

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

ATTENDANCE Present: Mayor Don Larson, Council President Stubby Lyons, Councilors Don Johnson, Larry Haller, Tim Tolan, Gary Diebolt, and Dave Moore.

Absent: Student Representative Clare McEwan.

Also Present: Mark Winstanley, City Manager; Neal Wallace, Public Works Director; Russ Vandenberg, Convention Center General Manager; Kevin Cupples, Planning Director; Bob Gross, Seaside Police Chief; Mikaela Norval, Tourism Director; Donald Allison, Seaside Signal; Jeff Nelson, KAST; Pamela Robel, Daily Astorian.

AGENDA Motion to approve the January 14, 2007, agenda; carried unanimously. (Tolan/Johnson)

MINUTES Motion to approve the December 17, 2007, minutes; carried unanimously. (Lyons/Johnson)

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

No one declared a conflict of interest.

CONSENT AGENDA Motion to approve payment of the bills in the amount of 956,610.16; carried unanimously. (Lyons/Tolan)

ORD. NO. 2008-01 AN ORDINANCE OF THE CITY OF SEASIDE, OREGON, AMENDING ORDINANCE NO. 2007-13 PROVIDING FOR THE VACATION OF A PORTION OF HOLLADAY DRIVE

Mayor Larson explained the ordinance was amending the description.

Motion to place Ordinance #2008-01 on the first reading by title only; carried unanimously. (Haller/Diebolt)

Motion to place Ordinance #2008-01 on the second reading by title only; carried unanimously. (Haller/Lyons)

VACANCY – COMMUNITY CENTER & SENIOR COMM.

Mayor Larson stated there were two vacancies on the Community Center and Senior Commission with no applications received. Mayor Larson asked the press to keep advertising the vacancies.

VACANCY – TOURISM ADVISORY COMMITTEE

Mayor Larson stated there were five vacancies on the Tourism Advisory Committee and seven applications received. The applicants were interviewed. Mayor Larson asked Council what they wished to do.

Councilor Diebolt stated Council should have a roll call vote.

Motion to appoint Virginia Dideum, Keith Chandler, Heather Wadkins, Marci Utti, LaWanda Jeffers, Angela Clark and Wendy Richardson; carried with the following roll call vote. (Haller/Johnson)

TOLAN	CHANDLER, CLARK, WADKINS, DIDEUM, UTTI
LARSON	CHANDLER, CLARK, WADKINS, DIDEUM, UTTI
HALLER	CHANDLER, CLARK, WADKINS, DIDEUM, UTTI
LYONS	RICHARDSON, CHANDLER, WADKINS, DIDEUM, UTTI
MOORE	RICHARDSON, CLARK, WADKINS, DIDEUM, UTTI
DIEBOLT	CHANDLER, CLARK, WADKINS, UTTI, JEFFERS
JOHNSON	RICHARDSON, CHANDLER, CLARK, WADKINS, UTTI

The Tourism Advisory Committee members selected were Heather Wadkins, Marci Utti, Keith Chandler, Angela Clark, and Virginia Dideum.

Term expiration for Dideum would be December 31, 2008.
Term expiration for Chandler and Clark would be December 31, 2009.
Term expiration for Utti and Wadkins would be December 31, 2010.

VACANCY – BUILDING BOARD OF APPEALS

Mayor Larson stated there was one vacancy and one application received from Shane Dean for the Building Board of Appeals. Mayor Larson asked Council what they wished to do.

Motion to appoint Shane Dean to the Building Board of Appeals; carried unanimously. (Haller/Johnson)

Term expiration for Dean would be December 31, 2010.

**VACANCY –
LIBRARY BOARD**

Mayor Larson stated there was one vacancy and two applications received from Lea Jordan and Michael Hinton for the Library Board. Mayor Larson asked Council what they wished to do.

Councilor Haller stated the applications should be left open for two more weeks.

Councilor Diebolt stated the applicants should be interviewed.

Mayor Larson asked if Council would like to schedule the interviews for Monday, January 28, 2008, and leave the vacancy open for more applicants. Mayor Larson stated the vacancy would be closed on Friday, January 25, 2008.

Council consensus to close the vacancy January 25, 2008 and interview applicants January 28, 2008.

**TRANSPORTATION
SYSTEM PLAN**

Ingrid Weisenbach, Oregon Department of Transportation Planner, Astoria, presented a power point presentation. Ms. Weisenbach stated a Transportation System Plan (TSP) needed to be completed because it was required under OAR 660.012, provided guidance to the community regarding the transportation needs and financial impact and allowed the City and or Oregon Department of Transportation (ODOT) to pursue funding/grants that required projects to be in the TSP. The goal of the TSP was to get a system-wide look at transportation in Seaside, make decisions about where local resources would be spent, consider alternative to address transportation problems, vision document – provides guidance to the community. The elements for a TSP were a road plan, bicycle plan, pedestrian plan, transit plan, air/rail/water/pipeline plan, financial plan and implementing ordinances. Those involved would be the City of Seaside, Clatsop County, ODOT, Department of Land Conservation and Development, Seaside Municipal Airport, Sunset Transit and Community Members. The timeframe would be to scope and development and finalize the contract by fall or winter of 2007, which was done, develop the TSP by winter or spring of 2008 and adopt the TSP by winter 2008. The next step after that would be to complete the contracting process, hire a consultant by spring 2008 and update the City Council with consultant. Ms. Weisenbach asked if there were any questions she could answer.

Councilor Johnson stated years ago Roosevelt Boulevard was left out and in the process was not adopted. Would this address Roosevelt Boulevard?

Mr. Weisenbach stated there were fourteen location identified that the Oregon Department of Transportation (ODOT) would be working on.

Councilor Diebolt stated when looking for public input then the three months during the summer were impossible because of how busy the City was. The public input meetings should be before Memorial Day or after Labor Day.

Neal Wallace, Public Works Director, stated he would provide to Council a list of the fourteen intersections that would be studied by ODOT.

**DOWNTOWN LANDSCAPE
MAINT. CONTRACT**

Mr. Wallace stated the Landscape Maintenance Contract for the Downtown Maintenance District expired December 31, 2007. In accordance with the contract the City had notified the contractor, Pam Fleming, Natures Helper, Inc., of the intent to renew the contract for an additional two year period. The contract dated February 1, 2006, allowed for an automatic increase of three percent to reflect the cost of living and the cost of materials over the life of the contract. The contractor had requested a one time addition to the annual three percent increase of two percent to help offset the increasing costs of labor, landscape materials, insurance, and fuel. The 2006 contract was approved for the amount of \$35, 824.00. In 2007 the contract increased to \$36, 899.00. With the three plus two percent increase the renewal would be \$38,766.00. Staff recommended Council approve the renewal of the contract with the annual three plus an additional one time increase of two percent.

Motion approving the contract for the Landscape Maintenance Contract in the amount of \$38,766.00; carried unanimously. (Johnson/Lyons)

**APPOINTMENT –
VISIONING COMM.**

Mayor Larson appointed City Councilor Gary Diebolt and Planning Commissioner Bill Hubbard as Co. Chairs to the Visioning Committee.

Council consensus to appoint Councilor Diebolt and Commissioner Hubbard as Co. Chairs to the Visioning Committee.

**LEASE AGREEMENT –
BALL FIELD**

Mr. Wallace stated the City of Seaside and the Seaside School District negotiated a new Ballfield Lease Agreement to replace the one that expired June, 2007. The lease allowed the School District to use the premises for athletic purposes. Mr. Wallace further stated the lease agreement would be for twenty-five years expiring in 2033 or when Broadway Park was rebuilt and new terms were renegotiated, The City and School District would split the cost of the custodian for the ballfields, The School District was responsible for scheduling the use of the premises and setting criteria for the use of the ballfield.

The School District would pay all costs for the use of the athletic field lights, and shall carry a \$1,000,000.00 single liability insurance naming the City as additional insured, and the School District had the option to renew the lease for an additional twenty-five years subject to renegotiations of the terms. Mr. Wallace further stated staff recommended Council approve the proposed lease between the City and School District for the use of the Ballfields at Broadway Park.

Motion to approve the lease agreement between the City of Seaside and the Seaside School District for the Ballfields at Broadway Park; carried unanimously. (Johnson/Diebolt)

Mayor Larson announced there would be a workshop Thursday, January 17, 2008, at the Convention Center to discuss appointing an Ad Hoc Committee for the feasibility study of a multi structure facility and also a workshop scheduled for Monday, January 28, 2008, at Seaside City Hall to explain audit information.

COMMENTS – PUBLIC None.

COMMENTS – STUDENT COUNCIL REP. None

RECESSED INTO EXECUTIVE SESSION Council recessed into Executive Session at 8:00 PM in accordance with ORS 192.610 (1) (i) regarding the annual evaluation of the City Manager, Mark Winstanley.

RECONVENED FROM EXECUTIVE SESSION Mayor Larson read a summary of Council's evaluation on City Manager, Mark Winstanley.

Motion for Mark Winstanley, City Manager, to receive the cost of living increase as the contract called for; carried unanimously. (Larson/Johnson)

COMMENTS – COUNCIL Councilor Tolan stated he was very pleased with the applicants for the Tourism Advisory Committee.

Councilor Lyons stated he attended Byron Meeks memorial Service Wednesday evening at Seaside Heights and also attended the Fireman Banquet and Awards Ceremony on Saturday night which was well done.

Councilor Diebolt stated March 14, 2008, there would be a Governing 101 Seminar and urge anyone who had not attended to attend.

COMMENTS – STAFF None

ADJOURNMENT The regular meeting adjourned at 8:45pm.

Kim Jordan, Secretary

DON LARSON, MAYOR