank you I appreciate it.

Councilor Morrisey stated I've had the privilege to do probably half dozen workshops now. And they definitely fill a gap that just doesn't exist as far as business training in the County. I think you do a great job running the whole organization. So, kudos to Jessica and to your whole team.

Mayor Barber stated well my comment is you're the only game in town and what would we be? Where would we be, without economic development in our community? And the counseling that you do with the business owners, I get feedback from business owners about how valuable this is for them.

And lots of organizations here, tourism based are really having difficulty finding employees and I think that's an issue that we need to work more on. And some of that's connected with the housing issue, workforce housing. It's a complicated issue. But thank you for even bringing us all together to work on that issue as well. Thank you so much Kevin.

UNFINISHED BUSINESS: NONE

NEW BUSINESS:

RESOLUTION #3950

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, REGARDING CLATSOP ECONOMIC DEVELOPMENT RESOURCES CONSIDERATION

Mayor Barber stated under new business. Interestingly enough we have Resolution 3950. A resolution of the City of Seaside Oregon regarding Clatsop Economic Development Resources consideration. I think this has to do with confirming our commitment that's in our budget to support that. Mark do you want to make some comments on that?

Mark Winstanley, City Manager, stated Resolution 3950 is a resolution authorizing to go ahead and make a donation or contribution to CEDR for the budget amount of \$10,000.

Mayor Barber stated at this point I'll open the floor for any public comments. Anyone like to speak to this resolution. The budgetary amount is \$10,000 by the way. Hearing no public comments are there any Council comments.

Councilor Wright stated I just say that this is a bargain. We're only doing \$10,000 out of \$330,000 budget. And I think we get a lot more benefit here in Seaside. All of the different things that, Kevin do you ever go home. He is everywhere. I'm all for it.

Councilor Morrisey moved we read Resolution #3950 by title only with a second from Councilor Phillips; carried unanimously. (Morrisey/Phillips)

Mayor Barber asked for a motion to adopt.

Councilor Morrisey so moved with a second from Councilor Montero; carried unanimously. (Morrisey/Montero)

**CONSIDERATION –
CITY OF SEASIDE
INVESTMENT POLICY**

Mayor Barber stated next on the agenda is a consideration the City of Seaside Investments Policy. This is something that Mark has been working on.

Mr. Winstanley stated we've been working on this for a little while. Your current investment policy is very brief and was put in place years and years ago. And in today's world it's much more important that you have a much broader spelled out investment policy than the one you currently have. I've joked with the Council, as I have been briefing Councilors this week that your current policy says basically make money and don't lose it. And that's about what the policy is. The new policy basically outlines all of the investment possibilities that a city can use. ORS's dictate a great deal of our restrictions and requirements as far as investment and different types of investments are concerned. This simply goes through all those different types and outlines that the city could use and the types and terms that we might use for these investments. We're basically taking and you notice the technology you have today where you've kind of moved and up to today's world this is an investment policy that basically does the same thing. It's very common during these times for investment people that we work with. Whether its people that want to handle our investments or bond holders that are involved with financing that the city does that they'd like to see our investment policy. We've been working on this for a number of weeks. And we think we put together a good investment policy. This is not, it's not a hard and fast rule but it does lay out the different options that are available to us as far as investments. I'd been asked again by a number of people how much money is the City of Seaside normally investing? Well I'm in kind of round numbers. Oftentimes you're working with \$15 to \$20 million at any one time. Having a good investment policy is certainly an appropriate action for this Council.

Mayor Barber stated is this something that the auditors would be looking at? Have we gotten any feedback from them regarding the policy?

Mr. Winstanley stated yes actually the auditors every year will ask for our current investment policy and for the past several years. I just would simply hand them the three-line policy but they will be very happy to see a much more detailed investment policy put in place. And you'll have an opportunity to talk to the lead auditor at your next Council meeting. Mr. Mayor you could pose that to him at that time.

Mayor Barber asked if there were any other questions or comments.

Councilor Wright state I actually read it. I promised Mark I would, and you know the most important parts are right in the very beginning you know the general objectives. And that's probably what the three lines said basically is to do these three things. You know it says a lot of stuff here but if you just read the first three paragraphs that's what it's all about.

Mr. Winstanley stated and Mr. Mayor it is a policy. It is a living document. And I'm sure over time the State of Oregon will make recommendations concerning different types of investments and we will make changes to our policies as they do that.

