

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- Present: Mayor Don Larson; Council President Don Johnson; Councilors Dana Phillips, Tita Montero, Randy Frank, and Stubby Lyons.
- Absent: Jay Barber
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Neal Wallace, Public Works Director; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Jon Rahl, Seaside Tourism and Marketing Director; Joey Daniels, Seaside Fire Chief; Esther Moberg, Seaside Library Director; and Nancy McCarthy, Daily Astorian/Seaside Signal.
- AGENDA** Mayor Larson stated Rick Proulx, auditor, was unable to attend the meeting because of the weather. Mayor Larson stated New Business item (9) (a) Presentation of 2012-2013 City of Seaside Audit, would be rescheduled for a later date.
- Motion to approve the December 9, 2013 agenda as amended; carried unanimously. (Phillips/Johnson)
- COMMENTS – PUBLIC** Merlin Humpal, 2481 Oregon, Seaside, stated when the City Council turned down a liquor license how often was it approved by the Oregon Liquor Control Commission (OLCC).
- Mayor Larson stated there was a liquor license the City Council had denied and OLCC approved the license and had the final decision.
- Mr. Humpal stated it would be nice if the newspaper could report on the liquor license so the public was aware of the outcome.
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$354,247.36; and November 25, 2013, regular minutes; carried unanimously. (Lyons/Frank)
- VACANCY – LIBRARY BOARD** Mayor Larson stated there was one vacancy on the Library Board with no applications received. Mayor Larson asked the press to advertise the vacancy.
- VACANCY – PLANNING COMMISSION** Mayor Larson stated there was one vacancy on the Planning Commission with one application received from Robert Perkel. Mayor Larson stated the vacancy would be left open for more applications. Mayor Larson asked the press to advertise the vacancy.
- VACANCY – TOURISM ADVISORY COMMITTEE** Mayor Larson stated there was one vacancy on the Tourism Advisory Committee with one application received from Sadie Mercer. Mayor Larson stated applications were closed November 30, 2013. Mayor Larson asked what Council wished to do.
- Councilor Phillips stated Council should leave the vacancy open until the end of the year.
- Motion to keep the vacancy open for the Tourism Advisory Committee until December 31, 2013; carried unanimously. (Johnson/Frank)
- Motion to nominate Sadie Mercer to the Tourism Advisory Committee; carried unanimously. (Johnson/Montero)
- LIQUOR LICENSE APPLICATION** Mayor Larson stated there was a liquor license application received from The Living Room Wine Café at Seaside located at 1815 S. Roosevelt. Mayor Larson further stated this was for a new outlet and the business was applying for a Full-On Premises Sales License. Mayor Larson asked if the owner Jeffery Schutt was present, and the owner was present for questions.
- Councilor Phillips asked what type of restaurant Mr. Schutt was opening.

Mr. Schutt stated he was taking over what was formally the Taste of Tuscany and turning it into the Living Room Wine Café which would have live Jazz in the front section with a Blue's Stage in the back area and maybe hosting comedy shows which would tie the back wine bar together successfully. The food would be traditional Italian Rustic Cuisine and would be more relaxed.

Motion to approve the Full On-Premises Sales License for The Living Room Wine Café at Seaside, located at 1815 S. Roosevelt; carried unanimously. (Frank/Montero)

**DISCUSSION –
QUATAT PARK BOAT
DOCK RENTAL**

Neal Wallace, Public Works Director, stated it was brought up by Council members recently that Quatat Park was in need of some TLC. Mr. Wallace further stated he had been around the park and boardwalk with staff members to outline work that needed to be done. The lights have been out along the boardwalk by the Comfort Inn and an electrician was hired to fix the problem. There is a rusted out electrical meter base on the east side of the river that needed to be replaced. The restroom needed new doors, new low-energy light fixtures, and new paint. Staff proposed to install an appropriately designed street light at the top of the boat ramp. Other than these items the City would invest in general smaller repairs and upgrades around the park. It has been suggested that the gangway be replaced which connected the floating dock to First Avenue with a unit similar to the one connecting to the park which was made out of marine grade aluminum. The replacement of the gangway would really interfere with the paddle boat rentals that had been happening from the floating dock. I recently met with a representative from DSL about the Public Facilities License and currently, having space in the park leased for other purposes than public access is a violation of the permit. Mr. Wallace further stated the City can change the permit to allow for the boat rental use, but that permit fee will cost a one-time application fee of \$750.00 plus a \$350.00 annual fee. If the City wanted just the public to access the dock there was a one-time fee of \$375.00. The cost of the rental permit should be addressed in the future lease terms and passed on to the owners of the rental boats. Mr. Wallace further stated the question for Council was do you wish to see the continued use of the rental boats or do you wish to see the park restored to more of its original design.

