

**MINUTES SEASIDE CITY COUNCIL MARCH 24, 2008 7:00 PM**

**CALL TO ORDER** The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Council President Stubby Lyons.

**ATTENDANCE** Present: Council President Stubby Lyons, Councilors Don Johnson, Larry Haller, Tim Tolan, Dave Moore and Gary Diebolt.

Absent: Mayor Don Larson, and Student Representative Clare McEwan.

Also Present: Mark J. Winstanley, City Manager; Neal Wallace, Public Works Director; Bob Gross, Seaside Police Chief; Reita Fackerell, Library Director; Mikaela Norval, Tourism Director; Russ Vandenberg, Convention Center General Manager; Donald Allison, Seaside Signal; Jeff Nelson, KAST; Pamela Robel, Daily Astorian.

**AGENDA** Motion to approve the March 24, 2008, agenda; carried unanimously. (Johnson/Tolan)

**MINUTES** Motion to approve the March 10, 2008, minutes; carried unanimously. (Johnson/Diebolt)

**CONFLICT** Council President Lyons asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

**CONSENT AGENDA** Motion to approve payment of the bills in the amount of \$240,007.81 and Resolution #3646 – A Resolution of the City of Seaside, Oregon, establishing the Watershed Enhancement Fund and the Parks Construction Fund; carried unanimously. (Johnson/Diebolt)

**SWEARING IN SEASIDE COMM. CLERK** Bob Gross, Seaside Police Chief, swore in Seaside Communications Clerk Heidi Schneider and congratulated her.

Chief Gross stated Spring Break was going well. Thursday at midnight to Sunday at midnight there were eighty-three calls for service. Many of the calls were the typical dog at large, five shoplifters arrested in Safeway, two arrests for possession of marijuana, and a couple of accidents. Chief Gross further stated this was pretty much a typical weekend in the City of Seaside. There were two underage drinking parties located and there were seventeen minors arrested for possession and consumption of alcohol.

**VACANCY – CITY TREE BOARD** Council President Lyons stated there was one vacancy with no applications received on the City Tree Board. Council President Lyons asked the press to advertise the vacancy.

**VACANCY – PARKS ADVISORY COMMITTEE** Council President Lyons stated there were three vacancies on the Parks Advisory Committee with two term expirations. Tom Horning and Jason Boyd wished to be reappointed.

Motion to reappoint Tom Horning and Jason Boyd to the Parks Advisory Committee; carried unanimously. (Johnson/Haller)

Council President Lyons asked the press to advertise the vacancy.

Term expiration for Tom Horning and Jason Boyd would be March 31, 2011.

**LIQUOR LICENSE APPLICATION** Council considered an application for a liquor license for Guido & Vito’s Italian Cuisine at 604 Broadway. This was a change of ownership and the applicant was applying for a Full On-Premises Sales License.

Motion to approve a Full On-Premises Sales License for Guido & Vito’s Italian Cuisine; carried unanimously. (Johnson/Tolan)

**CLATSOP CEMETERY DISTRICT FORMATION** Michael Leamy, Clatsop Cemetery District Formation Committee Chair, stated for a little over two years, an Ad Hoc Committee and the Clatsop Cemetery District Formation Committee had been working through the tediously long process of forming a special district to serve as a long-term funding structure through which the citizens of Clatsop County could assure the ongoing maintenance of the many historic cemeteries of the county. The project and progress had been discussed with the five city managers and other officials as the committee had worked and waited, step by step, to reach the present position. There was a draft of the business plan for the district, and the permanent rate necessary to fund the project over the coming decades. The committee now needed to present the progress to the various City Councils and request a formal endorsement of the project that would include the municipalities in the district map. In addition committee needed to request a letter that would assure the Clatsop County Commission of the City’s participation. The current revenue sources were unreliable. At-need user fees, donations, municipal budget line item funds, and trust fund interest are subject to economic fluctuations, and have in many cases proven inadequate for current needs. Future needs of many of the cemeteries have been obscured by the tyranny of the immediate. The Board of Commissioners of Clatsop County, Oregon, would initiate the election process for the cemetery district upon receiving resolutions of endorsement from the municipal governments of the county whose boundaries lie within the District. The proposed permanent tax rate limit for the District for fiscal year 2009-2010 would be \$0.20 per thousand dollars of assessed value, although the imposed rate would be \$0.10 or \$0.11 in the initial year.

**FORESTRY  
INFORMATION**

Mr. Leamy further stated the Clatsop Cemetery District Formation Committee requests that the Seaside City Council review the documents supporting the District formation, pass a resolution endorsing the formation of the District, and submit a certified copy of the resolution to the County Board, with language that assures the Commissioners of the City's inclusion in the District and requests that the Commissioners Initiate the election process. Time was an important factor and the Committee requests that the resolution be submitted by or before June 1, 2008.

Neal Wallace, Public Works Director, stated there had been an increase of activity in the Watershed area with the December storms the last couple of years and the on going salvage operations. After looking at the watershed in greater detail there had been a discussion about whether there should be a plan for the watershed. Jay Holland from Longview Fiber had been extremely helpful in setting up the operations that were going on along the City access in getting at some of the fallen trees. Mr. Holland had recommended the Ecological Land Services (ELS) who would speak to Council and answer any questions concerning the benefits of having a forester on board to help the City make management decisions on the watershed.

Tim Haderly, Project Manager, Ecological Land Services, Inc. in Longview, Washington, stated Mark Dryer was the forester and Brian Paulsen was a biologist. ELS's specialty was Natural Resources and land use consulting with a variety of projects such as wetland streams, forestry work, and anything that had to do with natural resources. Mr. Wallace conducted a tour of the watershed which was very nice and the community should be proud of the watershed. The City needed to protect the water sources, and other items that could be considered were timber harvest and to have an active management which could include thinning or small clear cuts that would protect the water sources. Mr. Haderly further stated if the City was interested in going forward with a holistic approach of a watershed management plan a workshop should be scheduled to discuss different options for the City depending on what the interest were. Mr. Haderly further stated he had seen other watersheds sell access passes for hunting and fishing, mushroom collecting, firewood cutting, among many other options which could possibly add money back into the City budget. If preservation was the highest priority then that would be added to the top of the list. Council could review the information handed out and if there were any specific questions those could be answered.

Councilor Haller asked what the cost of doing the plan would be.

Mr. Haderly stated the information handed out was from the City of Clatskanie who had a very active timber harvest and management program. ELS was also working with the City of Astoria on their watershed. The cost for the workshop would be time and materials and depended on the amount of time to negotiate. The timber work or writing the plan would all be negotiable. There could not be a hard cost given at this time.

Councilor Johnson asked if ELS charged by the hour.

Mr. Haderly stated typically by the hour for time and materials. If there was a known task a lump sum could be charged and depended on what the City was interested in doing.

Councilor Haller suggested Mark Winstanley and Neal Wallace decide on a date for a workshop.

Mark Winstanley, City Manager, asked if ELS advised as to whether a watershed needed to be expanded in different areas.

Mr. Haderly stated ELS would advise on watershed needs. The City of Clatskanie had \$3,000,000.00 in the budget that had been made off of the timber and was in an interest bearing account where they made \$200,000.00 a year in interest.

**BID RESULTS –  
LIBRARY COMPUTER  
NETWORK**

Reita Fackerell, Library Director, stated the proposals were received for the "Design and Implementation of a Computer Network in the New Seaside Library Facility." There were four proposals and one had been disqualified for failure to attend a mandatory pre-proposal conference. The qualified proposals were evaluated by total cost and evaluation of the proposal. The three proposals were from iFocus Consulting for \$154,861.00; LanCo Systems for \$93,171.00; and Computer Creations NW for \$72,032.00. Ms. Fackerell further stated the project cost amounts included hardware, software, labor, installation and one year of technical support. Proposals were evaluated on vendor qualifications, approach to implementations, performance standards, key personnel, references, security issues and fee schedule. Ms. Fackerell further stated staff recommended Council accept the proposal from Computer Creations NW.

Motion accepting the bid from Computer Creations NW in the amount of \$72,032.00 for the Design and Implementation of a Computer Network in the New Seaside Library Facility; carried unanimously. (Haller/Johnson)

**COMPLETION  
CROSSWALK PROJECT**

Mr. Wallace stated Clean Sweep had completed the 2008 Downtown Crosswalk Project. Clean Sweep had finished paving the area at First and Holladay but the temperature was very cold outside and the asphalt pavement did not meet the standards. The Clean Sweep Crew did a commendable job grinding out the failed asphalt and repaving the area. The City withheld approximately fifteen percent instead of the usual five percent for retainage because of the problem.

The original bid for the project was \$169,609.18 which was the total billing for the project. A progress payment of \$144,987.96 was made on the project and Clean Sweep had issued a one year warranty on the work. Staff recommended accepting the 2008 Downtown Crosswalk Project and releasing the retainage in the amount of \$24,621.22.

Motion accepting the completion of the 2008 Downtown Crosswalk Project and releasing the retainage in the amount of \$24,621.22; carried unanimously. (Haller/Johnson)

**OPERATION -  
BEAUTIFY SEASIDE**

Bill Hubbard, 930 Necanicum Dr., Seaside, stated the last time he came before Council he was working on the Visioning 2020 and the surveys collected and seventy percent of all surveys stated Seaside should be cleaned up. Operation Beautify Seaside (OBS) which was a project to clean up Seaside was scheduled for May 17, 2008, 7:00 am to 7:00 pm at the Broadway Middle School Parking Lot. The project would be promoted by adding a message to the City water bills, media coverage before the event, media advertising before the event, media coverage at the event, businesses promoting the event, organizations promoting at meetings and vacation Rental Company's promoting to the owners. The project details of operation was who could drop off goods, what could be dropped off, manning the drop site, and coordinating with the Western Oregon Waste contacts and City contacts. Mr. Hubbard further stated he would like to have a volunteer from the City Council help out with the operation.

Council President Lyons asked if Mr. Hubbard wanted the volunteer from the City Council.

Mr. Hubbard stated the community needed physical visibility of the Council at the operation.

Mr. Winstanley stated the Mayor was very interested in the operation and would be available for the position.

Councilor Haller stated the Committee wanted all of the Councilors to be available for the operation.

**PROCLAMATION**

Councilor Diebolt read a Proclamation for Arbor Week.

Councilor Tolan read a Proclamation for Tsunami, Earthquake, and Natural Disaster Preparedness Month.

**COMMENTS – PUBLIC**

Merlin Humpal, 2481 Oregon Avenue, Seaside, asked the City to think about the Senior Citizens when new projects were developed. Western Oregon Waste had a new container at the Recycling Center but the doors were very high and there were many seniors that would not be able to put the recycling into the container.

**COMMENTS – COUNCIL**

Councilor Moore stated the siren for the fire alarm and the Tsunami siren alarm were confusing most locals and visitors. People did not necessarily understand if the siren was sounded for a fire or a Tsunami.

Mr. Winstanley stated when all the sirens were installed the fire department would not use the Wednesday night siren for practice.

Councilor Haller stated the Convention Center Ad Hoc Committee had there first meeting and the next meeting was scheduled for April 8, 2008.

Councilor Diebolt stated at the City Council, Planning Commission meeting on March 31, 2008, there would be an update on the visioning meetings. Mr. Diebolt announced there would be a Visioning meeting on April 21, 2008, 6:00 pm, Convention Center.

Council President Lyons announced that Arbor Week was the first full week in April. Council President Lyons announced there would be an Emergency Preparedness Fair on April 30, 2008, 2:00 pm to 8:00 pm, at the Seaside Convention Center.

**COMMENTS – STAFF**

Mark Winstanley stated the City Council and Planning Commission would have a combined workshop on March 31, 2008, at 6:30 pm, at City Hall.

Russ Vandenberg, Convention Center General Manager, invited the Council and public to the Convention Center Open House for the completion of the new remodeling on March 31, 2008, 5:00 pm to 7:00 pm.

**ADJOURNMENT**

The regular meeting adjourned at 8:08pm.

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Kim Jordan, Secretary

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DON LARSON, MAYOR