Mayor Barber stated are you wanting from the Council a motion to adopt this policy?

Mr. Winstanley stated yes and maybe it's important that I also kind of tell you what happens at this point. The first thing we'd like you to do is go ahead and make a motion to approve this policy. We will then submit this actually to the State of Oregon, and they will review this policy. They may very well come back and suggest some changes to the policy. They actually do a very detailed review and if they do suggest any changes, we would bring that back to you again, and have you make those adjustments to the policy. They will eventually adopt our policy and basically approve what it is that that we've put in.

Mayor Barber stated I'll entertain a motion to approve the policy.

Councilor Wright moved to approve the policy as stated here with a second from Council President Frank; carried unanimously. (Wright/Frank)

Mayor Barber asked if there was any further discussion or comments.

**RECOMMENDATION –
WATERSHED MAINT.
CULVERTS AND BRIDGES**

Mayor Barber stated Dale you want to talk us through the Watershed Maintenance Culverts and Bridges.

Dale McDowell stated the letter you have in front of you is during our Source Water Protection Plan and Watershed Management Plan we had inspections done in 2018 and again in June of 2019 on our culverts and bridges. That's all we are looking at is what condition are they in and can we access our entire watershed ourselves. We discovered with our subcontractor Mason, Bruce and Girard that we do have some culverts that are failing or have failed. And we have two bridges that have also failed. And what I'd like to do is begin design and also look at getting sub-contractor bids for replacement of these culverts and bridges. These are not like a bridge you'd have downtown. These are just logging bridges or they call them logging road bridges. But it is something we do need to do at some point. We have the time, and we have the finances right now still in our budget for our watershed to get this taken care of. My biggest concern is one of the things with our watershed is we do allow hunters up there. Someone walking across one of the bridges to get to the other side could fall through the bridge, step through the bridge and they're currently a liability as well.

Councilor Wright stated looks like they could just swing on these trees.

Mr. McDowell stated yes, and one is right by our headworks. It's just a few feet. And that's also defined in our Watershed Management Plan, starting on page 10 through 14, same bridges, nothing's changed. It's just time to get going on this.

Mayor Barber asked for any questions from the Council?

Councilor Montero stated in here there's also stand 24 for harvest or thinning.

Mr. McDowell stated it's mainly thinning. It almost looks like it was a logging landing at one time and it's basically all Red Alder and we should probably get rid of that and that's based on Mason, Bruce and Girard, they're the experts to get rid of that and get Hemlock planted back in there.

Councilor Montero stated what happens to those thinning's.

Mr. McDowell stated those thinning's would be hauled off.

Councilor Montero stated they're not worth anything.

Mr. McDowell stated there is no value to them and probably set something up where you know people wanted firewood, come on down and they pick it up at our shop. Something like that. We did the same thing with our Alders through the cemetery when we cleaned that up it all was firewood given away to the local residents.

Councilor Morrissey stated I just had a question for Mark. Would you mind going over the funds that we currently have in the watershed budget?

Mr. Winstanley stated I'll have to do that and kind of round numbers because I just don't have it yet. We have over half a million dollars at this point in our watershed fund. And one of the things that Mr. McDowell didn't mention is that while we do allow access into our watershed for hunting there are times where we also want to make sure that we're restricting access into our watershed. And there are places where making improvements to the road system is important that we can get around within our watershed. But we also want to make sure that we're maintaining the ability to restrict access into our watershed so that we don't have people just simply driving around in it for no reason whatsoever. These are the kinds of things that that we'll be looking at in the future.

I know that there's a point of access that up way up in the woods where we currently don't have a gate and those are things that we'll be looking at improving at the same time.

Councilor Phillips stated when I first got on the Council, I went up there to check everything out and I'm glad we have the funds because I'm sure it was time to fix those bridges and culverts because they were in need of it before. Thank you, Dale.

Councilor Wright stated so all were doing right now is just giving him approval to go ahead and start the bid process.

Mr. McDowell stated right. It'll be design of culverts and bridge in the bidding process.

Mr. Winstanley stated I believe Councilor and Dale correct me if I'm wrong but we're giving you the list of things that needs to be corrected. We're looking for your approval to move forward with this. But it will take us some time. This will not all be done in the next couple of months. This is something that will take some time for the city to work its way through these different projects but it's vastly needed.

Council President Frank stated and the figures in here are just ballpark figures.

