

**CITY OF SEASIDE  
TRANSIENT ROOM TAX RETURN**

PERIOD ENDING: \_\_\_\_\_

DUE DATE: \_\_\_\_\_

**BE SURE THIS FORM IS FILLED IN COMPLETELY. THIS FORM SHOULD BE FILED BY THE 15TH OF MONTH EVEN IF PAYMENT CANNOT BE MADE.**

**MAKE CHECKS PAYABLE TO:  
CITY OF SEASIDE  
989 BROADWAY, SEASIDE, OR. 97138  
Phone: 503-738-5511  
Fax: 503-738-5514**

**ACCOUNTING PERIOD AND DUE DATE**  
Period Ending: 3/31      Due Date: 04/15  
Period Ending: 6/31      Due Date: 07/15  
Period Ending: 9/30      Due Date: 10/15  
Period Ending: 12/31     Due Date: 01/15

- 1. GROSS RENT.....\$ \_\_\_\_\_
- LESS: NON-TAXABLE DEDUCTIONS
- 2. Monthly (More than 30 consecutive days).....\$ \_\_\_\_\_
- 3. Government Exemption .....\$ \_\_\_\_\_
- 4. Airbnb Revenue.....\$ \_\_\_\_\_
- 5. Other Online Revenue where tax is collected for you...\$ \_\_\_\_\_
- 6. TOTAL NON-TAXABLE DEDUCTIONS (Line 2 through Line 5)..\$ \_\_\_\_\_
- 7. TAXABLE RENTS (Line 1 minus Line 6).....\$ \_\_\_\_\_
- 8. TAX - 10% of TAXABLE RENTS (0.10 X line 7).....\$ \_\_\_\_\_
- 9. EXCESS TAX COLLECTED.....\$ \_\_\_\_\_
- 10. TOTAL TAX COLLECTED. (Line 8 plus line 9).....\$ \_\_\_\_\_
- 11. COLLECTION FEE 5% of total tax collected (0.05 X Line 10).....\$ \_\_\_\_\_
- 12. TOTAL TAX DUE (Line 10 minus Line 11).....\$ \_\_\_\_\_

**PLEASE PAY THE AMOUNT CALCULATED ON LINE 12 UNLESS YOUR RETURN IS LATE OR YOU HAVE BEEN CONTACTED BY THE CITY OF SEASIDE CONCERNING OVER OR UNDER PAYMENTS ON PREVIOUS RETURNS.**

IF YOUR RETURN IS FILED AFTER THE LAST DAY OF THE MONTH, PLEASE REMIT THE FOLLOWING:

- 13. PENALTY (Line 12 x 10%).....\$ \_\_\_\_\_
- 14. INTEREST (Line 12 x 1% per month).....\$ \_\_\_\_\_
- 15. TOTAL TAX DUE, PENALTY AND INTEREST (Line 12+13+14).....\$ \_\_\_\_\_

“I DECLARE UNDER PENALTY OF MAKING A FALSE STATEMENT, THAT TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE STATEMENTS HEREIN ARE CORRECT AND TRUE”.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
VRD ADDRESS

\_\_\_\_\_  
PLEASE PRINT VRD OWNERS NAME

\_\_\_\_\_  
E-MAIL ADDRESS