

**2013-2014  
ADOPTED  
CITY OF SEASIDE BUDGET**



Adopted June 10, 2013



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**CITY OF SEASIDE  
BUDGET MESSAGE  
FISCAL YEAR 2013 - 2014**

Dear Honorable Mayor, City Council Members and Budget Committee Members:

This will be my 28<sup>th</sup> budget for the City of Seaside. As many of you are aware, I started with the City of Seaside in September of 1985 as the City's Finance Director. It has been an honor and privilege to provide budgets to the budget committee all these years. I can only hope that over years, you have enjoyed the process as much as I do.

Every budget message contains good news and bad, hopefully more good than bad. In one of my earlier years, the City Manager and I worked diligently to put a budget together. We knew going into the process it would be a very difficult year. After many days of work we finally had a balanced budget put together. The next day the City Manager called me into his office and said "we didn't leave any ending fund balances; you think that might be important?" Of course spending every nickel you have would not be appropriate and several more days of work followed. I am happy to report; this year's budget has better reserves than last. In addition, the reserve increases are in more critical areas, further supporting a better fiscal picture.

Unfortunately, this year has been less about dollars and cents and more about a very difficult year from the standpoint of personnel. In my twenty eight years I have never experienced the kind of turnover we have seen and the capacity we have lost. Some long time employees have chosen to move in different directions with their lives. Jeff Maltman, Street Foreman, retired; Mike Brewer, Utility Worker (Street Dept.), retired; Dale Kamrath, Fire Chief, retired; Jason Schermerhorn, Police Sergeant, new Police Chief for Cannon Beach; Laura Yokoyama, Communications Clerk, Cannon Beach Police; and Reita Fackerell, Librarian, retired. But our most unexpected and tragic losses occurred just recently when both Karna Cupples, Fire Secretary and Mark Agalzoff, Street Foreman (he had recently replaced Jeff Maltman), passed away. Turnover is always difficult whether planned or not, but this year has been more than a challenge for the City. Yes, most of my budget messages deal with capital, but for local government, our employees are our most important asset.

Because of all the press PERS has received lately, I think it is important to try to clarify the City of Seaside's status. The City of Seaside is not a member of PERS, but is required by state law to be equal to or better than PERS. There are differences between our retirement program and PERS that have help the City's retirement program, but it would be inaccurate to suggest we do not have

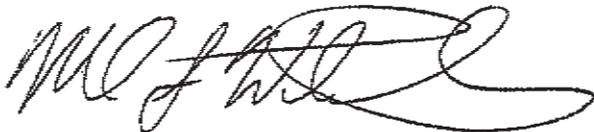
challenges as well. The good news is we started addressing this issue earlier than the state, but that does not mean we are out of the woods. We will continue to monitor our situation.

Following are bullet points that highlight changes or important aspects of this budget. Obviously in a budget document of this size I can't mention all the changes in this message, but I look forward to your questions and concerns.

- Municipal Court – The judge is no longer an employee of the City, but instead now works on a contractual basis. In addition, the court clerk will be retiring this year.
- Police – This is a contract year for police personnel so there will be changes made to this budget at a later date.
- Fire – Good News! The fire levy passed and the training officer is fully funded for the next five years and replacement vehicles will be funded.
- Public Safety (Non-Departmental) – The ending fund balance is budgeted to be positive and increasing.
- Community Development – This Fund is still of considerable concern. The City will be looking at possible fee increases.
- Public Works (Non-Departmental) – The ending fund balance is budgeted to be positive and increasing.
- 911 Special Revenue – The ending fund balance is budgeted to be positive and increasing. This Fund has had trouble staying in the black for a number of years.
- Emergency Readiness – Thanks to funding from room tax dollars we have been able to restock emergency barrels and next year we hope to provide for educational outreach.
- Room Tax – This has been a wonderful year as far as room tax receipts. We hope to maintain this level.

I want to thank all of you for your enthusiasm, time, and effort. Each year I am excited to present this budget and work with all of you to create a wonderful final product.

Respectfully,



Mark J. Winstanley  
City Manager

**CITY OF SEASIDE  
BUDGET CALENDAR  
FISCAL YEAR 2013 - 2014**

March 11, 2013	Budget Worksheets to Department Heads
March 18, 2013	Proposed 2013-2014 Budgets from Department Heads
March 25 - April 5, 2013	Department Head Meetings with City Manager
April 5, 2013	Notice to Newspaper
April 11, 2013	Publish Date- Notice Budget Committee Meeting
April 19, 2013	Proposed Budget from City Manager
April 29, 2013	City of Seaside Budget Committee Meeting
April 30 - May 28, 2013	Additional Budget Committee Meetings
May 28, 2013	Approved Proposed Budget
May 31, 2013	Notice to Newspaper
June 6, 2013	Publish Date- Notices & Summary
June 24, 2013	Budget Hearing, Adopted Budget, Make Appropriations

**CITY OF SEASIDE  
BUDGET COMMITTEE MEMBERS  
FISCAL YEAR 2013-2014**

Don Larson, Mayor

Don Johnson, Council President

Randy Frank, Councilor

Stubby Lyons, Councilor

Tita Montero, Councilor

Jay Barber, Councilor

Dana Phillips, Councilor

Gayle Spear

Les McNary

Rebecca Buck

Dale McDowell

Genesse Dennis

Nancy McCune

James Shipley

**Administrative Staff**

Mark J. Winstanley, City Manager

Neal Wallace, Public Works Director

Esther Moberg, Librarian

Robert Gross, Police Chief

Bob Mitchell, Building Official

Russell Vandenberg, Convention Center

Joey Daniels, Fire Chief

Kevin Cupples, Planning Director

Trish Downey, Human Resources

**CITY OF SEASIDE**  
**Summary of Expenditures - All Funds**

	Original 2012-2013	Revised 2012-2013	Proposed 2013-2014
General	1,814,005	1,551,255	1,635,917
Public Safety	3,862,868	3,967,728	3,988,840
Community Development	343,215	357,816	356,747
Public Works	955,884	986,678	1,012,404
State Tax Street	720,585	707,244	857,235
Downtown Maintenance District	75,100	75,100	77,800
911	80,050	80,050	79,898
Economic Development	7,510	7,510	7,837
Fire Equipment (2008)	1,000	852	0
Fire Equipment (2013)	0	0	50,000
Airport	152,261	478,711	3,008
Emergency Readiness	39,732	42,732	44,300
Watershed Enhancement	105,026	105,026	105,957
Water G.O. Bond Debt	313,065	313,065	322,328
Library Trust	12,000	12,000	9,500
Evergreen Cemetary Trust	4,481	4,481	4,513
Special Assessments	504,000	500,298	503,000
Systems Development - Parks (91)	100,031	2,748	42,948
Capital Improvement & Maintenance	206,350	154,627	235,967
Systems Development - Roads (91)	33,922	34,978	28,890
Prom Improvement	455,063	459,486	499,995
Parks Construction	19,947	173,447	200
Water	1,384,332	1,384,332	1,481,819
Systems Development - Water (91)	300,000	225,000	300,000
Water Reserve	29,854	333,107	0
Sewer	1,796,185	1,747,343	1,827,204
Systems Development - Sewer (91)	450,000	350,730	550,000
Sewer Plant Replacement	3,130,805	3,130,805	2,165,096
Sewer Reserve	3,924	3,924	6,179
Convention Center	1,828,371	1,848,371	1,882,344
Convention Center Capital Improvements	150,000	160,200	195,000
Room Tax & Business License	578,648	578,648	624,664
<b>Total</b>	<u>19,258,214</u>	<u>19,788,292</u>	<u>18,909,590</u>

Note - Transfers between funds, interfund loans and loan repayments, contingencies, and ending balances have been deleted to avoid distortion.

**CITY OF SEASIDE**  
**Summary of Expenditures by Departments**

**GENERAL**

	<u>Original 2012-2013</u>	<u>Revised 2012-2013</u>	<u>2013-2014</u>	<u>% Original</u>	<u>% Revised</u>
Mayor & Council	17,685	18,685	16,527	(6.5)	(11.5)
City Attorney	40,914	40,914	40,606	(0.8)	(0.8)
Business Office	431,357	430,357	432,560	0.3	0.5
Library	573,566	573,566	592,742	3.3	3.3
Non-Departmental	503,433	440,683	505,632	0.4	14.7
Community Center	<u>47,050</u>	<u>47,050</u>	<u>47,850</u>	1.7	1.7
Total Expenditures	<u><u>1,614,005</u></u>	<u><u>1,551,255</u></u>	<u><u>1,635,917</u></u>	1.4	5.5

**CITY OF SEASIDE**  
**Summary of Expenditures by Departments**

**PUBLIC SAFETY**

	<u>Original 2012-2013</u>	<u>Revised 2012-2013</u>	<u>2013-2014</u>	<u>% Original</u>	<u>% Revised</u>
Municipal Court	175,772	175,772	191,615	9.0	9.0
Police	3,103,724	3,103,724	3,184,508	2.6	2.6
Lifeguards	31,544	34,644	34,413	9.1	(0.7)
Fire	551,328	652,788	577,851	4.8	(11.5)
Non-Departmental	500	800	453	(9.4)	(43.4)
<b>Total Expenditures</b>	<u><u>3,862,868</u></u>	<u><u>3,967,728</u></u>	<u><u>3,988,840</u></u>	3.3	0.5

**COMMUNITY DEVELOPMENT**

	<u>Original 2012-2013</u>	<u>Revised 2012-2013</u>	<u>2013-2014</u>	<u>% Original</u>	<u>% Revised</u>
Planning	171,423	177,475	176,113	2.7	(0.8)
Building	171,013	179,087	179,034	4.7	0.0
Non-Departmental	779	1,254	1,600	205.4	127.6
<b>Total Expenditures</b>	<u><u>343,215</u></u>	<u><u>357,816</u></u>	<u><u>356,747</u></u>	3.9	(0.3)

**PUBLIC WORKS**

	<u>Original 2012-2013</u>	<u>Revised 2012-2013</u>	<u>2013-2014</u>	<u>% Original</u>	<u>% Revised</u>
Engineering	254,597	254,597	253,211	(0.5)	(0.5)
Public Works	516,011	556,305	536,952	4.1	(3.5)
City Parks	185,076	185,076	221,741	19.8	19.8
Non-Departmental	200	700	500	250.0	(28.6)
<b>Total Expenditures</b>	<u><u>955,884</u></u>	<u><u>996,678</u></u>	<u><u>1,012,404</u></u>	5.9	1.6

**CITY OF SEASIDE**  
**Detail Summary of Requirements**  
**Year Beginning July 1, 2013**

FUND	Department	<u>Personal Services</u>	<u>Materials &amp; Services</u>	<u>Capital Outlay</u>	<u>Debt Service</u>	<u>Total Expenditures</u>	<u>Other Requirements</u>	<u>Interfund Transfers</u>	<u>Contingency</u>	<u>Unappropriated Ending Fund Balance</u>	<u>Total Requirements</u>
<b>GENERAL</b>											
	Mayor & Council	8,827	7,700			16,527					16,527
	City Attorney		40,606			40,606					40,606
	Business Office	419,810	12,750			432,560					432,560
	Library	436,892	122,850	33,000		592,742					592,742
	Community Center		47,850			47,850					47,850
	Non-Departmental		230,200	8,250	267,182	505,632		3,052,646	50,000	357,276	3,965,554
	<b>Total General</b>	<b>865,529</b>	<b>461,956</b>	<b>41,250</b>	<b>267,182</b>	<b>1,635,917</b>		<b>3,052,646</b>	<b>50,000</b>	<b>357,276</b>	<b>5,095,839</b>
<b>PUBLIC SAFETY</b>											
	Municipal Court	105,715	85,900			191,615					191,615
	Police	2,769,008	340,500	75,000		3,184,508					3,184,508
	Lifeguards	29,163	5,250			34,413					34,413
	Fire	339,151	238,700			577,851					577,851
	Non-Departmental		453			453		337,565	114,000		452,018
	<b>Total Public Safety</b>	<b>3,243,037</b>	<b>670,803</b>	<b>75,000</b>		<b>3,988,840</b>		<b>337,565</b>	<b>114,000</b>		<b>4,440,405</b>
<b>COMMUNITY DEVELOPMENT</b>											
	Planning	148,788	27,325			176,113					176,113
	Building	147,984	31,050			179,034					179,034
	Non-Departmental		1,600			1,600	275,000	37,994			314,594
	<b>Total Community Development</b>	<b>296,772</b>	<b>59,975</b>			<b>356,747</b>	<b>275,000</b>	<b>37,994</b>			<b>669,741</b>
<b>PUBLIC WORKS</b>											
	Engineering	237,711	15,500			253,211					253,211
	Public Works	429,752	107,200			536,952					536,952
	City Parks	68,591	117,150	36,000		221,741					221,741
	Non-Departmental		500			500		87,417	58,381		146,298
	<b>Total Public Works</b>	<b>736,054</b>	<b>240,350</b>	<b>36,000</b>		<b>1,012,404</b>		<b>87,417</b>	<b>58,381</b>		<b>1,158,202</b>

