

CALL TO ORDER The Regular meeting of the Seaside City Council was called to order at 7:00 PM by Mayor Don Larson.

ATTENDANCE Present: Mayor Don Larson, Council President Stubby Lyons, Councilors Larry Haller, Gary Diebolt, Don Johnson, Tim Tolan, Dave Moore and Student Representative Cody Forsythe.

Also Present: Mark Winstanley, City Manager; Bob Gross, Police Chief; Neal Wallace, Public Works Director; Russ Vandenberg, Convention Center General Manager; Lynn Smith, Communications Manager; Dan Van Thiel, City Attorney; Donald Allison, Seaside Signal; Nancy McCarthy, Daily Astorian.

Council President Lyons introduced Cody Forsythe who was the Student Representative for City Council. Council President Lyons stated Mr. Forsythe was a junior at Seaside High School.

AGENDA Motion to approve the December 8, 2008, agenda; carried unanimously. (Lyons/Johnson)

MINUTES Motion to approve the November 24, 2008, minutes; carried unanimously. (Tolan/Lyons)

CONFLICT Mayor Larson asked whether any Councilor wished to declare a conflict of interest.

Councilor Tolan recused himself from voting for any of the applicants that were interviewed for the Convention Center Commission.

CONSENT AGENDA Motion to approve payment of the bills in the amount of \$487,292.36; carried unanimously. (Lyons/Johnson)

RECOGNITION – AWARD

Robert Gross, Seaside Police Chief, stated on Monday, August 4, 2008, 6:45 am, Police Communications Clerk Nicholas Coker received a radio transmission that no dispatcher wanted to hear – the report was the sound of a plane crash somewhere in Gearhart. Within eleven seconds, the first 911 call came in also reporting a plane crash with an unknown location. The second 911 caller provided her address and a general area from which she heard the crash. Within 18 seconds of answering the calls, Nicholas was toning out responding agencies. In the five minutes following the first radio notification: Thirty-two 911 calls were received (many of those redials) and eleven were answered. Six responding agencies were notified and dispatched with their related radio traffic. Chief Gross further stated in under six minutes, Nicholas began the implementation of policy regarding a plane crash, mutual aid response, and Mass Casualty Incident. He did this while answering those incoming 911 calls responding politely and concisely to each caller. Chief Gross further stated “Tonight Lynn Smith and I have the distinct pleasure to present Nicholas Coker with the Critical Incident Award for his exemplary service during the tragic event, and let him know how proud the department was that he was a dispatcher for the Seaside Police.” Chief Gross further stated Mr. Coker was nominated by the department for the State and Local Critical Incident Award through the Association of Public Communications Officers and National Emergency Number Association.

Mayor Larson congratulated Mr. Coker and let him know how proud he was for of the great job he had done during the tragic incident.

VACANCY – CONVENTION CENTER COMMISSION

Mayor Larson stated there was one vacancy on the Convention Center Commission with applications received from Mark Tolan and Robert Coonrad. Mayor Larson further stated interviews had been conducted and asked Council what they wished to do.

Council consensus to appoint a member for the Convention Center Commission.

Mayor Larson asked for a roll call vote:

TOLAN	NO VOTE
HALLER	TOLAN
LYONS	TOLAN
MOORE	TOLAN
DIEBOLT	TOLAN
JOHNSON	COONRAD
LARSON	COONRAD

Mayor Larson stated Mark Tolan was appointed to the Convention Center Commission.

Term expiration for Mark Tolan would be October 25, 2012.

**VACANCY –
CITY TREE BOARD**

Mayor Larson stated there was one vacancy on the City Tree Board with no applications received. Mayor Larson asked the press to advertise the vacancy.

**VACANCY –
LIBRARY BOARD**

Mayor Larson stated there was one vacancy on the Library Board with no applications received. Mayor Larson asked the press to advertise the vacancy.

**UPDATE –
CHAMBER OF
COMMERCE**

Al Smiles, Chamber of Commerce Executive Director, presented Council with a Power Point Presentation for an update on the Seaside Chamber of Commerce. Mr. Smiles stated the Chamber had two volunteer fire fighters that worked within the community during the great coastal gale of December 1-3, 2007. Chamber staff helped out during the storm with the community center, provided eating, and drinking supplies to help feed the City wide residents. Chamber staff also answered calls from concerned relatives and second home owners to check property and if businesses were open. Mr. Smiles further stated during 2007 there was the first Saturday Art Walk which had given the Chamber an opportunity to increase cultural activities in Seaside and also afforded the opportunity for local artist to show their work. During 2007 the Chamber continued to be a leader in the revival of a County-wide economic development initiative through Clatsop Economic Development Resources (CEDR). There was also the launch of the Seaside Chamber of Commerce On-line Business School. Mr. Smiles further stated during the 2007-2008 membership year the Chamber of Commerce provided \$8,500.00 in support to other organizations and there were many other examples of helping hands which included a \$1,000.00 donation to the Seaside Library. The Volleyball Tournament which had ninety courts and six hundred and fifty teams from around the country that came to Seaside. The 4th of July celebration which included not only fireworks, but also a 120 piece drum and bugle corps and street fair. In conjunction with the North Coast Creative Arts and North Coast Vendors Association the all new Holiday Gift Fair had 3,000 plus visitors and had placed Seaside back on the map and the Chamber also produced the annual Parade of Lights with a new placement of a tree with lights and music located next to the Carousel Mall. Al Smiles further stated the Chamber of Commerce weekly breakfast allowed networking options and an opportunity to listen to presentations and discussions on a wide range of issues, projects, and information. The Chamber of Commerce was part of a team that produced the Clatsop County Job and Career Fair in April, 2008. Al Smiles further stated the Chamber of Commerce had an Ad-Panel Display which reduced cost by half to businesses through their own design and construction and there was a computer monitor built in for rolling information such as maps and organizations and a speed dial to listed businesses. Al Smiles further stated in 2008 the Chamber completed a disaster continuity planning guide for businesses and had printed over 200 copies to date. Throughout 2008 the Chamber had been a leader in bringing an arboretum to the Seaside Museum. Seaside was selected from a number of grant applicants to host the arboretum and with the recent SDDA initiative to cover the car park the museum continued to see progress. During 2008 the National Heritage Area (NHA) bill had passed through the house and the Senate. Seaside was uniquely placed to be a gateway community within the newly created National Heritage Area. The Chamber of Commerce raised \$18,000.00 towards the Heritage Area Study and the Heritage Areas generated \$8.5 billion in 2006 with direct and indirect spending. During the 2008 year CEDR had a provisional budget of \$60,000.00 increase to \$220,000.00 and during the time CEDR had received \$80,000.00 in grant money. Seaside and Astoria/Warrenton Chambers received the Oregon State Chamber of Commerce Outstanding Achievement Award for their work in creating CEDR. Al Smiles further stated in September, 2008, the Chamber provided support for the Extreme Air Dogs finals in Seaside and were currently working with the promoter to establish Extreme Air Dogs as an annual event. The unveiling of the Clatsop Nehalem Mural was sponsored by the Chamber, provided funding for story teller's and provided logistical support, press releases, radio advertising, some food, and other support for the event. Al Smiles further stated during 2008-2009 the Chamber would continue to offer education and training to members and the community not only through online business school but also in planned presentations. Al Smiles further stated by February, 2009, CEDR would have a full-time Director of Economic Development, a full-time business councilor, two part-time SCORE councilors and one office administrator. The chamber would also partner with other organizations in 2009 to provide four other training sessions geared directly towards small businesses. Al Smiles further stated during 2009 Seaside would see the 25th annual Barbershop Quartet show, with a possible District Championship taking place here in Seaside during the spring. The Chamber would continue to work hard for members to provide products that promoted all the members, continue to work on wider issues that effected businesses and members and would continue to promote and support members before and above all else. Al Smiles further stated there would be more exciting items to follow in 2009 which would be the Seaside Webcam, Gilbert District project, and the Columbia Pacific Products.

**PROPOSAL –
CONVENTION CENTER
EXPANSION STUDY**

Jeff Kilday, Convention Center Expansion Ad-Hoc Chairman, stated the Ad-Hoc Committee had gone out for Request for Qualifications (RFQ) for the Convention Center Expansion Feasibility Study and had received five applicants and out of those applications received the Committee asked for Request for Proposal (RFP) from three of the applicants. The City then received two bids for the above referenced project.

The first bid was from Economics Research Associates for \$28,000.00 plus all out of pocket expenses, including travel, report production cost, mail, telephone, computer and copying charges. The extra expenses could push the cost of Economics Research Associates well beyond the allocated amount budgeted for this project. The second proposal was from Strategic Advisory Group, LLC, for \$30,000.00 (all inclusive). After making a detailed comparison, the Convention Center Ad-Hoc Committee recommended accepting the bid from Strategic Advisory Group, LLC, for \$30,000.00.

Russ Vandenberg, Convention Center General Manager, stated the Ad-Hoc Committee met two times to review the proposals and each time Strategic Advisory Group, LLC, came up as the number one choice. The study was scheduled to be completed on March 24, 2009, and the Strategic Advisory Group had committed to make a minimum of three trips to Seaside and spend at least twelve days in the community.

Councilor Tolan asked what answers the Ad-Hoc Committee was expecting to get back from the study.

Mr. Vandenberg stated the study would be a market feasibility which looked at a radius of three hundred miles of Seaside to determine if there would be enough business to support anticipating expansion. The study would estimate the market share obviously obtainable and to review the space requirements to ensure they would match the potential markets, identify the space versus revenue, determine the growth of hotel and motel tax for the next five years, and project operating revenue and operating expenses for the first five years of operation.

Motion to accept the proposal for the Convention Center Expansion Feasibility Study from Strategic Advisory Group, LLC, in the amount of \$30,000.00; carried unanimously. (Haller/Lyons)

RESOLUTION #3671

A RESOLUTION OF THE CITY OF SEASIDE, OREGON, SETTING THE CONDITIONS AND AUTHORIZING THE SALE OF CITY OWNED PROPERTY (OLD LIBRARY) LOCATED AT 60 N. ROOSEVELT

Mayor Larson stated Council had a couple of workshops and public comments were taken at a City Council meeting and nothing firm was received from any organizations or individuals. The Resolution talked about selling the old library property.

Mayor Larson asked for Public comments.

Mr. Smiles asked what the prospect analysis was on selling the property now while the market was down as opposed to holding onto the property until the market opened up.

Mayor Larson stated Council discussed the issue during the workshops and made a decision to try and sell the property.

Mayor Larson closed the Public comments.

Mayor Larson asked for Council comments, there were no Council comments.

Motion to read Resolution #3671 by title only; carried unanimously. (Haller/Lyons)

Motion to adopt Resolution #3671; carried unanimously. (Haller/Lyons)

**COUNCIL MEETING
DECEMBER 22, 2008**

Mayor Larson stated there was a City Council meeting scheduled for December 22, 2008, and staff had no critical items to put on the agenda.

Mr. Winstanley stated staff had arranged that the December 22, 2008, meeting would not be critical and staff had realized that it was difficult for the Council and public to attend since the holidays were so close to the Council meeting.

Motion to cancel the City Council Meeting scheduled on Monday, December 22, 2008; carried unanimously. (Haller/Johnson)

COMMENTS – PUBLIC

Merlin Humpal, 2481 Oregon Avenue, Seaside, stated the City really needed the school flashing lights on the west side of the Seaside High School and by Broadway Middle School. Mr. Humpal further stated since Charter Communication had a license with the City he wanted to know what was being done about the changes with the television stations. Mr. Humpal further stated a friend cancelled his Charter Communication Cable because of the changes and the City should be doing something about all the problems with them.

Mayor Larson stated the City was in the process of renewing the franchise with Charter Communications.

Mark Winstanley, City Manager, stated the City had no control how Charter Communications laid out the channels for cable television.

Councilor Haller stated he called Charter Communications about the cable channel and a special digital receiver was needed.

Mr. Smiles stated he would like to agree with Mr. Humpal's assessment with the flashing lights that were needed at the schools. Motorist should have the same warning that there was a school in the area.

Council President Lyons stated this was not the first time the issue has been brought up and the City needed to finalize who was really responsible for the blinking lights.

Councilor Haller stated he had spoken with Doug Dougherty, Seaside School District Superintendent, and Dr. Dougherty indicated the Oregon Department of Transportation (ODOT) was in control of the flashing lights and he had spoke with ODOT about the issue.

Council President Lyons stated he drove through the school areas every day with student drivers. The lights were on in the morning, before school started, during the lunch hour, and when school was out in the afternoon. When the lights were off there were vehicles driving faster then even the forty miles an hour that was posted.

COMMENTS – COUNCIL

Council President Lyons stated the Oregon 150 project was scheduled for May 16, 2009. There would be many different projects that would take place during that time and he would give an update later in the New Year.

Councilor Diebolt stated Bill Hubbard and himself decided there would not be any other meetings scheduled for 20/20 Visioning and the public could submit new information to Councilor Diebolt or Bill Hubbard. The chairs for each group would summarize their findings and present them to Councilor Diebolt and Mr. Hubbard and a draft summation would be presented at a City Council meeting in 2009.

Councilor Johnson stated the information could be presented to Council during a workshop so the information could be discussed more informally.

Councilor Tolan stated the Festival of Trees was Saturday, December 6, 2008, and was hosted by the Providence Hospital Foundation. The festival was well attended and beautiful trees were auctioned off. Councilor Tolan thanked Mr. Smiles for the wonderful presentation and stated he was a real asset to the community and appreciated everything that was being done. Councilor Tolan thanked the Chamber of Commerce and Seaside Downtown Development Association for the beautiful decorations downtown.

Councilor Moore complimented Mr. Smiles for the presentation and how well the Chamber of Commerce was operating.

Mayor Larson stated there would not be a fifth Monday work session with the Planning Commission in December. Mayor Larson received a letter from Alice Wood and Kevin Cupples requesting a workshop with Council concerning the Tsunami Advisory Group (TAG). Mayor Larson asked Council if they would like to schedule a meeting in January, 2009.

Council consensus to schedule a workshop for Monday, January 5, 2009, 6:30 pm.

COMMENTS – COUNCIL REPRESENTATIVE

Cody Forsythe, Student Representative, stated last trimester there was a 3.45 Grade Point Average (GPA) for the fall athletes.

Mayor Larson stated Council was glad to have Mr. Forsythe as their Student Representative.

COMMENTS – STAFF

Neal Wallace, Public Works Director, stated on Saturday, May 16, 17, 2009, the City was slated to build the playground at Broadway Park. Mr. Wallace further stated that Public Works and Sunset Empire Parks and Recreation District were proud to receive the \$200,000.00 Bicycle Pedestrian Grant from ODOT. The grant would allow the City of Seaside to build the sidewalk on the south end of town from the KFC/Taco Bell to Coast Hardware. Mr. Wallace further stated the slide repair was completed on Underhill Road. Mr. Wallace reminded Council about the City Luncheon on Thursday, December 11, 2008, 12:00 pm, at the Convention Center.

Councilor Haller asked if the Water Tank had been filled.

Mr. Wallace stated the Water Tank had not been filled because there was still work that was being done to the pipes and valves. The pipes would be tied in this week and would be ready to go the following week.

Chief Gross invited Council to join the Rotary Club of Seaside on Wednesday, December 17, 2008, as presents are wrapped for the wishing tree at the Convention Center. The presents would be distributed for a special Christmas to over three hundred families in Seaside.

Council President Lyons stated Cody Forsythe spoke at Rotary last week and for his Pacifica Project he had several Christmas Trees planted around town with green bells that had children's names that needed Christmas Presents.

Mr. Winstanley stated he would like to take the opportunity to thank the three department heads who attended the meeting and did a marvelous job for the community. These were just three of the great department heads for the City and were very committed to the City of Seaside.

Mayor Larson wished everyone a Merry Christmas.

ADJOURNMENT

The regular meeting adjourned at 8:52 pm.

Kim Jordan, Secretary

DON LARSON, MAYOR