

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Council President Stubby Lyons.
- Present: Council President Stubby Lyons, Councilors, Don Johnson, Dana Phillips and Tita Montero.
- Absent: Mayor Don Larson, Councilors Tim Tolan and Jay Barber.
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Bob Gross, Seaside Police Chief; Neal Wallace, Public Works Director; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Dale Kamrath, Seaside Fire Chief; Nancy McCarthy, Daily Astorian; and Jeremy Ruark, Seaside Signal.
- AGENDA** Motion to approve the September 12, 2011 agenda; carried unanimously. (Phillips/Montero)
- PROCLAMATION** Councilor Phillips read a proclamation for National Patriotism Week.
- COMMENTS – PUBLIC** Donn Bauske, PO Box 53, Seaside, stated the funds that were placed in the park fund should be spent on the park. The same thing should happen with the water and sewer fund which had millions of dollars that had not been used. The argument from the resolution which basically stated that some portions of the funds could be attributed to the growth and the same should be done with the water and sewer instead of raising the rates so high. Mr. Bauske further stated the water and sewer rates were just raised and he personally had to lay off three employees because of the increase Retired people and people on Social Security could not afford a fifteen to sixteen percent increase. Mr. Bauske further stated the water and sewer system development funds should be used for whatever work needed to be done to the water and sewer instead of increasing the rates.
- CONFLICT** Council President Lyons asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$774,019.88; and August 22, 2011, minutes; carried unanimously. (Johnson/Phillips)
- VACANCY – CITY TREE BOARD** Council President Lyons stated there was one vacancy on the City Tree Board with one application received from Austin Tomlinson who had been interviewed prior to the City Council meeting. Council President Lyons further stated Neal Wallace, Public Works Director, had resigned as a member and would serve as a representative on the board. Council President Lyons asked Council what they wished to do.
- Councilor Montero stated Council conducted interviews for the City Tree Board and Community Center and Senior Commission and Council was barely a quorum.
- Motion to postpone appointing applicants until more of the Council was able to attend the meeting and participate in the appointments. (Montero)
- Councilor Johnson stated he did not have a problem waiting on the Community Center and Senior Commission but the City Tree Board had one applicant.
- Councilor Montero stated she would rescind her motion for the City Tree Board.
- Motion to appoint Austin Tomlinson for the City Tree Board; carried unanimously. (Johnson/Phillips)
- Term Expiration for Austin Tomlinson would be June 30, 2013.
- VACANCY – COMMUNITY CENTER & SENIOR COMMISSION** Council President Lyons stated there was one vacancy on the Community Center and Senior Commission with two applications received from Molly Irons, and Gloria Linkey who had been interviewed prior to the City Council meeting.
- Motion to postpone appointing applicants for the Community Center and Senior Commission until more of the Council was able to attend the meeting and participate in the appointments; carried unanimously. (Montero/Phillips)

Mark Winstanley, City Manager, asked how long Council would like to postpone the appointment since the Mayor would not be attending a meeting until October 10, 2011.

Council consensus to postpone the appointment until the September 26, 2011, City Council meeting.

**VACANCY –  
TRANSPORTATION  
ADVISORY COMMISSION**

Council President Lyons stated there were seven vacancies on the Transportation Advisory Commission with five applications received from Dale McDowell, Bill Carpenter, Kathleen Teeple, and Terry Hartill. Council President Lyons further stated Council would leave the vacancy open for more applicants since this was a new commission.