**CITY OF SEASIDE**  
**Detail Summary of Requirements**  
**Year Beginning July 1, 2013**

FUND	Personal Services	Materials & Services	Capital Outlay	Debt Service	Total Expenditures	Other Requirements	Interfund Transfers	Contingency	Unappropriated Ending Fund Balance	Total Requirements
STATE TAX STREET		201,100	656,135		857,235		18,069		100,000	975,304
DOWNTOWN MAINTENANCE DISTRICT		77,800			77,800		6,547	10,000	20,000	114,347
911	79,898				79,898			14,691	30,000	124,589
ECONOMIC DEVELOPMENT		7,837			7,837					7,837
FIRE EQUIPMENT (2013)			50,000		50,000			60,750		110,750
AIRPORT		3,008			3,008					3,008
EMERGENCY READINESS		44,300			44,300			22,189		66,489
WATERSHED ENHANCEMENT		25,000	80,957		105,957					105,957
WATER G.O. BOND DEBT				322,328	322,328				643,998	966,326
LIBRARY TRUST			9,500		9,500			50,000	211,539	271,039
EVERGREEN CEMETARY TRUST			4,513		4,513					4,513
SPECIAL ASSESSMENTS		3,000	500,000		503,000					503,000
SYSTEMS DEVELOPMENT - PARKS (91)		25,000	17,948		42,948		50,000			92,948
CAPITAL IMPROVEMENT & MAINTENANCE		50,500	185,467		235,967					235,967
SYSTEMS DEVELOPMENT - ROADS (91)			28,890		28,890					28,890
PROM IMPROVEMENT		50,000	449,995		499,995					499,995
PARKS CONSTRUCTION		200			200	125,000				125,200
WATER	659,769	462,050	360,000		1,481,819		512,938	150,000	1,091,511	3,236,268
SYSTEMS DEVELOPMENT - WATER (91)		50,000	250,000		300,000	273,115		250,000	498,811	1,321,726
SEWER	624,791	619,800	220,000	362,613	1,827,204		291,148	150,000	594,689	2,863,041
SYSTEMS DEVELOPMENT - SEWER (91)		50,000	500,000		550,000				927,758	1,477,758
SEWER PLANT REPLACEMENT		25,000	2,140,096		2,165,096					2,165,096
SEWER RESERVE			6,179		6,179				366,888	373,067
CONVENTION CENTER	941,544	950,800			1,892,344		110,530	150,000	1,202,723	3,355,597
CONVENTION CTR CAPITAL IMPROVEMENTS		35,000	160,000		195,000			75,000	173,246	443,246
ROOM TAX & BUSINESS LICENSE	224,989	399,675			624,664		2,413,105	50,000	182,710	3,270,479
<b>TOTAL ALL FUNDS</b>	<b>7,672,383</b>	<b>4,513,154</b>	<b>5,771,930</b>	<b>952,123</b>	<b>18,909,590</b>	<b>673,115</b>	<b>6,917,959</b>	<b>1,205,011</b>	<b>6,400,949</b>	<b>34,106,624</b>

**CITY OF SEASIDE**  
**Statement of Debt Requirements**  
**Water General Obligation Debt Fund**  
**as of June 30, 2013**

**Water G.O. Bonds**  
**Series 2007**

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013/2014	150,000.00	172,327.50	322,327.50
2014/2015	170,000.00	166,327.50	336,327.50
2015/2016	185,000.00	159,102.50	344,102.50
2016/2017	205,000.00	151,240.00	356,240.00
2017/2018	220,000.00	143,450.00	363,450.00
2018/2019	240,000.00	134,100.00	374,100.00
2019/2020	265,000.00	123,300.00	388,300.00
2020/2021	290,000.00	111,375.00	401,375.00
2021/2022	315,000.00	98,325.00	413,325.00
2022/2023	340,000.00	84,150.00	424,150.00
2023/2024	365,000.00	69,700.00	434,700.00
2024/2025	395,000.00	54,187.50	449,187.50
2025/2026	425,000.00	37,400.00	462,400.00
2026/2027	455,000.00	19,337.50	474,337.50
<b>TOTAL</b>	<u>4,020,000.00</u>	<u>1,524,322.50</u>	<u>5,544,322.50</u>

(1) Subject to optional redemption on January 1, 2018 and on any interest payment date thereafter at par.

CITY OF SEASIDE  
Statement of Debt Requirements  
Water  
as of June 30, 2013

Full Faith and Credit Obligations Series 2012

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013/2014	120,000.00	147,181.26	267,181.26
2014/2015	120,000.00	144,781.26	264,781.26
2015/2016	125,000.00	141,706.26	266,706.26
2016/2017	130,000.00	137,881.26	267,881.26
2017/2018	130,000.00	133,981.26	263,981.26
2018/2019	135,000.00	130,006.26	265,006.26
2019/2020	140,000.00	125,881.26	265,881.26
2020/2021	145,000.00	121,606.26	266,606.26
2021/2022	150,000.00	117,181.26	267,181.26
2022/2023	155,000.00	112,993.76	267,993.76
2023/2024	155,000.00	109,118.76	264,118.76
2024/2025	175,000.00	103,681.26	278,681.26
2025/2026	175,000.00	96,681.26	271,681.26
2026/2027	175,000.00	89,681.26	264,681.26
2027/2028	185,000.00	82,481.26	267,481.26
2028/2029	190,000.00	74,981.26	264,981.26
2029/2030	200,000.00	67,931.26	267,931.26
2030/2031	205,000.00	61,350.01	266,350.01
2031/2032	210,000.00	54,606.26	264,606.26
2032/2033	220,000.00	47,618.76	267,618.76
2033/2034	225,000.00	39,965.63	264,965.63
2034/2035	235,000.00	31,628.13	266,628.13
2035/2036	245,000.00	22,928.13	267,928.13
2036/2037	250,000.00	13,956.25	263,956.25
2037/2038	260,000.00	4,712.50	264,712.50
<b>TOTAL</b>	<u>4,455,000.00</u>	<u>2,214,522.09</u>	<u>6,669,522.09</u>

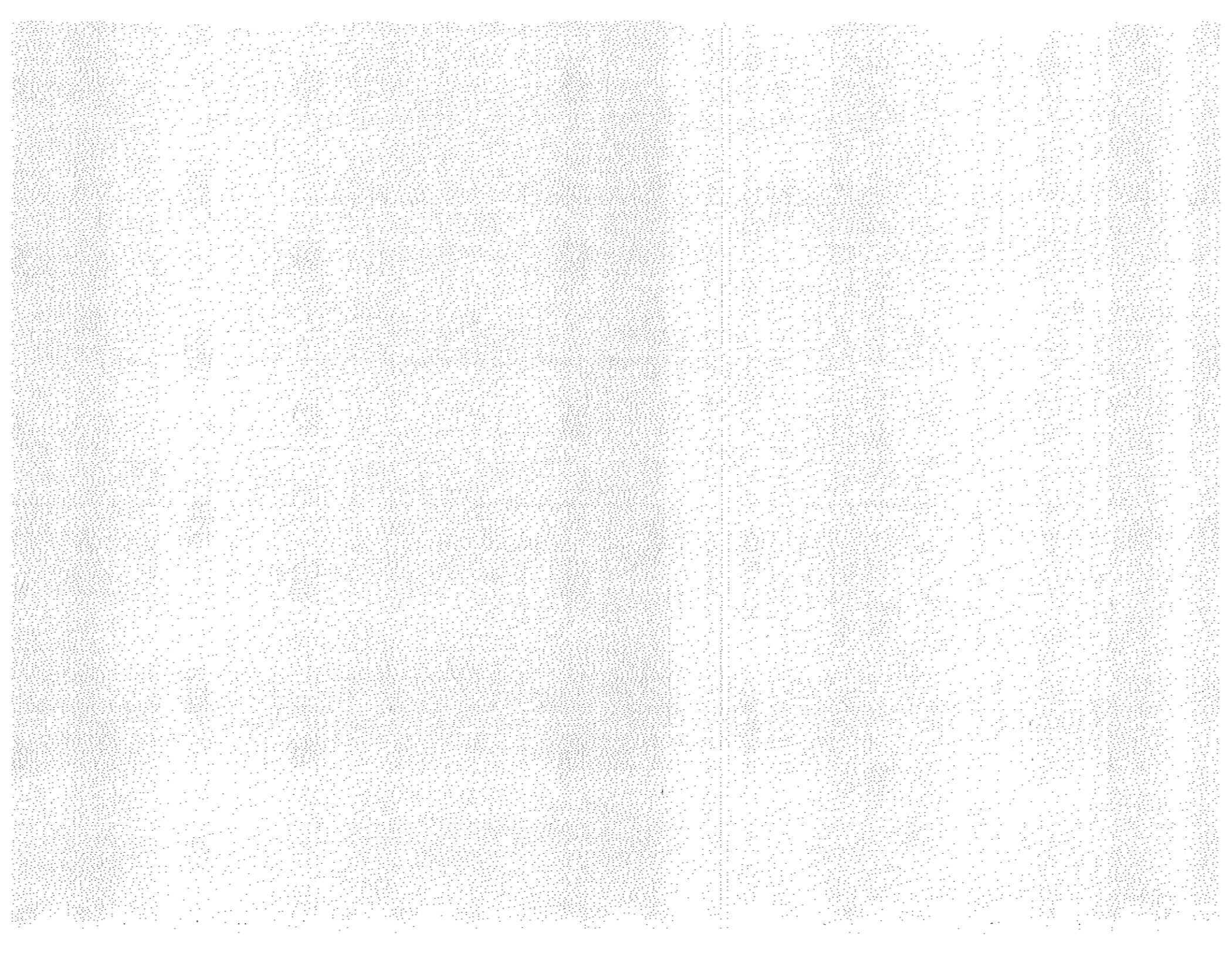
**CITY OF SEASIDE**  
**Statement of Debt Requirements**  
**Sewer**  
**as of June 30, 2013**

**Wastewater Revenue Bonds, Series 2011**

<u>FISCAL YEAR</u>	<u>PRINCIPAL</u>	<u>INTEREST</u>	<u>TOTAL</u>
2013/2014	190,000.00	170,712.50	360,712.50
2014/2015	195,000.00	166,812.50	361,812.50
2015/2016	200,000.00	162,812.50	362,812.50
2016/2017	200,000.00	157,812.50	357,812.50
2017/2018	205,000.00	152,687.50	357,687.50
2018/2019	210,000.00	146,387.50	356,387.50
2019/2020	220,000.00	139,787.50	359,787.50
2020/2021	225,000.00	131,912.50	356,912.50
2021/2022	230,000.00	122,712.50	352,712.50
2022/2023	240,000.00	112,512.50	352,512.50
2023/2024	250,000.00	101,887.50	351,887.50
2024/2025	265,000.00	90,625.00	355,625.00
2025/2026	275,000.00	78,937.50	353,937.50
2026/2027	285,000.00	66,825.00	351,825.00
2027/2028	300,000.00	54,450.00	354,450.00
2028/2029	310,000.00	41,662.50	351,662.50
2029/2030	325,000.00	28,256.26	353,256.26
2030/2031	335,000.00	14,437.50	349,437.50
2031/2032	350,000.00	0.00	350,000.00
<b>TOTAL</b>	<u><u>4,810,000.00</u></u>	<u><u>1,941,231.26</u></u>	<u><u>6,751,231.26</u></u>

## GENERAL FUND

To account for all financial resources  
except those required to be accounted  
for in another fund.



## GENERAL

The purpose of this fund is to account for revenues and expenditures associated with the general operation of the following City departments: Mayor and Council, City Attorney, Business Office, Library, and Community Center.

Beginning 1997-98 the following departments were moved to the Public Safety Fund: Municipal Court, Police, Lifeguards, and Fire.

Beginning 1997-98 the following departments were moved to the Community Development Fund: Planning, and Building and Code Enforcement.

Beginning 1998-99 the following departments were moved to the Public Works Fund: Engineering, Public Works, and City Parks.

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**CITY OF SEASIDE  
GENERAL**

BUDGET YEAR 07/01/2013 to 06/30/2014

**RESOURCES**

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013		Budget 2013/2014	Budget 2013/2014	Budget 2013/2014
387,845	246,986	422,844	406,920	Beginning Fund Balance	453,596	453,596	453,596
96,518	128,283	123,728	123,728	Admin Cost - Water	107,380	107,380	107,380
108,178	159,263	132,183	132,183	Admin Cost - Sewer	138,758	138,758	138,758
17,868	54,800	55,225	55,225	Admin Cost - State Tax Street	18,069	18,069	18,069
103,144	131,619	105,498	105,498	Admin Cost - Convention Center	110,530	110,530	110,530
3,420	54,626	68,536	68,536	Admin Cost - District Road	2,910	2,910	2,910
5,504	5,864	6,365	6,365	Admin Cost - Downtown Maintenance	6,547	6,547	6,547
293,919	325,338	314,444	314,444	Admin Cost - Public Safety	337,565	337,565	337,565
35,754	36,328	37,585	37,585	Admin Cost - Community Development	37,994	37,994	37,994
70,163	77,279	77,505	77,505	Admin Cost - Public Works	81,076	81,076	81,076
114,488	6,341	6,341	6,341	Transfer - Public Works (Equipment)	6,341	6,341	6,341
59				Transfer - Equipment Replacement			
		9,089	12,258	Transfer - Emergency Medical			
		273,533	173,533	Transfer - Fire Equipment (2008)			
2,692,745	2,740,015	3,031,238	3,031,900	Transfer - Water	267,182	267,182	267,182
		(242,499)	(242,552)	Tax Base	3,092,838	3,092,838	3,092,838
114,917	106,122	110,000	110,291	Estimated Taxes Not To Be Rec'd	(247,427)	(247,427)	(247,427)
4,876	102	5,000	5,000	Delinquent Taxes	112,000	112,000	112,000
629	810	1,200	1,200	Tax Offsets	5,000	5,000	5,000
22,804	20,482	22,000	22,000	Interest On Investments	1,500	1,500	1,500
(44,805)	(25,000)			Interest On Tax Receipts	22,000	22,000	22,000
1,550	1,600	1,700	1,700	Amusement Tax			
18,756	17,274	12,000	12,000	Liquor License Fees	2,000	2,000	2,000
332,675	357,897	360,000	375,000	Business License & Room Tax Penalties	10,000	10,000	10,000
7,392	7,102	6,975	6,999	Room Tax - Vacation Rentals	404,000	404,000	404,000
1,276	3,263	2,000	2,000	Cigarette Tax	6,980	6,980	6,980
75,000	75,000	75,000	75,000	Library Grant	1,000	1,000	1,000
19,498	16,966	21,000	21,000	Seaside Urban Renewal Agency	75,000	75,000	75,000
6,509	6,208	7,000	7,000	Library	20,000	20,000	20,000
77,381	24,226	5,000	5,000	Community Center	7,000	7,000	7,000
	2,051	3,000	3,000	Insurance Reimbursement	5,000	5,000	5,000
6,220				Rental/Sale City Property	3,000	3,000	3,000
8,327	7,929	8,000	8,000	Cemetery Lots			
	7,500			Miscellaneous - General	8,000	8,000	8,000
				Donations			
<u>4,582,610</u>	<u>4,596,274</u>	<u>5,061,490</u>	<u>4,964,659</u>	<b>TOTAL RESOURCES</b>	<u>5,095,839</u>	<u>5,095,839</u>	<u>5,095,839</u>

## GENERAL

### MAYOR & COUNCIL

This department provides for the activities of the Mayor and six Council members. The Mayor and members of the Council serve as representatives of the City when meeting with other local governments and agencies.