Councilor Montero asked if people fished off the other side of the dock.

Mr. Wallace stated people did fish on the dock but normally when that area was not so busy with the Paddleboat Rentals. There was also another boat launch at Cartwright Park.

Councilor Phillips stated she did not think the boat rentals interfered with people fishing.

Councilor Frank stated he liked seeing the Paddleboat rentals and since the City advertised Seaside as a family place the rentals fit right in.

Mayor Larson stated if Council voted in favor the Wheel Fun Rentals would follow along with this.

Mr. Wallace stated a new lease agreement would be drawn up that would reflect the fees.

Motion to approve the continuation of the Quatat Park Boat Dock Rentals with a new lease agreement which would reflect additional fees; carried unanimously. (Frank/Phillips)

**UPDATE – AVENUE 'U'
BRIDGE ENGINEERING**

Mr. Wallace stated on Monday, November 18, 2013, Mark Winstanley, Geoff Liljenwall, and Neal Wallace met with Robert Goodrich from OBEC to discuss the details of scope of work and fees for the design of the Avenue 'U' Bridge Project. The notes of the meeting were provided in the Council packets. There was general agreement on all parts regarding highway access, right-of-way issues, permitting, traffic plan, and all of the elements of the project that do not include the Oregon Department of Transportation (ODOT). Mark Winstanley and Neal Wallace met with Larry McKinley from ODOT on November 27, 2013, to discuss specific ODOT requirements and involvement. That information will be relayed back to OBEC who would finalize the scope and fee and that information was now being brought before Council for approval to commence design work for the bridge.

Councilor Johnson stated staff and OBEC would be working with the adjacent property owners through the process.

Mr. Wallace stated that was correct.

Jeff Wood, 2343 S. Edgewood, Seaside, asked if there would be any land acquisition. Mr. Wood stated he owned the shop next to Les Schwab and had concerns with what would happen with the intersection.

Mr. Wallace stated the plans showed three phases which was to build the bridge, update the intersection, and do a pedestrian connectivity piece that would have connected to the trails in the Millpond area and out eventually to Avenue 'S'.

At this point given the ability to finance or fund the pedestrian connectivity piece the City was not seeing that happen and there would not be any real impacts on the East side of Highway 101.

Mr. Wood stated he had been trying to acquire the small piece of property behind the building that used to be Joe's Auto. The County sends us to the City and the City sends us to the County because the County owned the property but the City had a hold on the property.

Mr. Wallace stated the City had first rights to that particular piece of property.

Mr. Wood stated was there a process to go through to acquire that piece of property.

Mr. Wallace stated at this point in time there was not a process but there could be discussions about the property. That piece of property may play a significant role in the park planning process.

Motion to approve the final scope and fee for the Avenue 'U' Bridge Project with OBEC; carried unanimously. (Frank/Johnson)

