

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

ROLL CALL Present: Mayor Don Larson, Council President Don Johnson, Councilors Jay Barber, Tita Montero, Seth Morrisey, Dana Phillips and Randy Frank.

Absent: None

Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Dale McDowell, Public Works Director; Russ Vandenberg, Seaside Civic and Convention Center and Seaside Visitors Bureau General Manager; and R.J. Marx, Daily Astorian/Seaside Signal.

AGENDA Mayor Larson stated he did not get the City Manager’s evaluation finished and would need to take Item 13 – Recess into Executive Session Regarding City Manager Evaluation and Item 14 – Reconvene into regular session, off the agenda. Mayor Larson asked for an amendment to the agenda.

Councilor Frank so moved with a second from Councilor Morrisey; carried unanimously. (Frank/Morrisey)

STUDENT REPRESENTATIVE Taylor Barnes, Student Representative, stated Seaside High School Sports: the track team completed all meets and would be rolling into districts in two weeks. Softball was currently sitting on a record and was fourth in the league. Baseball was five and twelve in the league and was in fifth place. Mr. Barnes further stated another thing that had occurred Sunday, April 24, 2016, was Senator Ron Wyden visited Seaside and met with Dr. Dougherty, Mayor Larson, and Mr. Barnes. Dr. Dougherty had the opportunity to have a conversation with Senator Wyden to tell him about the situation in Seaside. This morning they had the opportunity to present to a school from Pennsylvania via video call. There was no school Friday with teacher’s conferences and no school on Monday for an In-service Day. Coming up events: May 14, 2016, was the Junior, Senior Prom. There was a group that went out and cut back the trails at Seaside Heights Elementary. The Sadie Hawkins Dance made approximately \$400.00. Seaside Centennial Celebration May 7, 2016, 100 year celebration, Seaside High School 2:00 pm to 5:00 pm.

COMMENTS – PUBLIC Steve Wright, 1435 S. Franklin, Seaside, stated he was the president of the Seaside Museum and thanked the council on behalf of the Board of Directors for issuing a Proclamation for Helen Gaston Day at the last meeting. Helen was overwhelmed by the show. Mr. Wright invited Council to an open house on May 21, 2016, and was in celebration of International Museum Day, and the museum would dedicate a plaque to Helen and post it on the building.

Bob Perkel, 2039 Huckleberry Drive, Seaside, stated he was reporting to Council there had been a discussion regarding the area in front of the Pig N Pancake Restaurant where Jason Gooding had been killed. There had been a suggestion about a memorial area with a bench or something so that Jason is not forgotten.

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA Mayor Larson asked for a motion and second to approve the consent agenda.

Consent Agenda: Payment of the Bills - \$159,216.60; and Approval of the Minutes – April 11, 2016.

Councilor Frank so moved with a second from Councilor Morrisey; carried unanimously. (Frank/Morrisey)

LICENSING AGREEMENT REBECCA POOLE FOR REAL PROPERTY The licensing agreement was between the City of Seaside and Rebecca Poole. The city is the owner of certain real property in Clatsop County, hereinafter referred to as the property and described as: 21st Avenue created out of the plat of Dee's Subdivision on Block 18, Clatsop Grove, recorded in Town Plat Book 0, page 56. Poole is the owner of the certain real property in Clatsop County. There was a description given of Parcel No. 1 and Parcel No. 2. The situs address for the property is 2025 North Holladay Drive, Seaside. Tax account 10263. The Poole property abuts the property, vested in City and desires to use a portion of the City's Property as Poole has previously placed a swimming pool as an improvement on the property which encroaches upon City's Property.

The City has no desire as the date of execution of this license agreement to cause the removal of this improvement on City's street and enters into this agreement to allow Poole to leave the swimming pool as an encroachment on City Property at this time.

Mayor Larson asked if Council had any questions.

Councilor Frank stated this was not a forever use of property and was something the Council agreed to let them use the area with the swimming pool. The City could rescind the permission with a one hundred twenty day notice.

Councilor Frank so moved with a second from Councilor Barber; carried unanimously. (Frank/Barber)

**BMX PUMP TRACK -
CARTWRIGHT PARK**

The BMX Pump Track presentation was brought before Council at a previous meeting: A conditional use request by Chris Quackenbush that will allow the development of a bicycle track (also called a pump track or skills park) as an improved extension of Cartwright Park. The track would be developed behind School Administration Building located at 1821 S Franklin (T6, R10, 21DC TL: 101, 5400, & 11401). Development of the track is being supported by the North Coast Trail Alliance, and as proposed, it will be broken down into two separate tracks. One small loop will be for beginners and the other longer loop will be more advanced. The property currently is currently zoned Medium Density Residential (R-2).

