

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- ROLL CALL** Present: Mayor Don Larson, Council President Don Johnson, Councilors Jay Barber, Tita Montero, Seth Morrissey, Dana Phillips and Randy Frank.
- Absent: None
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Dale McDowell, Public Works Director; Russ Vandenberg, Seaside Civic and Convention Center and Seaside Visitors Bureau General Manager; Dave Ham, Seaside Police Department; Kevin Cupples, Planning Director; Esther Moberg, Library Director; and R.J. Marx, Daily Astorian/Seaside Signal.
- AGENDA** Mayor Larson stated he would like to add Taylor Barnes, Student Representative, to the agenda. Mayor Larson asked for a motion and a second for approval of the agenda as amended.
- Councilor Frank so moved with a second from Council President Johnson; carried unanimously. (Frank/Johnson)
- STUDENT REPRESENTATIVE** Taylor Barnes, Student Representative, stated all the sports were finished for the year. The new City Council will be having interviews and such this week. Gresham High School would be coming to Seaside High School on June 3, 2016 to bring donations they had collected for Seaside. Seaside High School History Teacher Mr. Haus would be receiving an award for his excellence in teaching. On June 8, 2016, the Breakfast Club which was a Pacifica Project. They would perform at a school assembly. On June 1, 2016, was the Pacifica Projects at the Convention Center. On June 10, 2016, was the senior awards assembly. On June 13, 2016, was graduation. On June 16, 2016, was the last day of school.
- INTRODUCTION – CLATSOP COUNTY MANAGER** Cameron Moore, Clatsop County Manager, stated he has been the Clatsop County Manager for seven weeks now and had been a little bit busy and this was the first City Council meeting he has been out to. Mr. Moore further stated he was coming here from Illinois and for eight and a half years he had previously been the Chief Executive Officer of a Council Governments. In Illinois rather large Council Governments with budgets of approximately \$25,000,000.00 with two hundred twenty-five staff which matches up pretty nicely with the county budget. Originally from Ohio and thirty-two years of working in government.
- Council welcomed Mr. Moore and thanked him for coming and introducing himself to them.
- COMMENTS – PUBLIC** Scott Hawkins, 265 7th Avenue, Seaside, stated he wanted to express his concern about the structure being built at 320 6th Avenue in Seaside. This so called thirty foot high two story storage shed with many many windows would be passed by final inspection as a shed. Just as the inspector will know that this will be used as a living space of five to six hundred square feet. The permits and plans were granted knowing that this was probably the plan from the start. Why anyone needs a bathroom in storage ten feet from your house astounds me. Mr. Hawkins hope was for the City to us some teeth from such structures being built.
- Marie Williams, 315 7th Avenue, Seaside, stated she was adjacent to that building and she had pictures to show Council. Should the rules of the building codes be changed and some answer to why this is called storage shed.
- Eric Dunham, 331 8th Avenue, Seaside, stated not only is it an eye sore but the roofline is fifteen feet higher then everyone else. Who gave him the idea to call it a storage shed?
- Councilor Barber stated what recourse do the neighbors have in situations like this.
- Kevin Cupples, Planning Director, stated right now within residential zones to build up to thirty-five feet then the building two stories or three could be built under the zoning ordinance. When the plans came in for that it was rated as un-heated space which means it is a storage building.
- Councilor Montero stated but they can have electrical which would provide the ability to plug heaters in.
- Mr. Cupples stated it was non heated space then that really classed different. There are garages that have electrical outlets.

Councilor Montero stated what would the outcome be if the storage shed was indeed being used to house people.

Mr. Cupples stated a letter would be sent and they could be fined over and over again. If they stayed then there would be fines.

CONFLICT

Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA

Mayor Larson asked for a motion and second to approve the consent agenda.

Consent Agenda: Payment of the Bills - \$553,454.90; Resolution #3868 – A Resolution of the City of Seaside, Oregon, Adjusting the 2015-2016 City of Seaside Budget; and Resolution #3869 – A Resolution of the City of Seaside, Oregon, Adjusting the 2015-2016 Seaside Road District Budget.

Councilor Frank so moved with a second from Councilor Barber; carried unanimously. (Frank/Barber)

**VACANCY –
BUDGET COMMITTEE**

Mayor Larson stated there was one vacancy on the Budget Committee. There was one application received from Steve Wright.