The Mayor and Council are elected on a non-partisan basis for four-year terms. The City has a representative from each of the four wards and two at-large members each are covering two wards. The terms of office are staggered at two-year intervals allowing the election of three Council members every two years.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**MAYOR & COUNCIL**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>							
4,642	4,734	4,880	4,880	Secretary (0.1)	4,982	4,982	4,982
355	362	396	398	FICA	389	389	389
1,933	1,998	2,197	2,211	Health/Dental/Life Insurance	2,265	2,265	2,265
910	975	1,025	995	Retirement	1,046	1,046	1,046
13	12	14	14	Workmans Compensation Ins	14	14	14
5	28	47	47	Unemployment	31	31	31
		301	317	Longevity Bonus	100	100	100
<u>7,858</u>	<u>8,109</u>	<u>8,860</u>	<u>8,862</u>	<b>PERSONAL SERVICES</b>	<u>8,827</u>	<u>8,827</u>	<u>8,827</u>
<b>MATERIALS AND SERVICES</b>							
747	577	1,100	950	Supplies	1,000	1,000	1,000
			250	Minor Equipment			
2,625	113	3,000	2,750	Professional/Contractual Services	500	500	500
	78	100	38	Printing	100	100	100
486	528	500	600	Postage & Freight	550	550	550
				Advertising/Legal Notices			
3,667	2,809	4,000	5,100	Travel & Meeting	5,000	5,000	5,000
115	118	125	135	Dues & Memberships	150	150	150
				Training	400	400	400
<u>7,640</u>	<u>4,223</u>	<u>8,825</u>	<u>9,823</u>	<b>MATERIALS AND SERVICES</b>	<u>7,700</u>	<u>7,700</u>	<u>7,700</u>
<u>15,498</u>	<u>12,332</u>	<u>17,685</u>	<u>18,685</u>	<b>TOTAL MAYOR &amp; COUNCIL</b>	<u>16,527</u>	<u>16,527</u>	<u>16,527</u>

## GENERAL

### CITY ATTORNEY

This department provides for the activities of the City Attorney. The City Attorney provides legal advice to Council and Staff, provides legal representation in some City court matters, and provides legal advice for employee contract negotiations.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**CITY ATTORNEY**

Historical Data			
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013
<b>MATERIALS AND SERVICES</b>			
308	220	450	700
		2,000	1,500
35,476	36,265	37,389	37,389
1,265	701	1,000	1,250
75	75	75	75
<u>37,124</u>	<u>37,261</u>	<u>40,914</u>	<u>40,914</u>
<u>37,124</u>	<u>37,261</u>	<u>40,914</u>	<u>40,914</u>

Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Publications	450	450	450
Legal Services	2,000	1,000	1,000
Professional/Contractual Services	38,081	38,081	38,081
Travel & Meeting	1,000	1,000	1,000
Dues & Memberships	75	75	75
<b>MATERIALS AND SERVICES</b>	<u>41,606</u>	<u>40,606</u>	<u>40,606</u>
<b>TOTAL CITY ATTORNEY</b>	<u>41,606</u>	<u>40,606</u>	<u>40,606</u>

## GENERAL

### BUSINESS OFFICE

The Administration and Finance Departments have been combined into one department. All administrative and financial activities including: utility billing and collection, accounts payable, accounts receivable, payroll, data processing, assessment management, business licenses, financial planning, investing and cash management as well as human resources, contract administration, risk management, and department supervision are handled by this office. In addition, the Business Office oversees all budgetary responsibilities and audit functions.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**BUSINESS OFFICE**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>							
97,988	102,456	105,636	105,636	City Manager	107,856	107,856	107,856
				Finance Director			
9,838	11,981	12,000	12,000	Director of Human Resources	12,000	12,000	12,000
41,774	42,606	43,924	43,924	Administrative Assistant (0.9)	44,841	44,841	44,841
99,106	102,005	103,013	103,013	Office Personnel (2.3)	105,120	105,120	105,120
18,288	19,044	20,493	20,493	FICA	21,178	21,178	21,178
59,297	68,529	72,049	72,049	Health/Dental/Life Insurance	70,858	70,858	70,858
49,051	50,210	53,040	53,040	Retirement	54,142	54,142	54,142
676	650	682	682	Workmans Compensation Ins	690	690	690
239	1,493	2,411	2,411	Unemployment	1,628	1,628	1,628
		600	600	Overtime	600	600	600
		2,709	2,709	Longevity Bonus	897	897	897
376,237	398,974	416,557	416,557	<b>PERSONAL SERVICES</b>	419,810	419,810	419,810
<b>MATERIALS AND SERVICES</b>							
1,324	1,774	1,700	1,700	Supplies	1,700	1,700	1,700
1,191	932	3,900	3,600	Minor Equipment	3,900	3,900	3,900
		200	200	Equipment Maintenance	200	200	200
1,893	1,526	2,000	2,000	Telephone	1,700	1,700	1,700
10,429	47	2,000	1,000	Professional/Contractual Services	1,000		
1,995	2,113	2,000	2,300	Postage & Freight	2,250	2,250	2,250
1,667	1,748	2,000	2,000	Travel & Meeting	2,000	2,000	2,000
385	458	500	500	Dues & Memberships	500	500	500
75	10	500	500	Training	500	500	500
18,959	8,608	14,800	13,800	<b>MATERIALS AND SERVICES</b>	13,750	12,750	12,750
<b>CAPITAL OUTLAY</b>							
	2,533			Equipment			
0	2,533	0	0	<b>CAPITAL OUTLAY</b>	0	0	0
395,196	410,115	431,357	430,357	<b>TOTAL BUSINESS OFFICE</b>	433,560	432,560	432,560

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## GENERAL

## LIBRARY

This department provides for the operation of the Seaside Public Library. The Library provides an outstanding cultural, informational, and recreational resource to the residents of the City and neighboring South County areas. Circulation per capita annually ranks this library among the top ten public libraries in the State of Oregon. There are currently approximately 3200 registered library patrons.

## EXPENDITURES

### Library Purchases

Includes all books, periodicals, reference materials and audio/video purchases for the entire collection.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**LIBRARY**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>							
72,144	73,584	75,864	49,411	Library Director	65,558	65,558	65,558
51,804	43,384	45,216	46,892	Technical Services Supervisor	49,552	49,552	49,552
146,205	138,642	148,892	145,575	Circulation (3 3/4)	154,545	154,545	154,545
29,021	31,078	30,000	32,790	Library Aides (P/T)	31,200	31,200	31,200
22,277	23,081	23,247	23,708	FICA	23,184	23,184	23,184
44,342	40,757	50,270	48,898	Health/Dental/Life Insurance	51,417	51,417	51,417
53,415	49,609	52,347	37,347	Retirement	56,583	56,583	56,583
880	782	830	855	Workmans Compensation Ins	828	828	828
291	1,810	2,735	2,790	Unemployment	1,818	1,818	1,818
542	15,556	1,200	42,335	Overtime	1,200	1,200	1,200
	6,008	2,715	2,715	Longevity Bonus	1,007	1,007	1,007
<b>420,921</b>	<b>424,291</b>	<b>433,316</b>	<b>433,316</b>	<b>PERSONAL SERVICES</b>	<b>436,892</b>	<b>436,892</b>	<b>436,892</b>
<b>MATERIALS AND SERVICES</b>							
9,906	12,379	12,000	12,000	Supplies	12,800	12,800	12,800
3,993	2,291	5,000	3,125	Minor Equipment	7,000	7,000	7,000
773	926	2,000	300	Equipment Maintenance	1,000	1,000	1,000
7,740	7,730	7,700	7,700	Grounds Maintenance	8,000	8,000	8,000
6,278	1,269	1,000	3,400	Building Maintenance	5,000	5,000	5,000
13,433	13,043	13,000	18,000	Maintenance Contracts	16,500	16,500	16,500
3,313	3,457	3,500	3,500	Telephone	3,500	3,500	3,500
15,644	16,061	16,000	16,000	Electricity	17,000	17,000	17,000
8,437	7,728	8,500	5,500	Heating Fuel	7,000	7,000	7,000
29,190	33,043	32,000	34,925	Professional/Contractual Services	28,500	28,500	28,500
	2,500		11,875	Computer Services	12,000	12,000	12,000
1,020	728	1,000	1,000	Printing	700	700	700
2,384	1,715	2,000	2,000	Postage & Freight	2,000	2,000	2,000
	150		550	Advertising/Legal Notices			
550	113	1,000	2,250	Travel & Meeting	1,000	1,000	1,000
226	241	300	300	Dues & Memberships	300	300	300
75			375	Training	400	400	400
56	170	250	250	Bad Debt	150	150	150
<b>103,018</b>	<b>103,544</b>	<b>105,250</b>	<b>123,050</b>	<b>MATERIALS AND SERVICES</b>	<b>122,850</b>	<b>122,850</b>	<b>122,850</b>

**CITY OF SEASIDE  
GENERAL  
BUDGET YEAR 07/01/2013 to 06/30/2014**

**REQUIREMENTS**

**LIBRARY**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>CAPITAL OUTLAY</b>							
22,048	9,554 25,899	35,000	17,200	Equipment			
6,300				Library Purchases	35,000	33,000	33,000
				Building			
				Infrastructure			
<u>28,348</u>	<u>35,453</u>	<u>35,000</u>	<u>17,200</u>	<b>CAPITAL OUTLAY</b>	<u>35,000</u>	<u>33,000</u>	<u>33,000</u>
<u>552,287</u>	<u>563,288</u>	<u>573,566</u>	<u>573,566</u>	<b>TOTAL LIBRARY</b>	<u>594,742</u>	<u>592,742</u>	<u>592,742</u>

## GENERAL

### COMMUNITY CENTER

This department provides for the operation of the Community Center. Management of the Community Center is provided by Sunset Empire Park & Recreation District on a contractual basis.

Sunset Empire Park & Recreation District provides an individual approved by the City to carry out required duties. Duties include: 1) scheduling use of the facilities, 2) scheduling staff, 3) overseeing building maintenance and janitorial services, 4) coordinating activities such as food distributions, blood pressure clinics, and educational programs.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**COMMUNITY CENTER**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>MATERIALS AND SERVICES</b>							
3,170	3,478	4,000	4,000	Supplies	4,000	4,000	4,000
90	343	400	400	Minor Equipment	400	400	400
56		500	500	Equipment Maintenance	500	500	500
300	1,303	4,000	4,000	Building Maintenance	4,000	4,000	4,000
337	309	900	900	Maintenance Contracts	300	300	300
5,403	5,414	6,000	6,000	Electricity	6,400	6,400	6,400
7,007	6,231	7,000	7,000	Heating Fuel	6,000	6,000	6,000
19,476	19,291	23,000	23,000	Professional/Contractual Services	25,000	25,000	25,000
1,134	1,047	1,250	1,250	Rentals & Leases	1,250	1,250	1,250
<u>36,973</u>	<u>37,416</u>	<u>47,050</u>	<u>47,050</u>	<b>MATERIALS AND SERVICES</b>	<u>47,850</u>	<u>47,850</u>	<u>47,850</u>
<u>36,973</u>	<u>37,416</u>	<u>47,050</u>	<u>47,050</u>	<b>TOTAL COMMUNITY CENTER</b>	<u>47,850</u>	<u>47,850</u>	<u>47,850</u>

## GENERAL

### NON - DEPARTMENTAL

This department provides for the expenses benefiting all departments, and those that do not apply to any specific department. Such items include: 1) the maintenance of the equipment, building, and grounds of City Hall, 2) the operation of City Hall, 3) the audit costs associated with the General operation of the City, 4) the insurance costs associated with the General operation of the City, 5) the financial support of local groups and organizations as deemed appropriate by the Budget Committee.

#### Important Budget Items

##### Maintenance Contracts

This line includes the maintenance on computer software and hardware, maintenance on the City Hall copier, and maintenance on the postage machine.

##### Professional/Contractual Services

This line pays for computer upgrades, computer form design, spring break activities, unemployment claim management, Safety Committee Programs, and retirement claim management services.

##### Contributions and Donations

Each year the Budget Committee receives requests for funding from community based groups. Contributions are made from this budget line item.

