

- CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.
- Present: Mayor Don Larson, Council President Don Johnson, Councilors Dana Phillips, Jay Barber, Tim Tolan, and Stubby Lyons.
- Absent: Councilor Tita Montero
- Also Present: Mark Winstanley, City Manager; Dan Van Thiel, City Attorney; Neal Wallace, Public Works Director; Russ Vandenberg, Convention Center & Visitors Bureau General Manager; Bob Gross, Seaside Police Chief; Jon Rahl, Director of Marketing and Tourism; Nancy McCarthy, Daily Astorian; and Jeremy Ruark, Seaside Signal.
- AGENDA** Motion to approve the April 23, 2012 agenda; carried unanimously. (Lyons/Johnson)
- PROCLAMATION** Councilor Phillips stated she was not happy about Mary Blake retiring and would miss her. The proclamation was a well deserved proclamation for the dedication of twenty eight-years of service to the Sunset Empire Park and Recreation District. Councilor Phillips further stated she had the honor of serving on the Sunset Empire Park and Recreation Board for twenty years and watched Ms. Blake with all her enthusiasm and what Ms. Blake accomplished with her visions.
- Councilor Phillips read the Proclamation for Mary Blake Day.
- Councilor Phillips stated she hoped to see everyone at Mary Blake’s retirement on Sunday, May 6, 2012, at the Convention Center from 2:00pm to 4:00 pm which was open to the public. There was also a ticketed event that evening at the Convention Center from 5:00 pm to 8:00 pm for a dinner. Tickets could be purchased at the Sunset Empire Park and Recreation District and were \$25.00 each.
- Jon Rahl, Director of Marketing and Tourism, read the Proclamation for Travel and Tourism Week.
- Councilor Lyons read the Proclamation for Elks National Youth Week.
- Bob Gross, Seaside Police Chief; read the Proclamation for Peace Officers’ Memorial Day.
- COMMENTS – PUBLIC** None
- CONFLICT** Mayor Larson asked whether any Councilor wished to declare a conflict of interest.
- No one declared a conflict of interest.
- CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$308,197.51; and April 9, 2012, minutes; carried unanimously. (Barber/Lyons)
- VACANCY – TRANSPORTATION ADVISORY COMMISSION** Mayor Larson stated there were seven vacancies on the Transportation Advisory Commission with seven applications received from Dale McDowell, Bill Carpenter, Kathleen Teeple, Terry Hartill, Russ Earl, Michael Tucker, Robert Perkel, and Tom Dideum. Mayor Larson further stated at the Public Hearing for the Transportation System Plan (TSP) the Planning Commission had approximately fifty people testify at the meeting and Council also had many people come to testify. This was part of the public input for the TSP and if the public does not want a Transportation Advisory Commission the Mayor would be shocked. The Transportation Advisory Commission was a way to prevent people from suddenly saying they did not want something done. Council needed people who lived in the City of Seaside for the Commission.
- Councilor Tolan asked if Council would consider a smaller Commission.
- Mayor Larson asked Mark Winstanley, City Manager, if Council could consider a smaller Commission.
- Mr. Winstanley stated Council would need to go back to the Transportation Advisory Commission Ordinance and change the ordinance.
- Mayor Larson stated Council may want to look into that.

Dale McDowell, 3760 Sunset Blvd., Seaside, stated in the past the Oregon Department of Transportation (ODOT) Web Site had Seaside listed under potential projects. Astoria was still on the list but Seaside was not. The list was on the web site for over one year since there had been meetings about the transportation program and now Seaside seemed to have been kicked down a notch. Seaside needed to be loud enough to stay up on the list with the top three or four projects.

Mayor Larson stated Bill Carpenter was on the Northwest Oregon Area Commission on Transportation (NWACT) and the Mayor was an alternate. There was a meeting on Thursday, April 26, 2012, in Tillamook that they would be attending. The items were already on the list but there were more items than money available.

Bill Carpenter stated Seaside could not get projects on the next allocation of funds available unless those projects were brought to a public meeting. Mr. Carpenter further stated Seaside was losing out and the Transportation Advisory Commission needed to be reduced in size or more applications received so Seaside was not missing out on projects that could be funded.

**PUBLIC HEARING**

This was the duly advertised time and place to hold a public hearing regarding an Ordinance of the City Council of the City of Seaside, Oregon, Pursuant to ORS 223.112-223.132, Setting a Public Hearing, Extending the Term of the Assessment District for Economic Improvement, Known as the "Downtown Maintenance District"; Repealing Ordinance No. 2010-01, and all Ordinances in Conflict.

Mr. Winstanley explained the ordinance extended the term of the Downtown Maintenance District and was an annual event for Council. Each year the term of the Downtown Maintenance District was extended and the assessment was set for the coming year. The assessment was increasing 4.3% over the previous year and a couple of years back the assessment was frozen and the City was now playing catch up.

