



CITY OF SEASIDE CITY COUNCIL

DRAFT MEETING MINUTES

City Hall, 989 Broadway, Seaside, OR 97138

Monday, March 25, 2024

Work Session 5:00 PM

1. City of Seaside Audit Report

Mayor Wright opened the work session to discuss the City of Seaside Audit Report.

Rick Proulx, Kern and Thompson LLC., presented the City of Seaside June 30, 2023, Financial Reports to the City Council.

1. City Council Meeting 6:00 PM

2. Call to Order and Pledge of Allegiance

3. Roll Call

| Council Members | P/A |
|-----------------------------------|-----|
| Seth Morrissey | A |
| Steve Dillard | P |
| Steve Wright, Mayor | P |
| Tita Montero | P |
| David Posalski, Council President | P |
| Tom Horning | P |
| Randy Frank (Zoom) | P |

| Staff Members | |
|------------------------------|--|
| Spencer Kyle, City Manager | Jordan Sprague, Code Compliance Official in Community Development |
| Kim Jordan, City Recorder | Guy Knight, Police Lieutenant |
| Zach Fleck, Finance Director | |

| Visitors in Chambers (attendance sheet) | Visitors on Zoom |
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| Jackie Sturman | |
| Judy Hixson | |
| Terry Sturman | |
| Brian Taylor | |
| Amorie Taylor | |
| Eric Jones | |

4. Approval of Agenda

Mayor Wright asked for approval for the amended agenda, removing item 16 and 17, Executive Session from the agenda.

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| Motion: | Move to approve the amended agenda. |
| Moved: | Posalski |

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| Seconded: | Montero | | | |
| Ayes: | Wright, Frank, Dillard, Posalski, Montero, Horning | Nays: 0 | Absent: 1 Morrisey | Recused: 0 |
| Passed: | 6/0 | | | |

5. Proclamation

A. Sexual Assault Awareness/Action Month

Eric Jones, The Harbor NW, commented on the Proclamation for Sexual Assault Awareness Month in April, adding that Sexual Assault Awareness Month is a time dedicated to shedding light on the issue of sexual assault and to stand in solidarity with survivors to advocate for justice and renew the commitment to prevent sexual violence.

Council President Posalski read the proclamation for Sexual Assault Awareness/Action Month

B. Volunteer Recognition Month

Mayor Wright commented on volunteerism in Seaside and read the proclamation for Volunteer Recognition Month

6. Recognition

There was no recognition.

7. Public Comments (time is limited to 3 minute's)

Jackie Sturman, Seaside, commented on the North Forty property and said that she would like to see a small area be fenced off for a dog park.

City Manager Kyle commented on a survey being conducted by the Parks Committee to gather community feedback on what type of park should be located at the North Forty Property. The survey is on the City of Seaside website and the public is encouraged to identify their preferences for that park.

8. Declaration of Potential Conflict of Interest

| Council Members | Y/N |
|---------------------------|------------|
| Steve Wright, Mayor | N |
| Tom Horning | N |
| Randy Frank | N |
| Seth Morrissey | N |
| Steve Dillard | N |
| David Posalski, President | Y |
| Tita Montero | N |

Council President Posalski announced a conflict of interest with agenda items 13b and 13c, as he is associated with the Seaside Food Forest.

9. Consent Agenda

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| Motion: | Move to accept the consent agenda. |
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| Moved: | Frank | | | |
| Seconded: | Dillard | | | |
| Ayes: | Wright, Dillard, Frank, Posalski, Montero, Horning | Nays: 0 | Absent: 1 Morrissey | Recused: 0 |
| Passed: | 6/0 | | | |

10. Reports and Presentations

There were no reports and presentations.

11. City of Seaside boards, commissions, and committees

There were no board, commission, or committee items.

12. Unfinished Business

There was no unfinished business.

13. New Business

A. Acceptance of City of Seaside Audit Report.

Mayor Wright introduced Rick Proulx for the City of Seaside Audit Report.

Rick Proulx, Kern and Thompson LLC., updated the City Council on the completed audit of the City's financial statements for fiscal year 2023. He is happy to report an unmodified opinion, a clean audit report that the City's finances are in good condition.