Mr. McDowell stated they were current as of June 2019. Material prices could go up at this point but nothing could really be done before July 1, which is in water work because you have to be able to remove, take a small crane up there and lift the other bridges out piece by piece. And if something dropped in the river you sure don't want to do it out of season. And again, this is the same thing we've been doing through our parks and our airport. We're doing our updating; we're trying to get these you know into a maintenance standpoint.

Mayor Barber stated can I have a motion to permit just moving ahead.

Council President Frank so moved with a second from Councilor Phillips; carried unanimously. (Frank/Phillips)

**SEASIDE CIVIC AND
CONVENTION CENTER
EXPANSION/RENOVATION
ZERO SUM CHANGE
ORDER FOR EXTENDING
CURRENT CONTRACT**

Mayor Barber stated Seaside Civic and Convention Center expansion/renovation. I think we have heard of this before.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated well good evening Mayor and City Councilors. I bring before you a request to extend our contract with O'Brien construction to the end of this year December 31, 2019. And the reason, that is again a defective supply of metal. This metal has been coming to us with some flaws and we have refused to allow them to install that because it would be detrimental to the overall project. We have asked them to put in some safeguards if you will, to try to determine whether this metal is damaged before it's shipped. It comes from Utah, and it's delivered to Portland. A sheet metal company picks it up brings it to Seaside they cut it measure and then they inspect it. And unfortunately, it's had flaws, it's had scratches, it's had blemishes, and the paint is baked into the sheet metal at the factory. And with any type of flaw it allows moisture to enter into this material and then it could ultimately rust out the sheet metal. We're going to go again. The sheet metal is scheduled to be delivered to Portland on December 6th. We should have it here in Seaside by the December 7th or 8th. I expect them to start installing that on December 9th.

There's another small issue related to some of the operable walls on the second floor in the Sand Dollar rooms. But we're currently utilizing those rooms as specified. Unfortunately, there's only one area that we're still not able to split the room in half. We're using all the individual rooms which is beneficial but there's one wall that has to be made with a small little hinge to allow the other doors to go past that specific door. And that should be corrected by the end of this year as well. The manufacturer's fully aware of this issue and they're currently in the process of manufacturing that one single door. Ultimately, we see no reason why the project should not be final by the end of this year. I had no idea that the project would begin to exceed 600 days.

Mayor Barber stated well it really is done except for that, and you have shown a lot of patience. And I don't think we have any trouble extending this date to the end of the year.

Mr. Vandenberg stated and it is a zero-sum change order. It's just keeping their contract open and their bond and their insurance you know matching up that timeframe.

Mayor Barber stated I'll entertain a motion to approve that request.

Council President Frank so moved with a second from Councilor Morrissey; carried unanimously. (Frank/Morrissey)

**UPDATE –
SEASIDE CIVIC AND
CONVENTION CENTER
EXPANSION/RENOVATION**

Mayor Barber stated and then an update.

Mr. Vandenberg stated at the end of these slides I will share with you the current dashboard showing the budgeting and update timeframe. I thought tonight instead of just discussing the update I would bring some photographs that we took last week and show you what the project is currently looking like here. This is the East side. All the bollards have now been installed. Dale McDowell and his team came by and put in our benches on the sidewalk. You can see the gentleman working on the side of that aperture and that is a planter and a seating area. A little close up of the landscaping. Pam Fleming was a consultant with us and she made the recommendation for all the type of plants that will grow well and ultimately, she'll be responsible for maintaining those as well.

Councilor Horning stated I was wondering on the previous photograph there wasn't landscaping along those boulders below the sidewalk. I was wondering if something was planned to go in there.

Mr. Vandenberg stated we're not on the East side of the bollards. That's going to stay gravel next to the big rock area there. There's no irrigation in that area as well nothing on the East side will be planted.

Councilor Montero stated doesn't the river rise up right there too.

Mr. Vandenberg stated never, it never reaches that level. I haven't seen it reach that height. Another angle looking at the sidewalk coming from the Quatat Park area. And those lights they supply sufficient lighting for people that are walking that area in the evenings for safety measures. This is on the West side. This is the finished landscaping and some of the lights bollards that are on the West entrance. Another picture of the terrace that has benches and landscaping.

Councilor Montero stated I like the way you have the lights under the benches.