Planning Commission Decision: On April 5, 2016; the Seaside Planning Commission conditionally approved the above referenced requests in accordance with the provision in the City of Seaside Zoning Ordinance. The Commission's decision was based on the oral and written testimony provided during the hearing, the information submitted by the applicant, and the staff report. Approval to develop a bicycle track as an improved extension of Cartwright Park in the R-3 zone is subject to all of the development standards in the Seaside Zoning Ordinance. In addition to the findings, justification statements, and conclusions adopted by the Commission; the request was approved subject to the applicant satisfying the following condition(s): Condition 1: The applicant must develop a long term method to prevent erosion of the site once the track is completed. Condition 2: The applicant must avoid filling within the floodway unless a balanced method of cuts & fills will support submittal of a no rise certification. Condition 3: The appropriate number of short term bike rack(s) for the park and their location within the park must be determined in consultation with the Public Works Director. No fixed number is being required at this time; however, the installation of bike facilities is encouraged by the Commission within each of the City's developed parks. Condition 4: Minor modifications to the applicant's proposed plan must be reviewed and approved by the Planning Director. These could be required in order to comply with other code issues applicable to the request or reduce impacts to the neighboring property. Any major changes or conflicts over a proposed modification will be reviewed with the Planning Commission prior to any final approval. Adherence to these conditions is a matter of compliance with the Seaside Zoning Ordinance. Violations can be subject to the penalties identified in Article 12 of the Ordinance. Although they are not conditions of approval, the following is a list of reminders to the applicant - The conditional use will become void one (1) year from the date of decision unless the permit is utilized or an extension of time is approved in the manner prescribed under the Seaside Zoning Ordinance, as with any permit, the applicant must meet all applicable standards in the Seaside Zoning Ordinance and any other applicable City of Seaside Ordinances. Appeal Provisions: The Planning Commission's decisions may be appealed in accordance with Section 10.068 of the Seaside Zoning Ordinance which states: Any action or ruling of the Planning Commission pursuant to this Ordinance may be appealed to the City Council within fifteen (15) days after Notice of Decision is provided pursuant to Section 10.066. Written notice of the appeal shall be filed with the City Auditor. If the appeal is not filed (or postmarked) within the fifteen (15) day period, the decision of the Planning Commission shall be final. If the appeal is filed, the City Council shall receive a report and recommendation on it from the Planning Commission and shall hold a public hearing on the appeal. The appeal must be filed at the Planning Department (located at 1387 Ave. U) or mailed to 989 Broadway, Seaside, OR 97138. The appeal must include the applicable fee of \$625.00. If you have any questions regarding this decision or the appeal process, please contact the Planning Department at (503)738-7100. The Notice of Decision date and appeal deadline are listed below. Appeals must be submitted or postmarked by this deadline. Date of Decision: Wednesday, April 13, 2016. Last Day to Appeal: Thursday, April 28, 2016

Council President Johnson made a motion to approve the request pending the final day of appeal April 28, 2016 with a second from Councilor Barber; carried unanimously. (Johnson/Barber)

**FINAL - SEASIDE
POLICE DEPARTMENT
GENERATOR PROJECT**

Mayor Larson read the memo for the Seaside Police Department Generator Project: Inland Electric has completed the Installation Phase of the Police Department and has requested a final on the project. The original bid was in the amount of \$22,700.00. There were no change orders for this project. Staff was requesting the acceptance of the project - Police Generator - Installation Phase and the release of the retainage.

Council President Johnson moved Council approve the amount of \$22,700.00 with a second from Councilor Phillips; carried unanimously. (Johnson/Phillips)

**BID RESULTS -
LANDSCAPE MAINT.
CITY FACILITIES**

Memo: Bid Results – Landscape Maintenance City Facilities. The advertisement for bid - Landscape Maintenance: City of Seaside Facilities, Project 2016-01. The advertisement to bid for the Landscape Maintenance: City of Seaside Facilities was published beginning April 6, 2016, with at Bid Opening on April 19, 2016. The City received on bid from Nature's Helper Inc. of Seaside Oregon in the amount of \$41,520.00. The submitted bid included the required certificate of insurance, and a check for 5% of the bid total. The bid proposal was completed, the Landscape Contractor's Board Number was verified, statement of residency was included, and the bid was signed. Staff recommends Council approve the bid by Nature's Helper Inc. in the amount of \$41,520.00.