**ORDINANCE #2012-03**

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF SEASIDE, OREGON, PURSUANT TO ORS 223.112-223.132, SETTING A PUBLIC HEARING, EXTENDING THE TERM OF THE ASSESSMENT DISTRICT FOR ECONOMIC IMPROVEMENT, KNOWN AS THE "DOWNTOWN MAINTENANCE DISTRICT"; REPEALING ORDINANCE NO. 2011-05, AND ALL ORDINANCES IN CONFLICT.

Mayor Larson opened the public hearing there were no comments and the public hearing was closed.

Mayor Larson asked for Council comments.

Councilor Tolan asked if the Downtown Maintenance District was based on two contracts.

Mr. Winstanley stated there were two contracts which were for the litter removal cleanup and the landscaping and planting areas.

Councilor Tolan asked if both contractors had received increases to their contracts.

Mr. Winstanley stated the litter removal contract did not receive an increase but the landscaping and planting contract did receive a 3% raise.

Councilor Barber stated he was in support of the ordinance and it would be profitable down the road to take a look at the boundaries of the Downtown Maintenance District since it had been established a number of years ago. Councilor Barber further stated Council could conduct a workshop to discuss the issue further.

Mr. Winstanley stated Council could schedule a workshop and staff could show Council where the boundaries were in the downtown area and find out if Council wished to make adjustments by increasing or decreasing the area.

Mayor Larson asked if the Downtown Maintenance District was established in 1988.

Mr. Winstanley stated the Downtown Maintenance District was established in 1983 and there had not been any boundary changes as far as he knew.

Mayor Larson asked to add the downtown boundary conversation to a list for Council to conduct a workshop to discuss the boundaries of the Downtown Maintenance District.

Motion to place Ordinance 2012-03 on its first reading by title only; carried unanimously. (Tolan/Lyons)

Motion to place Ordinance 2012-03 on its second reading by title only; carried unanimously. (Tolan/Lyons)

**PUBLIC HEARING**

This was the duly advertised time and place to hold a public hearing regarding an Ordinance of the City of Seaside, Oregon, Amending Section 9(a) of Ordinance No. 2001-12, Regarding an Increase in the Franchise Fee Paid by Pacific Power and Light Company (PacifiCorp).

Mr. Winstanley explained the ordinance would amend Section 9(a) of Ordinance 2001-12. The ordinance would increase the franchise fee paid by Pacific Power to the City of Seaside. The franchise fee was currently 3.5% which was one of the lowest in the State of Oregon and the fee would be increased to 5%.

**ORDINANCE #2012-04**

AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING SECTION 9(a) OF ORDINANCE NO. 2001-12, REGARDING AN INCREASE IN THE FRANCHISE FEE PAID BY PACIFIC POWER AND LIGHT COMPANY (PACIFICORP)

Mayor Larson opened the public hearing.

Donn Bauske, PO Box 53, Seaside, stated he looked at the ordinance which was basically a tax on the public in the City of Seaside. The last few years since the ordinance was passed the price of electricity had gone up by 25% to 30% and the franchise fees were passed through to the rate payers of the City. What Council was doing was basically passing a sneaky tax that the citizens of Seaside pay. The utility companies like the gas, phone, and cable all had franchise fees that were added onto the fees that were being paid by the people. The City of Seaside had received a 3.5% franchise fee for all these years and needed to decide how much they wanted the people to bleed. If Council wanted to tax the people then they should take the information to the people instead of taxing through the side door with a franchise fee.

Merlin Humpal, 2481 Oregon Street, Seaside, stated he would like to know where that extra franchise fee would go.

Mr. Winstanley stated all of the franchise fees go to the Public Works fund which helped support the engineering fund, Public Works Department, and City parks.

There were no other public comments and Mayor Larson closed the public hearing.

Mayor Larson asked for Council comments.

Councilor Barber stated he did some research and the City of Seaside was at the bottom when franchise fees were compared with other cities in the State.

Motion to place Ordinance 2012-04 on its first reading by title only; carried unanimously. (Lyons/Barber)

Motion to place Ordinance 2012-04 on its second reading by title only; carried unanimously. (Phillips/Johnson)

**RESOLUTION #3762**

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, AUTHORIZING PARTICIPATION IN THE LOCAL GOVERNMENT GRANT PROGRAM (Regarding the continued improvement of the playing fields and Skate Park at Broadway Park)

Mr. Winstanley explained the resolution was a housekeeping issue. The City made application each year to the State Parks program for funds for the City of Seaside. The State Parks required that Council pass a resolution that authorized City staff to make that application. The City was looking for additional funding for the netting at Broadway Field and the PA system. The application was for \$30,000.00 and staff was asking for Council's authorization for that application.