**APPROVAL –
14 MONTH VISIONING
SCHEDULE**

Esther Moberg, Library Director, stated December 2013-February 2014, Phase #1 Environmental Scan and Public Relations Outreach - Snapshot of Seaside community at current point in time which includes census data, Work Source data, School district statistics, etc., short, basic survey that introduces the project with a few simple questions, local PR outreach through newspapers and radio stations. February 2014-June 2014, Phase #2 Create task force – Community groups - focus groups/target audiences: Involve community members as champions of the visioning project, especially stakeholders, 6 Groups - 1 per City Councilor (Facilitator/Listener), 6 main areas of focus (Put together based on initial Environmental Scan) – 1 per City Councilor (Each in a facilitator/listener role), Mayor is overarching facilitator and collaborator in all areas of focus. February 2014-June 2014 Phase #3 Solicit Input from Community, Staff, and other Stakeholders meetings, surveys, informal polls, texting/Survey Monkey/Facebook/Other Social Media, reaching community groups out in the community. Neutral settings – same questions at each event and for each area of focus: Where are we now?, Where are we going?, Where do we want to be?, How do we get there?, and How will we implement it? July 2014-August 2014 Phase #4 Visioning finalization City Council set vision statement for future action plans, plan for annual goal setting and implementation, 2015 – Next Goal Setting and Strategic Planning Session. September 2014-October 2014 Phase #5 Presentation and publicity - Presentation of vision statement for the communities Vision 2034, Final vision statement and living document of visioning plan publicized throughout the community, with action plans for follow up outlined as appropriate. End of October 2014 Visioning cycle complete. □ Revisit and revise vision statement during goal setting and strategic planning sessions (every 2-4 years).

Jon Rahl, Visitors Bureau /Seaside Convention Center Assistant General Manager, stated the City launched "Seaside 2034" Visioning Project and the City of Seaside announced the approval of a new 20-year visioning project during a regular scheduled council meeting this past week. The project, titled "Seaside 2034: Building a bridge to our future," will be led by the City's tourism (Jon Rahl) and library (Esther Moberg), directors, along with the City's AmeriCorps intern Jeremy Goldsmith. "The City routinely does strategic planning and goal setting, but recognized that the visioning process was an aspect that had been missing from our long-term planning process," stated City Manager Mark Winstanley. "We're eager to get community involvement for this project and citizens can expect to begin seeing opportunities for participating with the process in the next couple of months." First on the agenda is the creation of a community snapshot, which will include census data and a look at the business environment, as well as a brief survey that the City will be sending out in the next four to six weeks. Once the scan is complete, project leaders will form a series of six community groups, (one for each member of the City Council with the mayor rotating amongst the six groups), that will be instrumental in identifying future needs based around key topics of interest. The group expects to use traditional forms of outreach (newsletters and flyers) but will also be incorporating social media, special events, and digital surveys throughout the project to gather data.

Mr. Rahl, Ms. Moberg, and Mr. Goldsmith presented their initial outline for the project at a November 18, 2013, City Council workshop. The 14-month plan was passed with approval at the December 9, 2013, session. To view the complete outline and watch videos designed to outline the power of visioning, visit the City's website, cityofseaside.us and click the Visioning tab within the Community section of the site.

Motion to approve the City of Seaside 14 month Visioning schedule; carried unanimously. (Johnson/Phillips)

**DISCUSSION –
DECEMBER 23, 2013
CITY COUNCIL MEET**

Mayor Larson stated the next City Council meeting was scheduled for December 23, 2013, which was close to the Christmas Holiday. Mayor Larson asked Council what they wished to do.

Motion to cancel the City Council Meeting scheduled for Monday, December 23, 2013; carried unanimously. (Johnson/Phillips)

COMMENTS – STUDENT REPRESENTATIVE

Absent

COMMENTS – COUNCIL

Council President Johnson stated the Convention Center did a great job with the Pearl Harbor Ceremony.

Councilor Phillips wished everyone a safe and Happy Holiday season.

Councilor Lyons stated he was going to have his family all together for the first time since he was a youngster.

Councilor Montero stated she would be spending the holidays in St. Helens with her family. Councilor Montero wished everyone a Merry Christmas.

Mayor Larson stated the Clatsop County Food Bank had a very successful fund raiser in Cannon Beach which was very well attended. Mayor Larson stated the Providence Seaside Hospital Festival of Trees event was also very well attended.

COMMENTS – STAFF

Russ Vandenberg, Convention Center & Visitors Bureau General Manager, stated there were several Christmas Parties scheduled for the Convention Center through the holiday season.

Mr. Wallace stated the roof was added to the Dryer Building.

Esther Moberg, Library Director, stated there was a teen holiday party at the Library on Tuesday, and the Winter Reading program had two-hundred people signed up already.

Joey Daniels, Fire Chief, stated the Seaside Fire Department received a check from Mo's Restaurant in Cannon Beach who had there annual fundraiser.

ADJOURNMENT

The regular meeting adjourned at 7:38 PM.

Kim Jordan, Secretary

DON LARSON, MAYOR