Councilor Montero moved that Steve Wright be appointed with a second from Councilor Frank. (Montero/Frank)

The term expiration for Steve Wright would be December 31, 2018.

ORDINANCE 2016-03

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEASIDE, OREGON, PURSUANT TO ORS 223.112-223.132, SETTING A PUBLIC HEARING, EXTENDING THE TERM OF THE ASSESSMENT DISTRICT FOR ECONOMIC IMPROVEMENT, KNOWN AS THE “DOWNTOWN MAINTENANCE DISTRICT”; REPEALING ORDINANCE NO. 2015-03, AND ALL ORDINANCES IN CONFLICT.

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Councilor Montero so moved with a second from Councilor Phillips; carried unanimously. (Montero/Phillips)

Councilor Morrissey moved to adopt with a second from Council President Johnson; carried with the following roll call vote: (Morrissey/Johnson)

YEAS: BARBER, FRANK, LARSON, PHILLIPS, MORRISSEY, MONTERO, JOHNSON
NAYS: NONE
ABSENT: NONE
ABSTAIN: NONE

RESOLUTION #3867

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, INCREASING SEWER SERVICE USER RATES

Mayor Larson asked for public comments, there were no public comments.

Mayor Larson asked for Council comments.

Councilor Barber stated it was important to know that the rates had not been increased for four years.

Councilor Morrissey stated he understood that the sewer department was struggling and he feels that Council should not get into the habit of raising rates without lowering them elsewhere. Councilor Morrissey further stated he would be voting no.

Councilor Phillips so moved with a second from Council President Johnson; carried with Councilor Morrissey voting no. (Phillips/Johnson)

Councilor Barber moved to adopt Resolution #3867 with a second from Council President Johnson; carried with Morrissey voting no. (Barber/Johnson)

**APPROVAL- GARBAGE
CANS FOR DOWNTOWN
CORE AREA**

Mark Winstanley, City Manager, stated this would authorize the purchase of forty new garbage cans and the price was just a little under \$32,000.00. The garbage cans would be purchased through the Capital Improvement and Maintenance Fund and that required Council approval.

Councilor Barber stated his understanding was that the old cans would be refurbished and used elsewhere in the City.

Mr. Winstanley stated most likely all the cans can be refurbished and reused elsewhere in the City. The garbage cans in the downtown core area needed to look especially nice.

Councilor Montero made a motion that Council approve up to \$35,000.00 for the purchase of garbage cans for the downtown core area and to take this from the Capital Improvement Funds with a second from Council President Johnson; carried unanimously. (Montero/Johnson)

**PRESENTATION –
CLATSOP COUNTY
EMERGENCY MGMT.**

Tiffany Brown, Clatsop County Emergency Management, was presenting to Council the Cascadia Subduction Zone (CSZ) Catastrophic Earthquake and Tsunami Functional Exercise June 7-10, 2016. Ms. Brown stated why exercise? There was information provided: Homeland Security Exercise and Evaluation Program. Ms. Brown further stated the Exercise Goal: Exercise Purpose: Improve EOCs' abilities to manage the response to a wide-area Level-1 catastrophic earthquake disaster (CSZ) with a focus on joint-operations to include collaborative problem solving and information sharing across all levels of government. Exercise Outcome: Major findings documented in After Action Reports to propel future improvements in Planning, Organization, Equipment, Training/Education, and Exercises. Overarching Objectives: Operational Communications, Public Health and Medical Services, Mass Care Services, Situational Assessment, Critical Transportation, and Operational Coordination. There was an Exercise Overview – Scenario presented. Ms. Brown further stated the Regional Overview Exercise: Exercise Dates: June 7-10, 2016. Exercise Type: Functional Exercise; EOC-to-EOC play with some limited field play Participants: Over 50 counties and numerous cities across three states, 19 tribes in OR. and WA. will participate, three state EOCs with all state ESF agencies represented, FEMA Region 10 RRCC with all Federal ESF and Interagency partners represented. FEMA NRCC with all Federal ESF and Interagency partners represented, U.S. TRANSCOM and U.S. NORTHCOM linked exercises and other military and USCG commands, British Columbia and Public Safety Canada, and private sector, hospitals, utilities, Non-governmental Organizations etc. Ms. Brown further discussed the regional and local participants, joint exercises timeline, full scale elements, military-civilian interface, Synthetic Media, timeline of play and concept of evaluation. (The PowerPoint presentation will be available through the City Council packet at Seaside City Hall).