Mayor Larson asked for public comments and there were no public comments.

Mayor Larson asked for Council comments and there were no Council comments.

Motion to read Resolution #3762 by title only; carried unanimously. (Tolan/Phillips)

Motion to adopt Resolution #3762; carried unanimously. (Phillips/Barber)

**PRESENTATION –  
SLUDGE DRYER**

Neal Wallace, Public Works Director, stated the Seaside Wastewater Treatment Plant (WWTP) had its share of challenges in dealing with the bio-solids produced at the plant. When the new plant went online in 1986 untreated bio-solids were applied on industrial forest land nearby until the timber companies put a stop to it in the early nineties. The sewer department also used what was then the Russ Earl farm south of town and west of the highway that was now owned by the Land Conservancy. In 1993 the City began lime stabilizing the bio-solids. This process added enough lime to raise the pH of the bio-solids above 12.0 and keep it there for twenty four hours. This met the EPA guidelines for pathogen reduction for Class B bio-solids which was still a regulated product. The City also purchased farm property located in the county on an escarpment above the upper tidal reach of the Lewis and Clark River.

Mr. Wallace further stated since then the City used primarily these two sites to haul liquid bio-solids that were two percent Total Suspended Solids (TSS) to land apply on pasture grass. The plant produced approximately two million gallons each year of bio-solids that had been hauled by city owned tankers to the farms. The tanker had a maximum capacity of 3,000 gallons which meant it would take almost 700 trips a year to spread the bio-solids. The City learned that land application of bio-solids was a controversial process and since the Land Conservancy had stopped allowing the City to spread on their property, the City had been unable to secure another application site. Mr. Wallace further stated this past year the City purchased a belt press that allowed the bio-solids to be dewatered to around fifteen percent TSS. This produced a damp cake which was much more economical to haul and allowed the City to stabilize 40,000 gallons in a batch. That would produce thirteen tanker loads or one large dump truck load of approximately twenty tons. Pressing the bio-solids yielded approximately one pound of cake for each gallon of sludge. The pressing allowed the City to shed approximately six and a half pounds of water per gallon pressed. At present the City was hauling the pressed bio-solids to Riverbend Landfill in McMinnville by contract haul; one tandem dump truck load per week plus one extra per month. Mr. Wallace further stated the belt press gave the City a huge reduction in weight and volume. The City was now investigating adding a dryer to the mix. There were three big advantages to drying the bio-solids. First was the continued reduction in weight and volume. The bio-solids would be dried to approximately ninety percent solids. For every ton of cake processed there would be three hundred and sixty pounds of dried bio-solids (looks like pellets). The heating and drying process pasteurized the bio-solids and produced a class A product which was unregulated by DEQ or EPA. The City would put out a contract for local contractors interested in producing compost to take the product off site, mix with wood chips, and market locally to landscapers and others. Staff had visited other cities in the State who were very successful in marketing their compost. To help with the cost of setting up the dryer, the process would not require lime stabilization. The heating process replaced the chemical process in disinfection. It was likely the process, once well established, may negate the need for the City farm which could offset the rest of the cost to establish the program. Mr. Wallace further stated as the City looked to the future the WWTP estimated processing 2.5 million gallons of bio-solids annually. That was 18.75 million pounds or 9375 tons of liquid bio-solids. Pressing reduced that to 1250 tons of cake. Drying reduced that to 225 tons of dried, class A product. The City would need to build an enclosure for the belt press that the life was not shortened by keeping it outside in the harsh environment. Building a somewhat larger building would house both the press and dryer and was not that much more expensive. The machine the City was interested in was a Fenton Fenix Class A Dryer. It was a ten year old machine that had not seen heavy use. The manufacturer would recondition the machine, transport it to the WWTP, and work with staff on installation and training. Mr. Wallace further stated he would prepare a financial report analyzing the costs and benefits of going to a class A system. Transportation costs would be virtually eliminated but energy costs for processing would increase dramatically. If the WWTP pasteurized there would no longer be a need to Lime stabilize which would save quite a bit of money. Staff was hoping to present the rest of the information for approval at the next Council meeting.

Mayor Larson asked if there was any green money available since this was a green project.

Mr. Wallace stated he was not aware of green money available other than through loans. There would not be an energy credit that the City of Seaside would get for the work that would be done.

Mr. Winstanley stated this opportunity had been sprung on the City of Seaside very rapidly and the ability to get out into the grant process which normally had a fairly long time line was difficult to do. Council had a unique way of taking a process to an extremely advantageous end and the City did not want to let that process by at this point. Mr. Winstanley further stated Mr. Wallace and himself were very anxious to put together the financial numbers on this project. Once those items were taken care of and staff was comfortable with exactly what the cost would look like they would then come back to Council with that information.