**ANNUAL REPORT –  
CEDR PERFORMANCE  
UPDATE**

Kevin Leahy, Executive Director Clatsop Economic Development Resources (CEDR) stated CEDR was building business in Seaside and Clatsop County and the road to growth and success began with CEDR. Mr. Leahy further stated the mission of CEDR was to deliver business-driven economic development services to create, grow and retain businesses in Clatsop County. Mr. Leahy further stated the goals of CEDR was to expand, retain and recruit businesses and industry; develop existing and new industry clusters; increase per capita income, diversify the economy and promote managed economic growth through year-round family jobs; lead delivery of professional economic development searches by bringing together the efforts of multiple organizations. Mr. Leahy further stated the objective of CEDR was to be the one stop resource for business support in Clatsop County. The service included business counseling, aid in accessing capital, work force services, and access to specialized regional support. All services of CEDR were complimentary and the funding sources for CEDR were Federal, State, County and City governments, Clatsop Community College, and private contributions. Mr. Leahy further stated the new CEDR website would launch in the fall of 2011 and would include a total new design and functionality; City of Seaside would be called out with a link to the official city website; access to local, county, state, and federal website links; one-stop resource for new businesses considering relocating to Clatsop County, and for existing businesses; will be updated with seminars, training events, and other pertinent business information; and domain name would be [www.clatsoped.com](http://www.clatsoped.com). Mr. Leahy further stated CEDR activity and outreach to the Seaside Business Community: conducted sixty-one hours of one-on-one confidential counseling sessions between June 1, 2011 and August 30, 2011, launched a CEDR/SBDC face book page on June 27, 2011, director presented CEDR/SBDC overview on July 28, 2011, director featured speaker on August 11, 2011 at the Seaside Downtown Development Association meeting, will speak at Seaside Chamber of Commerce breakfast on September 23, 2011, and CEDR/SBDC director joining Seaside Rotary Organization. Mr. Leahy further stated the Business 101 Seminars in Seaside during the fall of 2011 would be personal finances - six sessions with three in Seaside, social media in Seaside, one page business plan in Seaside, constant contact email marketing in Seaside, SBDC network has funded video-conferencing equipment at the Clatsop Community College Seaside Campus to connect state-wide network with training opportunities. The Launch date would be October, 2011. Mr. Leahy further stated CEDR priorities for the remainder of 2011 would be to improve communication to CEDR stakeholders, enhance outreach to the business community, partner with CEDR board on strategic direction processes that impacted the productivity and results of CEDR, launch new CEDR website, focus on one-on-one business counseling sessions with new and existing businesses with a special emphasis on long-term counseling, execute a calendar of workforce training events, workshops and seminars in Seaside and Astoria, introduce video tele-conferencing in fall 2011 that would open greater channels of training and communication with larger centers for business clients. Mr. Leahy presented Council with a schedule for fall 2011 and asked if there were any questions from Council.

Councilor Montero asked if there was a place that someone could go to that would show who was on the CEDR board and what was the difference between board members and stakeholders.

Mr. Leahy stated there were some board members that had asked to be removed but there would be a list added to the new website. The stakeholders and funders would also be on the website.

Councilor Montero stated the stakeholders and funding was public money and yet there had been several people wanting to attend the meetings and were told the meetings were private and could not be attended by the public.

Mr. Leahy stated he had seen people attending the meetings as guest but he would verify that the meetings were open to the public.

Councilor Montero asked if the meeting dates and times would be posted on the website.

Mr. Leahy stated the meeting dates and time would be posted on the website and currently the meeting dates were the 4<sup>th</sup> Tuesday of every month at the Astoria Golf and Country Club at 4:00 pm.

Councilor Montero stated she could not say she had seen any solid outcomes from CEDR and there were not any examples of the outcome of a business that had come to town. Councilor Montero further stated she had attended a meeting approximately four months ago and Dick Powell had spoke about the Wild Rice Initiative where he spoke about the people in the community that were looking to possibly bring in business to grow wild rice. Councilor Montero further stated she would love to know where the initiative stood because she had not heard anything else about it and that would be helpful to know what was happening or what the outcomes were.

Mr. Leahy stated he did not have specific answers on the wild rice but today at the County meeting they spoke about that opportunity briefly and he would find more information on the wild rice and update Council on the information received.