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**NON-DEPARTMENTAL - GENERAL**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>MATERIALS AND SERVICES</b>				Publications			
8,282	6,533	10,000	10,000	Supplies	9,000	9,000	9,000
411	497			Minor Equipment			
4,415	4,631	4,900	4,900	Grounds Maintenance	4,900	4,900	4,900
519	359	1,000	2,000	Building Maintenance	1,000	1,000	1,000
19,363	19,499	20,000	21,000	Maintenance Contracts	22,000	22,000	22,000
7,075	7,349	7,000	8,000	Electricity	2,300	2,300	2,300
2,427	2,189	2,500	2,500	Heating Fuel	2,500	2,500	2,500
2,603	400	2,000	15,000	Legal Services	15,000	13,000	13,000
40,838	34,278	42,000	58,500	Professional/Contractual Services	38,000	38,000	38,000
	4,000	12,000	12,000	Computer Services	12,000	12,000	12,000
9,748	9,588	11,000	11,000	Audit	11,000	11,000	11,000
59,009	55,377	58,000	53,500	Insurance	58,000	58,000	58,000
1,327	1,560	1,000	1,000	Printing	1,000	1,000	1,000
6,931	8,488	10,000	10,000	Rentals & Leases	9,000	9,000	9,000
4,466	2,028	4,000	4,000	Advertising/Legal Notices	2,500	2,500	2,500
	57			Travel & Meeting			
5,973	5,637	6,000	6,000	Dues & Memberships	6,000	6,000	6,000
30,000	32,500	38,500	38,500	Contributions and Donations	32,000	38,000	38,000
(12)	(1)			Bad Debt			
				Cash Over & Short			
203,375	194,979	229,900	257,900	<b>MATERIALS AND SERVICES</b>	226,200	230,200	230,200
<b>CAPITAL OUTLAY</b>				Equipment			
			3,750	Equipment - Lease/Purchase	8,250	8,250	8,250
			5,500	<b>CAPITAL OUTLAY</b>	8,250	8,250	8,250
0	0	0	9,250	Bond Principal	120,000	120,000	120,000
<b>DEBT SERVICE</b>				Bond Interest	147,182	147,182	147,182
		100,000	173,533	<b>DEBT SERVICE</b>	267,182	267,182	267,182
		173,533	173,533				
0	0	273,533	173,533				

**CITY OF SEASIDE**  
**GENERAL**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

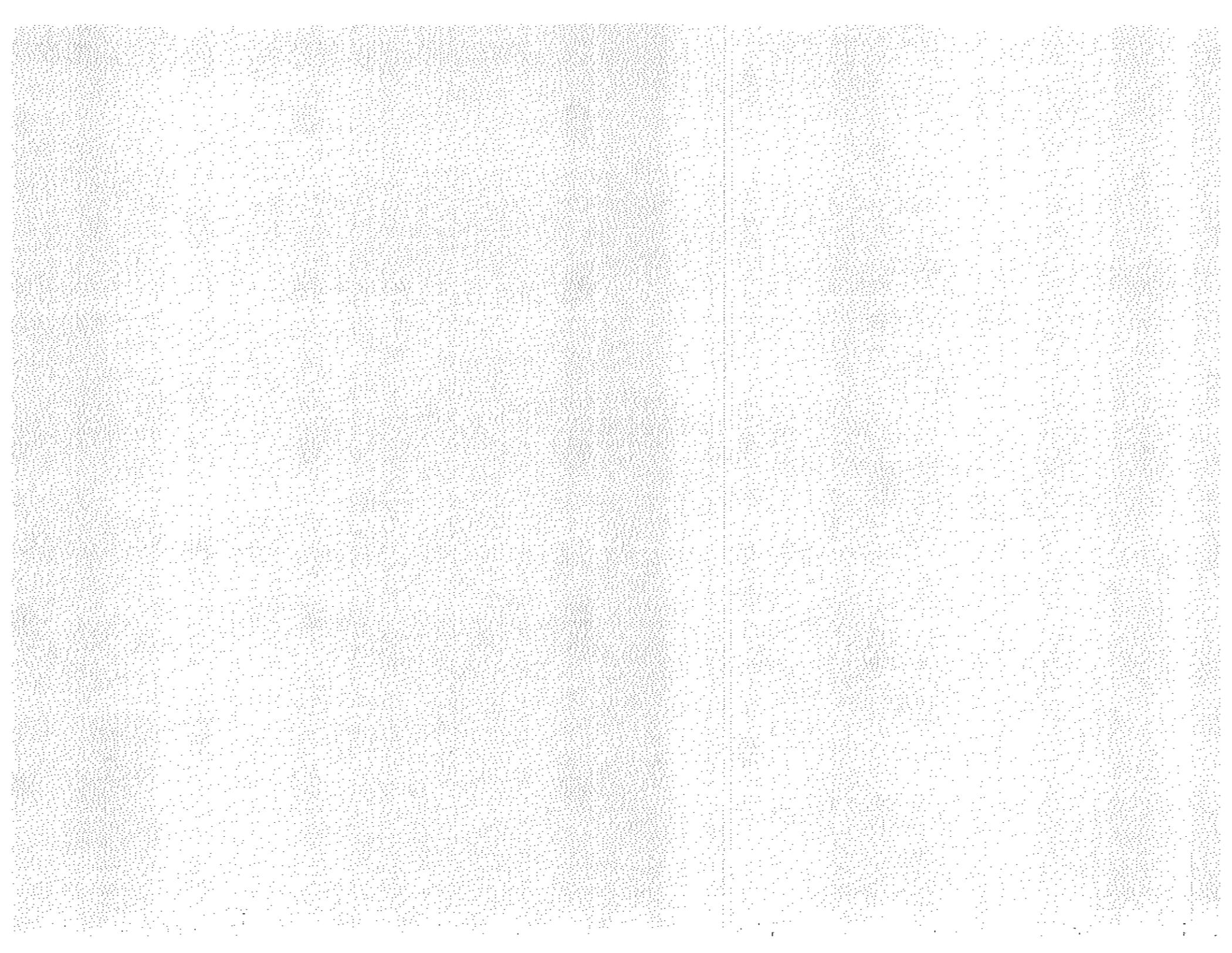
**REQUIREMENTS**

**NON-DEPARTMENTAL - GENERAL**

<u>Historical Data</u>					<u>Proposed</u>	<u>Committee</u>	<u>Adopted</u>
<u>Actual</u>	<u>Actual</u>	<u>Original</u>	<u>Adjusted</u>	<u>Description Of Accounts</u>	<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>	<u>2012/2013</u>		<u>2013/2014</u>	<u>2013/2014</u>	<u>2013/2014</u>
<b>INTERFUND TRANSFERS</b>							
3,011,071	2,928,483	3,003,350	3,003,350	Transfer - Public Safety	3,047,411	3,047,411	3,047,411
75,000				Transfer - Community Development			
6,100				Transfer - Equipment Replacement			
<u>3,000</u>	<u>5,500</u>	<u>5,235</u>	<u>5,235</u>	Transfer - Clatsop Water Task Force	<u>5,235</u>	<u>5,235</u>	<u>5,235</u>
				Transfer - Economic Development			
3,095,171	2,933,963	3,008,585	3,008,585	<b>INTERFUND TRANSFERS</b>	3,052,646	3,052,646	3,052,646
<b>CONTINGENCY</b>							
		50,000	15,919	Contingency	50,000	50,000	50,000
0	0	50,000	15,919	<b>CONTINGENCY</b>	50,000	50,000	50,000
<b>ENDING FUND BALANCE</b>							
<u>246,986</u>	<u>406,920</u>	<u>388,900</u>	<u>388,900</u>	Ending Fund Balance	<u>357,276</u>	<u>357,276</u>	<u>357,276</u>
<u>246,986</u>	<u>406,920</u>	<u>388,900</u>	<u>388,900</u>	<b>ENDING FUND BALANCE</b>	<u>357,276</u>	<u>357,276</u>	<u>357,276</u>
<u>3,545,532</u>	<u>3,535,862</u>	<u>3,950,918</u>	<u>3,854,087</u>	<b>TOTAL NON-DEPARTMENTAL</b>	<u>3,961,554</u>	<u>3,965,554</u>	<u>3,965,554</u>
<u>4,582,610</u>	<u>4,596,274</u>	<u>5,061,490</u>	<u>4,964,659</u>	<b>TOTAL GENERAL</b>	<u>5,095,839</u>	<u>5,095,839</u>	<u>5,095,839</u>

## SPECIAL REVENUE FUNDS

To account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.



## PUBLIC SAFETY

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Municipal Court, Police Department, Lifeguard Program, and Fire Department.

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**RESOURCES**

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted as of 2012/2013		Budget 2013/2014	Budget 2013/2014	Budget 2013/2014
(107,381)	49,961	50,557	23,002	Beginning Fund Balance	136,789	136,789	136,789
365,771	420,473	514,080	551,880	Transfer - Room Tax	547,155	547,155	547,155
3,011,071	2,928,463	3,003,350	3,003,350	Transfer - General	3,047,411	3,047,411	3,047,411
64,525	64,358	70,000	69,952	Tax Levy	95,000	95,000	95,000
		(5,600)	(5,596)	Estimated Taxes Not To Be Rec'd	(7,600)	(7,600)	(7,600)
2,738	2,570	2,600	2,644	Delinquent Taxes			
121	2	125	125	Tax Offsets	100	100	100
1,031	1,438	1,500	1,500	Interest On Investments	2,500	2,500	2,500
519	485	500	500	Interest On Tax Receipts	550	550	550
1,878	2,705	1,800	1,800	Dog Licenses	2,500	2,500	2,500
19,000	18,000	18,000	21,100	Lifeguards	18,000	18,000	18,000
75,606	82,734	81,100	81,100	Liquor Taxes	91,200	91,200	91,200
68,809	75,978	71,700	71,700	State Revenue Sharing	83,700	83,700	83,700
	37,158	62,400	65,560	COPS Grant	66,000	66,000	66,000
48,717	15,099	15,000	10,869	Police Grants	15,000	15,000	15,000
	35,259			State Radio Proj Grant			
29,643	31,682	32,000	33,686	Rural Fire Protection	34,000	34,000	34,000
75,540	78,494	80,296	80,296	Dispatch Service	67,000	67,000	67,000
167,603	145,038	175,000	175,000	Fines & Forfeitures	165,000	165,000	165,000
5,753	6,644	6,000	8,000	Parking Tickets	8,000	8,000	8,000
450	425	600	600	False Alarms	600	600	600
8,582	863	4,000	78,300	Insurance Reimbursement	4,000	4,000	4,000
626	22,716	20,000	24,000	Rental or Sale of City Property	24,000	24,000	24,000
16,444	17,260	17,000	17,000	Miscellaneous - Police	17,000	17,000	17,000
2,618	10,190	4,000	14,500	Miscellaneous	4,000	4,000	4,000
1,503	1,069	1,500	1,500	Donations	18,500	18,500	18,500
	50,000			Interfund Loan - Systems Dev (Water)			
<u>3,860,965</u>	<u>4,099,064</u>	<u>4,227,508</u>	<u>4,332,368</u>	<b>TOTAL RESOURCES</b>	<u>4,440,405</u>	<u>4,440,405</u>	<u>4,440,405</u>

## **PUBLIC SAFETY**

### **MUNICIPAL COURT**

This department provides for the activities of the Municipal Court. The Court handles citations issued by the Seaside Police Department for traffic, parking, code violations and misdemeanor crimes. The court procedures are administered by Municipal Judge Robert Moberg, who is an attorney licensed to practice in Oregon. Court sessions are held on Monday and Wednesday evenings. Jury trials are scheduled as needed.

#### **Important Budget Items**

##### **Legal Services**

This pays for court appointed attorneys.

##### **Professional/Contractual Services**

A portion of all fines collected goes to other governmental agencies (i.e. state and county)

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**MUNICIPAL COURT**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>				Municipal Judge			
19,668	20,064	20,688	15,516	Court Clerk	60,414	60,414	60,414
44,748	45,648	47,016	47,016	FICA	5,203	5,203	5,203
5,283	5,334	5,491	5,491	Health/Dental/Life Insurance	22,735	22,735	22,735
25,875	27,242	30,117	30,117	Retirement	9,236	9,236	9,236
9,213	9,397	9,873	9,873	Workmans Compensation Ins	120	120	120
125	134	116	126	Unemployment	408	408	408
69	418	646	646	Overtime	7,100	7,100	7,100
4,840	4,299	2,900	3,200	Longevity Bonus	499	499	499
1,119	1,141	1,175	1,175				
<b>110,740</b>	<b>113,677</b>	<b>118,022</b>	<b>113,160</b>	<b>PERSONAL SERVICES</b>	<b>105,715</b>	<b>105,715</b>	<b>105,715</b>
<b>MATERIALS AND SERVICES</b>				Supplies	1,100	1,100	1,100
1,224	1,373	1,100	1,500	Minor Equipment			
	149	200	200	Building Maintenance			
1,342	1,558	1,500	1,500	Telephone	1,500	1,500	1,500
3,924	4,311	4,000	4,000	Legal Services	4,000	4,000	4,000
47,862	40,836	48,000	50,617	Professional/Contractual Services	75,000	75,000	75,000
	500		1,625	Computer Services	1,500	1,500	1,500
	660	500	700	Printing	500	500	500
869	730	900	900	Postage & Freight	900	900	900
1,012	1,058	1,200	1,200	Credit Card Discount	1,000	1,000	1,000
201	259	200	200	Travel & Meeting	250	250	250
85	145	150	150	Dues & Memberships	150	150	150
			20	Training			
20				Cash Over & Short			
<b>56,539</b>	<b>51,579</b>	<b>57,750</b>	<b>62,612</b>	<b>MATERIALS AND SERVICES</b>	<b>85,900</b>	<b>85,900</b>	<b>85,900</b>
<b>167,279</b>	<b>165,256</b>	<b>175,772</b>	<b>175,772</b>	<b>TOTAL MUNICIPAL COURT</b>	<b>191,615</b>	<b>191,615</b>	<b>191,615</b>

## PUBLIC SAFETY

### POLICE

This budget provides funding for equipment and the activities of the Police Department. There are nineteen officers, eight dispatchers, and a Community Service Officer position serving Seaside. In addition to serving a permanent population of 6,500 and a summer weekend population ranging from 15,000 to 20,000, the Department must deal with several major events throughout the year.

The Department also provides dispatch services for three municipal police agencies, seven fire departments and the City of Seaside Public Works Department.