Mr. Vandenberg stated yeah, LEDs. This is the corner of Edgewood and First and we do have the time capsule and the dedication monument installed where it was prior to the project beginning. A nice shot from the corner of First Avenue and Edgewood with more landscaping that will look very nice when it starts to mature. You see those two? Looks like a tailpipe coming out from the bottom of the center and that is actually rain water that will come down from the roof line and it will fill up a little pond area during the rainy seasons to create a nice park. Look from that point of view there. And there's another picture of the rock pond. We've not seen it full because we haven't had enough rain yet. And there's one of those benches that we just talked about. Now this is the loading dock from Edgewood on the West side. That's a wide door that provides access directly into the Pacific room. And prior to the project we never had this area other than the corner where the mural currently is. Unfortunately, that is not ADA accessible. And the slope of that concrete was very difficult for people to navigate some of their pieces of equipment. This is going to allow clients to drive up the ramp and offload some of their equipment other than large vehicles of which would still come around through the front of the building, through a set of doors that we have set up in that portion of it. That's kind of a folding door system that creates a 12 by 12 opening. But because of the design you really don't notice it. It's meant to look like the rest of the storefront. Again, you can see the metal from the West side has been installed. All of that is in place and was correct. This is a view from the lobby looking east. It's just an example of some of the way clients have started to utilize this new space by repositioning some of the furniture. And this was a check in that was put together but we're seeing a lot of groups starting to be very creative in how they're utilizing the newer space that they have. This is another photograph of some of the furniture that's been rearranged. This was a Living Waters Couples Retreat. That's it. And as you heard Kevin Leahy talked about growth you know this is a prime example of how the growth is being able to allow these groups to bring additional people. We talked about student councils bringing in 1500 students this year and last year we put a limit of 1200 on that specific event. With the added space people will be able to bring in larger trade show conventions. We heard Kevin Leahy mentioned about the job and career fair. We could probably put about 120 vendors in the facility versus the previous cap was about a hundred. So, it just allows the existing groups to grow as well. On the budget as you can see from the dashboard it is a \$15 million project. We are still holding about \$344,000. That includes all of the retention as well as some additional areas that we have not even looked at in terms of art procurement. We anticipate an \$83,125 contingency balance and the project is now nearing 603 days. We are on budget we are not on schedule. That is probably the reoccurring theme you've been hearing from me recently. I'd be happy to answer any questions that you might have.

Council President Frank stated Russ, what is the anticipated change order?

Mr. Vandenberg stated yeah there is a few change orders. One specifically was some lighting deficiencies that we discovered up in the Sand Dollar room that were not sufficient. The type of events, and we discovered that during the Bridge Tournament. The lighting was directly above their heads, they can type lighting but they're very directly focused. And it did not spread out far enough over the course of the room. The bridge players were complaining that some people had advantages over others because they can see their cards better, believe it or not we hear these types of things and the room was completely can. We took all those out and we put LED two fixtures in there which creates a better focus light down on the floor. I mean that's a change order that'll be coming in and another one is the sound and lighting platform.

We have remodeled it but we're seeing a lot of especially during the student councils and some of the larger dance competitions people are putting their feet, and crashing equipment into it. And what we want to do is put that maple finished wood around the entire perimeter of that sound and lightening platform just so it looks nice without having to constantly repair and paint, and fix the drywall. A few miscellaneous things of that nature.

Mayor Barber asked if there were any other questions or comments.

Council President Frank stated I just have one more comment. I was coming from the West today on First Avenue and seeing that side finished, it looks really good.

Councilor Morrissey stated the lighting was well done to, the exterior lighting. Very nice.

Mayor Barber stated thank you so much.

**VACANCY –
BUDGET COMMITTEE**

Mayor Barber stated there were two vacancies on the Budget Committee with two term expirations from Les McNary, and Kathleen Peterson who wished to be reappointed. Mayor Barber further stated he would entertain a motion to reappoint.

Councilor Montero moved to reappoint Les McNary and Kathleen Peterson to the Budget Committee with a second from Council President Frank; carried unanimously. (Montero/Frank)

The term expiration for Les McNary and Kathleen Peterson would be December 31, 2022.

**VACANCY –
LIBRARY BOARD**

Mayor Barber stated there was one vacancy on the Library Board with a term expiration and my understanding is the member has served two terms and the vacancy needs to be opened up for applicants.

**VACANCY –
TOURISM ADVISORY
COMMITTEE**

Mayor Barber stated there was two vacancies on the Tourism Advisory Committee with two term expirations from Marci Utti and Sadie Mercer who wished to be reappointed. Mayor Barber further stated he would entertain a motion to reappoint.