**DISCUSSION –  
HUTCHENS HOUSE**

Pat Burness stated October of 2010 the Woman’s Resource Center recognized that there was a struggle financially because of the Pioneer House which was a Domestic Sexual Violence Program. When the homeless shelter was taken over in 2007 they falsely figured there would be access to funding and being a Domestic Violence Program and running a homeless shelter were two very different visions and missions. Ms. Burness further stated the only non-profit that connects funding for the housing and community services was the local Community Action Programs in each of the communities. Ms. Burness further stated there were struggles for three years and all of the reserves were lost and she spent most of last year going around the community to try and raise awareness about problems of the shelter and where it was going to go. Ms. Burness further stated when she came before the Budget Committee she honestly thought there would be support from the partnering non-profits to keep the Pioneer House going but that support was not received. The board of directors finally decided that because it did not match the mission then the shelter would be closed at the end of July which was not an easy decision to make. Ms. Burness further stated the facility was owned by them and there were discussions with the state granters because there was money received from the Department of Justice and the Department of Human Services. The board of directors of the Woman’s Resource Center decided they would open the Hutchens House which would now be used for victims of domestic violence. Home Depot and the Coast Guard came in and helped remodel the shelter. Mr. Burness further stated the home was now up and running and going good.

Council President Lyons stated there was a \$4,000.00 donation that was approved by the Budget Committee in May, 2011, for the Pioneer house.

Councilor Montero asked Mr. Winstanley what amount of money the Budget Committee donated to the Woman’s Resource Center.

Mr. Winstanley stated he could not remember the exact amount.

Ms. Burness stated the amount donated was \$4,000.00 which primarily was used for the domestic sexually assault response team which was in partnership with the police.

Motion to allocate the \$4,000.00 that was originally given to the Pioneer House to the Hutchens House; carried with Montero opposed. (Phillips/Johnson)

**RESOLUTION #3749**

**A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING THE TRANSFER OF PARKS SYSTEM DEVELOPMENT FUNDS FOR THE BROADWAY PARK CONSTRUCTION PROJECT**

Mr. Winstanley explained system development funds for water, sewer, and parks were generated when development took place like a new home being built. The homeowner paid system development fees for water; sewer and parks because they were using up the capacity of the systems and somewhere in the future the City would need to expand the system. Mr. Winstanley stated many years from now the City of Seaside would undoubtedly be a city of 12,000 instead of 6,000 and the capacity needs would have doubled within that time whether they were for water, sewer, or parks. The City of Seaside sets the money aside and as expansion takes place the City could then use that money instead of going to the rate payers on an ongoing basis to expand the system. The City did not do expansions a great deal and one reason was, what the City had today was enough capacity to handle a new home but somewhere down the road as homes and people were added there would be more parks needed, the Sewer Treatment Plant would need to be expanded, and the Water Treatment Plant would need to be expanded and the pipes in the ground may need to be changed. Mr. Winstanley further stated the work that was being done on an ongoing basis was not expansion of the system but was repair of the system and repair of the system was not a system development cost and system development fees could not be spent on repairs or replacement unless were bigger lines or expansions were made. Mr. Winstanley further stated there had been consulting firms hired to advise the City on what the proper levels for system development fees and to advise the City on the Capital Improvement Plan.

The City did not spend system development fees for projects but only for expanding the system. The money was used only when it was eligible for expansion because of capacity. Mr. Winstanley further stated Resolution #3749 was a resolution that allowed for the transfer of funds from the Parks System Development fund to the Broadway Park Construction fund. There was a consulting firm that worked on the Parks Master Plan and the Parks Capital Improvement Plan and determined that Broadway Park when redeveloped would be eligible for up to fifty-four percent of the cost to be paid for by system development fees. The resolution would allow for a maximum amount of fifty-four percent of the cost of the current Broadway Park Improvement. Mr. Winstanley further stated unfortunately the City did not have fifty-four percent in the system development fund and he assured Council that fifty-four percent would not be used. Mr. Winstanley further stated there had been a great deal of fundraising and a great deal of cooperation between the School District and the Sunset Park and Recreation District. There had been quite a bit of money raised for the improvements and staff was simply asking Council to allow the City to use system development funds if needed.

Council President Lyons asked for public comments.

Merlin Humpal, 2481 Oregon Avenue, Seaside, asked how much money the City was speaking about because Mr. Winstanley mentioned there was approximately \$400,000.00 in funds.