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| Motion: | Move to approve the City of Seaside accept the audit reports for the City of Seaside and its Urban Renewal components and that they be filed with the City Recorder. | | | |
| Moved: | Posalski | | | |
| Seconded: | Montero | | | |
| Ayes: | Wright, Dillard, Frank, Posalski, Montero, Horning | Nays: 0 | Absent: 1 Morrissey | Recused: 0 |
| Passed: | 6/0 | | | |

B. Intergovernmental Agreement for the Relocation of the Community Gardens.

City Manager Kyle introduced the City Council to the Intergovernmental Agreement between the Seaside School District and Sunset Empire Park & Recreation for the relocation of the community gardens.

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| Motion: | Move to authorize the City Manager to sign the Intergovernmental Agreement for the relocation of the Community Gardens as attached or as amended, if the City Manager approves of any amendments. | | | |
| Moved: | Horning | | | |
| Seconded: | Dillard | | | |
| Ayes: | Wright, Dillard, Frank, Montero, Horning | Nays: 0 | Absent: 1 Morrissey | Recused: 1 Posalski |
| Passed: | 5/0 | | | |

C. [Seaside Community Food Forest Donation Request for Community Garden Allocated Budget Funds.](#)

City Manager Kyle updated the City Council on the approved funding for the Seaside Food Forest. David Posalski commented that the Seaside Food Forest is a non-profit that came to the Budget Committee in 2023 and was awarded \$3,000. The original amount asked for was \$15,000 for the Community Gardens and Mr. Posalski is asking to receive the original amount to fund the new location at the Community Gardens.

The City Council expressed concern that approving an amount greater than the amount awarded would set a precedent for future non-profit requests for an increase in funding.

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| Motion: | Move to approve the funding request to Seaside Food Forest in the amount of \$3,000 for fiscal year 2023-2024 contingent upon the City entering into an Intergovernmental Agreement with the Seaside School District and Sunset Empire Park and Recreation District. | | | |
| Moved: | Frank | | | |
| Seconded: | Dillard | | | |
| Ayes: | Wright, Dillard, Frank, Posalski, Montero, Horning | Nays: 0 | Absent: 1 Morrisey | Recused: 1 Posalski |
| Passed: | 5/0 | | | |

D. [Ordinance 2024-05 – An Ordinance of the City of Seaside, Oregon, Amending Chapter 30: City Council, Section 30.01 Council Meetings, of the Code of Ordinances Seaside.](#)

City Manager Kyle introduced Ordinance 2024-05 which specifies that the regular meetings of the City Council will be conducted the 2nd and 4th Monday's at 6:00 PM, and there was language added that would recognize the regular holding of work sessions.

Mayor Wright opened the public hearing.

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| Motion: | Motion for a first reading of Ordinance 2024-05, by title only. | | | |
| Moved: | Montero | | | |
| Seconded: | Dillard | | | |
| Ayes: | Wright, Dillard, Morrisey, Frank, Posalski, Montero, Horning | Nays: 0 | Absent: 1 Morrisey | Recused: 0 |
| Passed: | 6/0 | | | |

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| Motion: | Motion to have a second reading by title only, Ordinance 2024-05. | | | |
| Moved: | Posalski | | | |
| Seconded: | Montero | | | |
| Ayes: | Wright, Dillard, Morrisey, Frank, Posalski, Montero, Horning | Nays: 0 | Absent: 1 Morrisey | Recused: 0 |
| Passed: | 6/0 | | | |

14. [Comments from City Staff and Partner Organizations](#)

Police Lieutenant Knight updated the City Council on the construction at the Seaside Police Department and thanked the Seaside Police reserves who volunteer their time for the department. Police Lieutenant Knight announced the Citizens Academy starting in April.

Finance Director Fleck thanked City Hall staff for their help with the audit work.

City Manager Kyle announced he would be attending the Northwest City/County Managers Conference at the Seaside Convention Center.

15. Comments from City Council

Councilor Frank announced the Airport Committee meeting.

Councilor Horning announced the Parks Advisory Committee meeting and survey for the North 40 Park Plan.

Councilor Montero commented on a meeting she attended with FEMA regarding vertical evacuation structures and announced Coffee with a Councilor.

Mayor Wright announced the Clatsop County Housing meeting and the contacts he has made with the sister city in Japan. Mayor Wright announced the Seaside 125th anniversary and the History and Hops meeting coming up.

16. Adjourn City Council Meeting 7:26 PM

Approved by Council on: _____

Minutes prepared by: _____
Kim Jordan, City Recorder

STEVE WRIGHT, Mayor