**UPDATE – 2015 NORTH
HOLLADAY DRIVE
IMPROVE. PROJECT**

Mr. McDowell stated the road looked smoother. There was a two week calendar presented to Council. The paving date was still on schedule. There should be the first lift of asphalt by Thursday. Still working on the conduit. Grading for sidewalks at the same time. The duct bank was making headway. The sidewalk completion schedule was going to take longer so they were asked to shorten the timeline down.

**APPROVAL – NORTH
HOLLADAY DRIVE
CHANGE ORDERS**

Mr. McDowell explained the change orders for the March Force Account that ended March 31, 2016 was \$22,606.48, and April Force Account that ended April 30, 2016, was \$24,967.00.

Mayor Larson asked for a motion to approve the March 31, 2016, project change figures in the amount of \$22,606.48.

Councilor Frank so moved with a second from Councilor Montero; carried unanimously. (Frank/Montero)

Mayor Larson asked for a motion to approve the April 30, 2016, project change figures in the amount of \$24, 967.29.

Councilor Barber so moved with a second from Council President Johnson; carried unanimously. (Barber/Johnson)

**DONATION – FALLEN
BADGE FOUNDATION**

Mayor Larson stated there was a letter submitted to the City Manager from Seaside Police Chief Dave Ham. The letter asks for at least a \$5,000.00 donation to the Fallen Badge Foundation for all the resources that were provided to the City of Seaside during our tragedy. The letter requested that the City of Seaside consider making a monetary donation to the Oregon Fallen Badge Foundation for the exceptional service that they provided to the Goodding family, the Seaside Police Department, the City of Seaside, and to the community as a whole.

The resources that the Oregon Fallen Badge Foundation provided to Seaside on such short notice, and to the extent that they did, can only be described by me as amazing. The volunteers working for this organization and the expertise they have in planning, coordinating, and executing such a large scale event like the Goodding memorial service would not have been possible without this group of professionals. I'm sure I could go on listing what the Oregon Fallen Badge Foundation has done for our community, but I trust that you and the city council members are very aware of the efforts demonstrated by this group of volunteers. My request is that the City of Seaside makes a monetary donation to the Oregon Fallen Badge Foundation in the amount the council feels is appropriate. Although I do not know the cost to the organization when they respond to an event like this and I know that they do not provide their services with any expectation of reimbursement, I would suggest a donation in the amount of not less than \$5,000. This amount would not be enough to properly express our gratitude for the support they have given to our community, but any donation amount will send the message that they are appreciated and we thank them for their service.

Councilor Montero stated she could see more than \$5,000.00 because the Fallen Badge Foundation did so much more for Seaside. Councilor Montero further stated she was thinking at least \$10,000.00.

Mayor Larson asked Mr. Winstanley where the \$5,000.00 would be taken from.

Mr. Winstanley stated he would take it out of contingency in the general fund. There has been no money spent in the contingency fund. Mr. Winstanley explained some of the things the Fallen Badge Foundation had done for the City of Seaside.

Councilor Frank stated they did so much more and pretty much took over the city for us.

Council President Johnson moved to donate \$10,000.00 with a second from Councilor Phillips; carried unanimously. (Johnson/Phillips)

**VACANCY –
COMMUNITY CENTER
AND SENIOR COMM.**

Mayor Larson stated there were three vacancies on the Community Center and Senior Commission with three term expirations from Piper O'Brien, Gretta Passetti, and Molly Irons who wished to be reappointed. Mayor Larson asked Council what they wished to do.

Councilor Phillips moved to reappoint all three to the commission with a second from Council President Johnson; carried unanimously. (Phillips/Johnson)

The term expiration for Piper O'Brien, Gretta Passetti, and Molly Irons would be June 1, 2019.

**CITY COUNCIL/SEASIDE
CONVENTION CENTER
COMM. WORKSHOP**

Mayor Larson stated Council needed to schedule a workshop for the City Council and Seaside Convention Center Commission after June 10, 2016.

Councilor Morrissey stated he would be out of the city from June 6-17, 2016.

Council President Johnson stated he had a conflict on June 14, 15, 2016.

Councilor Montero stated how about Monday, June 20, 2016.

Councilor Phillips stated that date would not work for her.