Mr. Winstanley stated the City hoped to not draw the full amount and there was fundraising still going on for Broadway Park and until the fundraising was at an end the City would not know the exact amount. Mr. Winstanley further stated at this point the City was asking for Council's authorization to use the funds when or if they were needed.

Mr. Humpal stated it sounded like the City was asking for a blank check.

Mr. Winstanley stated the City was not asking for a blank check because Council was well aware and it was already budgeted. Council was well aware that staff would be coming to Council to ask for the use of system development fees since originally the amount that was put in the budget was \$670,000.00 even though the City did not have that much and Council approved that budget. Mr. Winstanley further stated at this point the City was taking the formal action of asking Council to approve the resolution to authorize using the funds.

Council President Lyons asked for Council comments.

Councilor Montero asked if there was some sort of cushion that would be left in the system development fund.

Mr. Winstanley stated ideally the City would use as little as possible and if other sources could be found in order to fund Broadway Park then the City would use as small amount as possible.

Councilor Montero stated the bottom line was that Council needed to be prepared for the possibility that the fund could zero out.

Mr. Winstanley stated the fund could be drained dry and Council was giving the City the authority to do that if needed.

Motion to read Resolution #3749 by title only; carried unanimously. (Johnson/Montero)

Motion to adopt Resolution #3749; carried unanimously. (Johnson/Phillips)

**COMMENTS – COUNCIL**

Councilor Johnson stated this last Saturday was great, town was full.

Councilor Montero stated approximately a week ago some Council members went on a wonderful tour of the water system with Neal Wallace, Public Works Director. The tour was wonderful and Councilor Montero thanked Mr. Wallace.

Councilor Phillips agreed.

**COMMENTS – STAFF**

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated there was a Convention Center Commission meeting scheduled for Wednesday, September 14, 2011.

Bob Gross, Seaside Police Chief, stated Seaside had the Wheels and Waves event this last weekend which went very well and they were very kind on Sunday for the September 11, 2011, tribute as part of their closing ceremony.

Mr. Wallace stated the word of the day was Osprey and each day they were seeing less of the parents and the kids seemed to be functioning well on their own. Mr. Wallace further stated there was a meeting with the Oregon Department of Fish and Wildlife (ODFW) specialist for Osprey relocation.

Council President Lyons asked if the poles were coming down in a few days.

Mr. Wallace stated he needed to meet with ODFW tomorrow and he already put in his plea to Pacific Power and the last date to be able to take the poles down was the last weekend in September. Mr. Wallace further stated other than that things were going great with the yardage markers in and the hash marks in and there were red stripes and circles on the field. The goalie boxes were being worked on and there was great progress being made on the field. The football field would be finished and then they would start on the baseball field.

Council President Lyons asked how the field was looking for the October 1, 2011, football game.

Mr. Wallace stated the field was looking good and it was still thumbs up.

Dale Kamrath, Seaside Fire Chief, stated the Fire Department had their Game Night on Saturday, September 10, 2011, which turned out well and he thanked those who came and participated.

Chuck Minor, Chamber of Commerce President, stated there were records set in Volleyball and the Hood to Coast beer gardens this year. Mr. Minor thanked Council, City of Seaside, Seaside Police, and Seaside Fire.

Mr. Winstanley thanked the Wheels and Waves for the September 11, 2011, event on Sunday at the Convention Center which was very nice. Instead of a quiet remembrance they asked for a hearty recognition for Police and Fire. Mr. Winstanley further stated there was a pre-pricing conference phone call today for the new Sewer Bonds and it looked like the City was in a very advantageous position and interest rates were very low and had went down fairly significantly in the last thirty to sixty days. The bonds should be sold with interest rates between two and the very low fours for the twenty year bonds which was very good news for the rate payers of Seaside. In addition the bonds would be sold tomorrow starting at 6:00 am and finished by 12:00 pm.

Council President Lyons stated there was something out of the USA Weekend paper that was make a difference day and he read "today's need for community service is greater than ever".

**ADJOURNMENT**

The regular meeting adjourned at 7:57 PM.

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Kim Jordan, Secretary

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DON LARSON, MAYOR