Mr. McDowell stated since the City was speaking about a dryer which usually had an exhaust fans. Mr. McDowell asked if the smell at the North end would increase.

Mr. Wallace stated that was one of the items answered in the distribution information from Fenton. The system was closed and the exhaust was ran through a bio-filter and there was virtually no odor from it at all.

Mayor Larson asked staff to keep Council up to date on this item. Council had been through many WWTP concerns over the last year.

Mr. Wallace stated it was another example of how the WWTP Staff and engineering had kept their eyes open and had put together three or four sweet deals by looking for used equipment and opportunities that had saved hundreds of thousands of dollars. Once staff put the numbers together Council should be impressed with this item as well. Mr. Wallace further stated looking ahead the WWTP was using 2,500,000 gallons a year that would produce in sludge. That was 9,375 tons of liquid bio-solids and the belt press reduced that amount of product that would go back through the plant and be processed.

Mr. Winstanley stated staff would try and get something together for the first Council meeting in May.

**COMMENTS – STUDENT REPRESENTATIVE**

Adrian Velazquez, Student Representative, stated there was a baseball game Wednesday, April 25, 2012, in Astoria. There was a track meet against Banks that would be at home in Seaside. This Saturday, April 28, 2012, was the Seaside Prom at the Red Building in Astoria.

Mayor Larson asked when Mr. Velazquez's music competition was.

Mr. Velazquez stated the State Competition would be in Corvallis in two weeks.

**COMMENTS – COUNCIL**

Councilor Phillips stated Monday, April 16, 2012, Council conducted a workshop on homelessness. Councilor Phillips personally thanked Seaside Police Chief, Bob Gross, for the Seaside Police Force and the wonderful way the police department had handled this situation and believed the police officers were sometimes getting a bad rap from the community and wanted to personally thank the police department and Chief for all the hard work.

Councilor Lyons stated the Ducky Derby Event was coming to Seaside and the proceeds would go to Seaside Kids, Inc. The ducky's were \$5.00 each and they would be thrown off the bridge. Councilor Lyons further stated the Pig Bowl was coming to Seaside on June 2, 2012, at the new football field. The Seaside team would play the Valley Law Dogs and would be a big game for charity. Councilor Lyons stated Ben Archibald who was a Seaside High School football player and has been playing professional football for ten years was putting on a football camp May 19, 2012, for third fourth, and fifth graders, and sixth, seventh, and eighth graders.

Councilor Barber stated he hoped to see everyone at Mary Blake's retirement party.

Mayor Larson stated Council had the first Budget Meeting on Monday, April 30, 2012, and the Urban Renewal Budget meeting would be Wednesday, May 2, 2012, and following that would be the Improvement Commission meeting at 7:00 pm. Mayor Larson further stated Thursday, May 3, 2012, was the annual prayer breakfast at Doogers at 7:30 am, and the cost was \$5.00. Mayor Larson further stated the firefighters were having a fundraiser at the Clatsop County Fairgrounds and the Mayors would be there. Mayor Larson asked Tony Biamont what the fundraiser was for.

Mr. Biamont stated the fundraiser was to raise funds for new short band radios because the department needed to get stronger radio's because the new radio frequencies were going to be as strong.

**COMMENTS – STAFF**

Laurie Oxley, Seaside Downtown Development Association, stated the weather was certainly helping with visitors to the City as well as the Convention Center with the events that were booked.

Russ Vandenberg, Convention Center & Visitors Bureau General Manager; stated ten days ago the North Coast Round Up was in the building and then the ACL Bridge Tournament, Adolescent Sexuality Conference, and the State Forestry Conference was coming, along with the Oregon Chess Tournament, and then the All about Mary Retirement. There were twenty-five days of activities going on in the Convention Center.

Mr. Rahl stated the visitor interest was picking up with lots of enquiries and phone calls.

Chief Gross stated on Monday, May 14, 2012, would be the Law Enforcement Ceremony which was one that Seaside started having on an annual basis the last couple of years. Chief Gross invited Council and further stated the ceremony would start at 6:00 pm which would give Council time to attend the City Council meeting that evening at 7:00 pm.

Mr. Winstanley stated Council had a workshop with the Planning Commission on Tuesday, May 15, 2012, at 7:00 pm, concerning signage and lighting.

Mr. Wallace stated the Household Hazardous Waste Collection would be held Seaside, Saturday, May 5, 2012, at 1387 Avenue 'U', which was the Public Works Department.

**ADJOURNMENT**

The regular meeting adjourned at 7:53 PM.

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Kim Jordan, Secretary

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DON LARSON, MAYOR