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**POLICE**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>							
86,664	90,156	92,952	92,952	Police Chief	94,908	94,908	94,908
79,908	81,504	84,024	84,024	Lieutenant	85,788	85,788	85,788
267,623	276,568	285,744	275,254	Sergeants (4)	280,804	280,804	280,804
585,387	604,798	645,155	655,155	Police Officers (13)	678,533	678,533	678,533
44,220	44,220	44,220	44,220	Community Service Officer	45,108	45,108	45,108
67,932	69,288	71,436	71,436	Communications Manager	72,936	72,936	72,936
266,007	234,024	260,982	260,982	Dispatchers/Clerk (5.95)	254,492	254,492	254,492
127,645	130,686	139,251	139,251	FICA	142,795	142,795	142,795
382,181	374,118	408,648	408,648	Health/Dental/Life Insurance	406,409	406,409	406,409
281,660	275,840	295,107	295,107	Retirement	313,355	313,355	313,355
39,964	46,530	49,793	49,793	Workmans Compensation Ins	46,836	46,836	46,836
1,666	13,786	16,337	16,337	Unemployment	11,054	11,054	11,054
71,118	70,867	74,644	74,644	Incentive	74,378	74,378	74,378
555	1,880	1,710	2,200	Insurance Split	1,710	1,710	1,710
3,600	3,600	3,600	3,600	Travel Allowance	3,600	3,600	3,600
175,650	202,764	200,000	200,000	Overtime	200,000	200,000	200,000
	3,464	6,131	6,131	Longevity Bonus	3,647	3,647	3,647
36,771	40,109	44,740	44,740	Fitness Pay	46,655	46,655	46,655
6,000	6,000	6,000	6,000	On Call Pay	6,000	6,000	6,000
<b>2,524,551</b>	<b>2,570,202</b>	<b>2,730,474</b>	<b>2,730,474</b>	<b>PERSONAL SERVICES</b>	<b>2,769,008</b>	<b>2,769,008</b>	<b>2,769,008</b>
<b>MATERIALS AND SERVICES</b>							
890	360	500	500	Publications	500	500	500
18,659	18,947	25,000	20,000	Supplies	25,000	25,000	25,000
14,390	16,100	25,000	25,000	Minor Equipment	45,000	45,000	45,000
29,287	34,762	35,000	37,500	Gas/Diesel/Oil	40,000	40,000	40,000
4,714	9,959	10,000	10,000	Clothing	10,000	10,000	10,000
23,347	18,145	22,000	22,000	Equipment Maintenance	22,000	22,000	22,000
2,408	2,392	2,500	2,500	Grounds Maintenance	2,500	2,500	2,500
2,535	3,363	5,000	5,500	Building Maintenance	5,000	5,000	5,000
16,710	13,784	17,000	17,000	Maintenance Contracts	17,000	17,000	17,000
10,198	11,568	12,000	12,000	Telephone	12,000	12,000	12,000
12,660	16,084	14,000	14,000	Electricity	15,000	15,000	15,000
1,782	1,800	2,000	2,000	Heating Fuel	2,000	2,000	2,000

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**POLICE**

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013		Budget 2013/2014	Budget 2013/2014	Budget 2013/2014
12,276	4,654	6,000	38,000	Legal Services	10,000	10,000	10,000
85,283	92,963	85,000	45,500	Professional/Contractual Services	60,000	60,000	60,000
	6,500		19,500	Computer Services	20,000	20,000	20,000
				Insurance			
2,678	3,256	3,000	3,000	Printing	2,500	2,500	2,500
2,004	1,445	2,000	2,000	Postage & Freight	1,500	1,500	1,500
11,873	11,820	11,000	11,000	Rentals & Leases	11,000	11,000	11,000
378				Elections			
257	1,009	750	750	Advertising/Legal Notices	500	500	500
5,349	10,387	10,000	10,000	Travel & Meeting	10,000	10,000	10,000
935	1,070	1,500	1,500	Dues & Memberships	1,500	1,500	1,500
1,746	2,110	2,500	2,500	Overtime Meals	2,500	2,500	2,500
8,337	16,249	27,500	17,500	Training	25,000	25,000	25,000
(35)	(3)			Bad Debt			
				Cash Over & Short			
268,661	298,724	319,250	319,250	<b>MATERIALS AND SERVICES</b>	340,500	340,500	340,500
				Equipment	65,000	65,000	65,000
<b>CAPITAL OUTLAY</b>				Buildings	10,000	10,000	10,000
2,296	75,716	54,000	54,000	Infrastructure			
	11,725			<b>CAPITAL OUTLAY</b>	75,000	75,000	75,000
	35,259			<b>TOTAL POLICE</b>	3,184,508	3,184,508	3,184,508
2,296	122,700	54,000	54,000				
<u>2,795,508</u>	<u>2,991,626</u>	<u>3,103,724</u>	<u>3,103,724</u>				

## PUBLIC SAFETY

### LIFEGUARDS

This department provides for the activities of Beach Lifeguards. The lifeguard program is supervised and managed by the Fire Department; lifeguards are seasonal employees managing the beach typically between Memorial Day and Labor Day.

The mission of the Seaside Fire & Rescue Beach Lifeguards is to provide highly trained, professional lifesaving response and service to the public while being ambassadors of the City of Seaside to visitors on the beach.

Common lifeguard duties include: Safety prevention and awareness of ocean conditions, assist with missing or lost persons, provide beach cleanup, initial response to medical emergencies on the beach and promenade, assist beach patrons in distress back to shore, perform lifesaving rescues of persons in imminent danger by means of rescue boards or swimming, and act as an information resource to the public.

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**LIFEGUARDS**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>				Lifeguards	26,000	26,000	26,000
22,054	24,770	24,000	23,800	FICA	1,989	1,989	1,989
1,687	1,908	1,836	1,836	Workmans Compensation Ins	1,018	1,018	1,018
505	726	942	942	Unemployment	156	156	156
22	442	216	416	Incentive Pay			
	166						
<u>24,268</u>	<u>28,012</u>	<u>26,994</u>	<u>26,994</u>	<b>PERSONAL SERVICES</b>	<u>29,163</u>	<u>29,163</u>	<u>29,163</u>
<b>MATERIALS AND SERVICES</b>				Supplies	500	500	500
872	131	900	600	Minor Equipment	1,000	1,000	1,000
			3,400	Gas/Diesel/Oil	1,500	1,500	1,500
1,680	1,394	1,200	1,200	Clothing	300	300	300
	347	300	300	Equipment Maintenance	750	750	750
1,683	1,031	750	1,000	Professional/Contractual Services	300	300	300
604	154	500	500	Advertising/Legal Notices	200	200	200
		200	200	Travel & Meeting			
	675	700	450	Training	700	700	700
<u>4,839</u>	<u>3,732</u>	<u>4,550</u>	<u>7,650</u>	<b>MATERIALS AND SERVICES</b>	<u>5,250</u>	<u>5,250</u>	<u>5,250</u>
<u>29,107</u>	<u>31,744</u>	<u>31,544</u>	<u>34,644</u>	<b>TOTAL LIFEGUARDS</b>	<u>34,413</u>	<u>34,413</u>	<u>34,413</u>

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## PUBLIC SAFETY

### FIRE

This department provides for the operation of Seaside Fire & Rescue. The City has been very fortunate to have such a fine program for so many years. The department has a full complement of volunteers and three full-time positions; Chief, Division Chief of Prevention, Captain of Training/Safety and a part time secretary. In addition, the department also has three live-in interns. The City has been very fortunate to have a full complement of volunteer firefighters and emergency medical technicians. The department is responsible for around the clock emergency medical services, rescue, fire suppression, prevention, training, lifeguards, and the Citizens Emergency Response Team (CERT). The department is part of a county-wide mutual aid system for fire response.

The priorities for Seaside Fire & Rescue are: Life safety, incident stabilization, and property conservation. The above programs and priorities can be accomplished with a sufficient budget to train personnel, buy and maintain equipment, and have a station in which to train and house all equipment and apparatus.

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**FIRE**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>							
80,250	82,512	69,972	69,972	Fire Chief	76,890	76,890	76,890
56,796	60,828	65,844	65,844	Division Chief	67,224	67,224	67,224
43,686	46,788	50,604	31,376	Training Officer	46,242	46,242	46,242
11,840	11,502	12,976	12,976	Secretary (Part Time)	12,010	12,010	12,010
16,311	18,819	17,013	15,543	FICA	17,967	17,967	17,967
24,774	38,552	43,748	29,946	Health/Dental/Life Insurance	37,810	37,810	37,810
35,771	38,312	31,801	31,801	Retirement	39,975	39,975	39,975
8,384	11,550	14,868	14,868	Workmans Compensation Ins	15,051	15,051	15,051
213	1,476	2,002	2,002	Unemployment	1,362	1,362	1,362
			1,000	Incentive Pay	1,620	1,620	1,620
21,379	48,724	23,000	23,000	Overtime	23,000	23,000	23,000
2,840				Longevity Bonus			
<b>302,244</b>	<b>359,063</b>	<b>331,828</b>	<b>298,328</b>	<b>PERSONAL SERVICES</b>	<b>339,151</b>	<b>339,151</b>	<b>339,151</b>
<b>MATERIALS AND SERVICES</b>							
9,320	10,018	10,000	10,000	Supplies	10,000	10,000	10,000
18,545	3,905	15,000	26,000	Minor Equipment	20,000	20,000	20,000
14,096	14,880	16,000	16,000	Gas/Diesel/Oil	18,000	18,000	18,000
93,326	95,988	100,000	122,000	Clothing	110,000	110,000	110,000
24,903	23,988	20,000	15,100	Equipment Maintenance	20,000	20,000	20,000
2,352	18,036	10,000	37,500	Building Maintenance	10,000	10,000	10,000
318	439	300	1,000	Maintenance Contracts	1,000	1,000	1,000
3,248	2,638	3,500	3,500	Telephone	1,000	1,000	1,000
6,304	5,347	6,500	6,500	Electricity	6,000	6,000	6,000
2,476	1,377	2,500	2,500	Heating Fuel	2,000	2,000	2,000
9,204	14,891	13,000	13,000	Professional/Contractual Services	13,000	13,000	13,000
	1,500		5,000	Computer Services	5,000	5,000	5,000
1,967	1,810	2,000	2,000	Insurance	2,000	2,000	2,000
450	418	600	600	Printing	600	600	600
359	350	500	500	Postage & Freight	500	500	500
14	77	100	100	Rentals & Leases	100	100	100
45	127	500	700	Advertising/Legal Notices	500	500	500
5,355	3,058	8,000	8,000	Travel & Meeting	8,000	8,000	8,000
704	974	1,000	1,000	Dues & Memberships	1,000	1,000	1,000
3,571	2,794	10,000	10,000	Training	10,000	10,000	10,000
<b>196,557</b>	<b>202,615</b>	<b>219,500</b>	<b>281,000</b>	<b>MATERIALS AND SERVICES</b>	<b>238,700</b>	<b>238,700</b>	<b>238,700</b>

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**FIRE**

Historical Data			
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013
<b>CAPITAL OUTLAY</b>			
2,296			73,460
<u>2,296</u>	<u>0</u>	<u>0</u>	<u>73,460</u>
<u>501,097</u>	<u>561,678</u>	<u>551,328</u>	<u>652,788</u>

Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Equipment			
Land			
<b>CAPITAL OUTLAY</b>	<u>0</u>	<u>0</u>	<u>0</u>
<b>TOTAL FIRE</b>	<u>577,851</u>	<u>577,851</u>	<u>577,851</u>

**PUBLIC SAFETY**

**NON - DEPARTMENTAL**

This department provides for the expenses that benefit all public safety departments, and those which do not apply to any specific department.

**CITY OF SEASIDE**  
**PUBLIC SAFETY**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

Historical Data			
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013
<b>MATERIALS AND SERVICES</b>			
834	420	500	800
834	420	500	800
<b>SPECIAL PAYMENTS</b>			
		50,000	50,000
0	0	50,000	50,000
<b>INTERFUND TRANSFERS</b>			
293,919	325,338	314,444	314,444
6,280			
17,000			
317,179	325,338	314,444	314,444
<b>CONTINGENCY</b>			
		196	196
0	0	196	196
<b>ENDING FUND BALANCE</b>			
49,961	23,002		
49,961	23,002	0	0
367,974	348,760	365,140	365,440
<u>3,860,965</u>	<u>4,099,064</u>	<u>4,227,508</u>	<u>4,332,368</u>

**NON-DEPARTMENTAL - PUBLIC SAFETY**

Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Interest	453	453	453
<b>MATERIALS AND SERVICES</b>	453	453	453
Interfund Loan - Systems Dev (Water)			
<b>SPECIAL PAYMENTS</b>	0	0	0
Admin Costs - G/F Services Transfer - Equipment Replacement Transfer - 911	337,565	337,565	337,565
<b>INTERFUND TRANSFERS</b>	337,565	337,565	337,565
Contingency	114,000	114,000	114,000
<b>CONTINGENCY</b>	114,000	114,000	114,000
Ending Fund Balance			
<b>ENDING FUND BALANCE</b>	0	0	0
<b>TOTAL NON-DEPARTMENTAL</b>	<u>452,018</u>	<u>452,018</u>	<u>452,018</u>
<b>TOTAL PUBLIC SAFETY</b>	<u>4,440,405</u>	<u>4,440,405</u>	<u>4,440,405</u>

## COMMUNITY DEVELOPMENT

The purpose of this fund is to account for the revenues and expenditures associated with the Planning and Building Departments

**CITY OF SEASIDE**  
**COMMUNITY DEVELOPMENT**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**RESOURCES**

<u>Historical Data</u>				<u>Description Of Accounts</u>	<u>Proposed Budget 2013/2014</u>	<u>Committee Budget 2013/2014</u>	<u>Adopted Budget 2013/2014</u>
<u>Actual 2010/2011</u>	<u>Actual 2011/2012</u>	<u>Original Budget 2012/2013</u>	<u>Adjusted Budget 2012/2013</u>				
(52,304)	(4,130)	28,783	5,318	Beginning Fund Balance	11,626	11,626	11,626
100,000	100,000	100,000	100,000	Transfer - Business Licenses	100,000	100,000	100,000
75,000				Transfer - General			
118				Interest On Investments			
151,404	65,255	123,700	64,000	Building and Heating Permits	100,000	100,000	100,000
21,279	16,354	22,700	20,700	Mechanical Permits	27,000	27,000	27,000
20,989	20,695	23,800	24,800	Plumbing Permits	35,000	35,000	35,000
89,980	37,103	77,800	65,165	Plan Review Fees	70,000	70,000	70,000
35,375	21,722	24,800	22,800	Planning	45,000	45,000	45,000
6,000	6,000	6,000	6,000	LCDC Planning Grant	6,000	6,000	6,000
1,399	807	2,000	800	Miscellaneous	2,000	2,000	2,000
	<u>200,000</u>		<u>300,000</u>	Interfund Loan - Systems Dev (Water)	<u>273,115</u>	<u>273,115</u>	<u>273,115</u>
<u>449,240</u>	<u>463,806</u>	<u>409,583</u>	<u>609,583</u>	<b>TOTAL RESOURCES</b>	<u>669,741</u>	<u>669,741</u>	<u>669,741</u>

## COMMUNITY DEVELOPMENT

### PLANNING

This department provides for the activities associated with the Planning Department. This department provides staff support to the Planning Commission, serving as liaison between the Commission, and the City Council and the public. The Department prepares all reports and findings to support land use decisions. Planning is also responsible for administering the Comprehensive Plan.

The Planning Department consists of the Planning Director and a Secretary shared with the Building Department and Public Works. The Code Enforcement Officer position has been discontinued.

The duties of the Planning Department include dealing with the public and potential developers on land use and zoning issues. The Planning Director is also the staff person for the Planning Commission and the Landmarks Commission. The Department provides information on emergency preparedness and takes an active role in public outreach efforts intended to raise public awareness of natural hazards.

**CITY OF SEASIDE**  
**COMMUNITY DEVELOPMENT**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**PLANNING**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>							
74,352	75,840	78,192	78,192	Planning Director	79,824	79,824	79,824
20,972	21,796	15,280	15,280	Secretary (0.50) > (0.32.5)	15,584	15,584	15,584
23,690	22,511			Code Enforcement Officer (0.50) > (0.00)			
8,706	8,817	7,196	7,196	FICA	7,345	7,345	7,345
30,744	32,078	26,211	26,211	Health/Dental/Life Insurance	24,366	24,366	24,366
24,562	24,707	19,629	19,629	Retirement	20,036	20,036	20,036
1,195	1,257	243	1,295	Workmans Compensation Ins	457	457	457
114	692	847	847	Unemployment	576	576	576
	151	600	600	Overtime	600	600	600
<u>184,335</u>	<u>187,849</u>	<u>148,198</u>	<u>149,250</u>	<b>PERSONAL SERVICES</b>	<u>148,788</u>	<u>148,788</u>	<u>148,788</u>
<b>MATERIALS AND SERVICES</b>							
2,262	1,843	1,800	1,800	Supplies	1,800	1,800	1,800
250		1,400	1,500	Minor Equipment	200	200	200
	943		350	Building Maintenance	200	200	200
1,513	1,248	1,500	1,500	Telephone	1,500	1,500	1,500
442	429	400	500	Electricity	500	500	500
129	101	125	125	Heating Fuel	125	125	125
1,759	7,829	6,500	9,875	Professional/Contractual Services	10,000	10,000	10,000
	500		1,625	Computer Services	1,500	1,500	1,500
232	133	200	275	Printing	200	200	200
2,826	1,747	2,000	1,800	Postage & Freight	2,000	2,000	2,000
756	640	800	800	Rentals & Leases	800	800	800
1,888	1,071	2,000	1,800	Advertising/Legal Notices	2,000	2,000	2,000
570	530	750	525	Travel & Meeting	750	750	750
5,435	5,520	5,550	5,550	Dues & Memberships	5,550	5,550	5,550
75		200	200	Training	200	200	200
<u>18,137</u>	<u>22,534</u>	<u>23,225</u>	<u>28,225</u>	<b>MATERIALS AND SERVICES</b>	<u>27,325</u>	<u>27,325</u>	<u>27,325</u>
<u>202,472</u>	<u>210,383</u>	<u>171,423</u>	<u>177,475</u>	<b>TOTAL PLANNING</b>	<u>176,113</u>	<u>176,113</u>	<u>176,113</u>

## COMMUNITY DEVELOPMENT

### BUILDING AND CODE ENFORCEMENT

In addition to monitoring compliance with many of our local city ordinances, the City of Seaside Building Department manages and operates a full service building inspection and plan review program on behalf of the State of Oregon. This program provides a service to the community that includes expedited plan reviews, timely inspections, and superior "one on one" service through our local office. During the last three years, the City has issued on a yearly average, over 400 permits.

**CITY OF SEASIDE**  
**COMMUNITY DEVELOPMENT**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**BUILDING**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted as of 2012/2013				
<b>PERSONAL SERVICES</b>							
75,756	77,268	79,656	79,656	Building Official	81,324	81,324	81,324
20,972	21,796	15,280	15,280	Secretary (0.50) > (0.32.5)	15,584	15,584	15,584
23,690	22,510			Code Enforcement Officer (0.50) > (0.00)			
8,853	9,026	7,308	7,308	FICA	7,459	7,459	7,459
26,080	27,070	20,701	20,701	Health/Dental/Life Insurance	21,333	21,333	21,333
24,852	25,002	19,937	19,937	Retirement	20,351	20,351	20,351
1,211	1,273	248	1,320	Workmans Compensation Ins	1,348	1,348	1,348
116	708	860	860	Unemployment	585	585	585
	151	600	600	Overtime			
181,530	184,804	144,588	145,662	<b>PERSONAL SERVICES</b>	147,984	147,984	147,984
<b>MATERIALS AND SERVICES</b>							
373	501	500	500	Publications	400	400	400
2,371	1,974	2,000	2,000	Supplies	1,800	1,800	1,800
285		300	300	Minor Equipment	150	150	150
729	962	1,200	1,200	Gas/Diesel/Oil	1,200	1,200	1,200
273	262	100	100	Equipment Maintenance	100	100	100
	943		350	Building Maintenance	300	300	300
1,955	2,223	2,000	2,200	Telephone	2,300	2,300	2,300
442	429	425	525	Electricity	500	500	500
129	101	150	150	Heating Fuel	100	100	100
22,343	14,529	14,500	19,025	Professional/Contractual Services	18,000	18,000	18,000
	500		1,625	Computer Services	1,500	1,500	1,500
398	43	200	400	Printing	200	200	200
468	349	500	500	Postage & Freight	400	400	400
756	640	700	700	Rentals & Leases	700	700	700
		100	100	Advertising/Legal Notices			
1,172	1,297	1,500	1,500	Credit Card Discount	1,300	1,300	1,300
991	1,166	1,000	1,000	Travel & Meeting	800	800	800
140	125	250	250	Dues & Memberships	300	300	300
750	410	1,000	1,000	Training	1,000	1,000	1,000
33,575	26,454	26,425	33,425	<b>MATERIALS AND SERVICES</b>	31,050	31,050	31,050
215,105	211,258	171,013	179,087	<b>TOTAL BUILDING</b>	179,034	179,034	179,034

## COMMUNITY DEVELOPMENT

### NON - DEPARTMENTAL

The department provides for the expenses that benefit all community development departments, and those which do not apply to any specific department.

**CITY OF SEASIDE  
COMMUNITY DEVELOPMENT  
BUDGET YEAR 07/01/2013 to 06/30/2014**

**REQUIREMENTS**

Historical Data			
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013
<b>MATERIALS AND SERVICES</b>			
39	519	779	1,254
39	519	779	1,254
<b>SPECIAL PAYMENTS</b>			
			200,000
0	0	0	200,000
<b>INTERFUND TRANSFERS</b>			
35,754	36,328	37,585	37,585
35,754	36,328	37,585	37,585
<b>CONTINGENCY</b>			
		28,783	14,182
0	0	28,783	14,182
<b>ENDING FUND BALANCE</b>			
(4,130)	5,318		
(4,130)	5,318	0	0
31,663	42,165	67,147	253,021
449,240	463,806	409,583	609,583

**NON-DEPARTMENTAL - COMMUNITY DEVELOPMENT**

Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Interest	1,600	1,600	1,600
<b>MATERIALS AND SERVICES</b>	1,600	1,600	1,600
Loan Repayment - Sys Dev (W/tr)	275,000	275,000	275,000
<b>SPECIAL PAYMENTS</b>	275,000	275,000	275,000
Admin Costs - G/F Services	37,994	37,994	37,994
<b>INTERFUND TRANSFERS</b>	37,994	37,994	37,994
Contingency			
<b>CONTINGENCY</b>	0	0	0
Ending Fund Balance			
<b>ENDING FUND BALANCE</b>	0	0	0
<b>TOTAL NON-DEPARTMENTAL</b>	314,594	314,594	314,594
<b>TOTAL COMMUNITY DEVELOPMENT</b>	669,741	669,741	669,741

## PUBLIC WORKS

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the Public Works, Engineering, and City Parks.

**CITY OF SEASIDE**  
**PUBLIC WORKS**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**RESOURCES**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
44,633	16,671	29,902	35,697	Beginning Fund Balance	41,491	41,491	41,491
			3,702	Engineering Costs - Assessments			
121,538	130,055	130,018	137,550	Transfer - Water (Franchise)	138,376	138,376	138,376
114,524	142,905	145,789	151,900	Transfer - Sewer (Franchise)	152,390	152,390	152,390
78,199	79,503	84,320	90,520	Transfer - Room Tax	89,745	89,745	89,745
		100	100	Interest On Investments	100	100	100
557,096	561,576	690,000	666,046	Franchise Fees	692,000	692,000	692,000
				State Grant			
7,600	7,600	7,600	7,600	State Marine	7,200	7,200	7,200
27,788	22,216	15,000	15,000	Seaside Urban Renewal Agency	15,000	15,000	15,000
	1,113		159	Insurance Reimbursement			
420	420	750	750	Engineering	400	400	400
	2,815	1,000	1,000	Cemetery Lots	1,000	1,000	1,000
2,540	2,282	2,500	2,500	Miscellaneous	2,500	2,500	2,500
17,000	3,000		18,000	Donations	18,000	18,000	18,000
	50,000			Interfund Loan - Systems Dev (Water)			
<u>971,338</u>	<u>1,020,156</u>	<u>1,106,979</u>	<u>1,130,524</u>	<b>TOTAL RESOURCES</b>	<u>1,158,202</u>	<u>1,158,202</u>	<u>1,158,202</u>

## **PUBLIC WORKS**

### **ENGINEERING**

This department provides for the activities of the Engineering Department. The Engineering Department provides technical support for all public works operations. Services include preparation of bid specifications and documents, estimates for local improvement projects (LIDs), and oversight of construction projects in processes.

**CITY OF SEASIDE**  
**PUBLIC WORKS**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**ENGINEERING**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>							
135,217	141,449	149,525	149,525	Engineering (2)	152,844	152,844	152,844
10,343	10,696	11,618	11,618	FICA	11,874	11,874	11,874
28,591	30,859	39,563	37,563	Health/Dental/Life Insurance	35,103	35,103	35,103
27,216	28,453	31,400	31,400	Retirement	32,097	32,097	32,097
1,580	1,955	2,438	2,438	Workmans Compensation Ins	2,491	2,491	2,491
135	839	1,367	1,367	Unemployment	931	931	931
1,370	1,431	600	2,600	Overtime	600	600	600
1,773	1,685	1,736	1,736	Longevity Bonus	1,771	1,771	1,771
<u>206,225</u>	<u>217,367</u>	<u>238,247</u>	<u>238,247</u>	<b>PERSONAL SERVICES</b>	<u>237,711</u>	<u>237,711</u>	<u>237,711</u>
<b>MATERIALS AND SERVICES</b>							
1,786	1,155	2,100	2,100	Supplies	1,600	1,600	1,600
723	884	2,000	2,000	Minor Equipment	2,000	2,000	2,000
777	1,407	1,500	1,500	Gas/Diesel/Oil	1,500	1,500	1,500
		100	100	Clothing	100	100	100
237	218	300	400	Equipment Maintenance	300	300	300
151	128	200	200	Telephone	150	150	150
413	429	400	550	Electricity	500	500	500
129	101	100	100	Heating Fuel	100	100	100
5,922	2,328	7,000	5,025	Professional/Contractual Services	5,000	5,000	5,000
	500		1,625	Computer Services	1,500	1,500	1,500
24	29	50	50	Postage & Freight	50	50	50
	507	500	600	Rentals & Leases	600	600	600
	2,399	1,500	1,500	Advertising/Legal Notices			
		100	100	Travel & Meeting	1,500	1,500	1,500
	335	500	500	Dues & Memberships	100	100	100
				Training	500	500	500
<u>10,162</u>	<u>10,420</u>	<u>16,350</u>	<u>16,350</u>	<b>MATERIALS AND SERVICES</b>	<u>15,500</u>	<u>15,500</u>	<u>15,500</u>
<b>CAPITAL OUTLAY</b>							
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	Equipment			
<u>216,387</u>	<u>227,787</u>	<u>254,597</u>	<u>254,597</u>	<b>CAPITAL OUTLAY</b>	<u>0</u>	<u>0</u>	<u>0</u>
				<b>TOTAL ENGINEERING</b>	<u>253,211</u>	<u>253,211</u>	<u>253,211</u>

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## PUBLIC WORKS

## PUBLIC WORKS

This department provides for the activities associated with the management of the Public Works Department. The responsibilities of the Public Works Director include management of the Water Department, Sewer Department, Street Department and the City Shops. This department provides for the maintenance of the shops and equipment shared by the other departments.

**CITY OF SEASIDE**  
**PUBLIC WORKS**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**PUBLIC WORKS**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>							
26,964	27,504	28,072	28,356	Public Works Director (0.33)	28,952	28,952	28,952
19,282	19,902	20,501	20,630	Mechanic (0.39)	21,161	21,161	21,161
54,396	55,488	50,235	48,952	Street Foreman	53,314	53,314	53,314
120,611	126,951	132,275	127,075	Utility Workers (2.94)	131,447	131,447	131,447
16,277	10,486	15,000	15,000	Labor (Temporary)	15,000	15,000	15,000
4,058	3,038	3,208	3,762	Operations Assistant (0.10) > (0.08)	3,836	3,836	3,836
17,804	17,800	19,594	21,430	FICA	20,307	20,307	20,307
66,434	74,439	84,466	68,466	Health/Dental/Life Insurance	87,695	87,695	87,695
44,488	47,091	44,169	42,669	Retirement	41,509	41,509	41,509
11,495	12,464	14,575	15,225	Workmans Compensation Ins	14,905	14,905	14,905
234	1,900	6,043	3,343	Unemployment	5,083	5,083	5,083
2,833	6,815	3,000	51,000	Overtime	3,000	3,000	3,000
2,625	2,016	3,773	4,102	Longevity Bonus	3,543	3,543	3,543
<b>387,501</b>	<b>405,894</b>	<b>424,911</b>	<b>450,010</b>	<b>PERSONAL SERVICES</b>	<b>429,752</b>	<b>429,752</b>	<b>429,752</b>
<b>MATERIALS AND SERVICES</b>							
24	44			Publications			
13,799	6,560	15,000	9,895	Supplies	12,000	12,000	12,000
5,303	4,959	6,000	6,000	Minor Equipment	6,000	6,000	6,000
14,736	14,344	18,000	18,000	Gas/Diesel/Oil	18,000	18,000	18,000
346	61	400	400	Clothing	400	400	400
12,127	9,276	12,000	15,000	Equipment Maintenance	14,000	14,000	14,000
4,236	4,605	4,700	4,700	Grounds Maintenance	5,000	5,000	5,000
783	14,947	3,000	3,700	Building Maintenance	3,000	3,000	3,000
1,133	620	1,400	1,400	Maintenance Contracts	1,000	1,000	1,000
			5,000	Infrastructure Maintenance	5,000	5,000	5,000
2,074	2,005	2,200	2,200	Telephone	2,200	2,200	2,200
2,633	3,004	3,000	3,500	Electricity	3,600	3,600	3,600
926	707	900	900	Heating Fuel	900	900	900
585		500	500	Garbage	500	500	500
		300	300	Legal Services	300	300	300
14,002	19,045	14,000	20,750	Professional/Contractual Services	20,000	20,000	20,000
	1,000		3,250	Computer Services	6,000	6,000	6,000
3,747	3,620	4,000	4,000	Insurance	4,000	4,000	4,000
804	743	800	800	Postage & Freight	600	600	600
1,064	640	1,000	1,000	Rentals & Leases	800	800	800
49	348	400	400	Advertising/Legal Notices	200	200	200

**CITY OF SEASIDE**  
**PUBLIC WORKS**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**PUBLIC WORKS**

Historical Data			
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013
2,064	454	2,000	2,000
342	343	500	600
806	455	1,000	2,000
81,382	87,780	91,100	106,295
<b>CAPITAL OUTLAY</b>			
2,296	3,450		
2,500			
4,796	3,450	0	0
<u>473,679</u>	<u>497,124</u>	<u>516,011</u>	<u>556,305</u>

Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Travel & Meeting	2,000	2,000	2,000
Dues & Memberships	700	700	700
Training	1,000	1,000	1,000
<b>MATERIALS AND SERVICES</b>	107,200	107,200	107,200
Equipment			
Land			
Buildings			
Infrastructure			
<b>CAPITAL OUTLAY</b>	0	0	0
<b>TOTAL PUBLIC WORKS</b>	<u>536,952</u>	<u>536,952</u>	<u>536,952</u>

## **PUBLIC WORKS**

### **CITY PARKS**

This department provides for the operation and maintenance of the City's parks, restrooms, and cemetery. The City has a full time employee to maintain the City parks and handle garbage collection Citywide. Public Works employees maintain the restrooms and the cemetery.

#### **Important Budget Items**

##### **Garbage**

From this line the City pays for the disposal of garbage from cans and dumpsters throughout the City.

**CITY OF SEASIDE**  
**PUBLIC WORKS**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

**CITY PARKS**

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>PERSONAL SERVICES</b>							
42,624	42,823	44,784	44,784	Utility Worker	45,672	45,672	45,672
3,232	3,327	3,472	3,472	FICA	3,540	3,540	3,540
5,886	6,347	6,992	6,992	Health/Dental/Life Insurance	7,111	7,111	7,111
8,356	8,951	9,405	9,405	Retirement	9,591	9,591	9,591
1,341	1,502	1,765	1,765	Workmans Compensation Ins	1,799	1,799	1,799
42	261	408	408	Unemployment	278	278	278
553	1,646	600	1,700	Overtime	600	600	600
<u>62,034</u>	<u>64,857</u>	<u>67,426</u>	<u>68,526</u>	<b>PERSONAL SERVICES</b>	<u>68,591</u>	<u>68,591</u>	<u>68,591</u>
<b>MATERIALS AND SERVICES</b>							
29,918	37,555	32,000	32,000	Supplies	34,000	34,000	34,000
7,422	5,212	6,000	6,000	Minor Equipment	6,000	6,000	6,000
8,831	9,975	12,500	12,500	Gas/Diesel/Oil	10,000	10,000	10,000
53	521	400	900	Clothing	600	600	600
10,109	16,713	15,000	9,500	Equipment Maintenance	13,000	13,000	13,000
2,740	2,000	3,000	4,500	Grounds Maintenance	3,000	3,000	3,000
11,560	1,489	5,000	5,000	Building Maintenance	5,000	5,000	5,000
17,577	20,718	18,000	22,000	Electricity	24,000	24,000	24,000
8,648	10,462	10,000	10,000	Garbage	11,000	11,000	11,000
11,762	5,279	15,000	13,400	Professional/Contractual Services	10,000	10,000	10,000
	499	500	500	Rentals & Leases	500	500	500
		200	200	Legal Notices			
	45	50	50	Dues & Memberships	50	50	50
<u>108,620</u>	<u>110,468</u>	<u>117,650</u>	<u>116,550</u>	<b>MATERIALS AND SERVICES</b>	<u>117,150</u>	<u>117,150</u>	<u>117,150</u>
<b>CAPITAL OUTLAY</b>							
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	Equipment	36,000	36,000	36,000
				Infrastructure			
<u>170,654</u>	<u>175,325</u>	<u>185,076</u>	<u>185,076</u>	<b>CAPITAL OUTLAY</b>	<u>36,000</u>	<u>36,000</u>	<u>36,000</u>
				<b>TOTAL CITY PARKS</b>	<u>221,741</u>	<u>221,741</u>	<u>221,741</u>

## **PUBLIC WORKS**

### **NON - DEPARTMENTAL**

The department provides for the expenses that benefit all public works departments, and those which do not apply to any specific department.

**CITY OF SEASIDE**  
**PUBLIC WORKS**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

Historical Data			
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013
<b>MATERIALS AND SERVICES</b>			
443	603	200	700
443	603	200	700
<b>SPECIAL PAYMENTS</b>			
		50,000	50,000
0	0	50,000	50,000
<b>INTERFUND TRANSFERS</b>			
70,163	77,279	77,505	77,505
6,341	6,341		
17,000		6,341	6,341
93,504	83,620	83,846	83,846
<b>CONTINGENCY</b>			
		17,249	
0	0	17,249	0
<b>ENDING FUND BALANCE</b>			
16,671	35,697		
16,671	35,697	0	0
110,618	119,920	151,295	134,546
971,338	1,020,156	1,106,979	1,130,524

**NON-DEPARTMENTAL - PUBLIC WORKS**

Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Interest	500	500	500
<b>MATERIALS AND SERVICES</b>	500	500	500
Interfund Loan - Systems Dev (Water)			
<b>SPECIAL PAYMENTS</b>	0	0	0
Admin Costs - G/F Services	81,076	81,076	81,076
Transfer - Equipment Replacement			
Transfer - Parks Construction			
Transfer - General (Equipment)	6,341	6,341	6,341
<b>INTERFUND TRANSFERS</b>	87,417	87,417	87,417
Contingency	58,381	58,381	58,381
<b>CONTINGENCY</b>	58,381	58,381	58,381
Ending Fund Balance			
<b>ENDING FUND BALANCE</b>	0	0	0
<b>TOTAL NON-DEPARTMENTAL</b>	146,298	146,298	146,298
<b>TOTAL PUBLIC WORKS</b>	1,158,202	1,158,202	1,158,202

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## STATE TAX STREET

The purpose of this fund is to account for the revenues and expenditures associated with the maintenance of improved roads and the operation of street lights within the city.

### REVENUES

#### State Gas Tax Refund

The City receives a share of the state collected gas tax for the maintenance of urban roads.

### EXPENDITURES

#### Electricity

This line item pays for streetlights for the City.

**CITY OF SEASIDE**  
**STATE TAX STREET**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>RESOURCES</b>							
(45,671)	300,839	427,510	422,169	Beginning Fund Balance	455,304	455,304	455,304
21	1,214	3,000	3,000	Interest On Investments	3,000	3,000	3,000
316,410	352,672	368,000	360,000	State Gas Tax Refund	370,000	370,000	370,000
655,672		71,300	71,300	Surface Transportation Program	140,000	140,000	140,000
	16,431			Insurance Reimbursement			
5,883	6,581	6,000	6,000	Miscellaneous	7,000	7,000	7,000
<u>932,315</u>	<u>677,737</u>	<u>875,810</u>	<u>862,469</u>	<b>TOTAL RESOURCES</b>	<u>975,304</u>	<u>975,304</u>	<u>975,304</u>
<b>REQUIREMENTS</b>							
<b>MATERIALS AND SERVICES</b>							
130	2,533			Supplies			
886				Equipment Maintenance			
28,236	19,162	30,000	28,000	Maintenance Contracts	30,000	30,000	30,000
29	4,553	3,000	5,000	Infrastructure Maintenance	10,000	10,000	10,000
124,754	130,779	134,000	134,000	Electricity	147,000	147,000	147,000
1,903	3,856	12,000	12,000	Professional/Contractual Services	12,000	12,000	12,000
1,714	1,830	2,100	2,100	Audit	2,100	2,100	2,100
1,010	167			Interest			
	36			Bad Debt			
<u>158,662</u>	<u>162,916</u>	<u>181,100</u>	<u>181,100</u>	<b>MATERIALS AND SERVICES</b>	<u>201,100</u>	<u>201,100</u>	<u>201,100</u>
<b>CAPITAL OUTLAY</b>							
454,946	37,852	539,485	526,144	Infrastructure	656,135	656,135	656,135
<u>454,946</u>	<u>37,852</u>	<u>539,485</u>	<u>526,144</u>	<b>CAPITAL OUTLAY</b>	<u>656,135</u>	<u>656,135</u>	<u>656,135</u>

**CITY OF SEASIDE**  
**STATE TAX STREET**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

<u>Historical Data</u>				<u>Description Of Accounts</u>	<u>Proposed Budget 2013/2014</u>	<u>Committee Budget 2013/2014</u>	<u>Adopted Budget 2013/2014</u>
<u>Actual 2010/2011</u>	<u>Actual 2011/2012</u>	<u>Original Budget 2012/2013</u>	<u>Adjusted Budget 2012/2013</u>				
<b>INTERFUND TRANSFERS</b>							
<u>17,868</u>	<u>54,800</u>	<u>55,225</u>	<u>55,225</u>	Admin Costs - G/F Services	<u>18,069</u>	<u>18,069</u>	<u>18,069</u>
17,868	54,800	55,225	55,225	<b>INTERFUND TRANSFERS</b>	18,069	18,069	18,069
<b>ENDING FUND BALANCE</b>							
<u>300,839</u>	<u>422,169</u>	<u>100,000</u>	<u>100,000</u>	Ending Fund Balance	<u>100,000</u>	<u>100,000</u>	<u>100,000</u>
300,839	422,169	100,000	100,000	<b>ENDING FUND BALANCE</b>	100,000	100,000	100,000
<u>932,315</u>	<u>677,737</u>	<u>875,810</u>	<u>862,469</u>	<b>TOTAL REQUIREMENTS</b>	<u>975,304</u>	<u>975,304</u>	<u>975,304</u>

## DOWNTOWN MAINTENANCE DISTRICT

The purpose of this fund is to account for the revenues and expenditures associated with the maintenance of the plantings and public facilities in the downtown area.

### REVENUES

#### **Current Assessments**

Under the tax guidelines, assessments on property in the maintenance district are now considered taxes and are collected by Clatsop County as property taxes.

**CITY OF SEASIDE**  
**DOWNTOWN MAINTENANCE DISTRICT**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

Historical Data				Description Of Accounts	Proposed	Committee	Adopted
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013		Budget 2013/2014	Budget 2013/2014	Budget 2013/2014
<b>RESOURCES</b>							
35,524	30,721	29,885	30,047	Beginning Fund Balance	31,480	31,480	31,480
67,601	74,565	90,143	90,143	Current Assessments	92,051	92,051	92,051
		(6,763)	(6,733)	Estimated Assessments Not To Be Rec'd	(6,884)	(6,884)	(6,884)
		(5,600)	(5,978)	Loss Due To Compression	(6,000)	(6,000)	(6,000)
2,938	2,691	3,000	3,186	Delinquent Assessments	2,900	2,900	2,900
122	3	125	125	Assessment Offsets	100	100	100
185	198	125	125	Interest On Investments	200	200	200
582	528	550	550	Interest On Assessments	500	500	500
<u>106,952</u>	<u>108,706</u>	<u>111,465</u>	<u>111,465</u>	<b>TOTAL RESOURCES</b>	<u>114,347</u>	<u>114,347</u>	<u>114,347</u>
<b>REQUIREMENTS</b>							
<b>MATERIALS AND SERVICES</b>							
498		1,000	545	Supplies	1,000	1,000	1,000
29,700	30,409	30,000	30,000	Grounds Maintenance	31,000	31,000	31,000
	641	1,000	1,000	Infrastructure Maintenance	1,000	1,000	1,000
			355	Legal Services	400	400	400
40,529	41,745	43,000	43,000	Professional/Contractual Services	44,300	44,300	44,300
		100	200	Advertising/Legal Notices	100	100	100
<u>70,727</u>	<u>72,795</u>	<u>75,100</u>	<u>75,100</u>	<b>MATERIALS AND SERVICES</b>	<u>77,800</u>	<u>77,800</u>	<u>77,800</u>
<b>INTERFUND TRANSFERS</b>							
5,504	5,864	6,365	6,365	Admin Costs - G/F Services	6,547	6,547	6,547
<u>5,504</u>	<u>5,864</u>	<u>6,365</u>	<u>6,365</u>	<b>INTERFUND TRANSFERS</b>	<u>6,547</u>	<u>6,547</u>	<u>6,547</u>
<b>CONTINGENCY</b>							
		10,000	10,000	Contingency	10,000	10,000	10,000
0	0	10,000	10,000	<b>CONTINGENCY</b>	<u>10,000</u>	<u>10,000</u>	<u>10,000</u>
<b>ENDING FUND BALANCE</b>							
30,721	30,047	20,000	20,000	Ending Fund Balance	20,000	20,000	20,000
<u>30,721</u>	<u>30,047</u>	<u>20,000</u>	<u>20,000</u>	<b>ENDING FUND BALANCE</b>	<u>20,000</u>	<u>20,000</u>	<u>20,000</u>
<u>106,952</u>	<u>108,706</u>	<u>111,465</u>	<u>111,465</u>	<b>TOTAL REQUIREMENTS</b>	<u>114,347</u>	<u>114,347</u>	<u>114,347</u>

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## 911 SPECIAL REVENUE

The purpose of this fund is to account for the revenues and expenditures associated with the operation of the emergency dispatch center at the Seaside Police Department.

### REVENUES

#### 911 Revenue - City

Funds are received from the State of Oregon for the City of Seaside for 911 services.

#### 911 Revenue - County

Funds received from Clatsop County for operation of the 911 dispatch center in Seaside.

### EXPENDITURES

#### Dispatcher (1.05)

Approximately 28% of calls made to the dispatch center are 911 calls. 911 funds pay the costs associated with 15% of the seven full-time dispatchers.

**CITY OF SEASIDE**  
**911 SPECIAL REVENUE**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

<u>Historical Data</u>				<u>Description Of Accounts</u>	<u>Proposed</u>	<u>Committee</u>	<u>Adopted</u>
<u>Actual</u>	<u>Actual</u>	<u>Original</u>	<u>Adjusted</u>		<u>Budget</u>	<u>Budget</u>	<u>Budget</u>
<u>2010/2011</u>	<u>2011/2012</u>	<u>2012/2013</u>	<u>2012/2013</u>		<u>2013/2014</u>	<u>2013/2014</u>	<u>2013/2014</u>
<b>RESOURCES</b>							
(15,471)	20,957	9,395	13,003	Beginning Fund Balance	29,459	29,459	29,459
17,000				Transfer - Public Safety			
32,549	31,655	31,250	31,250	Interest On Investments	30	30	30
50,829	49,439	48,800	48,800	911 Revenue - City	95,100	95,100	95,100
17,696				911 Revenue - County			
				Interfund Loan - Sys Dev (Wtr)			
<u>102,603</u>	<u>102,051</u>	<u>89,445</u>	<u>93,053</u>	<b>TOTAL RESOURCES</b>	<u>124,589</u>	<u>124,589</u>	<u>124,589</u>
<b>REQUIREMENTS</b>							
<b>PERSONAL SERVICES</b>							
46,747	41,136	44,745	44,745	Dispatchers (1.05)	44,906	44,906	44,906
3,443	3,226	4,076	4,076	FICA	4,132	4,132	4,132
12,476	10,022	12,884	12,561	Health/Dental/Life Insurance	12,190	12,190	12,190
9,446	8,083	9,057	9,057	Retirement	9,093	9,093	9,093
146	158	145	145	Workmans Compensation Ins	147	147	147
45	253	480	480	Unemployment	324	324	324
1,801	1,581	1,628	1,628	Incentive Pay	1,844	1,844	1,844
45	120	90	90	Insurance Split	90	90	90
5,000	6,619	6,500	6,500	Overtime	6,500	6,500	6,500
				Longevity Bonus	338	338	338
166	100	312	635	Fitness Pay	334	334	334
<u>79,315</u>	<u>71,298</u>	<u>79,917</u>	<u>79,917</u>	<b>PERSONAL SERVICES</b>	<u>79,898</u>	<u>79,898</u>	<u>79,898</u>
<b>MATERIALS AND SERVICES</b>							
2,191				Maintenance Contracts			
140	54	133	133	Interest			
<u>2,331</u>	<u>54</u>	<u>133</u>	<u>133</u>	<b>MATERIALS AND SERVICES</b>	<u>0</u>	<u>0</u>	<u>0</u>

**CITY OF SEASIDE**  
**911 SPECIAL REVENUE**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

**REQUIREMENTS**

<u>Historical Data</u>				<u>Description Of Accounts</u>	<u>Proposed Budget 2013/2014</u>	<u>Committee Budget 2013/2014</u>	<u>Adopted Budget 2013/2014</u>
<u>Actual 2010/2011</u>	<u>Actual 2011/2012</u>	<u>Original Budget 2012/2013</u>	<u>Adjusted Budget 2012/2013</u>				
<b>SPECIAL PAYMENTS</b>							
	17,696			Interfund Loan - Sys Dev (Wtr)			
0	17,696	0	0	<b>SPECIAL PAYMENTS</b>	0	0	0
<b>CONTINGENCY</b>							
		9,395	13,003	Contingency	14,691	14,691	14,691
0	0	9,395	13,003	<b>CONTINGENCY</b>	14,691	14,691	14,691
<b>ENDING FUND BALANCE</b>							
20,957	13,003			Ending Fund Balance	30,000	30,000	30,000
20,957	13,003	0	0	<b>ENDING FUND BALANCE</b>	30,000	30,000	30,000
<u>102,603</u>	<u>102,051</u>	<u>89,445</u>	<u>93,053</u>	<b>TOTAL REQUIREMENTS</b>	<u>124,589</u>	<u>124,589</u>	<u>124,589</u>

## ECONOMIC DEVELOPMENT

The purpose of this fund is to account for the revenues and expenditures associated with Economic Development.

**CITY OF SEASIDE**  
**ECONOMIC DEVELOPMENT**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>RESOURCES</b>							
1,998	(44)	450	320	Beginning Fund Balance	326	326	326
3,000	5,500	5,235	5,235	Transfer - General	5,235	5,235	5,235
			5	Interest On Investments	1	1	1
2,464	2,387	2,325	1,950	Cigarette Tax	2,275	2,275	2,275
				Interfund Loan - Systems Dev (Water)			
<u>7,462</u>	<u>7,823</u>	<u>8,010</u>	<u>7,510</u>	<b>TOTAL RESOURCES</b>	<u>7,837</u>	<u>7,837</u>	<u>7,837</u>
<b>REQUIREMENTS</b>							
<b>MATERIALS AND SERVICES</b>							
7,500	7,500	7,500	7,500	Professional/Contractual Services	7,832	7,832	7,832
6	3	10	10	Interest	5	5	5
7,506	7,503	7,510	7,510	<b>MATERIALS AND SERVICES</b>	7,837	7,837	7,837
<b>SPECIAL PAYMENTS</b>							
		500		Interfund Loan - Systems Dev (Water)			
0	0	500	0	<b>SPECIAL PAYMENTS</b>	0	0	0
<b>ENDING FUND BALANCE</b>							
(44)	320			Ending Fund Balance			
(44)	320	0	0	<b>ENDING FUND BALANCE</b>	0	0	0
<u>7,462</u>	<u>7,823</u>	<u>8,010</u>	<u>7,510</u>	<b>TOTAL REQUIREMENTS</b>	<u>7,837</u>	<u>7,837</u>	<u>7,837</u>

## AIRPORT

The purpose of this fund is to account for the revenues and expenditures associated with grants for capital improvements at the Seaside Municipal Airport.

**CITY OF SEASIDE  
AIRPORT**  
BUDGET YEAR 07/01/2013 to 06/30/2014

Historical Data				Description Of Accounts	Proposed Budget	Committee Budget	Adopted Budget
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013		2013/2014	2013/2014	2013/2014
<b>RESOURCES</b>							
(40,381)	(24,338)	6,203	(6,306)	Beginning Fund Balance	2,000	2,000	2,000
	30,000	9,000	9,000	Transfer - Capital Improvement			
98,515	162,470	141,000	480,009	State Grant			
	1,058	1,058	1,008	FAA Grants			
				Rentals & Leases	1,008	1,008	1,008
<u>58,134</u>	<u>169,190</u>	<u>157,261</u>	<u>483,711</u>	<b>TOTAL RESOURCES</b>	<u>3,008</u>	<u>3,008</u>	<u>3,008</u>
<b>REQUIREMENTS</b>							
<b>MATERIALS AND SERVICES</b>							
14,108			64,050	Professional/Contractual Services	600	600	600
1,785	1,964	2,000	2,000	Insurance	2,200	2,200	2,200
	203		1,000	Postage & Freight			
253	340	261	661	Advertising/Legal Notices	200	200	200
				Interest	8	8	8
16,146	2,507	2,261	67,711	<b>MATERIALS AND SERVICES</b>	3,008	3,008	3,008
<b>CAPITAL OUTLAY</b>							
86,326	172,989	150,000	415,000	Infrastructure			
66,326	172,989	150,000	415,000	<b>CAPITAL OUTLAY</b>	0	0	0
<b>CONTINGENCY</b>							
		5,000	1,000	Contingency			
0	0	5,000	1,000	<b>CONTINGENCY</b>	0	0	0
<b>ENDING FUND BALANCE</b>							
(24,338)	(6,306)			Ending Fund Balance			
(24,338)	(6,306)	0	0	<b>ENDING FUND BALANCE</b>	0	0	0
<u>58,134</u>	<u>169,190</u>	<u>157,261</u>	<u>483,711</u>	<b>TOTAL REQUIREMENTS</b>	<u>3,008</u>	<u>3,008</u>	<u>3,008</u>

## EMERGENCY READINESS

The purpose of this fund is to account for the revenues and expenditures associated with all activities associated with emergency readiness.

**CITY OF SEASIDE**  
**EMERGENCY READINESS**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>RESOURCES</b>							
4,535	(3,029)	5,336	8,964	Beginning Fund Balance	22,189	22,189	22,189
	16,570	40,800	43,800	Transfer - Room Tax	43,425	43,425	43,425
		50	50	Interest On Investments	125	125	125
<u>2,700</u>	<u>765</u>	<u>750</u>	<u>750</u>	Emergency Readiness Fee			
				Local Donations or Match	<u>750</u>	<u>750</u>	<u>750</u>
<u>7,235</u>	<u>14,306</u>	<u>46,936</u>	<u>53,564</u>	<b>TOTAL RESOURCES</b>	<u>66,489</u>	<u>66,489</u>	<u>66,489</u>
<b>REQUIREMENTS</b>							
<b>MATERIALS AND SERVICES</b>							
135	106	15,932	24,932	Supplies	15,000	15,000	15,000
		2,000	2,000	Minor Equipment	2,000	2,000	2,000
	5,219	20,000	14,000	Professional/Contractual Services	24,550	24,550	24,550
1,069		1,500	1,500	Printing	1,500	1,500	1,500
887		300	300	Postage & Freight	1,000	1,000	1,000
				Legal Notices	250	250	250
<u>10</u>	<u>17</u>			Interest			
2,101	5,342	39,732	42,732	<b>MATERIALS AND SERVICES</b>	<u>44,300</u>	<u>44,300</u>	<u>44,300</u>
<b>CAPITAL OUTLAY</b>							
<u>8,163</u>				Equipment			
8,163	0	0	0	<b>CAPITAL OUTLAY</b>	<u>0</u>	<u>0</u>	<u>0</u>
<b>CONTINGENCY</b>							
		7,204	10,832	Contingency	<u>22,189</u>	<u>22,189</u>	<u>22,189</u>
0	0	7,204	10,832	<b>CONTINGENCY</b>	<u>22,189</u>	<u>22,189</u>	<u>22,189</u>
<b>ENDING FUND BALANCE</b>							
<u>(3,029)</u>	<u>8,964</u>			Ending Fund Balance			
<u>(3,029)</u>	<u>8,964</u>	<u>0</u>	<u>0</u>	<b>ENDING FUND BALANCE</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>7,235</u>	<u>14,306</u>	<u>46,936</u>	<u>53,564</u>	<b>TOTAL REQUIREMENTS</b>	<u>66,489</u>	<u>66,489</u>	<u>66,489</u>

## WATERSHED ENHANCEMENT

The purpose of this fund is to account for the revenues and expenditures associated with all activities in the city's watershed including planning, expansion, maintenance, and financing.

**CITY OF SEASIDE**  
**WATERSHED ENHANCEMENT**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>RESOURCES</b>							
105,770	104,151	104,576	104,707	Beginning Fund Balance	105,332	105,332	105,332
512	556	450	319	Interest On Investments	625	625	625
106,282	104,707	105,026	105,026	<b>TOTAL RESOURCES</b>	<b>105,957</b>	<b>105,957</b>	<b>105,957</b>
<b>REQUIREMENTS</b>							
<b>MATERIALS AND SERVICES</b>							
2,131		25,000	25,000	Professional/Contractual Services	25,000	25,000	25,000
2,131	0	25,000	25,000	<b>MATERIALS AND SERVICES</b>	25,000	25,000	25,000
<b>CAPITAL OUTLAY</b>							
		80,026	80,026	Land	80,957	80,957	80,957
0	0	80,026	80,026	<b>CAPITAL OUTLAY</b>	80,957	80,957	80,957
<b>ENDING FUND BALANCE</b>							
104,151	104,707			Ending Fund Balance			
104,151	104,707	0	0	<b>ENDING FUND BALANCE</b>	0	0	0
106,282	104,707	105,026	105,026	<b>TOTAL REQUIREMENTS</b>	<b>105,957</b>	<b>105,957</b>	<b>105,957</b>

## FIRE EQUIPMENT (2013)

The purpose of this fund is to account for the revenues and expenditures associated with the acquisition of a rescue/pumper truck and two new staff vehicles.

**CITY OF SEASIDE**  
**FIRE EQUIPMENT (2013)**  
 BUDGET YEAR 07/01/2013 to 06/30/2014

Historical Data				Description Of Accounts	Proposed Budget 2013/2014	Committee Budget 2013/2014	Adopted Budget 2013/2014
Actual 2010/2011	Actual 2011/2012	Original Budget 2012/2013	Adjusted Budget 2012/2013				
<b>RESOURCES</b>							
				Beginning Fund Balance			
				Tax Levy	120,000	120,000	120,000
				Estimated Taxes Not To Be Rec'd	(9,600)	(9,600)	(9,600)
				Delinquent Taxes			
				Tax Offsets	50	50	50
				Interest On Investments	300	300	300
				Interest On Tax Receipts			
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<b>TOTAL RESOURCES</b>	<u>110,750</u>	<u>110,750</u>	<u>110,750</u>
<b>REQUIREMENTS</b>							
<b>CAPITAL OUTLAY</b>							
				Equipment	50,000	50,000	50,000
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<b>CAPITAL OUTLAY</b>	<u>50,000</u>	<u>50,000</u>	<u>50,000</u>
<b>CONTINGENCY</b>							
				Contingency	60,750	60,750	60,750
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<b>CONTINGENCY</b>	<u>60,750</u>	<u>60,750</u>	<u>60,750</u>
<b>ENDING FUND BALANCE</b>							
				Ending Fund Balance			
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<b>ENDING FUND BALANCE</b>	<u>0</u>	<u>0</u>	<u>0</u>
<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<b>TOTAL REQUIREMENTS</b>	<u>110,750</u>	<u>110,750</u>	<u>110,750</u>

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