

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

ATTENDANCE Present: Mayor Don Larson, Council President Stubby Lyons, Councilors Larry Haller, Gary Diebolt, Don Johnson, Tim Tolan and Dave Moore.

Also Present: Mark Winstanley, City Manager; Bob Gross, Police Chief; Neal Wallace, Public Works Director; Reita Fackerell, Library Director; Mikaela Norval, Tourism Director; Dan Van Thiel, City Attorney; Donald Allison, Seaside Signal; Jeff Nelson, KAST Radio; Nancy McCarthy, Daily Astorian.

AGENDA Mark Winstanley, City Manager, asked Council to add item (9) (e) to the agenda which was an approval request for the Wastewater Outfall Project through the Oregon Economic Community Development Department.

Motion to approve the November 24, 2008, agenda as amended; carried unanimously. (Johnson/Haller)

MINUTES Motion to approve the November 10, 2008, minutes; carried unanimously. (Diebolt/Haller)

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA Motion to approve payment of the bills in the amount of \$298,709.70; carried unanimously. (Lyons/Johnson)

VACANCY – PLANNING COMMISSION Mayor Larson stated there was one vacancy on the Planning Commission with five applications received from Virginia Dideum, David Langlo, Bill Carpenter, Allan Jaklich and James Shipley. Mayor Larson further stated interviews had been conducted and asked Council what they wished to do.

Council consensus to appoint a member for the Planning Commission.

Mayor Larson asked for a roll call vote:

TOLAN	CARPENTER
HALLER	SHIPLEY
LYONS	SHIPLEY
MOORE	CARPENTER
DIEBOLT	CARPENTER
JOHNSON	DIDEUM
LARSON	DIDEUM

Mayor Larson stated Bill Carpenter was appointed to the Planning Commission.

Term expiration for Bill Carpenter would be December 31, 2012.

VACANCY – TOURISM ADVISORY COMMITTEE Mayor Larson stated there was one vacancy on the Tourism Advisory Committee and one term expiration from Virginia Dideum who wished to be reappointed. Mayor Larson asked Council what they wished to do.

Motion to reappoint Virginia Dideum to the Tourism Advisory Committee; carried unanimously. (Lyons/Johnson)

Term expiration for Virginia Dideum would be December 31, 2011.

VACANCY – CONVENTION CENTER COMMISSION Mayor Larson stated there was one vacancy on the Convention Center Commission with two applications received. Mayor Larson asked Council what they wished to do.

Councilor Haller stated the application process should be closed and interviews conducted.

Mayor Larson stated interviews would be conducted on December 8, 2008, prior to the City Council Meeting.

VACANCY – LIBRARY BOARD Mayor Larson stated there was one vacancy on the Library Board with no applications received. Mayor Larson asked the press to advertise the vacancy.

**PRESENTATION –
US BANK DONATION
TO THE LIBRARY**

Sandy Flukinger, US Bank Representative, presented Reita Fackerell, Library Director, with a check in the amount of \$2,000.00 for the Friends of the Seaside Library. Ms. Flukinger stated the US Bank was pleased to support the same community the bank served and specifically the new Library.

Ms. Fackerell thanked the US Bank and stated she was so excited there was money still being donated towards the new Library.

**APPROVAL –
AIRPORT ENGINEERING
CONSULTANT**

Neal Wallace, Public Works Director, stated the City was required by the Federal Aviation Administration (FAA) to go out for engineering services at the airport every five years which was keeping with the regulation. There were proposals received from W.H. Pacific, Century West, Reid Middleton, Mead & Hunt, and Precision Approach. The applicants were all qualified and the selection committee was particularly impressed with W.H. Pacific. There was no dollar value to the contract and the agreement was to engage the services of W.H. Pacific whenever the airport needed federally or state funded projects at the airport for the next five years. Mr. Wallace further stated staff recommended accepting the proposal from W.H. Pacific.

Motion to approve the Airport Committee Recommendation for W.H. Pacific as the Engineering Consultant for the airport; carried unanimously. (Haller/Johnson)

**UPDATE –
STORM DAMAGE**

Mr. Wallace stated he was not certain if Council was aware of the damage that was sustained during the storm a couple of weeks ago. Mr. Wallace presented Council with pictures of the damage that was done. The bridge going into the Forest Lake RV Park sustained damage and on one end of the bridge the support was taken out. The bridge was stable and was on pilings but the east end of the bridge was damaged. The lower portion of Underhill Road which goes into the Water Treatment Plant was saturated with water and there was a land slide. There was a plan to rebuild the road and the stabilization would start most likely tomorrow. The road was to the Water Treatment Plant and if the road was to go there was a lot at stake with the water service line.