Mayor Larson asked if Tuesday, June 21, 2016, would work.

Councilor Barber stated he could do June 21, 2016.

Mayor Larson stated the City Council and Convention Center Commission would meet Tuesday, June 21, 2016, at the Convention Center for the renovation project.

Russ Vandenberg, Seaside Civic and Convention Center and Seaside Visitors Bureau General Manager, stated the schedule for the convention center would need to be looked at to see if that would work.

COMMENTS – STAFF

Dave Ham, Seaside Police Chief, stated the police department was open for a promotional process for lieutenant and sergeants and was still open for applications. Working diligently on getting people hired.

Mr. McDowell stated the city had been working with the Department of Environmental Quality (DEQ) and the Oregon Health Authority on our water source assessment. All the water in the watershed passed through the watershed and this was a working plan on how the city takes the water. The news was that the agencies want to use our plans to show other cities what they needed to do.

Esther Moberg, Seaside Library, stated the library just upgraded to fiber optic for their internet connection. There was a special display of World War II flags being taken back to family members.

Mr. Cupples received this week, updated flood insurance rate maps. The whole adoption process would take until late 2017.

Mr. Vandenberg stated he had made a presentation to the Seaside Downtown Development Association and was scheduled for the Chamber of Commerce breakfast meeting in June. The hotels were invited to view the presentation which was not a great turnout. The presentation was also shown to the Rotary Club. The information was on the website along with frequently asked questions.

COMMENTS – COUNCIL

Councilor Phillips thanked Taylor Barnes for his year of participation with City Council and wished the best for his future.

Councilor Montero stated there was a wonderful open house last Saturday at the Seaside Museum. The museum was dedicating Helen Gaston and was now called the Seaside Museum Helen Gaston Building.

Steve Wright stated Jerry Ostermiller would be there Thursday, May 26, 2016, at 6:00 pm to speak about the Tale of Two Shipwrecks.

Council President Johnson stated the League of Oregon Cities was putting on a workshop June 3, 2016, in Astoria.

Mayor Larson stated the American Legion would be honoring Memorial Day, Monday, May 30, 2016, 11:00 am.

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION AT 8:12 PM IN ACCORDANCE WITH ORS 192.610 (1) (i) REGARDING ANNUAL EVALUATION OF CITY MANAGER.

RECONVENE INTO REGULAR SESSION AT 9:10 PM – COUNCIL ACTION REGARDING CITY MANAGER EVALUATION.

Mayor Larson stated Council action regarding the City Manager Evaluation.

Councilor Barber stated on behalf of the Mayor and Council there had been a thorough performance review and the City Manager received exceptional ratings for his role as the City Manager.

Council comments:

1. Overall Mark is doing an excellent job as our City Manager.
2. It is urgent and mandatory that Mark proceed with the hiring of the Assistant City Manager and if this person does not have a background in Human Resource Management that we either hire a person in this role or “farm-out” these services.
3. The Council is very committed to achieving the Goals set out for the two year period. We are requesting a rolling quarterly report on the progress toward achieving these goals before our next Goal Setting session.
4. It is clear that Mark’s major contribution to the City of Seaside and the Council is in the area of Fiscal Management. As a result, Seaside is perhaps the best fiscally managed city on the Oregon Coast and perhaps beyond.
5. We recognize the recent excellent hiring and placement in the leadership of the City. Dale McDowell as our new Public Work Director is an excellent example. We urge the City Manager to proceed with due haste to fill all vacant positions currently not filled in the City, to continue to include members of the Council in advisory role as appropriate, as a step toward reducing the work load on Mark.
6. We encourage the development of a long-range strategy for the enhancement of the technology functions of the City to enable greater openness of the workings of the City to citizens and to support the work of the City Manager, Department Heads, staff, and the Council. This will be a significant expenditure and will need to be a multi-year plan.
7. Good communication is central in our working relationship between the City Manager, the Mayor, and Council. When it is lacking we as policy makers are tempted to find out for ourselves and get out of our “lane”, over into the management side of things. Communication is a two way street and both parties must be fully committed to open, constructive and honest dialogue...for the benefit of our citizens, our leaders, and our staff. This is our mutual commitment.

ADJOURNMENT

The regular meeting adjourned at 9:12 PM.

JudyAnn Dugan, Secretary

DON LARSON, MAYOR