Council President Frank so moved with a second from Councilor Montero; carried unanimously. (Frank/Montero)

The term expiration for Marci Utti and Sadie Mercer would be December 31, 2022.

**COMMENTS –
CITY STAFF
AND OTHERS**

Mayor Barber stated we've completed our agenda except for important comments from the city staff. And I'll turn to our police chief to start with.

Dave Ham, Seaside Police Chief, stated I think I can talk loud enough fairly near the microphone. The only thing I was going to bring up was that with the Kiwanis hat I will put on here is we start our tree sales on December 3rd. It's a Tuesday. We've advertised that the trees are showing up Monday and sales are going to begin Tuesday.

I just found out earlier this afternoon that there actually not arriving until Tuesday but we will begin sales Tuesday as well. You should start seeing Christmas trees for sale at the outlet mall with the Kiwanis fundraiser. Come Tuesday December 3rd and Happy Thanksgiving everybody.

Mayor Barber stated I noticed your rack preparing for the trees to arrive and is in place and that's always a great thing, a great service to the community as well to provide that.

Mayor Barber stated Russ more.

Mr. Vandenberg stated our Christmas tree is arriving tomorrow. We'll be putting that up as well as some decorations in the lobby. I do want to again invite the Councilors and the Mayor as well as the public to attend the Pearl Harbor Remembrance Memorial dedication. That'll take place December 7th at 9:00 AM we will be sharing the building with the Festival of Trees which will also have their fundraiser that evening. I'd like to invite you all.

Mayor Barber stated Brian has been up in the air most of the day. I see you landed.

Brian Owen, Seaside Chamber of Commerce Director, stated yeah this is nice. Today I got a chance to play with Dale McDowell's toys today and was up in a bucket truck putting up a Christmas tree for the city. It's down at pocket park. Love for you guys to go down and check it out. No, the lights are not on. Santa will be arriving on the 29th Friday night there is a parade just before Santa shows up and he will be lighting our tree with that magic dust. Love to have you all come on down to the Pacific Power Parade of Lights. And I'm sure Chief Ham will be out there handing out cookies and hot chocolate.

We also have a shop small Saturday, which the Chamber of Commerce here has coined it shop small weekend. Why have it just one day? Let's do it all year long. And let's start with the weekend. Right after Thanksgiving. Love to have each and every one of you out. Looking at some of our different businesses. There is a ton of opportunity for us to shop at a local level and support each and every one of these businesses. For every hundred dollars that's spent locally sixty-seven of those dollars will stay in the local marketplace. And as we all know all of our neighbors, all of our family, all of our friends, our business owners love to see you out there Friday Saturday and Sunday downtown. Thank you very much.

Mayor Barber stated and by the way I think we're all riding in the parade. We're not on the sidelines. We're going to be on the trolley right Kim and Mark.

Mr. Owen stated I hear that there is a chance there may be a new ride in the parade.

Mr. Winstanley stated Mr. Mayor yes, you are all invited to ride on the Trolley. If you could please let Kim know if you're going to be available to ride that would be wonderful. And since we actually have made arrangements to have the Trolley for all of you, you're welcome to bring spouses and guests if you'd like to. We'd love to have all of the Councilors there if we could. As far as the fire truck is concerned the new fire truck is stuck in Nebraska and cannot get out. And that unfortunately is dealing with weather in the Midwest. The fire truck is now not scheduled to be here until sometime next week. We are making arrangements to get the old Mac back out for Santa anyway and we are working on that as we speak. In addition to that Mr. Mayor I'm going to encourage all the Councilors that you do need to make some improvement with using your microphones. Especially Councilor Frank who has decided to put it as far away as possible. We cannot pick up what you are saying on that microphone. So please make sure that you practice a little bit with the microphones. Some of you are doing better than others.

Mayor Barber stated Jon.

Jon Rahl, Assistant City Manager, stated just a quick update. I mean obviously the technology in this room today is a culmination of a project that started in May great kudos to the public works department for getting this going for us. We had got the audio visual here the past couple of weeks finishing this making it live and want to just kind of piggyback on what Mark said one of the critical points you had chief, you probably didn't need the microphone but it's actually the audio that comes through. The microphone is feeding directly into our recording which is shared in a couple of different spots. And also, we transcribe the minutes. For picking up that clear audio that helps with the transcription and ultimately produce more quality.

Mayor Barber stated well this is exciting and I think for all of you out there it must be very helpful. And even the person presenting have a monitor here that they can read from rather than having to look at a small laptop. It's great. Jon, I know you helped kind of power that through. Thank you for your work and excellent. Kim any comments you want to make?

Kim Jordan, City Recorder, stated no thank you.

**COMMENTS –
COUNCIL**

Mayor Barber stated let's hear from the Council. Tom, you want to kick us off?

Councilor Horning stated well I just first want to compliment the crowd, which is the hardcores, that seems that who, you know there are a lot of people that normally would have been here that aren't here. I understand cleaning the house and doing shopping and getting ready for the holidays. I'd rather be home doing that myself in a lot of ways but just wish everybody a Happy Thanksgiving.

Mayor Barber stated Dana.

Councilor Phillips stated I just want to wish everybody a Happy Thanksgiving and a safe holiday season.

Mayor Barber stated Steve.

Councilor Wright stated last Saturday we had a preparedness event, a great speaker. It will be online soon. Hopefully the video of it. The one thing that I really took away from it as his main theme is, we need to change the culture of our preparedness and we can talk about that more later. I am specifically grateful for all of our city staff and the volunteers that make this city a great place to live.

Councilor Morrissey stated kudos to Jon for spearheading the Council remodel. It looks really great but it also functions a lot better. We actually have room behind here now which is nice too. Great job.

Councilor Montero stated yes definitely and I'll reiterate what Steve said. I am talking into my microphone. Thank you. The presentation on Saturday, Tipping Point Preparedness was very well done and a very good speaker. I've always been a person who said hey there's a tsunami, I'm gone. But it's actually gotten me excited about doing the right thing and what is right. He talked a lot about the culture and how people do things or don't do things because of the culture around. I would really encourage people to watch the video.

It was a two-hour presentation well worth every minute of it. Starting Saturday for the next four Saturdays come to a Gingerbread Tea between 1:00 PM and 4:00 PM at the Butterfield Cottage at the Seaside Museum. Get some great gingerbread, tea, and hot cocoa. It's a great time and again we couldn't do it without our volunteers and it reinforces that volunteerism is also a really fun and community thing to do. And thank you too staff. Thank you especially to Kim who puts up with a lot of stuff. And for our nice digs and Happy Thanksgiving and safe Thanksgiving to everybody.

Mayor Barber stated Council President Randy.

Council President Frank stated well I would echo what everybody says about the chambers and our new AV Equipment. I'm sure, it makes being in the audience a much better experience. I wanted to ask Kevin, since you've done a few presentations here how was it sitting and actually looking at the display?

Kevin Leahy did not have the microphone and I could not understand what he was saying but as I remember it was great to sit and give the presentation and he didn't feel like he had to look out here and look over there.

Council President Frank stated have you ever presented in a better place, more friendly environment?

Mayor Barber stated he got his money.

Council President Frank stated I don't know, but he's done a few. I'd like to just mention all the holiday lighting. When that pops up it looks really good. You know there's sort of an excitement in the air. The kids get really jazzed about it. We now have webcams up at the airport if you want to poke in and look at them. And there's also some weather information. We are hoping to get some of the city's own web service out there so we don't have to poach off one of the renters to display that. But it's really nice to have it and it's somebody on our committee they're fine with it. Things are a thing.

Mayor Barber stated with the Pearl Harbor commemoration coming up. I remembered again and went back and did a little re-reading of Tom Brokaw's greatest book "The Greatest Generation". If you haven't read that book, I really recommend it to you. I also read his biography and one of the cute stories in that book is that he talks about getting on an elevator in New York City and another gentleman came on and he looked at him and he said I know you and Mr. Brokaw said well I'm Tom Brokaw. And he says no that's not it. I throw that one in for free. Anyway, a great quote from the greatest generation really spoke to me and I've been thinking about that all week. He says this, as he was there on the beaches of Normandy. "I began to reflect on the wonders of these ordinary people whose lives were linked with the markings of greatness". And that is so true. My father was among that greatest generation and I'm sure it's attached to many of you and we'll be thinking about that over the next few weeks. With that we're adjourned.

ADJOURNMENT

The regular meeting adjourned at 8:29 PM.

Kim Jordan, City Recorder

JAY BARBER, MAYOR