Mayor Larson asked if there were any comments from Council.

Councilor Montero moved to approve with a second from Councilor Frank; carried unanimously. (Montero/Frank)

**UPDATE - SEASIDE
EVERGREEN CEMETERY**

Dale McDowell, Public Works Director, presented Council with an update on the Seaside Evergreen Cemetery. Mr. McDowell presented pictures of the cemetery prior to the improvements. The improvements that were made to the cemetery were new light poles with solar lights that light up at night, concrete prom style railing at the entrance, and a new flag pole with a solar light that stayed on at night. Mr. McDowell further stated the solar lights were temporary and he was hoping to get Pacific Power and Light to supply power so other things can be continued in the future.

Councilor Montero stated she went and looked at it last week and it looks great.

Councilor Barber asked if the trees in the entrance were Alder or Birches.

Mr. McDowell stated the trees were primarily Alders. As time goes by and there were Arbor Day projects there can be Evergreens planted. Mr. McDowell further stated he was working on a sign right now that would say Evergreen Cemetery.

Mayor Larson asked if there had been some spraying or something at the cemetery.

Mr. McDowell stated there had been some moss spraying in trying to get the cemetery ready for Memorial Day. There were five benches at public works not being used and those would be taken up and put around the cemetery. Mr. McDowell discussed the second entrance/exit at the cemetery and improvements for the area.

**UPDATE -
NORTH HOLLADAY
IMPROVEMENT PROJECT**

Mr. McDowell stated he had presented Council with a schedule for the North Holladay Improvement Project. The curbs would be started on Tuesday of this coming week and 1st Avenue to 6th Avenue would be done on both sides of the road. After that 6th Avenue to 12th Avenue would be done and that was when you would really start seeing the project and what it was going to look like. There were still holes in the ground for the electrical vaults. There was one hydrant that had to be put in and an old line would need to be removed that was located around 6th Avenue. The project was still on schedule for paving May 24, 2016.

Councilor Morrissey congratulated Dale on keeping the project on track.

COMMENTS – STAFF

Mr. McDowell stated public works has been busy trying to get things cleaned up and improved before the really busy season starts in approximately thirty days.

Jim Kuhn, 910 5th Avenue, Seaside, asked where the volleyball nets on the beach were.

Russ Vandenberg, Seaside Civic and Convention Center and Seaside Visitors Bureau General Manager, stated the convention center this week had the Association of Christian Schools in the building and during the weekend the Scholastic Chess Federation event would be in the building. Mr. Vandenberg further stated Jon Rahl, Visitors Bureau, attended the Governors Conference on Tourism in Pendleton and the Seaside Visitors Bureau website was nominated for an award and were the Outstanding Tourism Website in the State of Oregon.

Sarah Dailey, Seaside Downtown Development Association (SDDA), stated there was a new Seaside Beachside Weekend Update which was all about what was going on downtown Seaside which airs on the radio. SDDA was getting ready for the wine walk May 14, 2016, and then Muscle and Chrome Car show June, 2016.

Skylar Archibald, Sunset Empire Park and Recreation District, stated Tuesday, April 26, 2016, SEPRD was hosting the Clatsop County Circuit Judge Candidates at the Bob Chisholm Community Center, at 6:30 pm. The Bob Chisholm Community Center was hosting an open house on Thursday, April 28, 2016, for a free taco bar and to learn about the refresh project. The Dash for Safety event put on with the City and also the Doggy Dash, and Safety Fair.

COMMENTS – COUNCIL Councilor Frank stated in looking through the budget and perusing the budget for the fire department he was once again reminded of the value of volunteers who are required to have certifications for being a volunteer. Councilor Frank publically thanked all volunteers in the City of Seaside.

Councilor Phillips stated the Taco Feed is from 5:30 pm to 7:00 pm.

Councilor Montero stated Clatsop Community College had two candidates for President and a public forum is schedule for Tuesday, April 26, 2016, 5:30 pm, at the college. The candidates would also be at the South County College building for those people in the South County.

Councilor Barber stated he had done some work over the years for the Association Christian Schools and they will not go anywhere other then Seaside and would like the building to be bigger.

Mayor Larson stated he was with Senator Wyden and Dr. Dougherty and the news channels on Sunday. Dr. Dougherty made a good point about moving the schools because of the possible disaster. Senator Wyden was listening to every word and was very interested in disaster money to possibly help. Very up beat and very positive.

ADJOURNMENT The regular meeting adjourned at 7:38 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR