



CITY OF SEASIDE

RENEWAL AGENCY BUDGET AND IMPROVEMENT COMMISSION AGENDA

Monday, June 12, 2023

URBAN RENEWAL AGENCY BUDGET COMMITTEE MEETING: 5:00 PM

A public meeting of the Budget Committee of the Seaside Urban Renewal Agency, Clatsop County, State of Oregon, to discuss the Budget for the fiscal year July 1, 2023 to June 30, 2024, will be held at Seaside City Hall, 989 Broadway.

- Budget Message from Zach Fleck, Finance Director
- Open Public Comments
- Motion for the Budget Committee to approve the Fiscal Year 2024 budget for the Seaside Urban Renewal Agency in the amount of \$2,822,965.
- Motion for the Budget Committee to request that the Southeast Seaside Urban Renewal District select “Part 4: Other Reduced Rate Plans” and request for “100% from Division of Tax.” Ref.orS457.445(1)
- Adjourn the Seaside Urban Renewal Agency Budget Committee

IMPROVEMENT COMMISSION MEETING: 5:15 PM

1. CALL TO ORDER
2. PLEDGE OF ALLEGIANCE
3. ELECTION - CHAIR AND VICE CHAIR
4. APPROVAL OF MINUTES – June 1, 2022, regular meeting
5. PUBLIC HEARING – RESOLUTION IC - 131 – A RESOLUTION ADOPTING AND APPROPRIATING THE 2023-2024 SEASIDE URBAN RENEWAL AGENCY BUDGET
 - OPEN PUBLIC HEARING
 - CLOSE PUBLIC HEARING

- COMMISSION COMMENTS
- MOTION TO READ BY TITLE ONLY – ALL IN FAVOR AND OPPOSED
- MOTION TO ADOPT – ALL IN FAVOR AND OPPOSED

6. ADJOURNMENT

Complete copies of the Current meeting Agenda, Packets, and Minutes can be viewed at: www.cityofseaside.us.

All meetings other than executive sessions are open to the public. When appropriate, any public member desiring to address the Commission may be recognized by the presiding officer. Remarks are limited to the question under discussion except during public comment. This meeting is handicapped accessible. Please let us know at 503-738-5511 if you will need any special accommodation to participate in this meeting.

MINUTES SEASIDE IMPROVEMENT COMMISSION (PUBLIC) MEETING
JUNE 1, 2022, 6:00 PM

CALL TO ORDER Mike Bates, Chair called the regular meeting of the Seaside Improvement Commission to order at 6:00 PM.

ATTENDANCE Present: Chair: Mike Bates; Vice Chair McNary; Commissioners: Jay Barber, Randy Frank, Tom Horning, Sadie Mercer, Tita Montero, David Posalski, Dana Phillips, Noble Hutchinson, Joseph Gonzales, and Steve Wright.

Absent: Commissioners:

Also, Present: Mark Winstanley, City Manager; and JudyAnn Dugan, Secretary.

MINUTES Chair Bates stated approval of the minutes.

Motion to approve the January 5, 2022, meeting minutes; carried unanimously. (McNary/Phillips)

**VACANCY –
URBAN RENEWAL
BUDGET COMMITTEE**

Chair Bates stated there were a couple of vacancies on the Urban Renewal Budget Committee that needed to be filled.

PUBLIC HEARING

This was the duly advertised time and place to hold a public hearing regarding A Resolution Adopting and Appropriating the 2022-2023 Seaside Urban Renewal Agency Budget.

RESOLUTION IC-#129

A RESOLUTION ADOPTING AND APPROPRIATING THE 2022-2023 SEASIDE URBAN RENEWAL AGENCY BUDGET

Chair Bates stated next, we have Resolution IC-129. And Mr. Winstanley, could you introduce that to us?

Mr. Winstanley stated this is not the annual event for this commission. The budget has to be put in place prior to the end of the current fiscal year for the next fiscal year. The Budget Committee has looked at this budget and recommended to the commission that this budget be approved. This resolution would put that budget into place and levy the increment that the commission wishes to go ahead and levy. Resolution IC-129 is the resolution to adopt an appropriate, the 2022-2023 budget.

Chair Bates stated we will now open for public hearing and since we do not have a large crowd out there, we will go ahead and close the public hearing. And we would like to hear any commission comments, no commission comments.

Motion to read by title only Resolution #IC-129; carried unanimously. (McNary/Phillips)

Mr. Winstanley read Resolution #IC-129 by title only.

Motion to adopt; carried unanimously. (Barber/McNary)

**UPDATE – AVENUE ‘S’
PROJECT**

Dale McDowell, Public Works Director, presented the Commission with slides. There is a culvert project on Wahanna Road at the Seaside Kids ball field. We have, grant monies from Necanicum Watershed along with, OWEB has some additional funds to get this project done, but the issue that we are having, if I do Avenue S and the culvert at the same time, which would make the most sense because you disturb traffic once.

The issue is I trap people up in the hills up in Sunset and Huckleberry. The project that really needs to go first is the culvert project, we can get it in and open the roads back up so people can get from Broadway or 12th Avenue up to Huckleberry, Cooper, Alder in the schools. Then we could start Avenue S. There are parts of Avenue S where we do have to close the entire road for a few days at a time because of the utilities, especially the waterline, the new waterline. This one is a little bit on the tough side, but we want to come up with a good game plan. The Avenue S project is coming along. I am just waiting to hear back from PP&L and Northwest Natural, they have had a change in leadership.

FINANCIAL REPORTS
MAY 31, 2022

Chair Bates stated next, we have our financial report, Mark.

Mr. Winstanley explained the financial statements May 31, 2022.

PAYMENT OF BILLS

Chair Bates stated next is to pay the bills.

Commissioner McNary so moved with a second from Commissioner Phillips; carried unanimously. (McNary/Phillips)

COMMENTS:

Mr. Winstanley announced this would be his last Urban Renewal meeting.

ADJOURNMENT

The regular meeting adjourned at 6:28 PM.

JudyAnn Dugan, Secretary

Mike Bates, Chair

RESOLUTION - IC # 131

**A RESOLUTION ADOPTING AND APPROPRIATING THE 2023-2024
SEASIDE URBAN RENEWAL AGENCY BUDGET**

NOW, THEREFORE, BE IT RESOLVED that the Seaside Improvement Commission for the Seaside Urban Renewal Agency, as the duly designated Urban Renewal Agency of the City of Seaside, hereby adopts the budget for the Greater Seaside Urban Renewal District, and the Southeast Seaside Urban Renewal District, for fiscal year 2023 - 2024, in the sum of \$2,822,965 now on file at Seaside City Hall; and

BE IT FURTHER RESOLVED that the amounts for the fiscal year beginning July 1, 2023, and for the purposes shown below are hereby appropriated as follows:

Southeast Seaside Debt Service

Interfund Transfers	\$ 650,000		
Total Appropriations	\$ 650,000		
Unappropriated Ending Fund Balance		\$ 46,746	
Total Southeast Seaside Debt Service			\$ 696,746

Southeast Seaside Construction

Materials and Services	\$ 33,300		
Capital Outlay	\$ 600,000		
Total Appropriations	\$ 633,300		
Unappropriated Ending Fund Balance		\$ 1,414,857	
Total Southeast Seaside Construction Services			\$ 2,048,157

Greater Seaside Debt Service

Total Appropriations	\$ -		
Unappropriated Ending Fund Balance		\$ 364	
Total Greater Seaside Debt Service			\$ 364

Greater Seaside Construction

	\$ -		
Total Appropriations	\$ -		
Unappropriated Ending Fund Balance		\$ 77,698	
Total Greater Seaside Debt Service			\$ 77,698
Total 2022-2023 Appropriations	<u>\$ 1,283,300</u>		
Total Unappropriated Ending Fund Balance		<u>\$ 1,539,665</u>	
Total 2022-2023 Adopted Budget			<u>\$ 2,822,965</u>

BE IT FURTHER RESOLVED that the Seaside Improvement Commission of the Seaside Urban Renewal Agency, hereby resolves to certify to the Clatsop County Assessor for the Southeast Seaside Urban Renewal District the selection of "Part 4: Other Reduced Rate Plans" and a request for "100% from Division of Tax." Ref.orS457.445 (1)

PASSED by the Seaside Improvement Commission on this _____ day of _____, 2023.

SUBMITTED to the Chair and **APPROVED** by the Chair on this _____ day of _____, 2023.

MIKE BATES, Chairman

ATTEST:

Spencer Kyle, Administrative Officer