**VACANCY –
CITY TREE BOARD**

Mayor Larson stated there was one vacancy on the City Tree Board with Angela Fairless resigning. Mayor Larson asked the press to advertise the vacancy.

**APPROVAL –
WASTEWATER
OUTFALL PROJECT**

Mr. Wallace stated the City was working on a new outfall project at the Wastewater Treatment Plant and were under directive from the Environmental Protection Agency (EPA) and Department of Environmental Quality (DEQ) to get the job completed. Information was received from the Oregon Economic Community Development Department (OECDD) that stated the City received assistance for funding but staff was not certain if the assistance was for financing or a grant. The paperwork that needed to be sent to OECDD was compiled and would be mailed out by November 28, 2008. Mr. Wallace stated the item was added to the agenda because in order for the application to be considered staff needed Council's approval.

Motion to approve the application for funding through OECDD for the Wastewater Outfall Project; carried unanimously. (Haller/Johnson)

COMMENTS – PUBLIC

None

COMMENTS – COUNCIL

Councilor Diebolt announced there was a 20/20 Visioning Meeting scheduled for Tuesday, November 25, 2008, 6:30 pm, at the Convention Center.

Councilor Johnson stated there were several great applications received for the Commission and Committee's and those who had not been selected needed to keep applying.

Councilor Tolan thanked the US Bank for the wonderful donation and hoped to see more donations come in for the library.

Council President Lyons stated Veteran's Day 2009 would be held at the Seaside Convention Center and the Marine Corp League would be attending. Council President Lyons further stated there was an incident with a former Seaside Honor Student Ben Archibald who played at the ninety-sixth annual Gray Cup Super bowl from Canada in Montreal. Mr. Archibald played on the Seaside State Championship team in 1994 and Council President Lyons was very proud of Mr. Archibald. Mr. Lyons further stated at the City Council meeting on Monday, December 8, 2008, the new Student Representative Cody Forsythe would be attending.

Mayor Larson reminded Council there would be a workshop on Monday, December 1, 2008, 6:30 pm, to discuss the Property Maintenance Ordinance and the Disposition of the Old Library Property.

COMMENTS – STAFF

Mikaela Norval, Tourism Director, stated she was happy to announce the new Visitor Bureau's website had been launched and went live this weekend. Council and the public were invited to go to www.seasideor.com. Ms. Norval further stated the Tourism Advisory Committee reviewed five Statements of Qualifications (SOQ) from several top firms that were interested in conducting the Tourism Sustainability Master Plan. There were three firms selected and a Request for Proposal (RFQ) was sent out and the Tourism Committee intended to interview the RFQ's on January 21, 2008, and a staff recommendation would be presented to Council at the January 26, 2009, meeting. The master plan would be started in February, 2009, and would be concluded by the end of the fiscal year. Ms. Norval further stated earlier this month there was a consumer E-Newsletter launched through NCNW.com. The E-Newsletter went out to forty thousand email addresses in the Seattle Metro Region and were from people who had requested more travel information. The E-Newsletter talked about Seaside's great winter rates and how the streets were not crowded and the November events were also featured.

Reita Fackerell, Library Director, stated when the library facility was being built the architect indicated with new libraries circulation would go up fifty to one hundred percent. The Seaside Library was up eighty percent which was very good. Ms. Fackerell further stated what was even more incredible was the amount of visitors which had tripled and the projection was for approximately one hundred eighty thousand to come through the doors of the new library. Ms. Fackerell further stated another great thing was all the students that come to the library after school. The young adult section was usually filled and they were actually studying and doing homework. The investment the community put into the library had already come back one hundred fold.

Dan Van Thiel, City Attorney, stated he would not be attending the December 8, 2008, and December 22, 2008, meetings.

Mayor Larson stated the Pacific Power Parade and caroling would be Friday, November 28, 2008.

Mr. Winstanley stated a very notable long term resident in Seaside and Clatsop County would have a number of her family members join in celebrating a ninetieth birthday on Saturday, November 29, 2008. The lady was Pauline Thomas and was Mr. Winstanley's mother.

ADJOURNMENT

The regular meeting adjourned at 7:26 pm.

Kim Jordan, Secretary

DON LARSON, MAYOR